



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor C Goodhind (Chair)
Councillor C Forgacs (Vice-Chair)
Councillor G Cooke
Councillor J Crundell
Councillor S Crundell
Councillor C Houghton
Councillor L Lewis
Councillor J Oatley
Councillor T Price

5 October 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Asset Management and Amenities Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 11th October 2021** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Asset Management and Amenities Committee

Monday 11 October 2021

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 6)

To approve the Minutes of the Asset Management and Amenities Committee meeting held on 2 August 2021.

4. East of Melksham Community Centre (Pages 7 - 8)

To receive a presentation from David Sharp of BTA Architects regarding the plans for the proposed East of Melksham Community Centre.

5. New Amenities Building at King George V Park (Maintenance Shed) (Pages 9 - 22)

To receive an architect's presentation regarding the plans for the new Amenities Building

(Maintenance Shed). (See attached plans).

6. King George V Park (Pages 23 - 24)

To receive a report of the Amenities Manager regarding ongoing works in King George V Park (see attached).

7. Hiring of Parks and Skatepark Policy (Pages 25 - 28)

To approve and adopt the Hiring of Parks and Skatepark Policy (see attached).

8. Draft Budget of the Asset Management and Amenities Committee 2022-2023 (Pages 29 - 36)

Members to review the 2022-2023 draft budget of the Asset Management and Amenities Committee (see attached).

9. Party in the Park (Pages 37 - 38)

To approve the request from the organisers of Party in the Park for use of the King George V Park for their event in 2022. The request includes power and water to be provided by the Town Council. The Café can remain open but the group have requested that the Splashpad and the children's play area is closed (see attached map-licensed area edged in green).

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Public Document Pack Agenda Item 3

Melksham Town Council

Minutes of the Asset Management and Amenities Committee meeting held on Monday 2nd August 2021

PRESENT: Councillor C Goodhind (Deputy Town Mayor)
Councillor C Forgacs (Vice-Chair)
Councillor G Cooke
Councillor J Crundell
Councillor S Crundell
Councillor C Houghton
Councillor J Oatley
Councillor T Price

IN ATTENDANCE: Councillor P Aves
Councillor J Hubbard
Jack Raisey

OFFICERS: Patsy Clover Assistant to the Town Clerk
Christine Hunter Committee Clerk

PUBLIC PARTICIPATION: Three members of the public and one member of the press were present.

Dr Ian Cardy asked:

- what were the Town Council's policies regarding global warming and how would CO2 emissions be reduced in land managed and properties owned by the Town Council?
- what were the Town Council's policy on increasing bio-diversity on land owned and managed by the Town Council?
- what is the Town Council's policy in relating to the "closed" church yard and have there been any changes?

The Deputy Town Mayor, Councillor Goodhind, replied that a written response to these questions would be forwarded to Dr Cardy.

21/21 Apologies

Apologies were received from Councillor Lewis.

22/21 Declarations of Interest

There were no declarations of interest.

23/21 Minutes

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED that the minutes of the Asset Management and Amenities Committee meeting held on 21 June 2021, having previously been circulated, were approved as a correct record and signed by the Deputy Town Mayor, Councillor Goodhind.

24/21 Presentation from Jack Raisey on the Art Sculpture for King George V Park

Jack Raisey presented the Committee with a scale model and an update on the art work sculpture. A meeting with the structural engineer was scheduled for later this month, after which more accurate costs and a timescale for implementation would be available. Costs may exceed the original estimate of £4,000. The Town Mayor, Councillor Hubbard, suggested investigating sponsorship towards the additional cost of the sculpture.

It was proposed by Councillor Forgacs, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED that the Community Development Officer be asked to work with Jack Raisey to explore sponsorship funding opportunities for the art work project.

25/21 King George V Playing Field

It was **UNANIMOUSLY RESOLVED** to move the agenda item 5.3, "Hiring of parks/skate park to businesses and voluntary groups" to agenda item 5 on the agenda.

Standing Orders were suspended and re-instated at various times during the meeting to allow public participation at the relevant stage of the meeting.

.1 Hiring of parks/ skate park to businesses and voluntary groups

The report of the Assistant to the Town Clerk was noted.

Adrienne Westbrook confirmed that Wiltshire Council charged a £30 admin fee for park hire and requested a Melksham Town Council parks' booking form be instated.

The Committee considered whether voluntary groups and businesses should be charged if they wished to hire parks in the town, what charges and terms should be applied, and the administrative costs involved.

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor S Crundell and

UNANIMOUSLY RESOLVED that the Assistant to the Town Clerk be asked to draft a policy regarding hiring the Melksham town parks, to be reviewed at the next Asset Management and Amenities Committee meeting to be held on 11 October 2021.

.2 Request to Use King George V Playing Field for Dog Training Classes

It was proposed by Councillor Price, seconded by Councillor J Crundell and

UNANIMOUSLY RESOLVED to approve the request to hold dog training classes in the King George V Playing Fields.

.3 Request to Use King George V Playing Field for a Pride event

This item was removed from the Agenda.

26/21 Dogs Recreation Area

The use of sterile trees in this area of the park, as part of flood mitigation, was suggested.

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor Price and

UNANIMOUSLY RESOLVED that responsibility be delegated to the Amenities Manager to implement a dog recreational area for dogs off lead in the old children's play area and paddling pool space to the south of the park by:

- making good the existing fencing.
- installing additional dog waste bins.
- exploring a viable solution for the provision of individual dog poo bag dispensers.
- installing benches and signs.
- choosing and installing appropriate trees for the flood area to improve drainage.

27/21 Installation of Bollards and Fencing

The Assistant to the Town Clerk confirmed that the bollard near the adventure centre is in place, and that the Amenities Manager is aware that access is required for large vehicles, and therefore is considering drop down-bollards.

It was proposed by Deputy Town Mayor, Councillor Goodhind, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to install low level fencing and drop down bollards to restrict unauthorised access to King George V Park, being mindful not to restrict access to large vehicles.

28/21 Public Toilets

.1 Market Place Toilets

The report of the Amenities Manager was noted.

It was proposed by Councillor Oatley, seconded by Councillor Forgacs and

UNANIMOUSLY RESOLVED to:

- a) hold a consultation with members of the public, Melksham Without Parish Council, those running the night-time economy in Melksham to provide evidence of usage of the Market Place toilets between 7.00 pm and midnight.
- b) report the findings to the Asset Management and Amenities Committee at the meeting to be held on 11 October 2021 for a decision on closing the Market Place toilets at 7.00 pm.
- c) ask local contractors to tender for cleaning the toilets.

.2 Bath Road Toilets

The Assistant to the Town Clerk confirmed that opening the toilet block in Bath Road had been delayed. As a temporary measure it was suggested that the Portaloo toilets in King George V Park could be moved to the Bath Road toilet site. The Portaloo's would be secured to the railings to mitigate vandalism.

It was proposed by Councillor Forgacs, seconded by Councillor Cook and

UNANIMOUSLY RESOLVED to move the Portaloo toilets from the King George V Park to the Bath Road toilet site, ensuring they are secured to the railings.

29/21 Community Use of the Phone Boxes at Littlejohn Avenue and Spa Road

The report of the Community Development Officer was noted.

The Deputy Town Mayor, Councillor Goodhind, confirmed that only one response was received.

It was proposed by Councillor Cook, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED that the Business Administration Apprentice be asked to:

- contact Wiltshire Museum to accept their offer of use of one of the two phone boxes, in the short term.
- investigate the feasibility of the phone boxes being Wi-fi hot spots.
- publicise the availability of the phone boxes, including if possible their availability as Wi-fi hot spots, in order to provide a longer term solution.
- investigate using the two phone boxes as outpost hubs for the Town Council.
- report back findings/suggestions for use of the phone boxes to the next Asset Management and Amenities Committee meeting scheduled for 11 October 2021.

30/21 Garden Sharing Scheme

The report of the Community Development Officer was noted.

It was proposed by Councillor Price, seconded by Councillor J Crundell and

UNANIMOUSLY RESOLVED that the Community Development Officer be asked to provide an explanation of the scheme, and that the item be forwarded for consideration at the Extra-Ordinary Council Meeting to be held on 9 August 2021.

31/21 Parks Working Group

The Notes of the Parks Working Group were received.

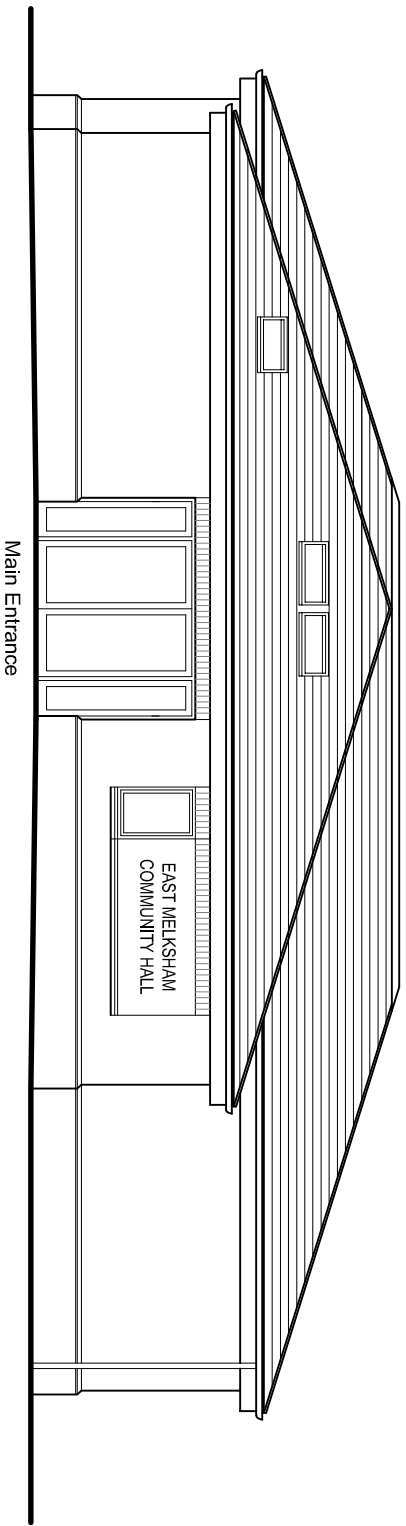
It was agreed that the Terms of Reference adopted by the Parks Working Group would be forwarded for approval at the Full Council meeting to be held on 27 September 2021.

Meeting Closed at: 9.15 pm

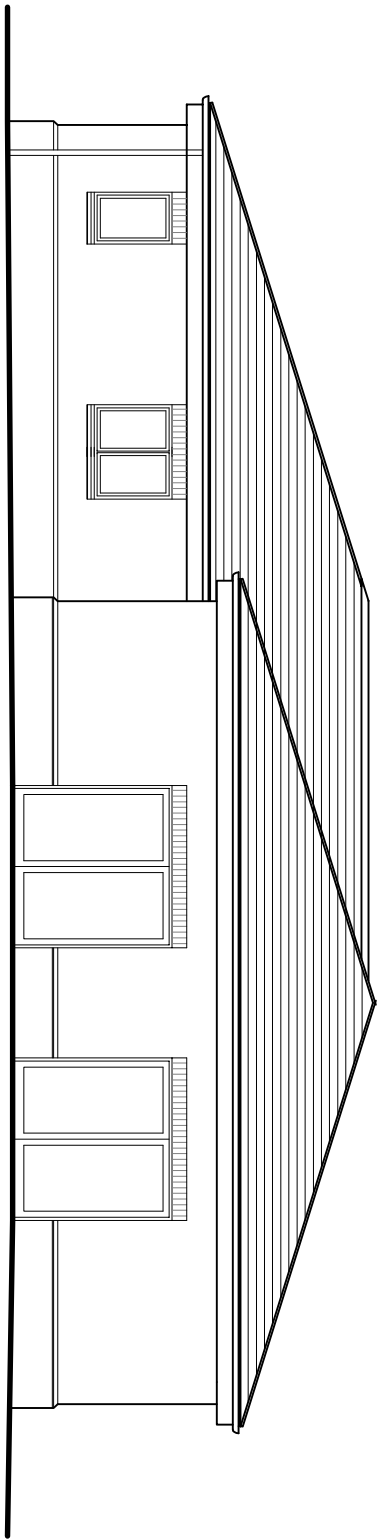
Signed:

Dated:

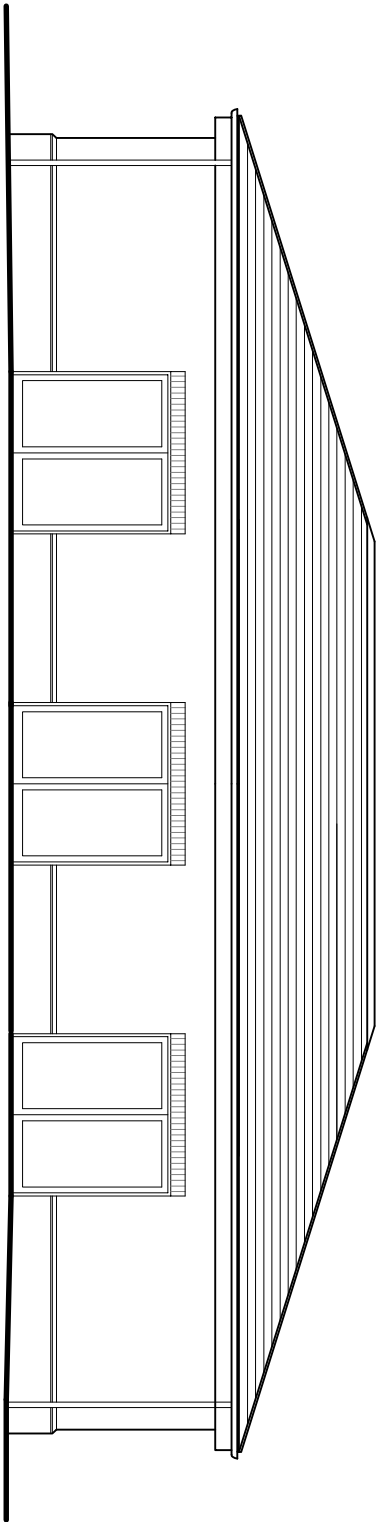
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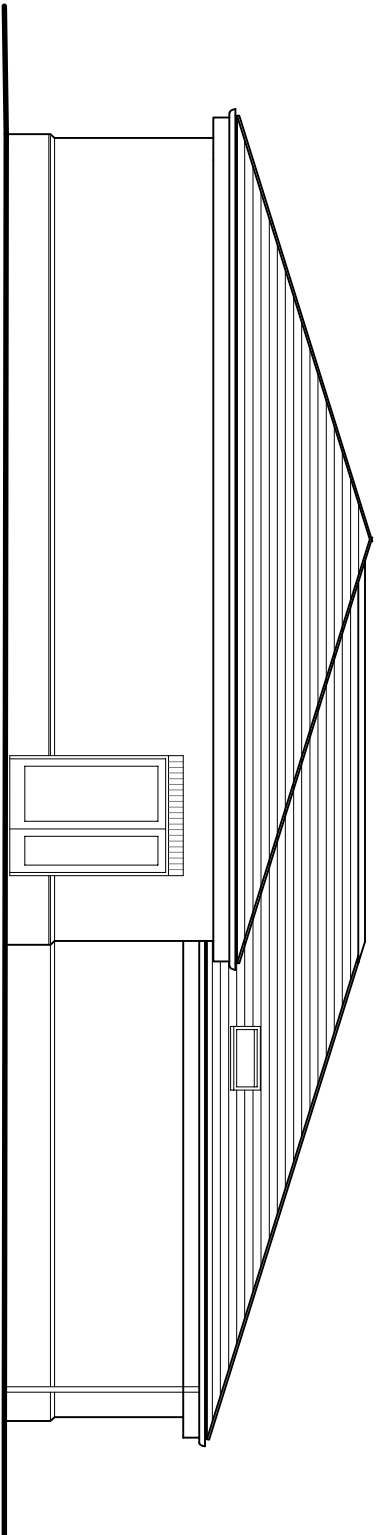
SOUTH WEST ELEVATION (to entrance)



