



Public Document Pack

Melksham Town Council

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Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor C Goodhind (Chair)
Councillor C Forgacs (Vice-Chair)
Councillor G Cooke
Councillor L Lewis
Councillor J Oatley
Councillor T Price
Councillor J Crundell
Councillor S Crundell
Councillor C Houghton

14 June 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Asset Management and Amenities Committee** meeting of Melksham Town Council. The meeting will be held at the Assembly Hall Melksham on **Monday 21st June 2021** commencing at **7.00 pm**. A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

**Asset Management and Amenities Committee
Melksham Town Council**

**Monday 21 June 2021
At 7.00 pm at the Assembly Hall Melksham**

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Public Participation – To receive questions from members of the public.

AGENDA

1. Apologies

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 18)

To sign the minutes of the Asset Management Committee Meeting held on 14 December 2020 which were agreed as a correct record at the meeting on 15 March 2021 but signed copies were not returned by the previous Chair.

To approve the Minutes of the Asset Management Committee meeting held on 15 March 2021.

To approve the minutes of the King George V Sub Committee meeting held on 27 April 2021.

4. Friends of King George V Playing Fields Proposal (Pages 19 - 22)

At the Annual Council meeting held on 17 May 2021 the following was resolved:

“RESOLVED that the Terms of Reference for the King George V Friends Group be reviewed by the Asset Management and Amenities Committee before ratification by Full Council after no more than two meetings of the Asset Management and Amenities Committee.”

Members are requested to decide whether to support setting up a Friends of KGV Group, if members agree to review the attached Terms of Reference, which will be ratified by Full Council.

4.1 King George V Playing Fields Masterplan (Pages 23 - 24)

To note the Masterplan for the King George V Playing Fields and extract from the minutes of the King George V Park Sub Committee meeting below showing the progress to date.

“Councillor Westbrook confirmed how the King George V Park had improved considerably over the last four years. Many of the improvements had been achieved following the landscape architects Masterplan, including the new Splash Pad, benches, the new play area, the sensory garden, the footways and opening the Cricketers Café making the park a more appealing place to visit.”

4.2 King George V Playing Fields Dog Agility Area

At the King George V Park Sub Committee meeting held on 17 March 2021 it was agreed that the Town Council would look into the feasibility of a dog agility area within the playing fields. It was further suggested that the Friends of King George V Playing Fields group would be requested to explore funding opportunities.

An extract of Minutes from the KGV Sub Committee meeting held on 17 March 2021 is below:

‘It was proposed by Councillor Westbrook, seconded by Councillor Watts and
UNANIMOUSLY RESOLVED to

- *request the Amenities Manager to work to move the project forward.*
- *investigate by-laws regarding dogs off the lead in parks.*
- *remove fencing from the old dog compound when the new dog compound is opened.*
- *carry out a feasibility study to highlight the pros and cons to inform the Friends of King George V Park Group.*
- *ask the Friends of King George V Park Group to produce a project to fund the dog agility equipment’.*

Currently the Amenities Manager has not been able to move the project forward.

The Town Clerk has investigated but not found any dogs off lead by-laws applicable to the park. The feasibility study has not yet been carried out.

5. Tree Wardens (Pages 25 - 26)

To receive the report from the Assistant to the Town Clerk and to decide on the re-engagement with tree wardens following the cessation of the Wiltshire Council scheme.

6. Purchase of Defibrillator for the Cricketers Cafe at King George V Playing Fields

To consider the purchase of a Lifeline View defibrillator for £995 to be installed at the Cricketers Café. If approved, the initial expenditure on the defibrillator will be met from the major projects reserve.

7. Garden Sharing Scheme (Pages 27 - 28)

To receive the report of the Community Development Officer, members are requested to consider the recommendations contained therein.

8. Phone Boxes (Pages 29 - 30)

Members are asked to decide on the appropriate future use of the two phone boxes adopted by the Town Council in 2020, the location of the phone boxes being Spa Road and Littlejohn Avenue. The Business Administration Apprentices report received by the Asset Management Committee on 15 March 2021 is attached for background information. The following recommendation was made:

UNANIMOUSLY RESOLVED that the Amenities Manager arrange for the phone boxes to be cleaned and painted and any decision on their use should be deferred until after the May 2021 elections.

9. East of Melksham Community Centre (Pages 31 - 32)

To receive the report of the Assistant to the Town Clerk bringing members up to date with the progress on the East of Melksham Community Centre.

10. Art House Cafe

10.1 Community Hub - formerly Art House Cafe

To note the resolution below made by the Community Development Committee on 7 June 2021 which was:

“As the Art House Café building is a Council asset all future decisions about the use of the building should be undertaken by the Asset Management and Amenities Committee”

10.2 Expressions of Interest Received for use of the Art House Cafe (Pages 33 - 38)

To consider the proposals from the Good News Church Group, and the Corsham Cafe to rent the Art House Café (see attached).

11. Art Sculpture in King George V Playing Field (Pages 39 - 40)

To receive an update from local artist, Jack Raisey, on the development of an Art Sculpture for the Sensory Garden in King George V Playing Field.

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Melksham Town Council

Minutes of the Asset Management Committee meeting held on Monday 14th December 2020

PRESENT: Councillor T Watts (Chair)
Councillor S Brown
Councillor V Fiorelli
Councillor C Jeffries
Councillor G Mitcham
Councillor M Sankey

IN ATTENDANCE: Councillor T Welch
Councillor A Westbrook

OFFICERS:	Linda Roberts	Town Clerk
	Christine Hunter	Committee Clerk
	David McKnight	Economic Development Manager
	Hugh Davies	Amenities Manager

PUBLIC PARTICIPATION: No members of the public or press were present.

36/20 Apologies

Apologies for absence were received from Councillor Iles. Councillors Hubbard and Aves gave apologies due to attending the Area Board meeting. Councillor Westbrook substituted for Councillor Aves.

37/20 Declarations of Interest

There were no declarations of interest.

38/20 Minutes

The minutes of 22 October 2020 were approved as an accurate record subject to a correction at minute 78/20 which was headed as Allotments it should have read Sensory Garden. It was agreed that the minutes would be signed as a true record by Councillor Watts at a later date.

39/20 Appointment of Chair to the Climate/Environment Working Group

Councillor Watts confirmed he would not be standing in next year's Elections. Following discussion it was agreed to put this item on the Agenda of the Council Meeting on 21 December 2020.

40/20 Maintenance Shed at King George V Park

The Town Clerk reported on a meeting with the Architect, the Quantity Surveyor and the Project Manager (MEA) to discuss the Council decision to proceed. More detailed plans are being drawn up. The Architect advised it would not be possible to provide the hard stand compound on the other side of the area, due to the trees and ground conditions. The Architect will provide the Town Clerk with a full briefing explaining why it is not possible. The footprint of the proposed Maintenance building was slightly smaller than the existing disused building to allow tree roots.

MEA suggested importing a container into the building to house facilities, i.e. office, toilets etc. inside the shed. This would save having the building insulated, make the planning regulations process easier and save costs. Hugh Davies confirmed he has previous experience of managing this type of project.

Councillor Brown asked what the implication having the addition of a container was on the budget. The Town Clerk confirmed as the Council could borrow up to a maximum of £200,000, there was some contingency which would accommodate any additional expenses. The Architect and Quantity Surveyor are aware of the exact budget available. The Town Clerk has to submit the application to the Public Works Loan Board for a maximum of £200,000 as resolved by Council. The total amount does not have to be drawn down if not required.

The repayments would be met from savings on the rental of the Bowerhill Depot.

41/20 Assembly Hall Updates

.1 Assembly Hall Gas Service Report October 2020

The Town Clerk confirmed following a buildings survey carried out earlier in the year the recommendation was that the gas supply is removed leaving only electricity in the building.

The recommendation was to replace the current under-used 2 x 6 burner gas oven with a single 6-plate oven and two hot cupboards. The cost would be £2,600 for the oven and £1,000 for the two hot cupboards that would be sufficient for events that need catering.

Councillor Welch asked for confirmation whether the heating was gas or electric and asked for this to be checked that it was not gas.

Councillor Westbrook asked if this would come out of this year's budget and was it already allocated. The Town Clerk confirmed funding was available out of this year's budget which could be rolled over to next year's budget if required. Councillor Welch stated that any new equipment could be transferred to another location if required.

Councillor Sankey suggested waiting to purchase the equipment until we know when we will start using the Assembly Hall again and review this recommendation at that point.

The Town Clerk asked the Committee to agree to delegate to her and the Facilities Manager to decide when to make the expenditure, and roll over any money left in the maintenance budget this year to pay for it. Agreed unanimously.

RESOLVED: that the Town Clerk, working with the Facilities Manager decides when the equipment should be purchased and that any remaining funding from this year's maintenance budget is to be carried forward to the 2021-2022 maintenance budget.

.2 Building Condition Surveys

The Town Clerk confirmed the Buildings Condition Survey Report had been reviewed by the Facilities Manager who had highlighted the some of the priority areas, however, more work is required. Councillor Watts suggested this is forwarded to the Major Projects Group.

The Amenities Manager stated the total cost to carry out all the works would be £180,000; high risk requirements are £1,200, medium £109,000 low risk is £65,000. Decision on priorities is required.

Councillor Watts stated these projects need to be considered in the future. The Town Clerk confirmed urgent works have already commenced on the Assembly Hall and Town Hall, as Council agreed. A programme of works will be rolled out by the Amenities Manager once decision has been made.

42/20 Assembly Hall Re-opening

The Town Clerk confirmed the Assembly Hall have been working hard and have bookings for next year and a few for this year.

The Risk Assessment for opening has been taken to Council and the Assembly Hall team have been praised for how Covid safe they are when events have been

carried out. The strict Covid procedure will remain in place and updates for guidance on opening the Assembly Hall for events is being monitored.

43/20 Town Hall Remedial Works

The Town Clerk confirmed the electrical works have been completed and the refurbishment works are nearing completion.

44/20 Art House Cafe

The Town Clerk confirmed there was another meeting scheduled to discuss ideas of how use and open the Art House Café on 17 December 2020. The Town Clerk confirmed that the Facilities Manager would be attending the meeting.

Councillor Watts asked about lease negotiations. The Town Clerk confirmed both leases have been sent to the Solicitor indicating our preferences and she was awaiting a response. It is highly likely that a professional rent review would be required and dilapidation would need to be addressed.

45/20 Spiritualist Garden

The Economic Development Manager confirmed statements providing proof of continuous and unfettered access to the garden, over the last 20 years is being sought. The Town Council plans for the garden are to allow the town council, it's contractors, and members of the public to continue to use the garden in the same way, but under the Council's ownership.

Providing proof is difficult as the Spiritualist Church Trust are not now functional. A group under the auspices of Melksham Charities that are responsible for the garden now. The Economic Development Manager is looking for local people who have had continuous and unfettered access over the last 20 years plus, to provide written statements to that effect. This was following advice from the Solicitor - if MTC are going to take over the asset we need to ensure that the right of way for the Council, its contractors and members of the public is available to us. The only access to the site is not registered with Land Registry and it is not possible to find ownership of it. The existence of the access as a public right-of-way is not acknowledged on the deeds of the neighbouring properties.

Councillors Fiorelli and Welch reported there are many residents who will be able to confirm they have accessed the garden regularly. Councillor Welch stated this is a graveyard and relatives had gained access to the garden on a regular basis. Councillor Westbrook is aware of families who had collected the key from the Town Hall, and Lorraine McRandle at Melksham Without Parish Council may be able to help with names, covering the time period when she worked with Melksham Town Council.

46/20 Adopted Telephone Boxes

The Town Clerk confirmed that the Business Admin Apprentice is working on this. Kits to refurbish the telephone boxes are not free unless a defibrillator is housed in a box. There is a cost of £60 per box and Councillor Fiorelli stated this is a reasonable cost considering the amount of equipment in a kit. Councillor Fiorelli suggested purchasing one kit which should refurbish two boxes.

RESOLVED: the Town Clerk order one phone box refurbishment kit at a cost of £60.

47/20 Wessex Water Refill Unit

The Town Clerk confirmed Jeff Mills has been working on this with Wessex Water and will come back to the Committee when he has a definite response. The water unit will be sited by the side of the building by the Art House café rather than in front. There are issues with having a separate plumber installing the unit and disturbance of the pavers as we do not have ownership of the market place.

48/20 Town Centre Tree Planting

The Town Clerk confirmed that Wiltshire Council are not happy to plant trees in the highway. The Economic Development Manager confirmed this was not put to CATG. Jeff Mills is working on obtaining responses from land owners, and had identified the owner of land near the substation who indicated they would be amenable to being approached about planting trees. The Economic Development Manager suggested given the close proximity to the new development at Avonside, that a discussion should take place with the developer.

Councillor Watts reminded the Committee that the purpose of this was to access government funding to plant trees.

49/20 Residents' Tree Planting Scheme Winter 2020-2021

The Economic and Development Manager reported:

- the residents' tree planting scheme last year was very successful and well received by local people.
- he considered there would be significant interest to repeat the scheme this winter and the proposal has gained approval from Full Council.
- Last year residents from Melksham Without Parish Council (MWPC) asked to join the scheme which could not be supported. This year the scheme will be jointly run and funded with MWPC to benefit residents of both the Parish and the Town.
- The agreed funding is £1,000 from each council, however it is envisaged that the costs will be less, around £500-£600 each.

50/20 Replacement of Cinematic Equipment for the Assembly Hall.

The Town Clerk confirmed this had been ordered and would be delivered in January 2021. Currently they are using DVDs and the new system allows for a much better surround sound system and for using the latest release films.

