

## **Melksham Town Council**

### **Minutes of the Economic Development and Planning Committee meeting held on Monday 14th June 2021**

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor G Cooke (Vice-Chair)  
Councillor P Aves  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor G Ellis  
Councillor J Oatley  
Councillor S Rabey

**OFFICERS:** David McKnight Economic Development Manager  
Christine Hunter Committee Clerk

**PUBLIC PARTICIPATION:** No members of the public or press were present.

#### **71/21 Declarations of Interest**

There were no declarations of interest.

#### **72/21 Apologies**

There were no apologies.

#### **73/21 Minutes**

It was proposed by Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 25 May 2021 having previously been circulated, were approved as a correct record and signed by the Town Mayor, Councillor Hubbard.

#### **74/21 Neighbourhood Plan**

It was noted that the referendum for the Neighbourhood Plan would be held on 1 July 2021.

The Town Mayor, Councillor Hubbard confirmed that Councillor S Crundell had been elected as Vice Chair of the Neighbourhood Plan Steering Group. Councillors were asked to actively encourage the residents of Melksham to vote on the Neighbourhood Plan on 1 July 2021.

The Town Mayor, Councillor Hubbard confirmed that a drop-in session regarding the Neighbourhood Plan is being held on Thursday 24 June 2021 between 2.00 pm and 7.00pm at the Assembly Hall. This is an opportunity for residents to question Steering Group members regarding the Neighbourhood Plan. All Councillors are welcome to attend.

## **75/21 Planning Applications**

It was proposed by Councillor Aves, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the Council had **no objection** to the following planning application:

[PL/2021/04456](#) UNIT 2, 122 FOREST ROAD, MELKSHAM, SN12 7AE  
Variation of condition 7 of W/10/02668/FUL (amendments to opening hours)  
Consultation Deadline: 5 July 2021

**Council noted the following planning application withdrawal.**

[21/01629/OUT](#) Land South of Woodrow Road, Melksham  
Outline application with all matters reserved for residential development (up to 150 dwellings), associated works and infrastructure, ancillary facilities, open space, landscaping with vehicular and pedestrian access from Woodrow Road  
**MTC Consultee Response: Object**  
**Application was withdrawn**

## **76/21 Planning Decisions**

Members noted the following planning decisions:

[PL/2021/03304](#) 119 CRANESBILL ROAD, MELKSHAM, SN12 7GH  
Loft conversion with Velux roof lights  
**Decision: Approved**  
**MTC Consultee Response: Not required as this was a Certificate of Lawfulness only.**

[PL/2021/03028](#) 7 CRAYBOURNE ROAD, MELKSHAM, SN12 7DH  
Proposed single storey rear extension  
**Decision: Approved with conditions**  
**MTC Consultee Response: No Objection**

[21/02490/FUL](#) 37 Conway Crescent, Melksham, SN12 6BD  
Proposed single storey rear extension  
**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[21/01324/FUL](#)

14-18 Bank Street, Melksham, SN12 6LG  
External alterations to include replacement windows at first floor front elevation and insertion of two roof lights and new delivery door and replacement door on rear elevation.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[21/00549/FUL](#)

Berkeley House, Longleaze Lane, Melksham, SN12 6QJ  
3 bay oak framed detached garage and home office

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03201](#)

River Mead Primary, Lowbourn, Melksham, SN12 7ED  
Renewal of planning permission to retain the single mobile building with toilets on site - used as a curriculum space for children in school.

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

[PL/2021/03245](#)

Melksham Forest Community Centre, The Shed, Bowmans Court, Melksham, SN12 7FF  
Use of existing hardstanding for a temporary construction compound to support the installation of new sewers which will alleviate sewer flooding in the local area

**Decision: Approved with conditions**

**MTC Consultee Response: No Objection**

**77/21 Community Area Transport Group (CATG) Issues**

**.1 Murray Walk Lighting**

The Economic Development Manager confirmed that the issue had been raised by Councillor Price after receiving a complaint regarding poor lighting levels on the footpath, from a resident. Murray Walk footpath and bridges are public highways owned by Wiltshire Council.

It was proposed by Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to ask the Economic Development Manager to contact the Wiltshire Council Street Lighting team for potential solutions/options to improve the lighting in Murray Walk, and for a proposal with options and costings to be brought to the

next Economic Development & Planning Committee meeting for consideration.

**78/21 Wildlife and Countryside Act 1981 s.53 Rights of Way Modification Order 2020**

Councillor Oatley confirmed that the proposed Right of Way Modifications had been discussed at the Wiltshire Council Western Area Planning Committee meeting held on 9 June 2021. When published the decisions from the meeting will be circulated to Committee members.

**79/21 Traffic Surveys in Wiltshire**

The Economic Development Manager confirmed that due to the backlog of traffic survey requests caused by Covid-19, it is likely that the traffic survey requests outstanding will be completed in the late summer/autumn 2021. Currently the Town Council has traffic survey requests outstanding for Union Street and Forrest Road.

The Deputy Town Mayor, Councillor Goodhind reported on previous issues which arose when Melksham Town Council requested traffic surveys. It was agreed that the Deputy Town Mayor, Councillor Goodhind and the Economic Development Manager would create a procedure to decide the actual locality and frequency of the traffic surveys requested from Wiltshire Council.

Meeting Closed at: 7.29 pm

**Signed:** .....

**Dated:**