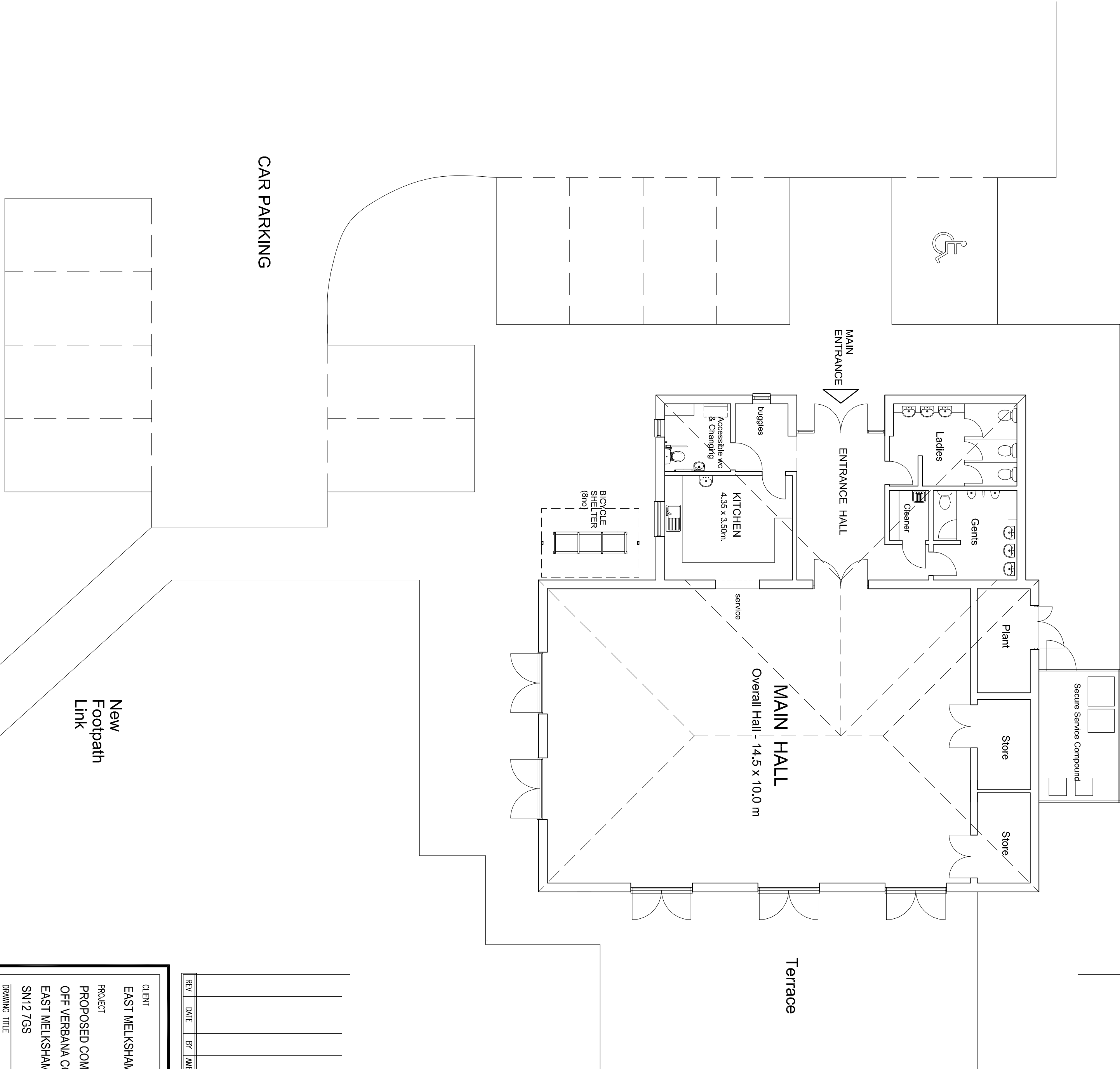
SOUTH EAST ELEVATION



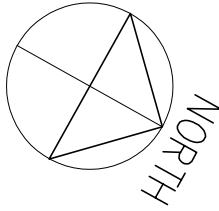
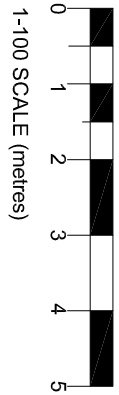
NORTH EAST ELEVATION (to terrace)



NORTH WEST ELEVATION



PLAN AS PROPOSED



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REV	DATE	BY	AMENDMENT

CLIENT	EAST MELKSHAM PARISH COUNCIL
PROJECT	PROPOSED COMMUNITY CENTRE OFF VERBANA COURT EAST MELKSHAM SN12 7GS
DRAWING TITLE	PRELIMINARY PROPOSAL PLAN AND ELEVATIONS
SCALE	1:100 (E1 A1)
JOB AND DRAWING NUMBER	221003/05
DATE	APRIL 2021
AUTHOR	IB
REVISION	



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Design and Access Statement

New Maintainance Building For Melksham Town Council

Melksham, King George V Park

Reference 2011-2831
Date: 18/06/2021
Stage: PLANNING CONSENT



Document Management

Issue	Date	Purpose	Prep	Check
A	18/06/2021	Issued for Planning	AB	RP

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Introduction



The Purpose of the Report

This report accompanies the planning application for the proposed works to demolish the existing maintenance building and the formation of a new Maintenance building within the George V Park in Melksham.

Introduction

The site was purchased by the Melksham Cricket Club in 1905, known as 'Cricket Pitch Field' and a large area of the site was reprofiled during this period to better accommodate the cricket oval.

The site was not publicly accessible until it became King George V Playing Fields in 1937. It was purchased as a public open space for Melksham in September 1937 following donations of both money and land to commemorate the death of King George V.

It has been a valued part of Melksham town centre ever since forming the backdrop to and location of many cherished memories for the people of the town and visitors alike.

Generally speaking the park remains a popular destination and focal point within the town, however there are key features such as the paddling pool and the cricket pitch which have ceased to satisfy their original function or have come to the end of their economic use and have had to be removed.

Site



View of Existing maintainance building from the East



View of Existing Maintainance building from the South West

Location

As illustrated on the maps opposite and below, the park is located within the centre of Melksham, on the River Avon in Wiltshire. The site is bounded to the south and east by car parking and roads and on the north west and southern boundaries by waterways.

The River Avon runs along the north western boundary providing open views along the river corridor and over toward the Cooper Tires factory on the opposite side of the river. To the south is the vegetated corridor of Clackers Brook, an overgrown bank with a shallow water course susceptible to flash flooding events.

The park is largely open in character dominated by the large mown grass playing field at the centre. Buildings within the park are spread along the northern edge, Tree planting is grouped around the perimeter of the park.

The site is largely flat with steeper slopes to the edge of the sports pitch where the terrain slopes toward the River Avon and Clackers Brook.

Existing Building

The existing Maintainance shed is a rendered single story derelict structure withe corrugated metal roof.



