

Melksham Town Council

Minutes of the Community Development Committee meeting held on Monday 7th June 2021

PRESENT: Councillor J Oatley (Chair)
Councillor S Crundell (Vice-Chair)
Councillor P Aves
Councillor C Houghton
Councillor L Lewis
Councillor S Mortimer
Councillor T Price

IN ATTENDANCE: Councillor C Goodhind Deputy Town Mayor

OFFICERS:	Linda Roberts	Town Clerk
	Miriam Zaccarelli	Community Development Officer
	Christine Hunter	Committee Clerk

PUBLIC PARTICIPATION: No members of the public were present. Two members of the press were present.

14/21 Apologies

No Apologies.

15/21 Declarations of Interest

Councillor Mortimer declared an interest in the agenda item relating to the proposed Community Hub, formerly Art House Café. Councillor Mortimer remained in the meeting and took part in the debate on this item.

Councillor S Crundell declared an interest in the agenda item relating to the proposed Community Hub, formerly Art House Café. Councillor S Crundell remained in the meeting and took part in the debate on this item.

16/21 Minutes

It was proposed by Councillor Oatley, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED that the minutes of the Community Development Committee Meeting held on 22 February 2021, having previously been

circulated, were approved as a correct record and were signed by the Chair, Councillor Oatley.

17/21 Community Hub - Formerly Art House Cafe

The report of the Community Development Officer and the Town Clerk was noted.

The Committee discussed uses for the Community Hub- formerly Art House Café and

It was proposed by Councillor Oatley, seconded by Councillor Crundell and

UNANIMOUSLY RESOLVED to ask the Community Development Officer to research the creation of a “Virtual Hub” and bring a costed report with a range of options and solutions to the next Community Development Committee meeting for consideration. As the Art House Café building is a Council asset all future decisions about the use of the building should be undertaken by the Asset Management & Amenities Committee. Should the research indicate evidenced need for a physical Community Hub this should be brought back to the Asset Management and Amenities Committee for consideration.

18/21 Public Arts Project

The report of the Community Development Officer and the Economic Development Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor Houghton and

UNANIMOUSLY RESOLVED to change the name of the Public Arts Project to Community Arts Project. The Community Development Officer was tasked with shortlisting six from the potential 35 projects for the committee to choose three to make progress on. Once a project was completed, the Community Arts Project group would choose the next project to progress to ensure a controlled approach with a maximum of three projects being worked on at any one time.

19/21 South West in Bloom Competition

The report of the Community Development Officer and the Economic Development Manager was noted.

Councillor Oatley stated that the Council remained committed to its ongoing entry into the South West in Bloom competition. He congratulated the South West in Bloom Group for their achievements to date.

It was proposed by Councillor Oatley, seconded by Councillor S Crundell and

UNANIMOUSLY RESOLVED that:

- the Town Clerk to present a costed report identifying which aspects of the town's floral displays are delivered by the Town Council and which by the volunteer teams each year, and
- Councillors Aves and Mortimer and either the Town Clerk or the Community Development Officer become members of the South West in Bloom Group.

20/21 Melksham in Bloom

The report of the Community Development Officer and the Economic Development Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor Houghton and

UNANIMOUSLY RESOLVED to support the planned Melksham in Bloom 2021 activity and to encourage townspeople, organisations and businesses to participate.

21/21 Jubilee Trees

The report of the Community Development Officer was noted.

It was proposed by Councillor Oatley, seconded by Councillor S Crundell and

UNANIMOUSLY RESOLVED to identify areas that could accommodate trees in order to participate in the Jubilee Planting scheme 2022, and to explore a more ambitious project to include public areas and possibly use a tree specialist, to add to the biodiversity of the town.

22/21 Terms of Reference

The Committee agreed to defer consideration of the Terms of Reference to the next meeting.

23/21 Melksham Community Group Network

The report of the Community Development Officer and the Economic Development Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor Price and

UNANIMOUSLY RESOLVED to continue with meetings of the Community Groups Network on a two-monthly basis.

24/21 Digital Engagement Experience Programme for Business and Community Organisations

The report of the Economic Development Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor S Crundell and

UNANIMOUSLY RESOLVED that the Digital Engagement Experience Programme for Business and Community Organisations should come under the umbrella of the Economic Development & Planning Committee. The report should identify the following:

- A more detailed breakdown of the proposed project
- Significantly more information relating to officer time required
- Costings for the project, including officer time and any external resources required
- More information detailing the anticipated impact of the project and its stated outcomes
- As this project has been implemented elsewhere then case studies from these areas identifying the identified need and how the project helped met that need. Copies of some of the materials used may prove helpful for better understanding of what the project will do.

Meeting Closed at: 7.53 pm

Signed:

Dated: