



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor J Hubbard (Chair)
Councillor G Cooke (Deputy Chair)
Councillor P Aves
Councillor S Crundell
Councillor G Ellis
Councillor C Goodhind
Councillor S Mortimer
Councillor J Oatley
Councillor S Rabey

19 May 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of the Melksham Town Council. The meeting will be held at the Assembly Hall Melksham on **Tuesday 25th May 2021** commencing at **7.00 pm**. A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

**Economic Development and Planning Committee
Melksham Town Council**

**Tuesday 25 May 2021
At 7.00 pm at the Assembly Hall Melksham**

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Public Participation – To receive questions from members of the public.

AGENDA

1. Apologies

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 4)

To approve the Minutes of the Economic Development and Planning Committee meeting held on Tuesday 4 May 2021

4. Planning Applications

To comment on the following planning applications:

[20/08520/FUL](#)

7 Lowbourne Melksham Wiltshire SN12 7DZ
Demolition of existing restaurant, and erection of a new two storey building for flats.

Consultation deadline: 26 May 2021

[PL/2021/04757](#)

Land East of Spa Road, Melksham, Wilts
Temporary installation of housing development marketing signs including flagpoles and totem signs.
Consultation deadline: 9 June 2021

[PL/2021/03681](#)

1 STIRLING CLOSE, BOWERHILL, MELKSHAM, SN12 6TF
Proposed single storey side extension.
Consultation deadline: 3 June 2021

[PL/2021/04956](#)

5A CHURCH WALK, MELKSHAM, SN12 6LY
Yew tree – fell.
Consultation deadline: 1 June 2021

[PL/2021/03309](#)

23 GOLDFINCH ROAD, MELKSHAM, SN12 7FL
Single storey Orangery extension to rear elevation.
Consultation deadline: 27 May 2021

[PL/2021/03245](#)

Melksham Forest Community Centre, The Shed, Bowmans Court, Melksham, SN12 7FF
Use of existing hardstanding for a temporary construction compound to support the installation of new sewers which will alleviate sewer flooding in the local area.
Consultation deadline: 27 May 2021

[PL/2021/04513](#)

Spencers Sport and Social Club Beararce Road Melksham SN12 8AG
Proposed Container For Storage & New Fencing for Bin store
Consultation deadline: 9 June 2021

[PL/2021/03183](#)

Station Approach, Melksham, SN12 8BN
Proposed advertising sign at the entrance to Station Approach and illuminated cafe sign at the gable end of the cafe building facing the station platform.
Consultation deadline: 2 June 2021

[PL/2021/04746](#)

50 PRIMROSE DRIVE, MELKSHAM, SN12 6GB
Two Storey Rear Extension
Consultation deadline: 10 June 2021

[PL/2021/03860](#)

15 HAZELWOOD ROAD, MELKSHAM, SN12 6HP
Proposed garage conversion & replacement flat roof and rear conservatory.
Consultation deadline: 14 June 2021

[PL/2021/03866](#) 168 LITTLEWORTH LANE, WHITLEY, MELKSHAM, SN12 8RE
Proposed extensions.
Consultation deadline: 14 June 2021

[PL/2021/04477](#) 16 BREAM CLOSE, MELKSHAM, SN12 7JX
Single storey utility extension
Consultation deadline: 7 June 2021

5. Planning Decisions

To note the following planning decisions:

21/02351/FUL	75 Semington Road, Melksham, SN12 6DW Proposed two storey side & rear extension. Decision: Approved with Conditions MTC Consultee Response: No Objection
21/01358/ADV	12 Bank Street, Melksham, SN12 6LG 1no. part internally illuminated fascia sign & 1no. internally illuminated projecting sign. Decision: Approved with Conditions MTC Consultee Response: No Objections
21/02411/FUL	30 Southbrook Road, Melksham, SN12 8DT Proposed single storey rear extension Decision: Approved with Conditions MTC Consultee Response: No Objections

6. CATG Issues (Pages 5 - 8)

To consider the recommendations and advice from the Economic Development Manager in respect of:

Antisocial Behaviour – Field next to Primrose Drive Play Area, Heather Avenue

Additional documents attached.

- Highways Improvement Form - images supplement
- Highways improvement form CATG Field next to Primrose Drive Play Area

7. Neighbourhood Plan

The Economic Development Manager can confirm that the Referendum copy of the

Neighbourhood Plan has been received. This means that the plan is approved and ready to go to referendum, the date of which is set for 1 July 2021.

Link to news article and documents:

<https://www.melksham-tc.gov.uk/local-news/neighbourhood-plan-referendum-1-july-2021-link-to-documents>

8. Traffic Regulation Orders for Consultation

The traffic regulation orders consultations below were brought to his committee on 27 April 2021 and the response submitted. The Traffic Order Team at Wiltshire Council confirm that the consultation on the orders below has now ended and as no objections were received for the same, it will not be necessary to submit a report for Cabinet Member decision. The orders will therefore be implemented as advertised in due course.

1. **THE COUNTY OF WILTSHIRE (PATHFINDER WAY, MELKSHAM WITHOUT) (30MPH SPEED LIMIT) ORDER 2021**
2. **THE COUNTY OF WILTSHIRE (VARIOUS ROADS, MELKSHAM AND MELKSHAM WITHOUT) (40MPH SPEED LIMIT) ORDER 2021**
3. **PEDESTRIAN CROSSING – A365 WESTERN WAY, MELKSHAM AND MELKSHAM WITHOUT**
4. **PEDESTRIAN CROSSINGS – A365 BATH ROAD AND PATHFINDER WAY, MELKSHAM WITHOUT**

9. Temporary Road Closure Notifications

Temporary Closure of: Westlands Lane (Part), Melksham Without (Ref: TTRO 7287)

This highway is subject to a temporary closure to allow Wessex Water do work in the area. Motorists are still using the road as a short cut.

Please see the links below to the Notice and Indicative Plan for a Temporary Traffic Regulation Order (TTRO) for Westlands Lane (Part), Melksham commencing 7th June 2021.

https://api-gb.one.network/downloads/tm/1142/notice-2_adc80ab83a.pdf

https://api-gb.one.network/downloads/tm/1142/indicative-plan_121699203_3324503_3a44db8727.pdf

The closure can also be found on one.network here:

<https://www.wiltshire.gov.uk/highways-road-closures>

Temporary closure of: A365 (Part), Melksham (16/06/21 - 30/06/21)

Please see the above links to the Notice and Indicative Plan for a Temporary Traffic Regulation Order (TTRO) for A365 (Part), Melksham commencing 16th June 2021

https://api-gb.one.network/downloads/tm/1142/notice-2_750d8d5bcb.pdf

https://api-gb.one.network/downloads/tm/1142/indicative-plan_121428847_3320691_d050318f2c.pdf

The closure can also be found on one.network here:

<https://one.network/?tm=121428847>

Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Tuesday 4th May 2021

PRESENT: Councillor A Westbrook (Chair)
Councillor S Brown
Councillor G Mitcham
Councillor M Sankey
Councillor P Aves
Councillor T Welch

OFFICERS:	Christine Hunter	Committee Clerk
	David McKnight	Economic Development Manager
	Taylor Robinson	Business Administration Apprentice

PUBLIC PARTICIPATION: No members of the public or press were present.

55/21 Apologies

Apologies for absence were received from Councillors Watts, Iles, Hubbard and Illman. Councillor Welch substituted for Councillor Watts and Councillor Aves substituted for Councillor Iles.

56/21 Declarations of Interest

There were no declarations of interest.

57/21 Minutes

The minutes of 27 April 2021, having previously been circulated, were approved as a correct record. It was agreed that these would be signed at a later date by the chair, Councillor Westbrook.

58/21 Planning Applications

The Council had **no objection** to the following planning applications:

PL/2021/03106

17 The Close Melksham SN12 6AG
Proposed demolition of rear Conservatory and
erection of a single storey rear extension.

Consultation deadline: 17 May 2021

PL/2021/03892

25 Coronation Road Melksham SN12 7PE
Proposed front porch
Consultation deadline: 25 May 2021

PL/02100/LBC

1 Halfway Farm Beanacre Road Melksham SN12 8BL
Replace existing crittal metal windows with slimline
aluminium double glazed windows
Consultation deadline: 04 June 2021

PL/2021/03201

River Mead Primary Lowbourn Melksham SN12 7ED
Renewal of planning permission to retain the single
mobile building with toilets on site – used as a
curriculum space for Children in school.
Consultation deadline: 26 May 2021

PL/2021/04092

Land at Barnwell Road Melksham SN12 7DG
Erection of a 4 bed dwelling.
Consultation deadline: 3 June 2021

PL/2021/03007

Melksham House 27 Market Place Melksham,
SN12 6ES
A twin lane non turf cricket practice area. A 27m x
9.32m secure fenced area, with double gates opening
up with batting practice
cricket nets within. Located on an open space within
a cricket ground.
Consultation deadline: 26 May 2021

It was proposed by Councillor Westbrook, seconded
by Councillor Aves and

UNANIMOUSLY RESOLVED that the response to the
Wiltshire Council Planning application should include:
the following statement “Melksham Town Council
unhappy with the cricket nets being in a locked, gated
area which prevents anyone other than a member of
the cricket club using the facility”. Also, that the
Economic Development Manager be requested to
contact the Cricket Club to ask for an amendment to
their application which currently sites Melksham
Town Council as their reason for leaving the King
George V Playing Field.

Members noted the following planning decision:

21/00969/FUL	27 Hornbeam Crescent Melksham SN12 6JF Demolition of lean-to porch. Erection of new garage. Decision: Approve with Conditions MTC Consultee Response: No Objection
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60/21 CATG Issues

The Highways Improvement Notice for 34 Westbury View Melksham was noted.

It was proposed by Councillor Westbrook, seconded by Councillor Mitcham and

UNANIMOUSLY RESOLVED that the Economic Development Manager be requested to contact CATG to request that a white “H” line be painted along the carriageway adjacent to the dropped kerb area of 34 Westbury View, Melksham when road lining works are next being carried out in the area.

61/21 Melksham Flood Alleviation Scheme - Woodrow Road and Forest Road Closures

The proposed road closures on Woodrow Road and Forest Road for the Wessex Water Melksham Flood Alleviation scheme were noted.

Meeting Closed at: 7.23 pm

Signed:

Dated:

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Highways Improvement Request Form

Contact Details

Name:	Councillor Carl Houghton	Date:	17/05/2021
Address:	c/o Melksham Town Council, The Town Hall, Market Place, Melksham SN12 6ES		
Telephone No:	07368 924 614 and 07759 284 266		
Email Address:	carl.houghton@melksham-tc.gov.uk and david.mcknight@melksham-tc.gov.uk		

Issue Details

Location of Issue:	Field next to Primrose Drive Play Area
Community Area:	Melksham <input type="text"/>
Parish or Town Council:	Melksham Town Council
Nature of Issue: (Max 600 characters)	
<p>A resident of Heather Avenue, Melksham, has suggested a need to combat anti-social behaviour within the field next to Primrose Drive Play Area.</p> <p>Major concerns are E-Scooters going through the walk through between the end of Heather Avenue and Dorset Crescent, as well as people on bikes that conduct potential drug deals just outside the park.</p> <p>Police have been notified and the youth detachment team with 4 youth also patrol that area.</p>	
How long has it been an issue?	several months
What would you like done to resolve this issue? (Max 600 characters)	
<p>It has been suggested that an accessible gate should be put in between the walkway, to deter bike and e-scooter users from going through the walkway. A gate is considered an excellent solution but would need to be easily accessible for push chair and wheelchair users.</p> <p>It has also been suggested that putting CCTV in place looking into the park would be a useful solution. The Town Council-led CCTV working group will note this as evidence of need for flexible, redeployable CCTV.</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	No <input type="text"/>

This form needs to be completed and e-mailed or sent to your local Town or Parish Council.

Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only - Max 600 characters)

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Economic Development and Planning
25 May 2021

CATG Issues

Antisocial Behaviour – Field next to Primrose Drive Play Area, Heather Avenue
Supplementary document - photographs

Problem location



Example accessible gate solution