51/20 CCTV Working Group Update

The Economic Development Manager confirmed the CCTV Working Group had their first meeting with Councillor Westbrook took as Chair. The Group established initial priorities in developing recommendations to bring to this Committee. Priorities being to establish the need or otherwise for CCTV in the town. The report being presented to this Committee with recommendations, will also include the evidence that wherever possible external funding will be applied for.

The Working Group are hoping the Police will generate the evidential need for CCTV and will be attending future meetings. On the assumption that the evidence base suggests CCTV is required, the second stage is to recommend to the Committee for approval, procuring the services of a specialist in CCTV. Following the CCTV Working Group's brief the specialist will supply a report confirming the specification to set up a CCTV system, which will then be costed. Funds will be researched, tenders produced and the specialist will advise on the results of the tender.

The Working Group suggested that funding for the initial work should be budgeted for in the 2021-2022 budget. Initial estimated cost of a specialist would be about £10,000. Councillor Westbrook had researched the market and the costs varied from £3,000 - £5,000 and £10,000. Councillor Westbrook stated the cost of the full CCTV system could be £50,000 - £100,000, but funding would be facilitated from grants, not the Town Council. Obtaining funding from the Home Office, the Area Board and using CIL monies was discussed. Councillor Westbrook stated she had received positive responses from MWTC for using CIL to fund CCTV.

Councillor Sankey suggested speaking to Wiltshire Council about CCTV about the Campus CCTV system as it was envisaged this would link in with the Town Council's CCTV scheme. We should include the Campus in any scheme that is put together for the town.

The Town Clerk confirmed the initial request of £10,000 has been put in the 2021 – 2022 budget. She had spoken to the Parish Clerk and they seemed supportive of using CIL money. The Amenities Manager confirmed he had previously experience of putting in a CCTV system and agreed to join the Working Group.

Councillor Westbrook did not want to remain as Chair of the CCTV Working Group, was happy to take over initially but felt it would be more appropriate to

have a community person as Chair. The Town Clerk confirmed that a Council Member needed to be chair only for the initial meeting and advised that the Economic Development Manager confirms membership and Chair of the Working Group to Full Council for approval. Councillor Westbrook stated she would remain as Chair until the group membership increased then to hand over to a community member.

52/20 Date and Time of Next Meeting

Next Meeting will be:

25 January 2021 at 7.00 pm via Zoom.

Meeting Closed at: 8.00 pm

Signed:

Dated:

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Melksham Town Council

Minutes of the Asset Management Committee meeting held on Monday 15th March 2021

PRESENT: Councillor T Watts (Chair)
Councillor P Aves
Councillor V Fiorelli
Councillor J Hubbard
Councillor K Iles
Councillor G Mitcham

IN ATTENDANCE: Councillor T Welch

OFFICERS:	Linda Roberts	Town Clerk
	Christine Hunter	Committee Clerk
	David McKnight	Economic Development Manager
	Hugh Davies	Amenities Manager

PUBLIC PARTICIPATION: One member of the public and one member of the press were present.

1/21 Apologies

There were no apologies.

2/21 Declarations of Interest

There were no declarations of interest.

3/21 Minutes

Councillor Hubbard requested that “apologies” in the minutes of 14 December 2020 be amended to record that he and Councillor Aves were at an Area Board meeting. Councillor Welch requested her attendance at the meeting be noted. Following the requested amendments the minutes were approved as a correct record, and would be signed at a later date by the Chair, Councillor Watts.

4/21 CCTV Working Group Update

- .1 CCTV Working Group Notes 7 December 2020 and 12 January 2021**
- .2 CCTV Working Group Terms of Reference and Membership**

It was proposed by Councillor Watts, seconded by Councillor Hubbard and

UNANIMOUSLY RESOLVED to recommend the membership of the Working Group to Full Council for approval.

It was proposed by Councillor Watts, seconded by Councillor Hubbard and

UNANIMOUSLY RESOLVED that the CCTV Working Group Terms of Reference be amended to state that membership of the group will have no less than three Town Councillors, one of whom shall be chair. Nominated representatives of Melksham Without Parish Council, the Melksham Area Board, including the Community Engagement Manager, have automatic places on the Working Group.

5/21 King George V Park Maintenance Shed Update

The Amenities Manager reported that the architect was working on detailed drawings in readiness for the submission of the planning application. The drawings and proposals would be presented to council for approval before being submitted for planning permission.

6/21 Water Refill Station Progress Report

The report of the Locum Admin Assistant was noted.

It was proposed by Councillor Hubbard, seconded by Councillor Watts and

UNANIMOUSLY RESOLVED that the Committee adopt the following recommendations contained within the Water Refill Station report.

- To await receipt of legal documents
- To agree a site visit
- To agree the installation date
- To consider COVID-19 risks associate with the waterpoint

7/21 Phone Boxes Update

The report of the Business Administration Apprentice was noted.

It was proposed by Councillor Watts, seconded by Councillor Fiorelli and

UNANIMOUSLY RESOLVED that the Amenities Manager arrange for the phone boxes to be cleaned and painted and any decision on their use should be deferred until after the May 2021 elections.

8/21 Residents Tree Planting Scheme

The Economic Development Manager confirmed that Melksham Without Parish Council had expressed an interest in joining the scheme, but had suggested the scheme be deferred until the Autumn and next Spring.

Councillor Westbrook reported on the National Trust scheme for planting blossom trees in towns.

It was proposed by Councillor Watts, with a friendly amendment by Councillor Hubbard and

UNANIMOUSLY RESOLVED that the Residents Tree Planting Scheme be deferred until the Autumn of 2020 and the Spring of 2021, and that the National Trust Scheme offering free flowering trees is investigated.

9/21 Date and Time of Next Meeting

Meeting Closed at: 7.53 pm

Signed:

Dated:

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Melksham Town Council

Minutes of the King George V Sub-Committee meeting held on Tuesday 27th April 2021

PRESENT: Councillor A Westbrook (Chair)
Councillor G Mitcham
Councillor T Watts
Councillor T Welch
Councillor P Aves

OFFICERS:	Linda Roberts	Town Clerk
	Hugh Davies	Amenities Manager
	Christine Hunter	Committee Clerk
	Miriam Zaccarelli	Community Development Officer

PUBLIC PARTICIPATION: One member of the public and one member of the press were present.

26/21 Apologies

Apologies for absence was received from Councillor Illman and Councillor Iles who was substituted by Councillor Aves.

27/21 Declarations of Interest

There were no declarations of interest.

28/21 Minutes

The minutes of 17 March 2021 having previously been circulated, were approved as a correct record. It was agreed that these would be signed at a later date by the Chair, Councillor Westbrook.

29/21 King George V Park Masterplan

Councillor Westbrook confirmed how the King George V Park had improved considerably over the last four years. Many of the improvements had been achieved following the landscape architects Masterplan, including the new Splash Pad, benches, the new play area, the sensory garden, the footways and opening the Cricketers Café making the park a more appealing place to visit.