Existing internal view



Existing internal view

Photographs

A selection of existing photographs.



Existing view from the North



Existing view from the West

Proposed Works

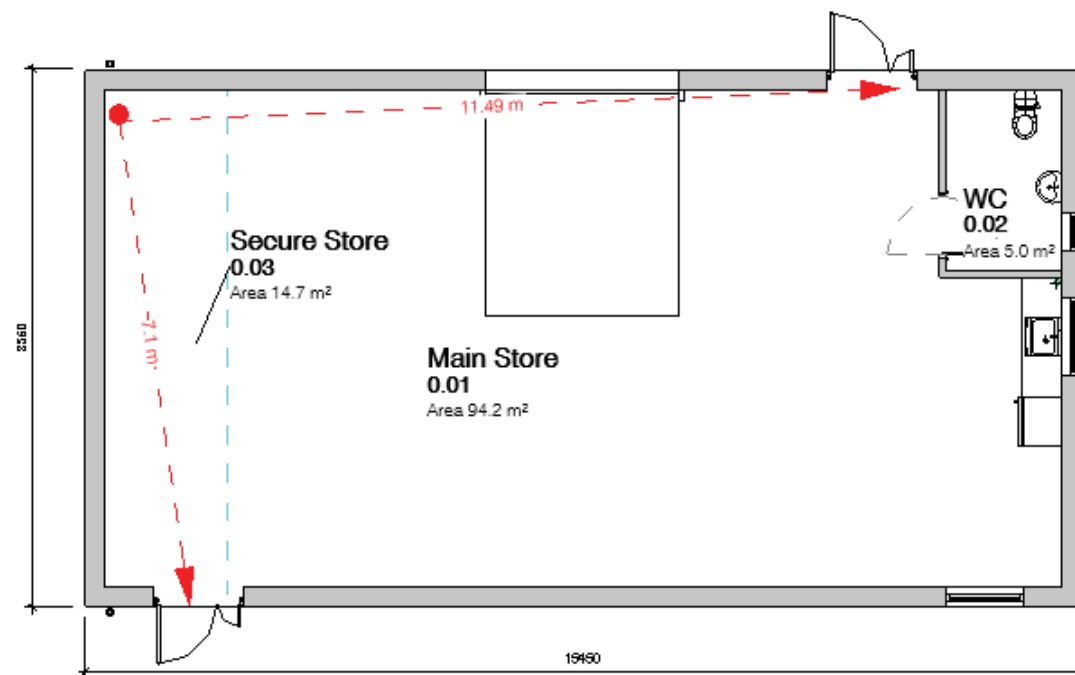


Profiled Sheet

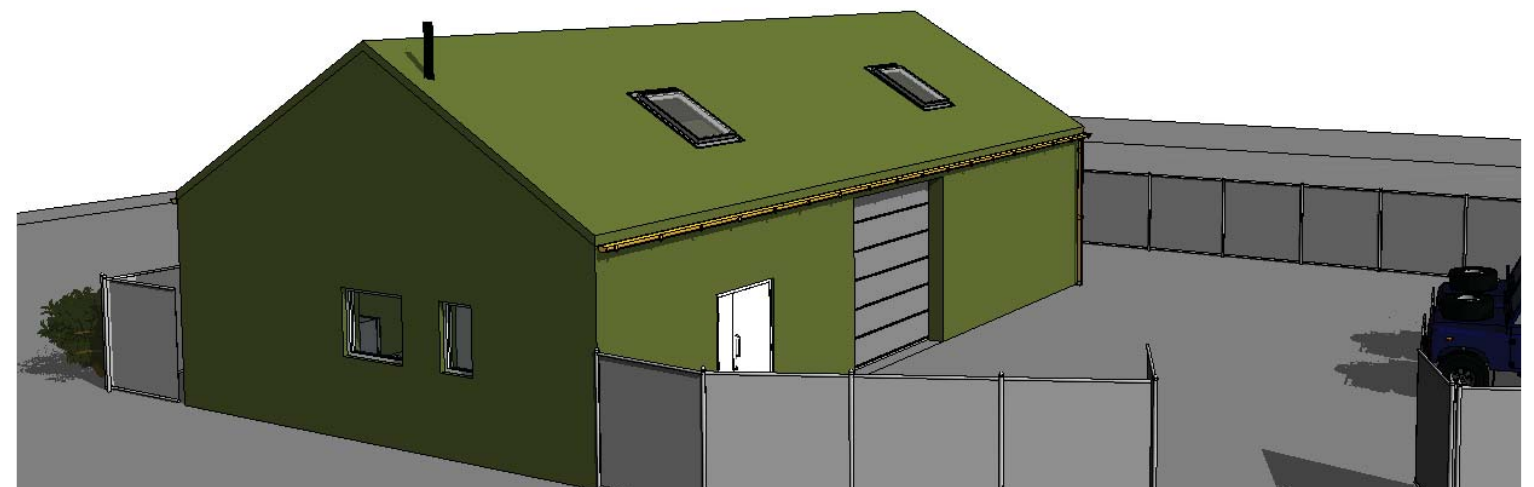
Proposed Maintenance Building

The Maintenance Building will be faced with a corrugated Semi-compressed fibre cement sheet on both the walls and roof.

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Proposed Maintenance Building

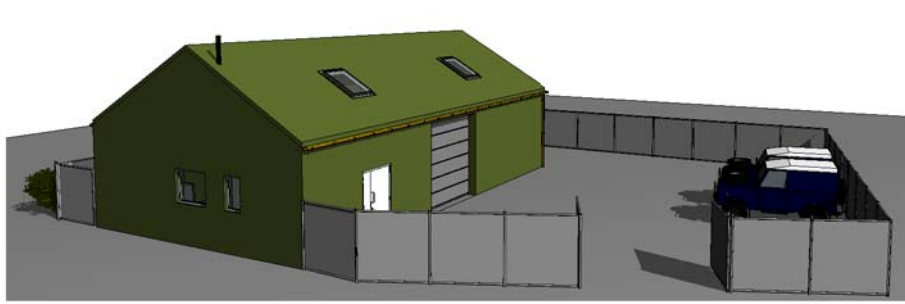
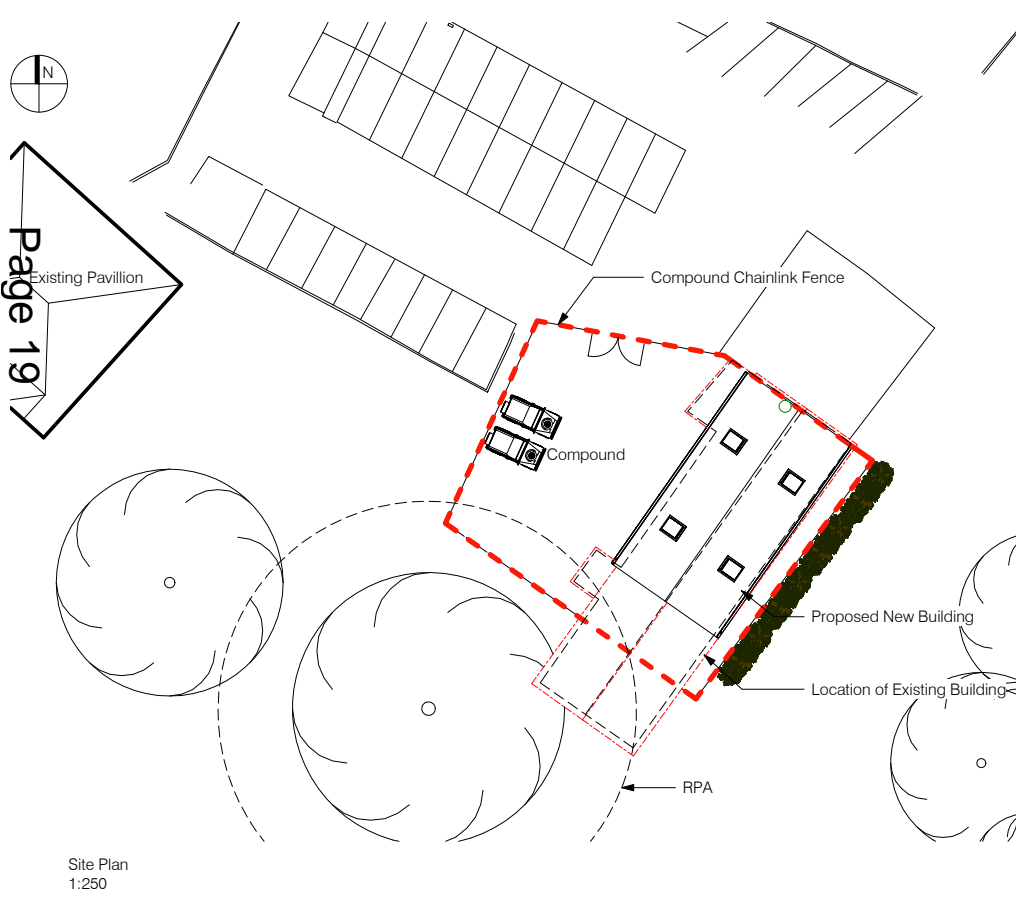
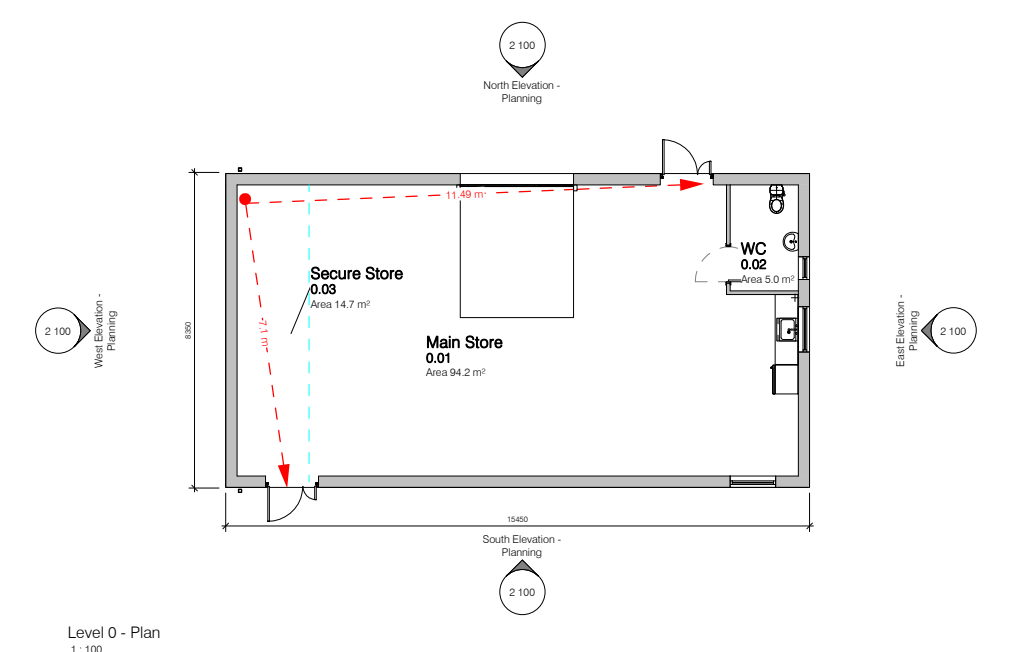


