



# Melksham Town Council

Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES  
Tel: (01225) 704187

Acting CEO/Town Clerk Miss Hayley Bell

To: Councillor S Rabey (Chair)  
Councillor P Alford  
Councillor P Aves  
Councillor R Cleary  
Councillor G Elson  
Councillor A Griffin  
Councillor C Stokes

24<sup>th</sup> June 2025

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summoned to attend the **Economic Development & Planning Committee** meeting of the Melksham Town Council.

The meeting will be held in the council chamber at the Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES

On **Tuesday 1<sup>st</sup> July 2025**

Commencing at 19:00

Members of the public and press are welcome to attend the meeting in person or online and a period of public participation will take place during the meeting, limited to 3 minutes per person and no more than 30 minutes in total.

If you wish to ask a question online please join via Teams on this link <https://tinyurl.com/38ytdzb9>

The meeting will also be live streamed at <https://www.facebook.com/melksham.town> but you will not be able to interact.

Yours sincerely

Miss Hayley Bell

Acting CEO/Town Clerk

**Melksham Town Council**  
**Economic Development & Planning Committee**

**Tuesday 1<sup>st</sup> July 2025**

**At 19:00**

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty, Equality Act 2010.

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declaration of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

**3. Public Participation**

Members of the public are invited to attend the meeting and address the council.

Members of the public are requested to send their question to [ceo@melksham-tc.gov.uk](mailto:ceo@melksham-tc.gov.uk) by noon on the working day before the meeting. This will make it more likely that we will be able to answer your question on the night. You should still attend the meeting, in person or online, to ask your question.

#### **4. Minutes**

To approve the Minutes of the Economic Development & Planning Committee meeting held on 10<sup>th</sup> June 2025

#### **5. Planning Considerations**

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

#### **7. Planning Applications**

To comment on the following planning applications

##### **7.1 PL/2025/04837**

[PL/2025/04837](#) - Householder Application

**Address:** 30 CHURCHILL AVENUE, MELKSHAM, SN12 7JN

**Proposal:** Proposed First Floor Rear Extension

**Respond By:** 04 July 2025

##### **7.2 PL/2025/03207**

[PL/2025/03207](#) - Works to a Listed Building

**Address:** Melksham House, 27 Market Place, Melksham, SN12 6ES

**Proposal:** Installation of 4 x signage

**Respond By:** 18 July 2025

##### **7.3 PL/2025/03643**

[PL/2025/03643](#) - Advertisement Consent

**Address:** Melksham House, 27 Market Place, Melksham, SN12 6ES

**Proposal:** Installation of 4 x signage

**Respond By:** 18 July 2025

##### **7.4 PL/2025/05097**

[PL/2025/05097](#) - Full Planning Permission

**Address:** 1 Philip Close, Melksham, SN12 7AP

**Proposal:** Proposed 1 Bedroom Dwelling Adjacent No 1 Philip Close and Detached Garage to 1 Philip Close

**Respond By:** 14 July 2025

## **8. Planning Decisions**

To note the following planning decisions

### **8.1 PL/2025/04140**

[PL/2025/04140](#) - Householder Application

**Address:** 60A PORTMAN ROAD, MELKSHAM, SN12 8AW

**Proposal:** Erection of a conservatory to the rear elevation

**Decision Date:** 17 June 2025

**Decision:** Approve with Conditions

**MTC Decision:** No objection

## **9. Planning Application PL/2024/06908**

To note the grant of conditional planning application. General Facilities Manager has confirmed he will ensure condition 2 is complied with.

[PL/2024/06908](#)

## **10. Local Highways and Footpaths Improvement Group (LHFIG) Issues**

### **10.1 Fullers Close**

## **11. Parish Steward**

To consider jobs to be undertaken by the Parish Steward