The Town Clerk stated the Committee should be proud of their hard work and achievements which have greatly improved the King George V Park. The Town

Clerk reported on a meeting with City Design and confirmed the Council may be eligible to apply for funding for seating for the park and throughout the town. The Economic Development Manager confirmed funding may be available for finger post signs to the King George V Park.

The Town Clerk asked councillors to forward any photos of events in the park to the new company running the Café, The Best Ever Brownie Company, to include on their social media pages.

The Community Development Officer confirmed the plaques for the 800th charter benches were ready and waiting for a Q.R. code to link to the website for further historical information. The website developers had been asked to provide a dedicated website page for the King George V Park.

Councillor Westbrook stated the Committee should thank themselves for taking the park from the dilapidated state it was in to an incredibly well used space.

There are further works to be continued:

- Addition of more picnic benches
- Alleviate the flooding and turn that area into a dog agility run
- Remove the fencing from the old dog run
- Re-siting the Mosaic
- Continue to look after the park so the People of Melksham continue to enjoy a good recreation area.

It was proposed by Councillor Westbrook, seconded by Councillor Welch and

UNANIMOUSLY APPROVED that the Committee hope the newly elected Council continue the excellent work of the King George V Sub Committee.

It was proposed by Councillor Westbrook, seconded by Councillor Welch and

UNANIMOUSLY APPROVED that a page on the Council's website be dedicated to the King George V Park.

30/21 Dedication of King George V Park Benches

The Town Clerk confirmed she had suggested dedicating some benches in the King George V Park to show the community's thanks to key workers, the NHS and community volunteers during the Covid-19 pandemic. The plaques would include a QR code explaining what the Covid-19 pandemic meant to Melksham, and be a historic reminder for future generations.

It was proposed by Councillor Watts, seconded by Councillor Welch and

UNANIMOUSLY RESOLVED to dedicate some benches in the King George V park with plaques to include Q.R. codes and a rainbow motif showing the

community's thanks to key workers, the NHS and community volunteers in recognition of their support during the Covid-19 pandemic.

31/21 Recent Works Undertaken at the King George V Park

The report from the Amenities Manager was noted.

The Amenities Manager confirmed:

- two picnic benches would be sited near the Café and one moved from the Friends Garden to near the river.
- The new play area path surface has been a great success but one small loose piece needed repairs which would be carried out soon.
- The big slide is open.
- The Splash Pad will be open and manned by staff on 1 May 2021 through to the end of September 2021, 11.00 am – 5.00 pm daily, weather dependent. Where the weather prohibits use the Splash Pad will be closed for the day with the closure being promoted on social media channels by 9.00 am.
- The Cricketer's café new operator has been chosen and the café is scheduled to open on Saturday 1 May 2021.
- Lighting and power supply – still waiting for final quotes for the box and cabling.
- The Committee will see the plans for the Maintenance Shed before they are submitted to planning.
- Richard Baulch-Collett has raised concerns about the drainage and the placement of the bund as the soil is clay based and retains water. A report from MEA may be required to suggest a solution.
- The problem of toilet facilities is being addressed, the Bath Road toilets will not be open this weekend.
- The committee agreed to hiring two Portaloos for the month of May. The costs will be approximately £350 per month. Non potty-trained toddlers will be required to wear swim nappies when using the Splash Pad.

It was proposed by Councillor Westbrook, seconded by Councillor Welch and

UNANIMOUSLY RESOLVED that the Amenities Manager request MEA to survey the site and suggest a solution to resolve the drainage issues near the bund.

The Town Clerk confirmed the Bath Road Toilets are an agenda item at the 17 May 2021 Full Council meeting, with a report including the results of a survey and costs. The Town Clerk advised that she is hoping to work with skaters in the park to make some of them Little Warriors, taking pride in the park and possibly becoming a member of the Friends of KGV Group. The Best Ever Brownie Company have suggested they would be prepared to offer discounts to anyone showing they are proactively clearing up litter.

32/21 King George V Junior Parkrun

The Town Clerk confirmed the Junior Park Run had commenced on 18 April 2021 with further runs scheduled. Risk assessment, accreditation and insurance have been received. Park Run will commence on 21 June 2021.

The Amenities Manager and the Town Clerk agreed to investigate moving the gravel to Riverside Walk. Councillor Westbrook suggested the Town Clerk contact Goodyears in October 2021 to request they carry out works on the path.

33/21 Alternatives to Wildflower Turf

The Committee agreed to delay the decision on the Wildflower Turf until the flooding issue is resolved.

34/21 Friends of King George V Group

The terms of reference for the Friends of King George V Group were noted.

An alteration was requested that the Friends of King George V Group submit a report two weeks before a King George V Sub Committee Meeting. The Town Clerk suggested the chair of the Friends of King George V Group be co-opted onto the King George Sub Committee. The chair of the King George V Sub Committee should be a member of the Friends of King George V Group

It was proposed by Councillor Westbrook, seconded by Councillor Watts and

UNANIMOUSLY RESOLVED that the Terms of Reference be approved with two alterations:

1. The Friends of King George V Group submit a report two weeks prior to a King George V Sub Committee meeting and
2. The chair of the Friends of King George V Group be co-opted onto the King George Sub Committee, and the chair of the King George V Sub Committee is a member of the Friends of King George V Group.

The Community Development Officer was asked to organise the first meeting of the Friends of King George V Park week commencing 10 May 2021 to be held in the King George V Park. The Town Clerk suggested inviting members of the groups who use the park, i.e. Parkrun, Junior Parkrun, fitness groups and the skaters.

Meeting Closed at: 6.50 pm

Signed:

Dated:

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Friends of King George V Playing Field Terms of Reference

1. Group Name

The group will be called Friends of King George V Playing Field (FKGV)

2. Purpose

Friends of King George V Playing Field [FKGV] exists to provide a means of discovering the needs of the residents living within the boundaries of Melksham Town Council and Melksham Without Parish Council regarding King George V Playing Field, and supporting the Town Council to develop the recreational and visual aesthetics of King George V Playing Field to meet those needs.

3. Scope

The role of the Friends Group includes but is not limited to the following tasks:

- 3.1.** Working with the community to identify priorities for KGV Playing Field
- 3.2.** Identifying and securing funds for improvements and projects in KGV Playing Field.
- 3.3.** Raising and holding funds to cover the costs of FKGv.
- 3.4.** Communicating decisions, requests and enquiries of FKGv to various bodies and individuals, including Melksham Town Council.
- 3.5.** Undertaking such action as may be deemed necessary for the advancement of FKGv, in conjunction with and following the approval of Melksham Town Council.
- 3.6.** The group is not the landowner so the final say will lie with the Town Council, who are Trustees on behalf of Fields in Trust, as the park is a King George V protected park.

4. Authority

The group has no direct authority to make decisions about KGV, and any recommendations made by the FKGv group will need to be approved by Melksham Town Council at their regular KGV Sub Committee meetings.

5. Membership

- 5.1.** Membership in the activities of FKGv shall be open to all residents of Melksham Town Council and Melksham Without Parish Council areas.
- 5.2.** The group of members will be overseen by the town council's KGV committee, comprised of residents of MTC and MWPC areas. It shall have up to 20 Members.

- 5.3. FKGV Committee members shall be appointed at the first meeting of FKGV.
- 5.4. FKGV Committee members shall be elected by majority vote of FKGV members attending an AGM or EGM.
- 5.5. FKGV Committee members shall retire after one year, but may stand for re election to coincide with their retirement.
- 5.6. FKGV Committee Members have voting rights at all meetings, residents and Members of FKGV have voting rights at Annual General Meetings and Extraordinary General Meetings and are able to call Extraordinary General Meetings.

6. Meeting arrangements

- 6.1. FKGV Committee meetings shall be held at least once a quarter and take place in a public place.
- 6.2. The time, place and agenda of such meetings shall be advertised at least seven days in advance of the meeting.
- 6.3. Members will be notified by email of meetings and resulting progress
- 6.4. The Community Development Officer of Melksham Town Council will administer and manage these meetings and the publicity of them.
- 6.5. At these meetings the business of FKGV shall be minuted and publicised online.
- 6.6. At all meetings, decisions shall be reached by a majority vote of those present who have voting rights.
- 6.7. In the event of a tied vote, the Chair has the casting vote.
- 6.8. A quorum of five committee members is required to make any decision.
- 6.9. FKGV shall encourage all residents to actively take part in its activities.
- 6.10. The committee may make time sensitive decisions outside formal committee meetings providing a quorum is present.

7. Reporting

- 7.1. FKGV will report to the KGV Sub-Committee of Melksham Town Council two weeks prior to the Town Council's King George V Sub-Committee meetings.
- 7.2. The chair of the FKGV will be co-opted onto the Town Council's KGV Sub Committee
- 7.3. The chair of the Town Council KGV Sub-Committee will be a member of the FKGV Group
- 7.4. FKGV are not responsible for the land, therefore the Town Council will retain the right to veto any proposals they think will adversely affect the area. FKGV will expect a rational reason for the veto.
- 7.5. Legal responsibilities for the park and public liability insurance are held by Melksham Town Council

8. Resources and budget

- 8.1. FKGV shall have its own bank account to cover its expenses.
- 8.2. Three members of the committee are signatories to the account of which at least two must sign any cheques on behalf of FKGV.

9. Deliverables

- 9.1.** The role of the group is to identify and carry out projects to enhance KGV for the benefit of the community. This will be done in close partnership with Melksham Town Council.
- 9.2.** In doing so, the following will be considered:
- Improvements and maintenance of the fields must take into account the needs of native wildlife and vegetation, whilst improving biodiversity.
 - Sustainable approaches will be adopted wherever possible.
 - Accessibility for all will be considered in all decisions
 - Best value for money will be sought in all expenditure.
 - FKGv shall perform its functions without prejudice.

10. General Meetings

- 10.1.** There shall be an Annual general meeting, held at the end of each year
- 10.2.** The AGM shall receive reports on the year's events and elect a new committee
- 10.3.** The AGM shall receive from the treasurer a financial statement confirming the state of the FKGv bank account.
- 10.4.** The AGM shall be chaired by the retiring Chairperson of the committee.
- 10.5.** An Extraordinary General Meeting may be called by either the committee or at least ten FKGv members
- 10.6.** At least seven days notice must be given of the Extraordinary General Meeting.

11. Review

- 11.1.** The Terms of Reference will be reviewed annually at the AGM
- 11.2.** Amendments to the Terms of Reference can only be made at an AGM or EGM following a vote of Members.
- 11.3.** The exact wording of the proposed amendment must be publicised in the agenda of the meeting.

12. Closure

- 12.1.** An agreement to formally close FKGv group shall be taken at either the AGM or EGM.
- 12.2.** Any funds still in the possession of FKGv after all debts and liabilities have been paid, will be passed to the Melksham Town Council for them to determine how they should best be used for the benefit of the King George V Playing Field.

These Terms of Reference were approved by Melksham Town Council's KGV Sub-Committee on 27 April 2012¹ and adopted by a meeting of FKGv members on _____

signed by _____ Chairman _____

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KING GEORGE V PLAYING FIELD MASTERPLAN

- C Children's Play Area**
Existing Play area phased renewal to new location, with new location convenient for proposed café and toilet and changing facilities



- A Adventure Play Area**
A new location for more play equipment for older children, allowing for renewal to take place before old equipment is removed from former location.



- Youth work**
• Power and water for festival use and to supply youth worker gazebo

- New Sports Facilities**
Improved provision of impromptu sports facilities with creation of all weather surfaced area.



- F Main Path**
Path widened to accommodate shared use by runners and walkers, groups, individuals and improve vehicle access for temporary stage. Creates opportunity for circular routes around park for walks and running. New bench seating and fitness equipment distributed along the new path as part of a 'trim trail'.



- Central Space**
• Spaces and movement within the expanse of grass defined by selective mowing to create paths, maze, and/or pitch markings i.e. mini soccer
• Potential to increase wildlife through meadow management
• Annually mow to allow for festival use.

- KEY**
- Existing Tree
 - Proposed Tree
 - Trim Trail
 - Seating
 - Gateway Enhancements
 - Services
 - Security Improvements
 - Improved Lighting

First Steps: • Splashpad • Path connections to Splashpad & Pavilion • Move Childrens Play Area • Sensory Garden

- Car Park and Park Maintenance Compound**
• Car Park layout rationalised and enlarged
• Pedestrian access improvements
• Maintenance compound created as part of Car park rationalisation following demolition of derelict building.

- Bandstand**
Improved provision of services i.e. electric and data to better support the delivery of events and for temporary stages.



- Tree Walk & Sensory Garden**
Mature trees retained set within a newly defined area with distinct sensory garden planting with raised planters and boundary defined by gateway features such as pergolas, gates, archways to give sense of arrival



- Clackers Brook Nature Trail**
An opportunity to improve water quality and flood resilience. Earthworks, new tree and wetland planting to create opportunities for wildlife. Natural and incidental play to be integrated throughout.



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MELKSHAM TOWN COUNCIL

MEETING – ASSET MANAGEMENT AND AMENITIES COMMITTEE

21 June 2021

Report: THE TREE WARDEN SCHEME

1 Introduction

The Tree Council has a network of coordinated Tree Wardens throughout the country. Tree Wardens are volunteers for the Tree Council and act as local tree champions, they are the eyes and ears of their neighbourhoods.

2 Background

In April 2020, Wiltshire Council announced that with immediate effect their support for the Wiltshire Tree Warden network would end (a staffing restructure and reduction in staffing levels meant that they could no longer coordinate the scheme).

