

Melksham Town Council

Minutes of the Finance, Administration and Performance Committee meeting held on Monday 10th March 2025

PRESENT: Councillor A Griffin (Chair)
Councillor C Stokes (Vice-Chair)
Councillor P Aves
Councillor J Hubbard
Councillor S Rabey
Councillor J Westbrook

IN ATTENDANCE:

OFFICERS:	Andrew Meacham	Committee Clerk
	Hayley Bell	Deputy Clerk
	Christina Connor	Events & Community Development Officer

PUBLIC PARTICIPATION One member of the press was present.

96/24 Apologies

There were no apologies, all members being present.

97/24 Declarations of Interest

There were no declarations of interest.

98/24 Public Participation

Questions were received from one public participant.

Q. Is the meeting being streamed to Facebook?

A. The meeting was only available via Teams but it was hoped to install some software to allow Facebook streaming to resume.

Q. How long before it is back on Facebook.

A. Hopefully next week.

Q. Why are meetings not being streamed via Zoom?

A. There have been issues with the password and the licence.

Q. The Council is not minded to stop streaming on Facebook.

A. There are currently no conversations regarding that. There is still a resolution in place for meetings to be streamed to Facebook.

99/24 Minutes

Members declined to approve the minutes and requested amendments.

It was proposed by Councillor Griffin, seconded by Councillor J Westbrook and

RESOLVED to defer the minutes.

100/24 Grants Awarded

101/24 Back on Track

The monitoring form was received.

102/24 Melksham Foodbank

The monitoring form was received.

103/24 Swish

The monitoring form was received.

104/24 Youth Adventure Trust

The monitoring form was received.

105/24 Wessex MS Therapy Centre

The monitoring form was received.

106/24 Grants

Members discussed and here representations on all the applications before deciding on awards.

107/24 Melksham Amateur Swimming Club

A representative of Melksham Amateur Swimming Group was present to speak to the request and answer questions.

108/24 Bowerhill Baby & Toddler Group

Bowerhill Baby & Toddler Group sent apologies for absence. The representative of Melksham Girlguiding was able to provide some information on their behalf.

109/24 Melksham Gardeners Society

A representative of Melksham Gardeners Society was present to speak to the request and answer questions.

110/24 Melksham Transport Group

A representative of Melksham Transport Group was present to speak to the request and answer questions.

111/24 Melksham & District Historical Association

A representative of Melksham & District Historical Association was present to speak to the request and answer questions.

112/24 Melksham WI

Melksham WI sent their apologies for absence.

113/24 Crazy About Knitting

A representative of Crazy About Knitting was present to speak to the request and answer questions.

114/24 Melksham Girlguiding

A representative of Melksham Girlguiding was present to speak to the request and answer questions.

115/24 Friends of Gifford Surgery

A representative of Friends of Gifford Surgery was present to speak to the request and answer questions.

Councillor Hubbard declared a prejudicial Interest because his wife is employed by Giffords Surgery. Councillor Hubbard left the room for the duration of the presentation and discussion.

116/24 Grant Awards

Councillor Rabey read out a list of proposed amounts for discussion. Amendments to these figures were discussed and agreed.

It was proposed by Councillor Rabey, seconded by Councillor J Westbrook and

UNANIMOUSLY RESOLVED to award grants as follows

Melksham Amateur Swimming Club	£300.00
Bowerhill Baby & Toddler Group	£200.00
Melksham Gardeners Society	£243.00
Melksham Transport Group	£300.00
Melksham & District Historical	£400.00
Melksham WI	£150.00
Crazy About Knitting	£500.00
Melksham Girlguiding	£208.13
Friends of Gifford Surgery	£500.00

117/24 Joint Melksham Neighbourhood Plan

The committee did not have authority to authorise payment in the amounts requested and referred the matter to Full Council. The committee tasked the Clerk with discussing JMNP funding with the Clerk of Melksham Without Parish Council.

118/24 Minutes

On the request of the Clerk, members were asked to have further discussion of item 4 on the agenda. The Deputy Clerk reminded members of the legal position on signing minutes. Members asked for the minutes to show decisions only and to come to the first finance meeting of the new council

Meeting Closed at: 8.18 pm

Signed:

Dated: