



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk Tracy Predeth BA(Hons) MPA, FLSCC

To:

Councillor T Price (Town Mayor)
Councillor S Rabey (Deputy Town Mayor)
Councillor P Alford
Councillor P Aves
Councillor G Cooke
Councillor J Crundell
Councillor S Crundell
Councillor G Ellis
Councillor C Forgacs
Councillor A Griffin
Councillor J Hubbard
Councillor J Oatley
Councillor C Stokes
Councillor A Westbrook
Councillor J Westbrook

18 November 2024

Dear Councillors

Please find attached additional financial documents for the Full Council meeting at the Town Hall on **Monday 25th November 2024** commencing at **7.00 pm**.

Yours sincerely

Mrs T Predeth BA(Hons), MPA, FSLCC
Town Clerk and RFO

**Melksham Town Council
Full Council**

**Monday 25 November 2024
At 7.00 pm at the Town Hall**

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access:

Please follow the joining instructions below for the virtual Zoom meeting

[Join Zoom Meeting](#)

Meeting ID: 836 6987 6198 Passcode: 481965

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room

AGENDA

16.4 Reports added as a supplement (Pages 1 - 30)

Balance Sheet, Income & Expenditure and EMR added as a supplement after publication of the main agenda.

20/11/2024

Melksham Town Council Current Year

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Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
101	Debtors	5,459	
103	Town hall Sales ledger	6,190	
105	Vat Control	20,542	
106	Misc Debtors	131	
111	Prepaid Shows	364	
120	Bar Stock	5,554	
203	Unity Bank	1,037,320	
211	Lloyds Bank: Short Fixed Term	53,515	
213	Credit/Debit Card Control	5,176	
214	CCLA: Investment	127	
215	Cambridge BS	86,682	
220	Petty Cash	20	
251	Lloyds Cash & Bank Assembly	846,115	
253	Assembly Hall Float	1,100	
Total Current Assets			2,068,296
<u>Current Liabilities</u>			
501	Creditors	49,805	
502	Creditors-Assembly Hall	60	
515	PAYE/NI Due	13,225	
516	Pension Due	12,257	
560	Deposits/Receipts In Advance	385	
565	Events Control Pre Pandemic	(318)	
566	Events Control 2021 Onwards	12,236	
Total Current Liabilities			87,650
Net Current Assets			1,980,646
Total Assets less Current Liabilities			1,980,646
<u>Represented by :-</u>			
301	Current Year Fund	857,227	
310	General Fund	(134,735)	
321	Earmarked Reserves	0	
322	EMR - CIL - SEC106	687,104	
323	EMR - Solar Monies	101,824	
325	EMR - East Melksham Comm Hall	315,030	
326	EMR - Unplanned Maintenance	(6,205)	
327	EMR - Election Expenses	5,199	
328	EMR - Green Spaces	1,311	
329	EMR - Major Projects Reserve	52,648	
330	EMR - Precept Contribution	45,000	
334	EMR - Office Equipments	4,275	
335	EMR - Street Furniture	13,837	
336	EMR - Equipment Replacement	23,130	
338	EMR -Shurnhold Field	15,000	
Total Equity			1,980,646

