

**Melksham Town Council**  
**Minutes of the Committee**  
**on Monday 2<sup>nd</sup> June 2025**

PRESENT:	Councillor S Rabey	Town Mayor
	Councillor J Westbrook	Deputy Town Mayor
	Councillor P Alford	
	Councillor P Aves	
	Councillor R Cleary	
	Councillor J Crossley	
	Councillor A Griffin	
	Councillor J Hubbard	
	Councillor J Oatley	
	Councillor C Stokes	
	Councillor A Westbrook	
IN ATTENDANCE	Councillor Mark Harris, Melksham Without Parish Council	
OFFICERS	Tracy Predeth	Locum Clerk
	Andrew Meacham	Committee Clerk

PUBLIC: 7 members of the public were present

**37/25 Apologies**

Apologies were received from Councillor G Elson.

**38/25 Declaration of Interest**

There were no declarations of interest.

**39/25 Public Participation**

Councillor Harris welcomed the new councillors and spoke about co-operation between the two councils.

**40/25 Minutes**

The minutes of 12<sup>th</sup> May 2025, having been previously circulated, were approved as a correct record and signed by the Town Mayor Councillor Rabey.

**41/25 Co-option of Councillors**

Councillors discussed the issue and a paper vote was held, with a minimum of 6 votes required for co-option. The Locum Clerk and Committee Clerk tallied the votes. The town Mayor Councillor Rabey announced that Emma Calland and Maverick Drewett were co-opted onto Melksham Town Council.

#### **42/25 Calendar of Meetings**

Members were advised about two changes to the proposed calendar. The Personnel Committee meeting on Monday 30<sup>th</sup> June 2025 was replaced by a meeting of Full Council. The Personnel Committee meeting was moved to Monday 7<sup>th</sup> July 2025.

It was proposed by Councillor Hubbard, seconded by Councillor Griffin and

UNANIMOUSLY RESOLVED to approve the proposed calendar of meetings.

#### **43/25 Motion on Amendment to Terms of Reference**

It was proposed by Councillor Hubbard, seconded by Councillor J Westbrook and

UNANIMOUSLY RESOLVED That responsibility for the allocation of Grants be moved to Community Development Committee and the Terms of Reference be updated accordingly.

Meeting closed at: 20:45

Signed ..... Dated .....