



# Melksham Town Council

Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES  
Tel: (01225) 704187

Town Clerk Tracy Predeth BA(Hons), MPA, FLSCC

To: Councillor S Rabey (Chair)  
Councillor P Alford  
Councillor P Aves  
Councillor R Cleary  
Councillor G Elson  
Councillor A Griffin  
Councillor C Stokes

13<sup>th</sup> May 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summoned to attend the **Economic Development & Planning Committee** meeting of the Melksham Town Council.

The meeting will be held in the council chamber at the Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES on *Tuesday 20<sup>th</sup> May 2025* commencing at 7.00 pm.

Members of the public and press are welcome to attend the meeting in person or online and a period of public participation will take place during the meeting, limited to 3 minutes per person and no more than 30 minutes in total.

If you wish to ask a question online please join via Teams on this link <https://tinyurl.com/yv8xtw4m>.

The meeting will also be live streamed at <https://www.facebook.com/melksham.town> but you will not be able to interact.

Yours sincerely

Mrs T Predeth BA(Hons), MPA, FSLCC

Town Clerk

**Melksham Town Council**  
**Economic Development & Planning Committee**

**Tuesday 13<sup>th</sup> May 2025**

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declaration of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

**3. Public Participation**

Members of the public are invited to attend the meeting and address the council.

Members of the public are requested to send their question to [locum@melkshamtc.gov.uk](mailto:locum@melkshamtc.gov.uk) by noon on the working day before the meeting. This will make it more likely that we will be able to answer your question on the night. You should still attend the meeting, in person or online, to ask your question.

**4. Minutes**

To approve the Minutes of the Economic Development & Planning Committee meeting held on 22<sup>nd</sup> April 2025.

## 5. Planning Considerations

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

## 6. Planning Applications

### 6.1 PL/2025/03212

[PL/2025/03212](#) - Removal or Variation of a Condition

Address: Roundponds Farm, Shurnhold, Melksham, SN12 8DF

Proposal: Variation of Condition 6 (Approved Plans) of Planning Permission 17/02159/VAR in relation to layout and design of the site

Respond By: 23 May 2025

### 6.2 PL/2025/03671

[PL/2025/03671](#) - Full Planning Permission

Address: The Creamery, Western Way, Melksham, SN12 8FH

Proposal: Erection of new B8 storage unit ancillary to existing main building and associated external works.

Respond By: 15 May 2025

### 6.3 PL/2025/03705

[PL/2025/03705](#) - Full Planning Permission

Address: 73 Wharf Court, Melksham, SN12 7NS

Proposal: Installation of double glazed door to garden at rear of property in place of existing window (aperture width to remain as is)

Respond By: 27 May 2025

### 6.4 PL/2025/04140

[PL/2025/04140](#) - Householder planning permission

Address: 60a Portman Road, Melksham SN12 8AW

Proposal: Erection of a conservatory to the rear elevation

Respond By: 6 June 2025

## 7. Planning Decisions

To note the following planning decisions

### 7.1 PL/2025/01940

[PL/2025/01940](#) - Removal or Variation of a Condition

Address: 1 Addison Road, Melksham, SN12 8DP

Proposal: Variation of condition 2 (approved plans) relating to application PL/2024/07087.

Decision Date: 30 April 2025

Decision: Approve with Conditions

MTC Decision: No objection

## **7.2 PL/2025/02375**

[PL/2025/02375](#) - Works to a Listed Building

Address: 11A Canon Square, Melksham, SN12 6LX

Proposal: Replacement of three external doors

Decision Date: 30 April 2025

Decision: Approve with Conditions

MTC Decision: No objection

## **7.3 PL/2025/03743**

PL/2025/03743 - Lawful Development Certificate for an Proposed Use

Address: 60A PORTMAN ROAD, MELKSHAM, SN12 8AW

Proposal: Erection of single storey extension on rear elevation

Decision Date: 30 April 2025

Decision: Withdrawn by Applicant

No consultation

## **7.4 PL/2023/06976**

[PL/2023/06976](#) - Full Planning Permission

Address: Land at Verbena Court, Melksham, SN12 7GG

Proposal: Construction of a care home (within Class C2), parking, access, hard and soft landscaping and other associated works.

Decision Date: 02 May 2025

Decision: Approve with Conditions

MTC Decision: Object.

## **7.5 PL/2025/02540**

[PL/2025/02540](#) - Householder Application

Address: 11 HEATHER AVENUE, MELKSHAM, SN12 6FX

Proposal: Proposed Two Storey Side & Rear Extension

Decision Date: 05 May 2025

Decision: Withdrawn by Applicant

MTC Decision: No objection

## **7.6 PL/2025/01372**

[PL/2025/01372](#) - Householder Application

Address: 1 Berkeley Close, Melksham, SN12 6AZ

Proposal: Proposed Two Storey Side extension

Decision Date: 09 May 2025

Decision: Approve with Conditions

MTC Decision: No objection.

## **7.7 PL/2025/00279**

**PL/2025/00279** - Full Planning Permission

Address: Flat, 56 Beanacre Road, Melksham, SN12 8AT

Proposal: Subdivision of one flat to create two flats, the erection of a bin store and the erection of a bike store

Decision Date: 09 May 2025

Decision: Withdrawn by Applicant

MTC Decision: No objection.

## **8. Request for Bus Shelter at the bus stop near Queensway Chapel in Melksham.**

The Town Council has received the following email.

*I am writing with a request for a covered bus shelter to be installed at the bus stop near Queensway Chapel in Melksham. Currently this is a bus stop with bench seating. This bus stop is used by many many older people as the demographic of the immediate area will show. My Mum (84 years old) uses this bus stop on a daily basis, multiple times a day. There is no where for any customer to shelter from the elements, I've been stood there with Mum on many occasions getting absolutely soaked, holding an umbrella, I don't want my Mum or others having to wait exposed to the elements. Because this bus stop has no shelter, if the forecast is for bad weather the more frail generation are forced to walk (if they are able to walk this far) to town to wait for a bus where there is shelter. Those that are unable to get as far as town I assume are forced to stay in until the weather improves.*

*There is ample room to accommodate a perspex shelter that would prove very beneficial to local residents, one that would cause minimal, if any detrimental effect to anyone.*

*I would be very grateful if you could install a shelter ASAP, the weather is going to get worse this time of year so speed will be very much appreciated by all.*

*Many thanks in advance*

For decision whether to make a recommendation.

## **9. Proposed Traffic Regulation Order for Consultation**

For comment. Consultation period ends on 9<sup>th</sup> June 2025.

## **10. Temporary Road Closure Notifications**

**10.1 A3102 (Part), Melksham (08.06.2025)**

**10.2 Footpath 91, Melksham Without and Footpath 24, Melksham (Ref: TTRO 10393)**

**10.3 Footpath 18 (Part) and Footpath 19 (Part), Melksham Without and Footpath 106 (Part), Melksham**

This closure has been extended until 27<sup>th</sup> July 2025.

**11. WFT Festival 2025**

To note date of hearing of the Licensing Committee.

To resolve whether a member of the committee will attend the hearing on behalf of Melksham Town Council.

**12. Parish Steward**

To consider jobs to be undertaken by the Parish Steward