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Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Central Costs</u>								
4000 Salaries ENI & Pension	237,047	217,987	225,000	7,013		7,013	96.9%	
4005 Temporary Staff	135	14,355	0	(14,355)		(14,355)	0.0%	
4016 Sundry Office Expenses	888	813	0	(813)		(813)	0.0%	
4021 Stationery	1,125	899	1,000	101		101	89.9%	
4023 Advertising	(38)	2,807	3,000	193		193	93.6%	
4024 Equipment/furniture	665	24	1,000	976		976	2.4%	
4026 Photocopier/copying	1,472	404	1,000	596		596	40.4%	
4027 Telephones and Mobiles	2,408	2,215	2,500	285		285	88.6%	
4028 Postage	344	30	500	470		470	6.0%	
4029 Subscriptions	2,474	2,255	3,000	745		745	75.2%	
4040 Information Technology/Hardware	339	2,619	5,000	2,381		2,381	52.4%	
4042 Licences/Software	20,391	16,557	6,000	(10,557)		(10,557)	276.0%	
4050 Legal and Professional Fees	3,295	0	0	0		0	0.0%	
4058 Insurance	36,631	37,803	38,000	197		197	99.5%	
4061 Travel and Subsistence	949	2,973	300	(2,673)		(2,673)	991.0%	
4075 Training	3,561	1,628	2,500	872		872	65.1%	
4810 Miscellaneous Adjustments	(17,029)	0	0	0		0	0.0%	
Central Costs :- Indirect Expenditure	294,656	303,370	288,800	(14,570)	0	(14,570)	105.0%	0
Net Expenditure	(294,656)	(303,370)	(288,800)	14,570				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>110 Corporate Costs</u>								
1026 Income Interest	6,357	1,578	1,000	(578)			157.8%	
1176 Precept Received	999,784	1,047,270	1,047,270	0			100.0%	
Corporate Costs :- Income	1,006,141	1,048,848	1,048,270	(578)			100.1%	0
4017 Bank account fees	569	1,459	500	(959)		(959)	291.8%	
4043 HR consultancy	4,095	13,625	6,000	(7,625)		(7,625)	227.1%	
4050 Legal and Professional Fees	12,115	14,449	7,000	(7,449)		(7,449)	206.4%	
4057 Accountancy and Audit	9,858	2,529	5,000	2,471		2,471	50.6%	
4076 Health & Safety	2,691	150	3,500	3,350		3,350	4.3%	
Corporate Costs :- Indirect Expenditure	29,329	32,212	22,000	(10,212)	0	(10,212)	146.4%	0
Net Income over Expenditure	976,812	1,016,636	1,026,270	9,634				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>115 Civic and Democratic</u>								
1016 Receipts - Mayors Reception	1,329	0	0	0			0.0%	
Civic and Democratic :- Income	1,329	0	0	0				0
4030 Town Crier's expenses	25	0	300	300		300	0.0%	
4034 Councillors' training	0	60	0	(60)		(60)	0.0%	
4062 Election Expenses	0	22,489	8,000	(14,489)		(14,489)	281.1%	
4070 Mayor's Allowance	1,000	0	1,000	1,000		1,000	0.0%	
4085 Civic and Ceremonial	5,609	2,304	3,000	696		696	76.8%	
4311 Remembrance Day	1,223	440	1,500	1,060		1,060	29.3%	
Civic and Democratic :- Indirect Expenditure	7,857	25,293	13,800	(11,493)	0	(11,493)	183.3%	0
Net Income over Expenditure	(6,528)	(25,293)	(13,800)	11,493				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>151 Grants</u>								
4301 Grants	6,545	10,215	16,000	5,785		5,785	63.8%	
4302 Grant CAB	5,000	0	0	0		0	0.0%	
