

Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Monday 11th January 2021

PRESENT: Councillor A Westbrook (Chair)
Councillor T Watts (Vice-Chair)
Councillor P Aves
Councillor S Brown
Councillor J Hubbard
Councillor K Iles
Councillor G Mitcham
Councillor M Sankey

**ALSO IN
ATTENDANCE** Councillor C Jeffries

OFFICERS:	Linda Roberts	Town Clerk
	Christine Hunter	Committee Clerk
	David McKnight	Economic Development Manager

PUBLIC PARTICIPATION: No members of the public and one member of the press was present.

1/21 Apologies

An apology for absence was received from Councillor Illman.

2/21 Declarations of Interest

There were no declarations of interest.

3/21 Minutes

The minutes of 17 November 2020 and 8 December 2020, having previously been circulated, were approved as a correct record and agreed to be signed by the Chair, Councillor Westbrook at a later date.

4/21 Markets Development on Melksham Market Place

The Economic Development Manager confirmed:

- the proposal for specialist markets and had been taken to Full Council on 21 December 2020, with a request for £4,000 to be included in the

budget to purchase gazebos, which requires ratification. This was supported by Council who required more information.

- Council members requested a report showing full breakdown of income and expenditure prior to agreeing funding. The Economic Development Manager would produce the report to go to the Full Council meeting on 18 January 2021.
- the Economic Development and Planning Committee would become the committee with responsibility this project. Councillors were asked to think about the types of markets to be held and how this would work.
- Fees charged to traders at the new markets would pay for the gazebos and cover the Town Council's costs in developing the market.

The Town Clerk recommended that the need for a sinking fund needs to be factored into the financial report as over time the cost of the gazebos would be met but they may need replacing. . Councillor Westbrook stated the intention was to make the purchase of the gazebos budget neutral, and currently the initial cost of £4,000 is not in the budget.

Councillor Hubbard raised his concerns that the Committee would not have time to scrutinise the report before submission. Councillor Hubbard asked for it to be circulated to members at the earliest opportunity.

5/21 Planning Applications

The Council had **no objection** to the following planning applications:

- | | |
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| <u>20/09561/VAR:</u> | 2 Spa Road Melksham SN12 7NS
Variation of Conditions one and two of 19/08240/PNCOU to allow amended internal layout and to amend onsite parking arrangements.
Agreement: Unanimous |
| <u>20/10414/FUL</u> | 39 Daisy Close Melksham SN12 6FZ
Single storey side extension
Agreement: Unanimous |
| <u>20/10625/FUL</u> | 40 Lapwing Road Melksham SN12 7FJ
Single Storey conservatory extension to rear elevation
Agreement: Unanimous |
| <u>20/10777/FUL</u> | 8 Kennet Close Melksham SN12 8BJ
Porch and shower room extension.
Agreement: Unanimous |

The Council **objected** to the following planning applications:

- | | |
|----------------------------|---|
| <u>20/10572/FUL</u> | 39 Craybourne Road Melksham SN12 7DJ |
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Proposed 4 Bedroom new dwelling
Objection due to over development of the site.
Agreement: Unanimous

UNANIMOUSLY RESOLVED: Councillors Illman and Aves will contact the Planning Officer individually to request the application is called-in.

20/03358/OUT

2 Coronation Road Melksham SN12 7PE

Outline Planning Permission for a new 3 Bed House
(Previously taken to full Council on 21 December 2020 N.B. Originally 3 bed; plans now revised to 2 bedrooms)

Councillor Hubbard confirmed he would be raising a call-in against the application.

RESOLVED: Objection due to overdevelopment of site.

6/21 Planning Decisions

Members noted the following planning decisions:

20/05761/FUL:

54 Blackmore Road Melksham SN12 7HU

Change of use of land into domestic garden, relocation of boundary fence closest to Gloucester Square access path and erect a new 2m high close boarded timber fence.

Decision: Refusal

20/08860/LBC:

1 St Michaels Court Canon Square Melksham SN12 6LX

Renovations to listed building

Decision: Approve with Conditions

Decision: Approve with Conditions

2020/00020/IND

134 Savernake Avenue Melksham SN12 7HQ

Tree Preservation Order

Decision: Confirmed

7/21 Pre-Application Planning Consultation - Naming of Merrett Court

Pre-Application Planning Consultation - New Road name off Snarlton Lane Pre-Application Planning Consultation Planning Ref No 127/02477/OUT.

The Economic Development Manager confirmed the new road name of Merrett Court for this development had received permission from the family and the paperwork passed to the developer who will forward the request to Wiltshire Council.

8/21 Sparkle Team and Parish Steward

Members were requested to forward details of jobs requiring the Sparkle Team or Parish Steward, to the Amenities Manager who will co-ordinate. The Town Clerk confirmed the Amenities team have been working around the underpass area, and cleaning up “grot spots”.

Councillor Aves confirmed that works to clear leaves had already been carried out by the Amenities team.

9/21 Agenda Item 11 Wiltshire Local Plan Review Consultation

The Economic Development Manager highlighted the consultation on the Local Plan Review which commenced on 13 January 2021 finishing on 9th March 2021. There is an online event with Melksham’s event being 28th January 2021. A link to book the online event is in the paperwork attached to the Agenda.

The Town Clerk confirmed this was a public event but there may be a further invitation to officers and members and advised that the review of the Neighbourhood Plan would have to accord with the Local Plan.

10/21 Agenda Item 12 Confidential Session

It was proposed by Councillor Westbrook, seconded by the Town Mayor, Councillor Aves and

RESOLVED: that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the information that may be disclosed, that members of the press and public be excluded from the meeting.

11/21 Agenda Item 12.1 Neighbourhood Plan Steering Group Minutes

Councillor Westbrook confirmed there were four sets of minutes of the Neighbourhood Plan Steering Group which Melksham Without Parish Council had requested are kept confidential. The Town Clerk confirmed the meetings were public and have to be in accordance with Neighbourhood Planning policy and proposed that before submission to Full Council they were redacted appropriately.

Councillor Hubbard agreed suggesting that the minutes should be redacted appropriately for submission to Full Council and that in future steering group meetings have a part II on the agenda to cover confidential items, not the whole meeting.

A request was made to the Town Clerk to contact the Parish Clerk of Melksham Without Parish Council to make this suggestion. Councillor Watts confirmed the

meeting of 21st October 2020 was a closed meeting but the others were open meetings.

12/21 Date and Time of Next Meeting

26 January 2021

Meeting Closed at: 7.45 pm

Signed:

Dated: