

Melksham Town Council

Minutes of the Community Development Committee

on Monday 7th April 2025

PRESENT Councillor J Westbrook (Chair)
 Councillor S Rabey (Vice Chair)
 Councillor P Aves
 Councillor J Oatley
 Councillor C Stokes
 Councillor A Westbrook

IN ATTENDANCE

OFFICERS Christina Connor Events & Community Development Officer
 Andrew Meacham Committee Clerk

PUBLIC: No members of the public or press were present

209/24 Apologies

Apologies were received from Councillor Griffin

210/24 Declaration of Interest

There were no declarations of interest.

212/24 Public Participation

There was no public participation.

213/24 Minutes

The minutes of Monday 3rd February 2025, having been previously circulated, were approved as a correct record and signed by the Chair Councillor J Westbrook.

214/24 Budget

The budget was noted. Chair mentioned the overspend and requested officers investigate.

215/24 Report

The report was noted and discussed

Congratulations were given to Bridie and Lauren for launching Doorstep Club

Thanks were expressed to the Deputy Clerk, the Events & Community Development Officer and all staff who contributed to the Mayors Reception.

The following requests were made:-

- Establish who empties bins at Awdry Avenue.
- Town Events – remove events from report once past.
- Could councillors be emailed when events such as Spring Market are coming up.
- Splashpad – councillors to take school holidays into account when considering opening hours in future years
- Park Yoga – Take account of Food & River Festival
- Shambles – Ensure grass cutting etc done ready for set up.
- Poppies – Consider time lapse and loaning to other towns.
- Proms in the Park – Find out costing for flags.
- Civil Awards – Community Development Committee to consider process by which winners decided and announced.
- Mayors Reception – Try to find a balance between civic dignitaries and sponsored tables. Revisit the decision to charge Melksham Town Council councillors and staff.

216/24 Town Event

It was proposed by Councillor J Westbrook, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to postpone the event until 2026 and earmark the funding for a week long Arts Festival. Delegated authority to officers start conversations with local schools and organisations.

It was suggested that contact be made with DOCA.

217/24 Christmas

Members were not willing to approve without additional information or other groups being given the opportunity to be considered. It was proposed that a task and finish group be formed to set the criteria for groups wishing to run the grotto.

218/24 Pop Up Park and Buskers in the Market Place

It was proposed by the Deputy Town Mayor Councillor Rabey, seconded by Councillor J Westbrook and

UNANIMOUSLY RESOLVED to invite buskers and performers to use the Market Place as a performance space and to adopt the Wiltshire Council Buskers Code of Practice.

219/24 Religious Statue

It was proposed by Councillor A Westbrook, seconded by the Deputy Town Mayor Councillor Rabey and

UNANIMOUSLY RESOLVED to return the statue to the Friends Garden.

Meeting closed at: 8.12pm

Signed

Dated