View from North

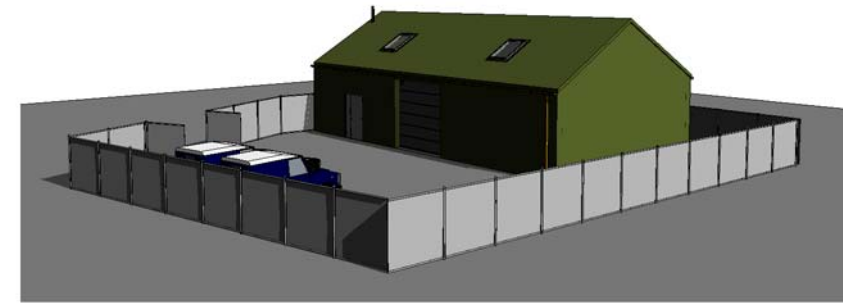
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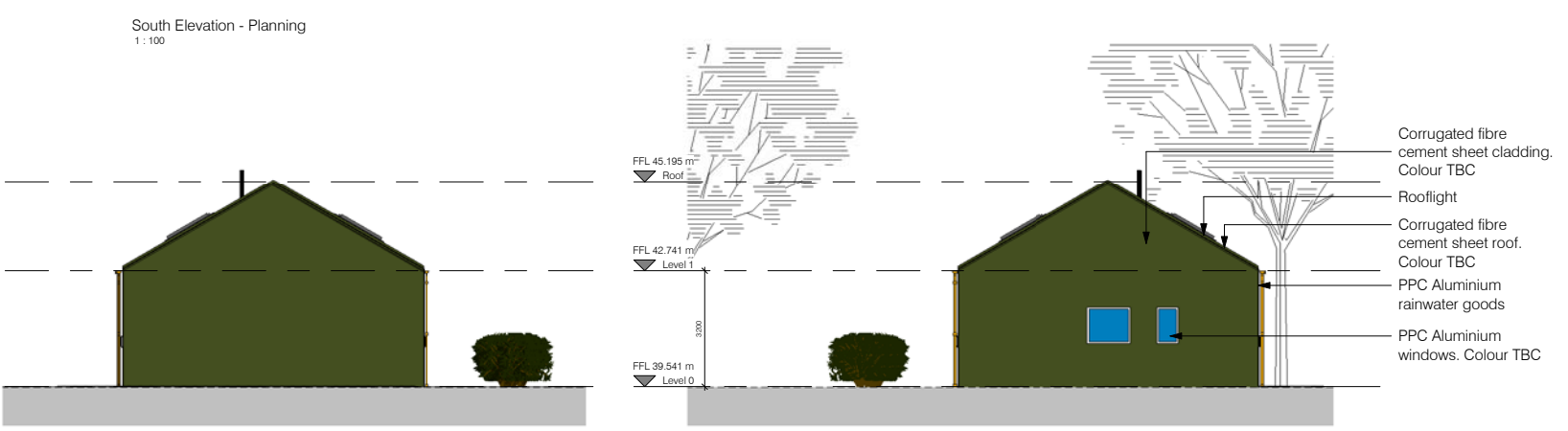
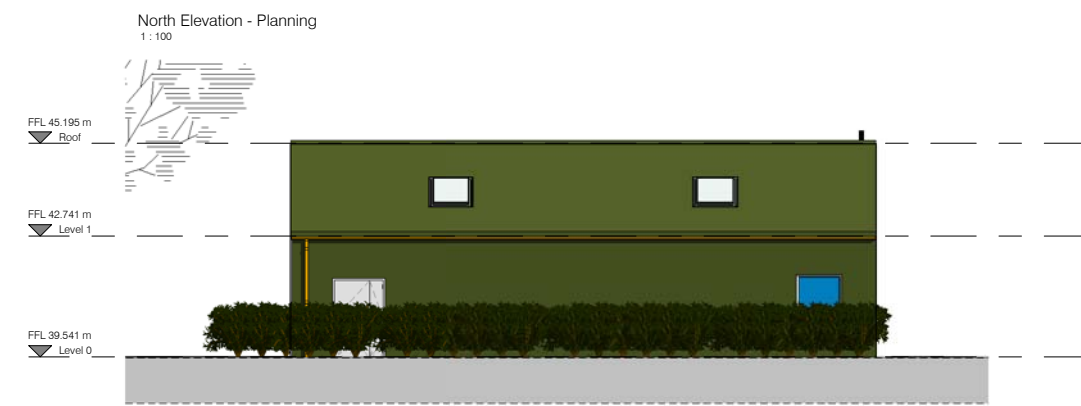
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View from North