4303 Grant-4Youth	10,000	10,000	10,000	0		0	100.0%	
4305 Christmas Lights Installation	10,000	0	0	0		0	0.0%	
4306 Grant Party in the Park	0	0	3,000	3,000		3,000	0.0%	
4310 Grant Food and River Festival	5,000	5,000	5,000	0		0	100.0%	
4317 Grant Carnival	1,000	2,500	0	(2,500)		(2,500)	0.0%	
4322 Age UK Project Worker	0	12,000	0	(12,000)		(12,000)	0.0%	
4330 Grant TIC	4,000	4,000	4,000	0		0	100.0%	
Grants :- Indirect Expenditure	41,545	43,715	38,000	(5,715)	0	(5,715)	115.0%	0
Net Expenditure	(41,545)	(43,715)	(38,000)	5,715				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 Town Hall</u>								
1034 Income Town Hall Bookings	2,167	1,754	2,000	246			87.7%	
Town Hall :- Income	2,167	1,754	2,000	246			87.7%	0
4000 Salaries ENI & Pension	6,382	0	0	0		0	0.0%	
4027 Telephones and Mobiles	168	0	0	0		0	0.0%	
4100 Gas	6,036	1,358	7,200	5,842		5,842	18.9%	
4101 Electricity	4,841	2,669	6,000	3,331		3,331	44.5%	
4102 Non Domestic Rates	10,604	7,424	11,000	3,576		3,576	67.5%	
4103 Water Rates	1,304	671	2,000	1,329		1,329	33.6%	
4104 Window Cleaning	3,088	520	1,800	1,280	712	568	68.4%	
4106 Repairs and Maintenance	3,199	10,416	6,000	(4,416)	159	(4,575)	176.2%	
4108 Service Contracts	9,995	4,525	8,000	3,475		3,475	56.6%	
4261 Building Condition Reps Works	2,880	0	0	0		0	0.0%	
Town Hall :- Indirect Expenditure	48,497	27,582	42,000	14,418	871	13,547	67.7%	0
Net Income over Expenditure	(46,330)	(25,828)	(40,000)	(14,172)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Asset and Amenities</u>								
1027 Income - Amenity Services	8,427	6,764	4,500	(2,264)			150.3%	
Asset and Amenities :- Income	8,427	6,764	4,500	(2,264)			150.3%	0
4000 Salaries ENI & Pension	232,386	165,457	275,000	109,543		109,543	60.2%	
4027 Telephones and Mobiles	790	0	1,500	1,500		1,500	0.0%	
4075 Training	2,438	0	3,000	3,000		3,000	0.0%	
4150 Uniform/PPE	1,223	244	1,000	756		756	24.4%	
4151 Tools and Equipment	3,289	658	2,000	1,342		1,342	32.9%	
4153 Vehicle Running Costs	3,502	3,635	6,000	2,365		2,365	60.6%	
4156 Vehicle Leasing	14,621	3,982	11,000	7,018		7,018	36.2%	
4163 Repairs and Maintenance	3,611	646	6,000	5,354	50	5,304	11.6%	
4167 Street Furniture and Signage	5,178	3,763	6,000	2,237	136	2,101	65.0%	
4168 Bus Shelters Cleaning	249	644	0	(644)		(644)	0.0%	
4177 Churchyard maintenance	0	0	1,000	1,000		1,000	0.0%	
4186 Defibrillators	990	1,100	4,000	2,900		2,900	27.5%	
4196 Container storage	0	0	1,500	1,500		1,500	0.0%	
Asset and Amenities :- Indirect Expenditure	268,277	180,128	318,000	137,872	186	137,686	56.7%	0
Net Income over Expenditure	(259,851)	(173,364)	(313,500)	(140,136)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 Allotments</u>									
1045 Income		5,785	(15)	7,000	7,015			(0.2%)	
	Allotments :- Income	<u>5,785</u>	<u>(15)</u>	<u>7,000</u>	<u>7,015</u>			<u>(0.2%)</u>	<u>0</u>
4200 Water Rates		1,723	794	1,800	1,006		1,006	44.1%	
4201 Maintenance		887	0	4,000	4,000		4,000	0.0%	
	Allotments :- Indirect Expenditure	<u>2,610</u>	<u>794</u>	<u>5,800</u>	<u>5,006</u>	<u>0</u>	<u>5,006</u>	<u>13.7%</u>	<u>0</u>
	Net Income over Expenditure	<u>3,175</u>	<u>(809)</u>	<u>1,200</u>	<u>2,009</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>204 Cafe</u>								
1046 Income - Pavilion	7,669	0	17,500	17,500			0.0%	
1090 Expenses Recovered	0	9,507	0	(9,507)			0.0%	
Cafe :- Income	7,669	9,507	17,500	7,993			54.3%	0
4050 Legal and Professional Fees	350	0	0	0		0	0.0%	
4250 WiFi - Pavilion	408	625	1,000	375		375	62.5%	
4252 Electricity	12,874	10,584	12,000	1,416		1,416	88.2%	
4254 Water	283	777	2,500	1,723		1,723	31.1%	
4255 Fire Safety Checks	355	859	400	(459)		(459)	214.8%	
4256 Maintenance	10,546	1,303	2,000	697		697	65.2%	
Cafe :- Indirect Expenditure	24,816	14,150	17,900	3,750	0	3,750	79.0%	0
Net Income over Expenditure	(17,147)	(4,643)	(400)	4,243				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>205 Public Toilets - Market Place</u>								
1060 Contribution - MWPC	11,000	0	5,000	5,000			0.0%	
Public Toilets - Market Place :- Income	11,000	0	5,000	5,000			0.0%	0
4101 Electricity	2,236	455	2,200	1,745		1,745	20.7%	
4103 Water Rates	1,549	402	3,000	2,598		2,598	13.4%	
4106 Repairs and Maintenance	150	1,125	1,000	(125)		(125)	112.5%	
4180 Cleaning	5,229	3,523	7,000	3,477		3,477	50.3%	
Public Toilets - Market Place :- Indirect Expenditure	9,164	5,506	13,200	7,694	0	7,694	41.7%	0
Net Income over Expenditure	1,836	(5,506)	(8,200)	(2,694)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>206 Public Toilets - Bath Road</u>								
4101 Electricity	1,323	755	1,700	945		945	44.4%	
4103 Water Rates	0	0	2,000	2,000		2,000	0.0%	
4106 Repairs and Maintenance	396	0	1,000	1,000		1,000	0.0%	
4180 Cleaning	6,764	4,305	7,000	2,695		2,695	61.5%	
4185 Electricity supply: Toilets	122	0	0	0		0	0.0%	
Public Toilets - Bath Road :- Indirect Expenditure	8,605	5,060	11,700	6,640	0	6,640	43.2%	0
Net Expenditure	(8,605)	(5,060)	(11,700)	(6,640)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 Corporate Properties</u>									
1040	Income 31 Market Place	7,467	4,667	7,000	2,333			66.7%	
1048	Income Art House Cafe	6,479	3,583	6,700	3,117			53.5%	
	Corporate Properties :- Income	13,946	8,249	13,700	5,451			60.2%	0
	Net Income	13,946	8,249	13,700	5,451				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>211 Art House Cafe</u>								
4108 Service Contracts	549	796	0	(796)		(796)	0.0%	
4175 WiFi	774	259	750	491		491	34.6%	
Art House Cafe :- Indirect Expenditure	<u>1,323</u>	<u>1,056</u>	<u>750</u>	<u>(306)</u>	<u>0</u>	<u>(306)</u>	<u>140.8%</u>	<u>0</u>
Net Expenditure	<u>(1,323)</u>	<u>(1,056)</u>	<u>(750)</u>	<u>306</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>212 Round House</u>								
4101 Electricity	(1,181)	227	400	173		173	56.9%	
4103 Water Rates	161	95	200	105		105	47.6%	
