



Melksham Town Council

Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk Tracy Predeth BA(Hons), MPA, FLSCC

To: Councillor J Westbrook (Chair)
Councillor S Rabey (Vice-Chair)
Councillor P Aves
Councillor A Griffin
Councillor J Oatley
Councillor C Stokes
Councillor A Westbrook

1st April 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summoned to attend the **Community Development Committee** meeting of the Melksham Town Council.

The meeting will be held in the council chamber at the Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES on **Monday 7th April 2025** commencing at **7.00 pm**.

Members of the public and press are welcome to attend the meeting in person or online and a period of public participation will take place during the meeting, limited to 3 minutes per person and no more than 30 minutes in total.

If you wish to ask a question online please join via Teams on this link <https://tinyurl.com/nhike7ba> .

The meeting will also be live streamed at <https://www.facebook.com/melksham.town> but you will not be able to interact.

Yours sincerely

Mrs T Predeth BA(Hons), MPA, FSLCC

Town Clerk

Melksham Town Council
Community Development Committee

Monday 7th April 2025

At 7pm at the Town Hall

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declaration of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Public Participation

Members of the public are invited to attend the meeting and address the council.

Members of the public are requested to send their question to locum@melkshamtc.gov.uk by noon on the working day before the meeting. This will make it more likely that we will be able to answer your question on the night. You should still attend the meeting, in person or online, to ask your question.

4. Minutes

To approve the Minutes of the Community Development Committee meeting held on Monday 3rd February 2025.

5. Budget

To note total spend against budget to date and available balance

6. Report

To receive the report of the Community Events Officer as follows:

Updates on

- Community Development
- Communications
- Melksham Town Council Events 2025
- Melksham Town Council Holiday Activities
- Funding/Grants
- KGV Playing Field Hire
- K6 Telephone Boxes
- Coffee and Poppies
- VE Day Commemorations
- Proms in the Park
- Wiltshire Explorer App

For review of events

- Youth Event
- Civic Awards and mayors Reception

For decision

- Town Event
- Christmas 2025
- Pop Up Park and buskers in the Market Place
- Religious Statue

7. Town Event

For decision on whether the event is to proceed in view of the limited time frame and suitable dates and if so to agree the times proposed for the town event and select a date to hold it and to confirm the theme.

8. Christmas

For decision on allowing The Friends of Gifford Surgery to lead on the provision of the 2025 grotto at the Melksham Christmas Light Switch on and for Melksham Town Council to support them with marketing and promotion of the grotto as part of the wider programming for Christmas

9. Pop Up Park and Buskers in the Market Place

For decision on inviting buskers and performers to use the Market Place as a performance space and whether to adopt the Wiltshire Council Buskers Code of Practice.

10. Religious Statue

For decision on returning the statue of Jesus currently housed in the Town Hall offices to the Friends Garden.