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Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor S Rabey (Chair)
Councillor J Oatley (Vice-Chair)
Councillor P Alford
Councillor P Aves
Councillor G Cooke
Councillor G Ellis
Councillor A Griffin
Councillor C Stokes
Councillor J Westbrook

22 March 2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Tuesday 2nd April 2024** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Economic Development and Planning Committee
Tuesday 2 April 2024
At 7.00 pm at the Town Hall

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access:

Please follow the joining instructions below for the virtual Zoom meeting

<https://us02web.zoom.us/j/83669876198?pwd=WlAvY1ZsYVNyUIM3VktgajFvOHhtdz09>

Join Zoom Meeting

Meeting ID: 836 6987 6198 **Passcode:** 481965

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room

AGENDA

1. Apologies

To receive apologies for absence

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 4)

To approve the Minutes of the Economic Development and Planning Committee meeting held on 12 March 2024.

4. Planning Considerations

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

5. Planning Applications

To comment on the following planning applications

5.1 PL/2024/01704

[PL/2024/01704](#) - Householder Application

Address: 35 Brecon Close, Melksham, Wilts, SN12 7RZ

Proposal: Proposed single storey rear extension and front porch extension.

Respond By 10-04-2024

5.2 PL/2024/10673

[PL/2024/01673](#) - Full planning permission

Address: 14 Bank Street, Melksham, SN12 6LG

Proposal: Refit and new equipment inside; Install AC units throughout and AC condenser units to the side of the building at high level

Respond by 26-04-2024

5.3 PL/2024/02123

[PL/2024/02123](#) - Consent to display an advertisement

Address: 14 Bank Street, Melksham, SN12 6LG

Proposal: Install new Specsavers internally illuminated fascia and projection sign

Respond by 26-04-2024

6. Planning Decisions

To note the following planning decisions

6.1 PL/2023/11135

[PL/2023/11135](#) - Householder Application

Address: 18 Crescent Road, Melksham, SN12 7EU

Proposal: Retrospective application for the existing addition of garden outbuilding.

Decision Date: 05-03-2024 Decision: Approve with Conditions

MTC Decision: Supports.

6.2 PL/2024/00493

[PL/2024/00493](#) - Works to a Listed Building

Address: 3 Halfway Farm, Beanacre Road, Melksham, Wilts, SN12 8BL

Proposal: Replacement of Bathroom Metal 'Crittall' Single Glazed Window with double glazed unit.

Decision Date: 08-03-2024 Decision: Approve with Conditions

MTC Decision: Supports.

6.3 PL/2022/08155

[PL/2022/08155](#) - Outline Planning Permission

Address: Land to the West of Semington Road, Melksham, Wilts

Proposal: Outline planning permission for up to 53 dwellings including formation of access and associated works, with all other matters reserved

Decision Date: 07-03-2024 Decision: Refuse

This application is in Melksham Without Parish Council.

6.4 PL/2024/01096

PL/2024/01096 - Prior Notification - Demolition

Address: Melksham Library, Lowbourne Melksham, Wilts, SN12 7DZ

Proposal: Proposed demolition of existing Chinese restaurant, ex-library and ex-education centre (Chinese restaurant granted permission for demolition under PL/2022/08340)

Decision Date: 13-03-2024 Decision: Withdrawn by Applicant

6.5 PL/2023/01949

[PL/2023/01949](#) - Outline Planning Permission

Address: Land at Blackmore Farm, Sandridge Common, Melksham, SN12 7QS

Proposal: Outline permission with some matters reserved for demolition of agricultural outbuildings and development of up to 650 dwellings; land for primary school; land for mixed-use hub (class E / class F); open space; provision of access infrastructure from Sandridge Common (A3102); and provision of all associated infrastructure necessary to facilitate development of the site (access only).

Decision Date: 11-03-2024 Decision: Refuse

MTC Decision: Oppose

This is in Melksham Without Parish Council.

7. Melksham Station Car Park Charges. (Pages 5 - 10)

For information.

8. Clackers Brook

Verbal update from Committee Clerk.

9. Neighbourhood Plan

Update from members of the Steering Group.

10. Sparkle Team and Parish Steward

To consider jobs to be undertaken by the Sparkle Team and Parish Steward.

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Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Tuesday 12th March 2024

PRESENT: Councillor S Rabey (Chair)
Councillor J Oatley (Vice-Chair)
Councillor P Alford
Councillor P Aves
Councillor A Griffin
Councillor J Westbrook

IN ATTENDANCE:

OFFICERS: Hugh Davies Head of Operations

PUBLIC PARTICIPATION: 0 members of the public where present.

671/23 Apologises

Apologies were received from Councillor Ellis and Councillor Stokes.

672/23 Declarations of Interest

There were no declarations of interest.

673/23 Minutes

The minutes of Tuesday 20 February 2024 having previously been circulated, were approved as a correct record and signed by the chair, Councillor Rabey.

674/23 Planning Applications

675/23 PL/2024/01555

It was noted that this was considered at the meeting on 20 February 2024

676/23 PL/2024/01934

It was noted that there was no comment from the Tree Preservation Officer. It was also noted that the applicant was also the agent and was a tree surgeon.

It was proposed by Councillor Rabey, seconded by Councillor Griffin and

UNANIMOUSLY RESOLVED to comment that Melksham Town Council would expect the Tree Preservation Officer to look at the tree before any action is taken and that the council would support any action suggested by the Tree Preservation Officer.

677/23 PL/2024/01688

It was proposed by Councillor Rabey, seconded by Councillor Alford and

UNANIMOUSLY RESOLVED that a comment of no objection be submitted.

678/23 Planning Decisions

Members noted the following planning decisions

679/23 PL/2024/00327

The decision was noted.

680/23 PL/2024/00497

The decision was noted.

681/23 PL/2024/00336

The decision was noted.

682/23 Avon War Memorial

There was discussion of the costs involved, storage and new location. The question of heritage funding was raised. Councillor Aves suggested that the priority at this time was to secure the memorial and other discussions were for later down the line, but she felt the memorial should be returned to its original site once developed.

It was proposed by Councillor Alford, seconded by Councillor Rabey and

UNANIMOUSLY RESOLVED to approve the payment of £890.00 + VAT to move the Avon War Memorial from the Economic Development budget.

683/23 Local Highways and Footpath Improvement Group (LHFIG) Issues

684/23 Roundponds

Councillor Alford spoke to the request.

It was proposed by Councillor Alford and

UNANIMOUSLY RESOLVED to submit a request to LHFIG to consider a 20 mph speed limit in Roundponds, Southbrook Road, Addison Road and Dunch Lane.

685/23 Neighbourhood Plan

Councillor Aves gave an update. The comments are still being collated and the Steering Group is working towards consultation.

686/23 Sparkle Team and Parish Steward

Members asked if the following could be looked at

- Clean up of the underpass
- Dead leaves on Lowbourne.
- Cleaning of street signs.

Meeting Closed at: 7.34 pm

Signed:

Dated:

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WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004

THE COUNTY OF WILTSHIRE (WESTERN WILTSHIRE)
(OFF STREET PARKING PLACES) ORDER 2022
(AMENDMENT NO.3) ORDER 2024

The Council of the County of Wiltshire in exercise of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended ("the 1984 Act") and the Traffic Management Act 2004, as amended ("the 2004 Act") and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby make the following Order.

1. The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2022, (hereinafter referred to as "the Order of 2022") shall be amended by:
 - a) the revocation to Schedule 1 of the Order of 2022 of the off street parking places specified in Schedule 1 to this Order;
 - b) the addition to Schedule 1 of the Order of 2022 of the off street parking places specified in Schedule 2 to this Order;
 - c) the addition to Schedule 2 of the Order of 2022 of the off street parking places specified in Schedule 3 to this Order.
2. This Order shall come into operation on 18th March 2024 and may be cited as The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2022 (Amendment No.3) Order 2024.

SCHEDULE 1

Revocation to Schedule 1 of the Order of 2022

SCHEDULE 1

Parking Place	Position in Which vehicle may wait	Classes of Vehicles	Charging Days	Charging Hours	Charges
Melksham Station Car Park, Melksham	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun (inclusive)	All Hours	Free

SCHEDULE 2

Addition to Schedule 1 of the Order of 2022

SCHEDULE 1

Parking Place	Position in Which vehicle may wait	Classes of Vehicles	Charging Days	Charging Hours	Charges
Melksham Station Car Park, Melksham	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light good vehicles	Mon – Sun (Including Public Holidays)	All Hours	1 hr - £0.40 2 hrs - £0.80 3 hrs - £1.20 4 hrs - £1.60 5 hrs - £2.00 All Day - £3.50

SCHEDULE 3

Addition to Schedule 2 of the Order of 2022

SEASON TICKETS

Name of Parking Place	Type of Parking Permit	1 Month	3 Months	6 Months	12 Months
Melksham Station Car Park, Melksham	Standard Season Ticket	£41.50	£125	£250	£500

Page 7

THE COMMON SEAL of
WILTSHIRE COUNCIL
was hereunto affixed this
6th day of March 2024
in the presence of:

CLAIRE LOVELL FOLEY
PRINCIPAL

Claire Lovell

Authorised Signatory
Wiltshire Council



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WILTSHIRE COUNCIL

ROAD TRAFFIC REGULATION ACT 1984
TRAFFIC MANAGEMENT ACT 2004

THE COUNTY OF WILTSHIRE (WESTERN WILTSHIRE)
(OFF STREET PARKING PLACES) ORDER 2022
(AMENDMENT NO.3) ORDER 2024
(Previously advertised as 2023)

Notice is hereby given that on 6th March 2024 Wiltshire Council made the above mentioned Order under the Road Traffic Regulation Act 1984 and the Traffic Management Act 2004 to amend The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2022 by introducing tariffs to Melksham Station Car Park operating all hours, Monday to Sunday (including Bank Holidays) with the following tariff up to: 1hr - £0.40, 2hrs - £0.80, 3hrs - £1.20, 4hrs - £1.60, 5hrs - £2.00, All day - £3.50 and Season Tickets: 1 Month - £41.50, 3 Months - £125, 6 Months - £250, 12 Months - £500.

A copy of the Order can be obtained via email request to TrafficOrders@wiltshire.gov.uk

Any person aggrieved by the Order and desiring to question the validity of the Order or of any provision contained in the Order on the grounds that it is not within the powers of the relevant Section of the above Act or on the grounds that any requirement of that Section or of Part III of Schedule 9 of the Act or any regulation made under the said Schedule, has not been complied with in relation to the Order may, within six weeks of the date on which the Order was made, make application for the purpose to the High Court.

The Order will come into operation on 18th March 2024.

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN

15th March 2024

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