



# Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES  
Tel: (01225) 704187

Town Clerk Tracy Predeth BA(Hons) MPA, FLSCC

To: Councillor S Rabey (Chair)  
Councillor A Griffin (Vice-Chair)  
Councillor P Alford  
Councillor P Aves  
Councillor G Cooke  
Councillor G Ellis  
Councillor J Oatley  
Councillor C Stokes

25 March 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of the Melksham Town Council. The meeting will be held at the Town Hall on **Tuesday 1st April 2025** commencing at **7.00 pm**.

A period of public participation will take place during the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs T Predeth BA(Hons), MPA, FSLCC  
Town Clerk and RFO

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**Melksham Town Council**  
**Economic Development and Planning Committee**

**Tuesday 1 April 2025**  
**At 7.00 pm at the Town Hall**

**Public Participation** – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

**Virtual Meeting Access:**

Please follow the joining instructions below for the Teams meeting

[Join Teams Meeting](#)

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

**3. Public Participation**

Members of the public are invited to attend the meeting and address the council.

Members of the public are requested to send their question to [locum@melksham-tc.gov.uk](mailto:locum@melksham-tc.gov.uk) by noon on the working day before the meeting. This will make it more likely

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

that we will be able to answer your question on the night. You should still attend the meeting, in person or online, to ask your question.

**4. Minutes (Pages 1 - 4)**

To approve the Minutes of the Economic Development and Planning Committee meeting held on 11<sup>th</sup> March 2025.

**5. Planning Considerations**

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

**6. Planning Applications**

To comment on the following planning applications

**6.1 PL/2025/02375**

[PL/2025/02375](#) - Works to a Listed Building

Address: 11A Canon Square, Melksham, SN12 6LX

Proposal: Replacement of three external doors

Respond By: 09 April 2025

**6.2 PL/2025/02440**

[PL/2025/02440](#) - Householder Application

Address: 23 Thyme Road, Melksham, SN12 7FX

Proposal: Erection of a single storey workshop/hobby room to side and rear and demolition of existing garage

Respond By: 15 April 2025

**6.3 PL/2025/02540**

[PL/2025/02540](#) - Householder Application

Address: 11 HEATHER AVENUE, MELKSHAM, SN12 6FX

Proposal: Proposed Two Storey Side & Rear Extension

Respond By: 16 April 2025

**6.4 PL/2025/02622**

[PL/2025/02622](#) - Householder Application

Address: 9 Church Walk, Melksham, SN12 6LY

Proposal: Small infill extension and internal works.

Respond by: 17 April 2025

**6.5 PL/2025/02810**

[PL/2025/02810](#) - Works to a Listed Building

Address: 9 Church Walk, Melksham, SN12 6LY  
Proposal: Small infill extension and internal works.  
Respond By: 17 April 2025

#### **6.6 PL/2025/01940**

[PL/2025/01940](#) - Removal or Variation of a Condition  
Address: 1 Addison Road, Melksham, SN12 8DP  
Proposal: Variation of condition 2 (approved plans) relating to application PL/2024/07087.  
Respond By: 02 April 2025

### **7. Planning Decisions**

To note the following planning decisions

#### **7.1 PL/2024/11295**

[PL/2024/11295](#) - Advertisement Consent  
Address: 84, Beanacre Road, Melksham, Wilts, SN12 8AU  
Proposal: Internally illuminated freestanding 5m Totem Pole for the purpose of advertising EV chargers  
Decision Date: 13 March 2025  
Decision: Approve with Conditions  
MTC Decision: Support

#### **7.2 PL/2025/01223**

[PL/2025/01223](#) - Proposed Works to Trees in a Conservation Area  
Address: GIFFORDS COURT, LOWBOURNE, MELKSHAM  
Proposal: T1 Cherry tree – Fell  
Decision Date: 20 March 2025  
Decision: No Objection  
MTC Decision: No objection

#### **7.3 PL/2025/00461**

[PL/2025/00461](#) - Works to a Listed Building  
Address: Melksham House, 27 Market Place, Melksham, SN12 6ES  
Proposal: Internal alterations (Please see application form for full description)  
Decision Date: 18 March 2025  
Decision: Approve with Conditions  
MTC Decision: No objection

#### **7.4 PL/2024/11529**

[PL/2024/11529](#) - Works to a Listed Building  
Address: 11A Canon Square, Melksham, Wilts, SN12 6LX  
Proposal: First floor and external wall structural repairs. New ground floor structure to

back room and other structural repairs

Decision Date: 05 March 2025

Decision: Approve with Conditions

MTC Decision: Support

#### 7.5 **PL/2025/00176**

**PL/2025/00176** - Lawful Development Certificate for an Existing Use

Address: 11 Burnet Close, Melksham, SN12 7SJ

Proposal: Certificate of lawfulness to demonstrate that a single storey conservatory was substantially completed more than 10 years ago

Decision Date: 5 March 2025

Decision: Approve

MTC Decision: No objection

### **8. Premises Licence Application (Pages 5 - 28)**

For comment.

### **9. Temporary Road Closure Notifications**

#### **9.1 Snowberry Lane (Pages 29 - 32)**

To note a change of date for proposed work.

### **10. Neighbourhood Plan**

### **11. Parish Steward**

To consider jobs to be undertaken by the Parish Steward.

Parish Steward will be in Melksham 9<sup>th</sup>, 10<sup>th</sup> and 14<sup>th</sup> April.