4106 Repairs and Maintenance	966	79	250	171		171	31.6%	
Round House :- Indirect Expenditure	<u>(54)</u>	<u>402</u>	<u>850</u>	<u>448</u>	<u>0</u>	<u>448</u>	<u>47.2%</u>	<u>0</u>
Net Expenditure	<u>54</u>	<u>(402)</u>	<u>(850)</u>	<u>(448)</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>213</u> <u>31 Market Place</u>								
4106 Repairs and Maintenance	875	700	1,000	300		300	70.0%	
4108 Service Contracts	85	0	1,000	1,000		1,000	0.0%	
31 Market Place :- Indirect Expenditure	<u>960</u>	<u>700</u>	<u>2,000</u>	<u>1,300</u>	<u>0</u>	<u>1,300</u>	<u>35.0%</u>	<u>0</u>
Net Expenditure	<u>(960)</u>	<u>(700)</u>	<u>(2,000)</u>	<u>(1,300)</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>215 Depot</u>								
4058 Insurance	396	0	0	0		0	0.0%	
4101 Electricity	2,011	574	1,800	1,226		1,226	31.9%	
4102 Non Domestic Rates	8,556	3,710	5,000	1,290		1,290	74.2%	
4103 Water Rates	230	177	250	74		74	70.6%	
4106 Repairs and Maintenance	150	159	2,000	1,841		1,841	7.9%	
4159 Electric - Unit	168	0	0	0		0	0.0%	
4160 Leasing	13,379	7,204	15,600	8,396		8,396	46.2%	
4184 Fire security: Unit	94	96	300	204		204	32.0%	
Depot :- Indirect Expenditure	<u>24,984</u>	<u>11,920</u>	<u>24,950</u>	<u>13,030</u>	<u>0</u>	<u>13,030</u>	<u>47.8%</u>	<u>0</u>
Net Expenditure	<u>(24,984)</u>	<u>(11,920)</u>	<u>(24,950)</u>	<u>(13,030)</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Play Areas and Open Spaces</u>								
4157 Grasscutting and Ground Maint	33,179	30,710	25,000	(5,710)		(5,710)	122.8%	
4158 Replacement Play Equipment	800	0	0	0		0	0.0%	
4165 Maintenance play areas	8,243	612	10,000	9,388		9,388	6.1%	
4169 Maintenance of trees	1,155	0	4,000	4,000		4,000	0.0%	
4179 Tree Planting and Ecology	14,473	0	10,000	10,000		10,000	0.0%	
4193 Rospa checks: Play areas	1,351	0	1,600	1,600		1,600	0.0%	
Play Areas and Open Spaces :- Indirect Expenditure	59,200	31,322	50,600	19,278	0	19,278	61.9%	0
Net Expenditure	(59,200)	(31,322)	(50,600)	(19,278)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>221 King George V Park/Splashpad</u>								
4101 Electricity	1,573	3,710	7,000	3,290		3,290	53.0%	
4106 Repairs and Maintenance	1,460	528	1,000	472	2,030	(1,558)	255.8%	
4108 Service Contracts	5,501	8,459	5,500	(2,959)		(2,959)	153.8%	
4199 Chemicals	3,119	453	2,000	1,547		1,547	22.7%	
4313 Holiday Activities	3,152	0	0	0		0	0.0%	
4913 Water	0	26,453	10,500	(15,953)		(15,953)	251.9%	
King George V Park/Splashpad :- Indirect Expenditure	14,804	39,604	26,000	(13,604)	2,030	(15,634)	160.1%	0
Net Expenditure	(14,804)	(39,604)	(26,000)	13,604				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>302 Projects and Events</u>								
1020 Miscellaneous Income	117	0	0	0			0.0%	
1050 Grants Received	3,060	0	0	0			0.0%	
1052 Christmas Market Stalls	3,921	(560)	2,000	2,560			(28.0%)	
1059 Sponsorship	0	0	5,000	5,000			0.0%	
1179 Neighbourhood Plan	5,689	1,361	0	(1,361)			0.0%	