Melksham's Tree Wardens, Jon Stewart and Annie Benham-Taylor, provided invaluable information and recommendations to Melksham Town Council when consideration was being given to planning applications involving trees.

Contact was made with the Tree Council to discuss the logistics of supporting Melksham's Tree Wardens at a Town Council level, rather than a unitary level. Unfortunately, although the Tree Council were aware of the loss of Wiltshire Council's support, they were unable to support Melksham at a local level.

The advice of the Tree Wardens has not been sought for the past year.

3 Recommendations

It has recently been suggested that consideration should be given to seeking the Tree Wardens' input again to inform the Town Council's responses to planning applications about trees. Members are requested:

- To decide on this matter
- To consider some form of remuneration/ honorarium, and
- To consider responsibility for public liability insurance.

4 Contact

Patsy Clover

Assistant to the Town Clerk

patsy.clover@melksham-tc.gov.uk

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MELKSHAM TOWN COUNCIL

Asset and Amenities Committee, 21 June 2021

Report: Melksham Garden Sharing Scheme

1 BACKGROUND

- 1.1 Melksham is a town of keen gardeners with an active Gardeners' Society, Open Gardens Day and a thriving Melksham in Bloom and South West in Bloom community.
- 1.2 During lockdown many people turned to gardening as a way of keeping busy, being creative and keeping active, amid a national increase in gardening. Over 3.5 million people started gardening for the first time in 2020¹ and Melksham has also seen a rise in gardening, with a surge in interest in allotments so that there are now 44 on the waiting list for Melksham Town Council plots.
- 1.3 While there are those who have a desire to be gardening, but have no garden, there are also those people who have gardens but do not have the time to maintain them.
- 1.4 Additionally, the pandemic has highlighted the amount of isolated and lonely people in Melksham, and through Melksham Community Support many people have been identified who are on their own and in need of social connection.
- 1.5 A scheme to bring together the gardenless with available gardens could address the need for finding gardening space for people without gardens, as well as potentially providing new social connections and support to people who are living on their own.

2 CURRENT POSITION

- 2.1 Both the Community Development Officer and Head of Communications Officer of Melksham Town Council have personally established garden sharing schemes themselves, as neither had access to a garden and found people willing to allow them to garden in theirs, for free. This was established through personal connections, but a scheme across Melksham to facilitate these garden sharing connections would help others in a similar position to find spaces to cultivate.
- 2.2 There are two existing garden sharing schemes that are already set up in the UK that could be tapped into:
 - [Allotme](https://www.allotme.co.uk/) is a commercial scheme similar to AirBnB in which hosts list their gardens on the site with a price, and individuals pay the required amount set by the host to 'rent' a bit of garden.²
 - [Lend and Tend](https://www.lendandtend.co.uk/) is another scheme that does not involve a rental fee to the host, simply a suggested donation to the scheme.

3 LEND AND TEND

- 3.1 Connection with the organiser of the Lend and Tend scheme has been established, and initial enquiries suggest that the procedure for joining Melksham in this scheme would be as follows:
 - Obtain advice from the organisers on launching and promoting a Melksham scheme
 - Ensure a safeguarding procedure is in place for all participants
 - Promote the scheme through social media and press
 - Support people to sign up to establish matches
 - Follow up to find success stories to use as examples in order to promote the scheme further

¹ (<https://www.theguardian.com/world/2020/oct/31/flower-power-covid-restrictions-fuel-boom-in-plant-and-bulb-sales>)

² Allotme - <https://www.allotme.co.uk/>

- 3.2 Promotion of the scheme could be done through collaboration with the Melksham Gardener's Society, the Bloom Group and the Melksham Community Groups network.

4 ENVIRONMENTAL IMPLICATIONS

- 4.1 This scheme would benefit the environment by increasing areas in Melksham that are planted and cared for.
- 4.2 It could educate people about horticulture and environmental responsibility
- 4.3 It could tie in with commitments to tackle the climate emergency by encouraging sustainability

5 HEALTH IMPLICATIONS

- 5.1 It is well researched that gardening is good for health, as it keeps people active, creative and productive. A Kings Fund Report³ shows that gardening increases fitness, reduces depression and anxiety and helps in recovery from illness. The NHS has started using 'green social prescribing' for preventative health care, linking patients to 'nature-based interventions and activities, such as local walking for health schemes, community gardening and food-growing projects.'⁴ In Melksham there are two Community Connectors whose role is to support the establishment of these connections.
- 5.2 Garden sharing could also support in tackling loneliness and isolation through the social connection of pairing garden owners and gardeners together.

6 SAFEGUARDING CONSIDERATIONS

- 6.1 Measures would need to be in place to ensure that people are not being taken advantage of and that vulnerable people would be protected throughout the process. A safeguarding policy could be created to ensure that both hosts and gardeners are protected.

7 FINANCIAL IMPLICATIONS

- 7.1 The cost of joining in with the scheme is zero but there is a suggested £12.99 donation.
- 7.2 The staff time involved (over a year) is estimated to be as follows:

	Amount	Time each	Total hours
Press release	4	1	4
Social media updates	20	.25	5
Create a safeguarding policy and risk assessment	1	3	3
Pairing people and updates	20?	.5	10
Reports and updates to Council	3	1	3
Misc	1	5	5
TOTAL HOURS OVER A YEAR			30

8 RECOMMENDATION

- 8.1 To instruct staff to promote and develop a garden sharing scheme in Melksham in collaboration with Lend and Tend.

9 CONTACT

Jeff Mills
Head of Communications
jeff.mills@melksham-tc.gov.uk
01225 704187

Miriam Zaccarelli
Community Development Officer
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01225 704 187

³ <https://www.kingsfund.org.uk/publications/gardens-and-health>

⁴ <https://www.england.nhs.uk/personalisedcare/social-prescribing/green-social-prescribing/>



MELKSHAM TOWN COUNCIL

Asset Management Committee

15 March 2021

Report: TELEPHONE BOXES

1 BACKGROUND

- 1.1 Last year the Asset Management Committee resolved to adopt two telephone boxes, one on Spa Road, and one on Littlejohn Avenue.

2 ACTIONS

- 2.1 The paint has been ordered and we are currently waiting for the Amenities manager to arrange for the boxes to be painted. This will be done by April 1st.

3 IDEAS FOR THE PHONE BOXES

There are three groups interested in the use of the telephone boxes. It appears all the groups are more interested in the box on Spa Road compared to the box on Littlejohn Avenue:

- 3.1 4youth have suggested using one for youth information.
- 3.2 The Bloom Group have suggested filling one with flowers.
- 3.3 The Melksham Loves Art working group have suggested using one as a gallery space for artwork by local artists.

4 RECOMMENDATIONS

The council needs to decide how to utilise the telephone boxes.

The options are:

- 4.1 Delegate the boxes to specific groups
- 4.2 Ask each group to create a proposal on what they would do with the box and if they would need extra funding from the council.
- 4.3 Allow more time to publicise the adoption of the phone boxes to allow more groups to come forward and express their interests.

5 CONTACT

Taylor Robinson

Business Administration Apprentice

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01225 704 187

MELKSHAM TOWN COUNCIL

ASSET MANAGEMENT AND AMENITIES MEETING

21 JUNE 2021

PROGRESS REPORT RE THE EAST OF MELKSHAM COMMUNITY CENTRE

1. Background

- 1.1 A section 106 agreement is an agreement between a developer and a local planning authority about measures that the developer must take to reduce their impact on the community.
- 1.2 As part of the 2016 S106 agreement between the developers and Wiltshire Council regarding land to the east of Spa Road, Melksham, it was agreed that the developers would seek planning permission for a community hall, construct the hall and transfer it to the Council's nominee.
- 1.3 Alternatively, the Community Facilities Contribution and land would be transferred to the Council's nominee, ending the developer's obligations at that stage.
- 1.4 A planning application was submitted by the developers for a community hall under reference 20/06075 in the summer of 2020.
- 1.5 Melksham Town Council considered that the proposed community hall was too small and not fit for purpose.
- 1.6 In addition, Wiltshire Council raised concerns about access to the proposed site.

2. Current Position

- 2.1 Melksham Town Council have been given permission to use the plan for a community hall prepared by David Sharp of BTA Architects.
- 2.2 David Sharp has also been instructed by Melksham Town Council to prepare and submit a planning application for the larger east of Melksham community hall to be sited on land adjacent to Spa Medical Centre.

- 2.3 Melksham Town Council have started the process for the transfer of the S106 Community Facilities Contribution and land from the developers. Wiltshire Council will pay the S106 Community Facilities Contribution of £500,000 (to be index-linked) to Melksham Town Council once it is received by them from the developers.
- 2.4 £451,020.78 Community Infrastructure Levy (CIL) will be generated for Melksham Town Council and Melksham Without Parish Council (MWPC) from the development. Of this £315,029.94 has been received by MWPC who have agreed to transfer this to Melksham Town Council to put towards the cost of providing the community hall. The money is being given to the Town Council as a goodwill gesture following the outcome of the Community Governance Review.
- 2.5 The balance of the CIL, totalling £135,990.84 will be transferred direct to Melksham Town Council by Wiltshire Council.
- 2.6 CIL is a charge which levied by local authorities on new development in their area. It is an important tool for local authorities to use to help them deliver the infrastructure needed to support development in their area.
- 2.7 MWPC require a legal agreement to discharge their responsibilities for the CIL funding with Wiltshire Council. They have asked for Heads of Terms to be drawn up and agreed between the two Councils to ensure that the funds being donated by them are used as stipulated.
- 2.8 MWPC will transfer their funds once the agreement is in place.

3. Contact

Patsy Clover

Assistant to the Town Clerk

patsy.clover@melksham-tc.gov.uk

Proposal for renting the “Art House” by GoodNews Church

John Firth – GoodNews Church 11-6-21

Background

GoodNews Church has been a tenant and key-holder of Melksham Town Hall since 1999 and a frequent user of the Assembly Hall. The church also uses other premises in town when the Town Hall is unavailable, most often provided by the other churches in Melksham, with which GoodNews works closely on a number of initiatives. The church would very much like to have a base in the centre of Melksham which is available for use during the week as well as on Sundays.

Proposed use of Art House

We understand that the Community Development Committee meeting of 7th June 2021 concluded that the future of the Art House should be considered with the other assets owned by Melksham Town Council before making a final decision about its use. This discussion has now been passed to the Asset Management and Amenities Committee.

We are proposing that while that debate takes place, GoodNews Church could rent the Art House, thus generating income for the Town Council and bringing the space to life in the short term.

We would use the Art House for various church meetings and as a venue for support groups or networking groups to meet on an ad hoc basis – not competing with the existing available spaces or commercial cafes. Simple refreshments would be available, suitable to the needs of users.

In particular, we would like to add value to the many amazing community initiatives and focus on helping young people in Melksham, in collaboration with the 4Youth, to succeed in education and to have the opportunity to prepare for future employment.

We would like to provide an after-school drop in to support with homework, or provide use of computers for those who do not have access to them at home. We would like to offer employability coaching and the opportunity to learn some practical skills like small repairs. Above all, a safe space. We include information highlighting the need for this kind of support in Appendix 1.

The pandemic has highlighted our reliance on technology, and we would like to continue the work GoodNews has been doing in providing support and coaching in IT skills for those who need it.

The church has strong links with the wonderful community of adults with learning disabilities in Melksham and would love to provide a drop-in facility for them.

Proposed rental contract

GoodNews Church does not want to restrict the Town Council from using the Art House in the future, so would be prepared to rent the space on a short-term basis with an understanding that we would move out when the final use is decided. We have researched the current market value of commercial rental property in Melksham town centre, and as a result, propose that a rental of £6,000 per annum, without utilities, would be fair. We understand that Rotary Club were paying approximately £8,000 per annum, but that included electricity for running a full kitchen.

The following table details the size and advertised cost of recently rented Melksham town centre properties:

Property	Area in Square Metres	Advertised cost per annum
31 Bank Street	55	£7,500
15-17 Church Street	73	£8,500
Unit 12 Bank Street *prime location	58	£15,000
Avonside	27	£2,400
“Art House” for comparison	38	Suggested rental value £6,000

Submitted by

John Firth

GoodNews Church, Melksham CIO

Charity Registration Number 1167992

firth@goodnewschurch.org.uk

01225 707387

07413 508165

Needs Assessment

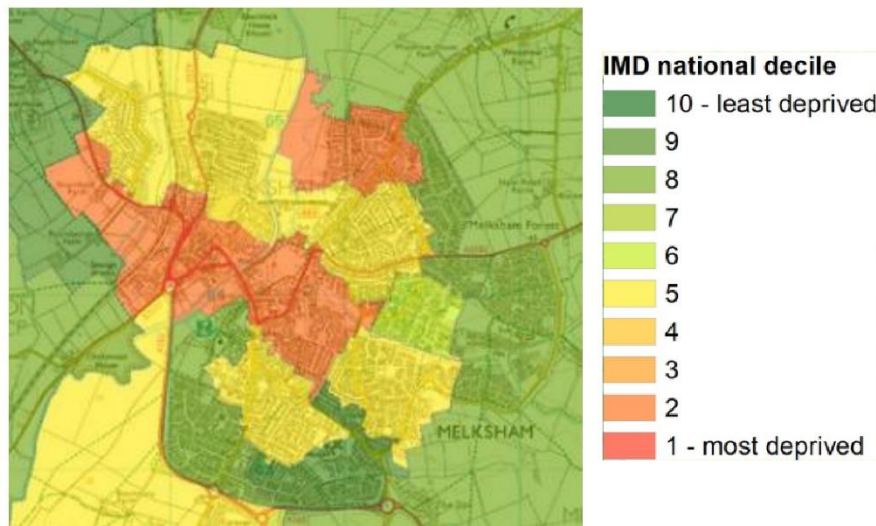
The Community Area Joint Strategic Needs Assessment (CAJSNA) highlighted some of the wonderful ways that Melksham has worked hard to embrace the needs of the community. The community response during the pandemic has been outstanding, but this time of isolation and challenge can only have exacerbated existing areas of need.

