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Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor P Aves (Town Mayor)
Councillor G Mitcham (Deputy Town Mayor)
Councillor S Brown
Councillor V Fiorelli
Councillor J Hubbard
Councillor K Iles
Councillor H Illman
Councillor C Jeffries
Councillor M Pain
Councillor M Sankey
Councillor T Watts
Councillor T Welch
Councillor A Westbrook
Councillor R Wiltshire

7 January 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Full Council** meeting of the Melksham Town Council. The meeting will be held at the Melksham Town Hall on **Wednesday 13th January 2021** commencing at **8.00 pm**. A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

**Full Council
Melksham Town Council**

**Wednesday 13 January 2021
At 8.00 pm at the Melksham Town Hall**

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

AGENDA

Virtual Meeting Access

Join Meeting Via Zoom instructions below:

Join Zoom Meeting

<https://us02web.zoom.us/j/87339570752?pwd=NXFBOURwcTFObGNWSWIFUnVwb0ltQT09>

Meeting ID: 873 3957 0752

Passcode: 122586

1. Apologies

Apologies have been received from Councillor Illman.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes

The amended minutes of the Full Council Meetings held on 16 November 2020 and minutes of Full Council Meeting held on 21 December 2020 will be reviewed at the next Full Council Meeting to be held on 18 January 2021.

4. Assembly Hall in Tier 5 Lockdown

To receive a report from the Locum Administrator, Jeff Mills.

5. Age Friendly Melksham - Community Response (Pages 1 - 2)

To receive and discuss the letter of 5 January 2021 from Age Friendly Melksham requesting staff support from Melksham Town Council.

6. Date and Time of Next meeting

18 January 2021 at 7.00 pm via Zoom

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Agenda Item 5

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