Projects and Events :- Income	12,787	802	7,000	6,198			11.5%	0
4073 Climate Fest	1,134	0	0	0		0	0.0%	
4074 Neighbourhood Plan	29,151	10,907	0	(10,907)		(10,907)	0.0%	
4078 Community Projects	1,452	6,283	4,000	(2,283)		(2,283)	157.1%	
4080 Melksham Garden Competition	41	305	250	(55)		(55)	122.1%	
4092 Park Yoga	0	1,400	0	(1,400)		(1,400)	0.0%	
4304 Christmas Lights	11,370	12,308	20,000	7,692		7,692	61.5%	
4313 Holiday Activities	0	4,337	5,000	663		663	86.7%	
4321 Coronation	6,857	0	0	0		0	0.0%	
4322 Age UK Project Worker	11,021	0	0	0		0	0.0%	
Projects and Events :- Indirect Expenditure	61,026	35,541	29,250	(6,291)	0	(6,291)	121.5%	0
Net Income over Expenditure	(48,239)	(34,740)	(22,250)	12,490				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>310 East Melksham Community Hall</u>								
4050 Legal and Professional Fees	0	0	2,500	2,500		2,500	0.0%	
East Melksham Community Hall :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(2,500)</u>	<u>(2,500)</u>				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
403 Economic Dev. and Planning								
1030 Income-Melksham Makers Market	198	0	0	0			0.0%	
1089 Income-Hanging Baskets	1,691	1,358	1,300	(58)			104.5%	
Economic Dev. and Planning :- Income	1,889	1,358	1,300	(58)			104.5%	0
4071 Town Floral Displays	6,119	5,761	6,000	239		239	96.0%	
4308 CCTV	3,445	31,262	0	(31,262)		(31,262)	0.0%	31,262
4309 Newsletter	0	3,710	2,000	(1,710)		(1,710)	185.5%	
4354 Parking Scheme	1,516	532	1,000	468		468	53.2%	
4356 LHFIG	3,846	0	5,000	5,000		5,000	0.0%	
4925 Town Development	688	0	0	0		0	0.0%	
Economic Dev. and Planning :- Indirect Expenditure	15,613	41,265	14,000	(27,265)	0	(27,265)	294.8%	31,262
Net Income over Expenditure	(13,724)	(39,907)	(12,700)	27,207				
6000 plus Transfers from EMR	0	31,262	0	(31,262)				
Movement to/(from) Gen Reserve	(13,724)	(8,645)	(12,700)	(4,055)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
405 Solar Farm Projects								
1182 Solar money received	48,105	0	40,000	40,000			0.0%	
Solar Farm Projects :- Income	48,105	0	40,000	40,000			0.0%	0
4500 Solar Money Projects	0	0	40,000	40,000		40,000	0.0%	
Solar Farm Projects :- Indirect Expenditure	0	0	40,000	40,000	0	40,000	0.0%	0
Net Income over Expenditure	48,105	0	0	0				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
501 Assembly Hall Central Costs								
1000 Income-Assembly Hall Lettings	26,944	17,453	30,000	12,547			58.2%	
Assembly Hall Central Costs :- Income	26,944	17,453	30,000	12,547			58.2%	0
4000 Salaries ENI & Pension	70,530	53,374	85,000	31,626		31,626	62.8%	
4005 Temporary Staff	3,221	0	0	0		0	0.0%	
4261 Building Condition Reps Works	17,731	0	0	0		0	0.0%	
4900 Uniforms	0	0	1,000	1,000		1,000	0.0%	
4905 Cleaning Materials	2,020	1,814	2,000	186		186	90.7%	
4907 Stationery/Printing/Postage	163	103	150	47		47	68.9%	
4909 Licences	(2,990)	4,876	3,500	(1,376)		(1,376)	139.3%	
4911 Electricity	16,459	7,437	17,000	9,563		9,563	43.7%	
4912 Gas	208	93	100	7		7	93.1%	
4913 Water	2,922	1,503	3,000	1,497		1,497	50.1%	
4914 Rates	8,608	6,025	9,500	3,475		3,475	63.4%	
4915 Equipment	305	309	5,000	4,691		4,691	6.2%	
4916 Maintenance-Equipment	5,314	1,117	7,000	5,883		5,883	16.0%	
4917 Service Contracts	10,373	4,611	8,400	3,789		3,789	54.9%	
4918 Maintenance	5,671	2,862	13,000	10,138	710	9,428	27.5%	
4922 Publicity & Marketing	8,043	4,176	6,000	1,824	243	1,581	73.7%	
4927 Stocktaking	520	260	600	340		340	43.3%	
4958 Event Security	1,133	0	0	0		0	0.0%	
Assembly Hall Central Costs :- Indirect Expenditure	150,229	88,561	161,250	72,689	953	71,736	55.5%	0
Net Income over Expenditure	(123,285)	(71,108)	(131,250)	(60,142)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
510 Assembly Hall Events								
1004 Film shows	358	0	300	300			0.0%	
1173 Live Shows - Hall Hire	23,027	8,656	20,000	11,344			43.3%	
Assembly Hall Events :- Income	23,385	8,656	20,300	11,644			42.6%	0
4919 Films: expenses and contract	101	0	220	220		220	0.0%	
4954 PA and Lighting Costs	5,130	3,530	4,500	970	140	830	81.6%	
4958 Event Security	120	435	0	(435)		(435)	0.0%	
4960 Live entertainment:	1,689	2,117	0	(2,117)		(2,117)	0.0%	
Assembly Hall Events :- Indirect Expenditure	7,040	6,081	4,720	(1,361)	140	(1,501)	131.8%	0
Net Income over Expenditure	16,345	2,575	15,580	13,005				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>520 Assembly Hall Bar and Catering</u>								
1001 Income-Assembly Hall Bar	52,166	26,990	43,500	16,510			62.0%	
Assembly Hall Bar and Catering :- Income	52,166	26,990	43,500	16,510			62.0%	0
4901 Catering Stock Purchases	676	194	2,000	1,806		1,806	9.7%	
4903 Bar Stock Purchases	20,147	11,007	20,000	8,994	2,884	6,109	69.5%	
Assembly Hall Bar and Catering :- Indirect Expenditure	20,822	11,200	22,000	10,800	2,884	7,916	64.0%	0
Net Income over Expenditure	31,344	15,790	21,500	5,710				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
901 Earmarked Reserves								
1180 CIL Received	1,140	640,520	0	(640,520)			0.0%	640,520
Earmarked Reserves :- Income	1,140	640,520	0	(640,520)				640,520
9202 Unplanned Maintenance	56,702	16,612	10,000	(6,612)		(6,612)	166.1%	16,612
9218 Election expenses	9,631	0	0	0		0	0.0%	
9235 Market Town Initiative	5,164	0	0	0		0	0.0%	
9243 Green Spaces	9,432	0	0	0		0	0.0%	
9244 Major Projects Reserve	175,947	4,089	50,000	45,911		45,911	8.2%	750
9245 Solar Money	41,959	255	0	(255)		(255)	0.0%	255
9248 CIL	0	7,076	0	(7,076)		(7,076)	0.0%	7,076
9249 Jubilee Celebrations	0	0	0	0		0	0.0%	3,339
Earmarked Reserves :- Indirect Expenditure	298,833	28,032	60,000	31,968	0	31,968	46.7%	28,032
Net Income over Expenditure	(297,693)	612,488	(60,000)	(672,488)				
6000 plus Transfers from EMR	0	28,032	0	(28,032)				
6001 less Transfers to EMR	0	640,520	0	(640,520)				
Movement to/(from) Gen Reserve	(297,693)	0	(60,000)	(60,000)				