The CAJSNA compared Melksham with Wiltshire as a whole. The demographics in Melksham for employment, education and areas of deprivation can be seen in the charts below. In addition, almost 25% of Melksham's residents are over 65, and 10% of that group are in fuel poverty. Each statistic is an individual person with very real needs.

The CAJSNA snapshot highlights that Melksham has a different demographic to most of the surrounding towns and is more subject to economic variation because of its reliance on manufacturing, a particularly vulnerable sector. On the plus side, Melksham is a leader in apprenticeship take up within the county, something that is well supported by the Town Council. The conclusion from the report suggests that:

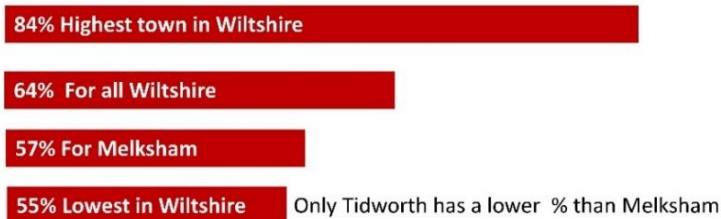
- There is a significant need for the community to help those at the lower end of the economic scale, who may be living in some of the identified deprived areas of social deprivation, in ways that would enhance the life chances of children coming through the education system and support older and vulnerable adults.
- There is a need to help young people prepare for work and understand potential career pathways. An inference from the AA8 score is that a lower proportion of Melksham children are able to attain places in higher education and hence may find themselves gravitating towards lower paid employment.
- Melksham has 36 of the 108 emergency temporary accommodation units in Wiltshire. This is particularly seen in Kingsbury Square, where people who have nowhere else to go find themselves resident in Melksham, often for a short time before they are shunted on somewhere else.
- The needs of young people who feel hopeless, often leading them down a destructive pathway, is an area that a number of charities are trying to address. Their need might be partially alleviated by having a place to go and talk.
- During the pandemic, the pressures on the older generation have become more evident. Many have been subject to greater mental stress due to isolation and have been acknowledged as vulnerable. Again, the amazing work of community volunteers has been invaluable in this time, but as we come out of these lockdowns there is going to be an increased need for opportunities to socialise.
- There can hardly be a family in Melksham who has not been impacted by bereavement in their family or social circle. There is a significant need for a safe space to reconnect people together and support each other.
- Melksham is enriched by its residents with Learning Disabilities who could benefit from a central drop-in café to meet friends and socialise.

The Index of Multiple Deprivation - Melksham

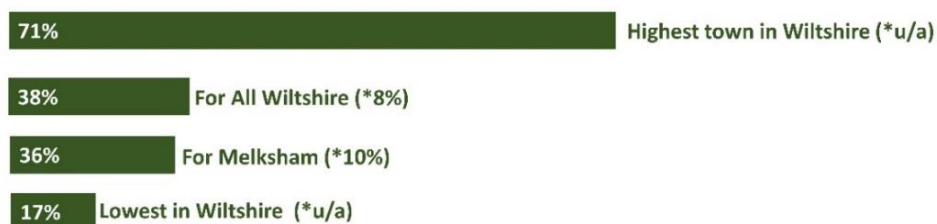


The Index of Multiple Deprivation uses a collection of indicators grouped into seven Deprivation Domains to provide a relative estimate of deprivation within England. These domains are weighted to indicate their impact on deprivation and are collated to provide a single Index of Multiple Deprivation (IMD).

Percentage of Key Stage 2 pupils reaching the expected standard in reading, writing and maths in Wiltshire Towns

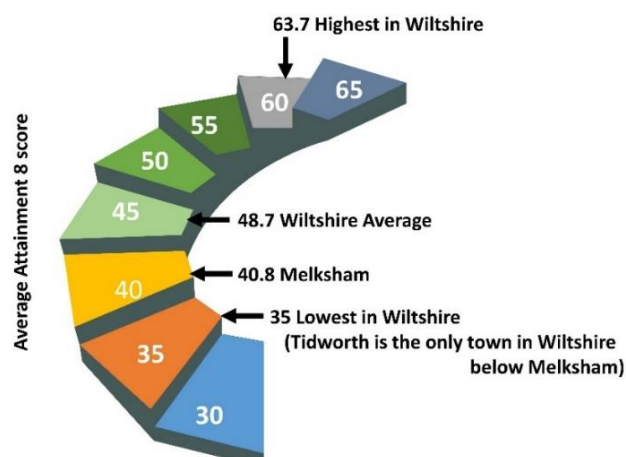


Percentage of Key Stage 2 pupils eligible for free school meals who reached the expected standard in Wiltshire Towns



* Percentage of children (ages 4-16) entitled to and claiming free school meals)

Percentage of Students in Different Towns Reaching an Average Attainment 8 Score



Attainment 8 measures the achievement of a pupil across 8 qualifications including mathematics (double weighted) and English (double weighted), 3 further qualifications that count in the English Baccalaureate (EBacc) measure and 3 further qualifications that can be GCSE qualifications (including EBacc subjects) or any other non-GCSE qualifications on the DfE approved list.

Each individual grade a pupil achieves is assigned a point score, which is then used to calculate a pupil's Attainment 8 score. To create the community area attainment 8 score the total attainment 8 score was divided by the key stage 4 population.

From: "Jenny @ The Cafe Corsham"

Date: 9 June 2021 at 10:38:01 BST

Subject: Art House Café

Hello

I saw your social media post about the Art House Café.

We are a family from Melksham that runs a traditional café in Corsham. We are looking to re locate.

I had previously spoken to Geoff Mitchum about the possibility of renting this space.

I was just wondering if this maybe something that you would consider?

Many thanks

Jenny Hubber

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MELKSHAM TOWN COUNCIL

Asset Management and Amenities Committee Meeting – 21 June 2021

Report: Update on the Art Sculpture in the Sensory Garden of King George V Playing Field

1 BACKGROUND

- 1.1 At the meeting of the KGV Sub Committee on 17 March 2021, it was resolved to commission local artist Jack Raisey to create a sound-based sculpture for the sensory garden in King George V Playing Field.

2 CURRENT POSITION

- 2.1 An update has been received detailed below:

I have what I believe to be the final structural model, it's a bit rushed with the painting and the colours will need tweaking. But this I am hoping is the final shape and ideas of colours. Please feel free to share at the next meeting, I will keep you updated with any tweaks and hopefully soon have an idea of installation date!

Kind regards

Jack

JM Raisey Design



3 RECOMMENDATION

- 3.1 To note the update from Jack Raisey.

4 CONTACT

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