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Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk Tracy Predeth BA(Hons) MPA, FLSCC

To: Councillor S Rabey (Chair)
Councillor A Griffin (Vice-Chair)
Councillor P Alford
Councillor P Aves
Councillor G Cooke
Councillor G Ellis
Councillor J Oatley
Councillor C Stokes

12 November 2024

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of the Melksham Town Council. The meeting will be held at the Town Hall on **Tuesday 19th November 2024** commencing at **7.00 pm**.

A period of public participation will take place during the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs T Predeth BA(Hons), MPA, FSLCC
Town Clerk and RFO

**Melksham Town Council
Economic Development and Planning Committee**

**Tuesday 19 November 2024
At 7.00 pm at the Town Hall**

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access:

Please follow the joining instructions below for the virtual Zoom meeting

[Join Zoom Meeting](#)

Meeting ID: 836 6987 6198 Passcode: 481965

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Public Participation

Members of the public are invited to attend the meeting and address the council.

Members of the public are requested to send their question to locum@melksham-tc.gov.uk by noon on the working day before the meeting. This will make it more likely that we will be able to answer your question on the night.

4. Minutes (Pages 1 - 6)

To approve the Minutes of the Economic Development and Planning Committee meeting held on Tuesday 29th October 2024. (Minutes to follow).

5. Planning Considerations

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

6. Planning Applications

To comment on the following planning applications

6.1 PL/2024/09656

[PL/2024/09656](#) - Full Planning Permission

Address: 83 Sandridge Road, Melksham, SN12 7BL

Proposal: Construction of 2no 2 bedroom bungalows in the rear garden of No 83 Sandridge Road, Melksham

Respond By 25-11-2024

6.2 PL/2024/09642

[PL/2024/09642](#) - Works to a Protected Tree

Address: 122 SAVERNAKE AVENUE, MELKSHAM, SN12 7HQ

Proposal: T1 - Re-pollard Oak tree in rear garden back to previous pollard points

Respond By 20-11-2024

6.3 PL/2024/08832

[PL/2024/08832](#) - Advertisement Consent

Address: 8 High Street, Melksham, SN12 6JU

Proposal: Main signage and window graphics to advertise the business within

Respond By 29-11-2024

6.4 PL/2024/09965

[PL/2024/09965](#) - Proposed Works to Trees in a Conservation Area

Address: 5 CHURCH WALK, MELKSHAM, SN12 6LY

Proposal: T1 - Willow - Fell - To dismantle the large overmature multi stemmed Willow.

To replant with a tree more appropriate for the location.

T2 - Birch - To reduce by roughly 3m removing the major deadwood, tree is afflicted with bleeding canker and a fungus reducing the crown of the tree by this amount will help to manage the weight and remove some of the infected sections.

Respond By 02-12-2024

6.5 PL/2024/09935

[PL/2024/09935](#) - Proposed Works to Trees in a Conservation Area

Address: 20 KING STREET, MELKSHAM, SN12 6HF

Proposal: Cherry tree and 2 Maple trees - Crown reduce 2.5mtrs

Respond By 02-12-2024

6.6 PL/2024/09775

[PL/2024/09775](#) - Advertisement Consent

Address: Nortree Motors, Beanacre Road, Melksham, SN12 8AU

Proposal: Erection of a freestanding double-sided small format Advertising Display

Respond By 04-12-2024

6.7 PL/2024/09454

[PL/2024/09454](#) - Full Planning Permission

Address: Land at Verbena Court, Melksham, SN12 7GG

Proposal: Erection of a substation.

Respond By 04-12-2024

7. Planning Decisions

To note the following planning decisions

7.1 PL/2024/08345

[PL/2024/08345](#) - Proposed Works to Trees in a Conservation Area

Address: 50 KING STREET, MELKSHAM, SN12 6HG

Proposal: T1 8 Leylandi tree hedge - Works are to remove the trees.. T2 Apple tree - Works are to prune the tree and reduce the height of the tree.. T3 Wild Cherry tree - Works are to prune the tree, remove lower branches and reduce the height of the tree.

Decision Date: 16-10-2024 Decision: No Objection

MTC decision: Support

7.2 PL/2024/08126

[PL/2024/08126](#) - Householder Application

Address: 54 Churchill Avenue, Melksham, SN12 7JE

Proposal: Two storey extension and side access path, including removal of existing garage,

shed and covered way. Provision of additional open car parking space and

associated works.

Decision Date: 24-10-2024 Decision: Approve with Conditions

MTC Decision: Support

7.3 **PL/2024/07087**

[PL/2024/07087](#) - Householder Application

Address: 1 Addison Road, Melksham, SN12 8DP

Proposal: Proposed single storey wrap around side and rear extension, with internal ground floor alterations for disabled adaption and associated works.

Decision Date: 29-10-2024 Decision: Approve with Conditions

MTC Decision: Support

8. Local Highways and Footpath Improvement Group (LHFIG) Issues

8.1 Gifford Surgery, Spa Road (Pages 7 - 8)

For discussion.

9. Parish Steward

To consider jobs to be undertaken by the Parish Steward.

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Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Tuesday 29th October 2024

PRESENT: Councillor S Rabey (Chair)
Councillor A Griffin (Vice-Chair)
Councillor P Alford
Councillor P Aves
Councillor G Cooke
Councillor G Ellis
Councillor J Oatley
Councillor C Stokes

IN ATTENDANCE: Councillor A Westbrook was present virtually.

OFFICERS: Hayley Bell Deputy Clerk

PUBLIC PARTICIPATION: Three members of the public and one member of the press were present.