Detailed Income & Expenditure by Budget Heading 31/10/2024

Month No: 7

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>902 Sinking Funds</u>								
9233 Play Area Replacement Fund	0	0	25,000	25,000		25,000	0.0%	
9234 Splashpad - KGV	0	0	5,000	5,000		5,000	0.0%	
Sinking Funds :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>	<u>30,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(30,000)</u>	<u>(30,000)</u>				
Grand Totals:- Income	1,222,880	1,770,887	1,240,070	(530,817)			142.8%	
Expenditure	1,390,136	933,495	1,240,070	306,575	7,063	299,511	75.8%	
Net Income over Expenditure	<u>(167,256)</u>	<u>837,391</u>	<u>0</u>	<u>(837,391)</u>				
plus Transfers from EMR	0	59,294	0	(59,294)				
less Transfers to EMR	0	640,520	0	(640,520)				
Movement to/(from) Gen Reserve	<u>(167,256)</u>	<u>256,166</u>	<u>0</u>	<u>(256,166)</u>				

Melksham Town Council
Earmarked Reserves 31 March 2025
As at 31/10/2024

Earmarked Reserves	01/04/2024		Received in the Year	Trf to Gen Res	Balance		Committed	31/03/2025
	Opening Balance	2024/2025 Budget Added in Year			Spent in Year	Variance		Anticipated Balance
Unplanned Maintenance	£ 10,407	£ 10,000			£ 16,612	£ 3,795		£ 3,795
Fund to cover the costs on any unplanned maintenance that becomes necessary that has not been otherwise allowed for in the annual budget - £20,000								
Roundhouse Repairs								
Election Expenses	£ 5,199					£ 5,199		£ 5,199
To cover the cost of any election expenses. Needs to cover any Town Polls called, by-elections and the 4-yearly full council elections.								
Green Spaces	£ 1,311					£ 1,311		£ 1,311
Fund for enhancing green spaces within the Town								
Major Projects Reserve	£ 87,998	£ 50,000			£ 4,089	£ 102,648		£ 6,790
Fund for financing major projects being undertaken by the council, including major capital projects.	CCTV				£ 31,262		£ 18,738	
	Awdry Avenue Play Area						£ 50,000	
	Assembly Hall/Blue Pool Architects/SE						£ 9,400	
	Splashpad Resurfacing				£ 3,780		£ 15,220	
	Market Place/Town Hall WiFi						£ 2,500	
Precept Contribution	£ 45,000					£ 45,000		£ 45,000
Fund for supporting the Precept in the event of their being a significant movement in the Band D value								
Town Team Project	£ 5,000			£ 5,000				
Fund for supporting the development of the Town Team project								
Agreed to move to Gen Res on 11 Nov 24 during informal budget meeting								
Market Town Initiative	£ 14,836			£ 14,836				
Unsure what this fund is and where the money has come from								
Agreed to move to Gen Res on 11 Nov 24 during informal budget meeting								
Shurnhold Fields Reserve	£ 15,000					£ 15,000		£ 15,000
Fund for supporting CAPITAL projects at Shurnhold Fields. Predominately identified for new Car Park.								
Total Earmarked Reserves								£ 77,096
Sinking Funds								
	Opening Balance	Added in Year			Spent in Year	Variance	Committed	Current Balance
Office Equipment	£ 4,275					£ 4,275		£ 4,275
Street Furniture	£ 13,837					£ 13,837		£ 13,837
Play Area Equipment Replacement	£ 23,130	£ 25,000				£ 48,130		£ 48,130
Repair and Maintenance - KGV		£ 5,000				£ 5,000		£ 5,000
Splashpad = £20,000 over 5 years								
Total Sinking Funds								£ 71,242

Specific Reserves

	Opening Balance	Added in Year	Spent in Year	Variance	Committed	Current Balance
CIL	£ 51,480	£ 3,063	£ 7,076	£ 47,468		£ 47,468
Income from the Community Infrastructure Levy for spend in the town on improving the infrastructure and facilities in the community						
CIL	£ 2,179			£ 2,179		£ 2,179
10% For the Joint Project with MWPC after neighbourhood plan was adopted. Balance B/hwd £53,659.60 as at 1 April 24 and MTC was given £31,865.67 after neighbourhood plan was accepted, leaving balance of £21,794.23 and 10% of that was assumed for joint project with						
Sec 106						
East of Melksham		£ 637,457		£ 637,457		£ 637,457
East of Melksham Community Hall	£ 315,030			£ 315,030		£ 315,030
Funds specifically passed to the Town Council from Melksham Without Parish Council for the construction of a community hall for the East of Melksham development						
Solar Money	£ 102,079		£ 255	£ 93,836		£ 11,836
Funds received each year from the Solar Farm for use on improving the community area						
	Sandridge Road, pathway improvements				£ 10,000	
	Bowmans Court				£ 8,000	
	BMX Track				£ 64,000	
Total Specific Reserves						£ 1,013,970

Total Reserves £ 696,764 £ 90,000 £ 640,520 £ 19,836 £ 67,282 £ 1,340,166 £ 177,858

Total Reserves after commitments £ 1,162,308