136/24 Apologies

There were no apologies, all members being present.

137/24 Declarations of Interest

There were no declarations of interest.

138/24 Public Participation

Mike Sankey, Wiltshire Councillor for Melksham East addressed the committee about various matters.

He had called for a weight limit on Snowberry Lane once the relief road was open and residents had asked him about setting up a Lorry Watch Scheme. A Town Council Officer would need to be appointed as co-ordinator.

Mark Harris advised that Melksham Without Parish Council Planning Committee voted to oppose application PL/2024/07310.

139/24 Minutes

The minutes of 8th October 2024, having previously been circulated, were approved as a correct record.

140/24 Economic Development & Planning Budget

141/24 Budget 2024/25

The item was noted.

Councillor Griffin noted that CCTV was overspent and asked if there was any further expenditure expected on the CCTV project. The Deputy Clerk advised that as far as she was aware there was no more expenditure but the Clerk would be able to confirm this.

Councillor Alford asked about Town Floral Displays. He noted budget of £6000, committed expenditure of £5036 and funds available of £4797. The Chair asked if questions could be submitted ahead of the meeting to allow time for an answer to be researched. The Deputy Clerk gave some details and advised she would seek to clarify the Town Floral Displays.

142/24 Budget 2025/26

There was discussion and it was noted that CCTV should not be under this budget as it was a full council project. Only projects in the remit of Economic Development & Planning should be shown.

The Deputy Clerk advised that the RFO was working on the draft budget and suggested any comments be fed back to him direct via the Chair.

143/24 Planning Considerations

144/24 Planning Applications

145/24 PL/2024/01069

It was proposed and unanimously resolved to support the application.

146/24 PL/2024/08989

Councillor Rabey read out a statement from Councillor J Westbrook. Councillors felt that developers should be held to account for failure to comply with conditions. It was noted that there was disagreement over the proposed speed limit of the new road that may delay the road opening. It was accepted that this would be beyond the control of the developers.

Standing Orders were suspended to allow Councillor Mike Sankey to speak. He advised the committee that if the condition was removed then the non-compliance and the lack of enforcement action by Wiltshire Council would no longer be in the public record.

It was proposed and resolved to object to the application and request that it be called in.

147/24 PL/2024/09235

It was proposed and unanimously resolved to support the application.

148/24 PL/2024/09278

It was proposed and unanimously resolved to support the application.

149/24 PL/2024/09282

It was proposed and unanimously resolved to support the application.

150/24 Planning Decisions

151/24 PL/2024/03366

The decision was noted.

152/24 PL/2024/07310

The decision was noted.

153/24 Train Services

Councillor Ellis spoke to the item. He also noted that Network Rail had recently published the Wiltshire Rail Strategy.

154/24 Local Highways and Footpath Improvement Group (LHFIG) Issues

154/24.1 Clackers Brook

It was proposed by the Deputy Mayor Councillor Rabey, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to suspend Standing Orders.

Councillor Mike Sankey and a member of the public spoke to the item.

It was proposed by the Deputy Mayor Councillor Rabey, seconded by Councillor Stokes and

UNANIMOUSLY RESOLVED to re-instate Standing Orders.

Member discussed the request. Issues were raised on frequency of flooding, usage of the pathway and appropriate action and materials given the flooding issues.

It was proposed by the Deputy Town Mayor Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to contact Wiltshire Wildlife Trust with a view to getting a report on the condition of the bank and a plan of action.

Councillor Oatley advised that as Wiltshire Council for the area he would monitor the situation and take it forward with Wiltshire Council if required.

155/24 Parish Steward

The Deputy Mayor Councillor Rabey noted that she had seen a lot of evidence of the Parish Stewards work in recent weeks.

Councillor Aves asked for leaves on Lowbourne to be cleared.

Councillor Aves asked about the cut through to King Street Carpark and who was responsible for it. The Deputy Clerk said she would find out.

Standing Orders were suspended and a resident advised he had walked through that day and it had been cut back.

Standing Orders were re-instated.

156/24 Project Update

The Deputy Clerk gave some updates.

Avon War Memorial. Works completed. Barriers will be removed before Remembrance Sunday.

Town Centre CCTV. Signed off as completed. Policy will be coming back to Full Council.

Wiltshire Towns Programme Funding. Application submitted. Thanks to Miriam Zaccarelli for her work. Grant for coming year £50000 and £25000 in following year.

Real-Time Passenger Information at bus stops. In conversation with Melksham Without Parish Council Clerk to take this forward.

Meeting Closed at: 8.00 pm

Signed:

Dated:

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Agenda Item 8.1

Highways Improvement Request Form

Contact Details

Name:	Emma Fletcher	Date:	05/11/2024
Address:	Spa Road, Melksham, SN12 7EA		
Telephone No:	01225 896651		
Email Address:	emma.fletcher31@nhs.net		

Issue Details

Location of Issue:	Spa Road, Melksham
Community Area:	Melksham
Parish or Town Council:	Melksham
Nature of Issue:	
<p>Giffords Surgery would like to request road signage to our surgery (similar to that in place for our close neighbouring practice Spa Surgery).</p> <p>With new housing developments and roads we would like to ensure that Giffords Surgery are represented fairly and share the same in regarding to directing the local population.</p>	
How long has it been an issue?	Longer than 5 years
What would you like done to resolve this issue?	
<p>Up until the recent new road being implemented we are not aware that we could request a road sign to our practice. As we are now aware that Spa Surgery paid for this we would also like to have the same signage to Giffords Surgery at the two roundabouts at either end of Spa Road. We understand there may be a cost to having new signage.</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only)

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