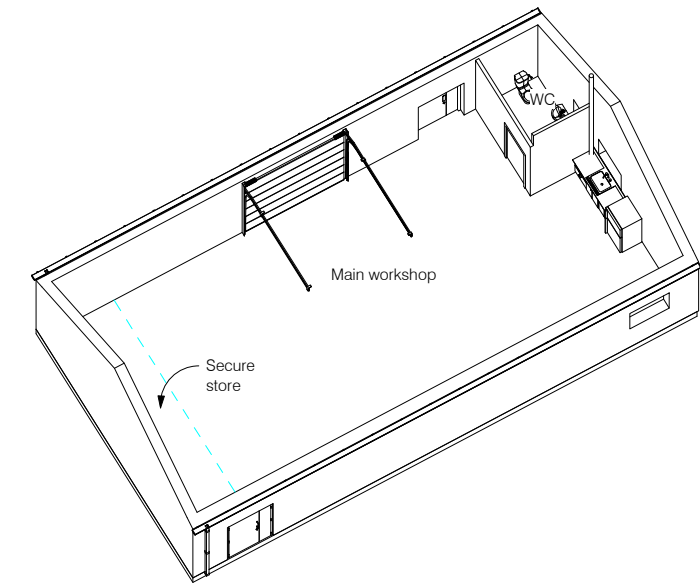


View from West



West Elevation - Planning
1:100

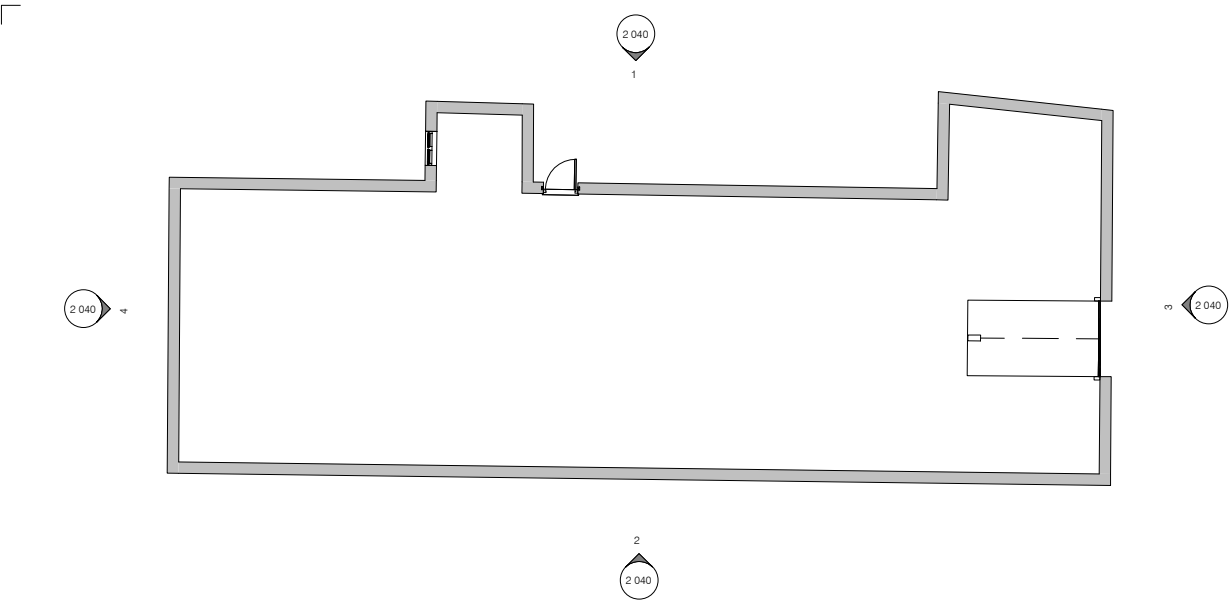
East Elevation - Planning
1:100



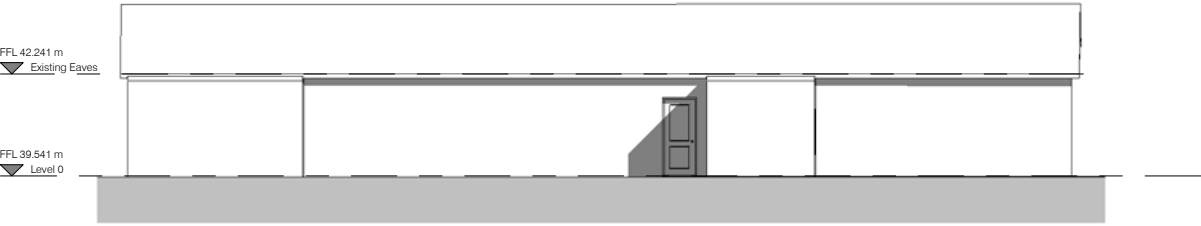
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Rook Lane Chapel, Bath Street, Frome, Somerset, BA11 1DN
T: 01373 468030 E: mailbox@nvbarchitects.co.uk
Responsibility will not be accepted for errors made by others in scaling from this drawing; all construction information should be taken from figured dimensions only.
Scale 1:100 at A1
2 4 6 8 10m

B	Amended to Client Comments	18-06-2021	AB	RP
Issue	Revision Description	Date	Dwn	Chck
Project				
Maintenance Building				
Client				
Melksham Town Council				
Drawing Title				
Proposed Scheme				
Project No.				
2011				
Drawing No.				
2 100 B				
Project Stage				
RIBA 2				
Issue Suitability				
PLANNING INFORMATION				

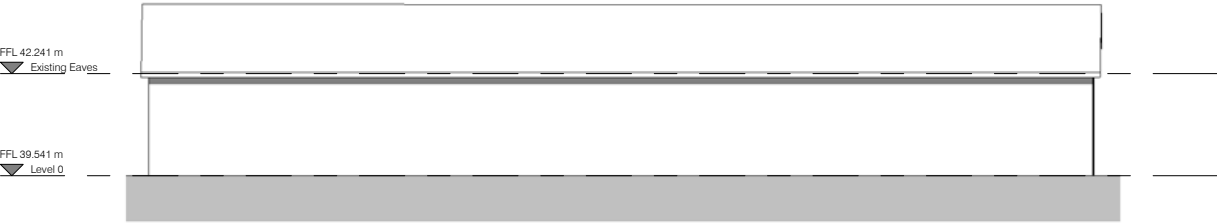
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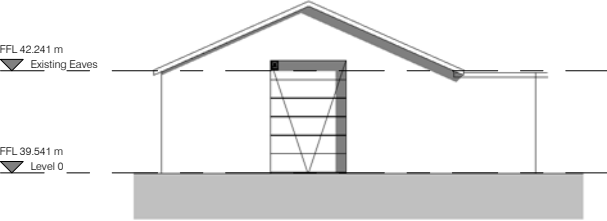
Level 0 - Existing Plan
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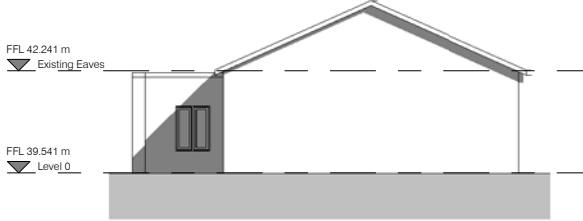
Existing North Elevation
1 : 100



Existing South Elevation
1 : 100

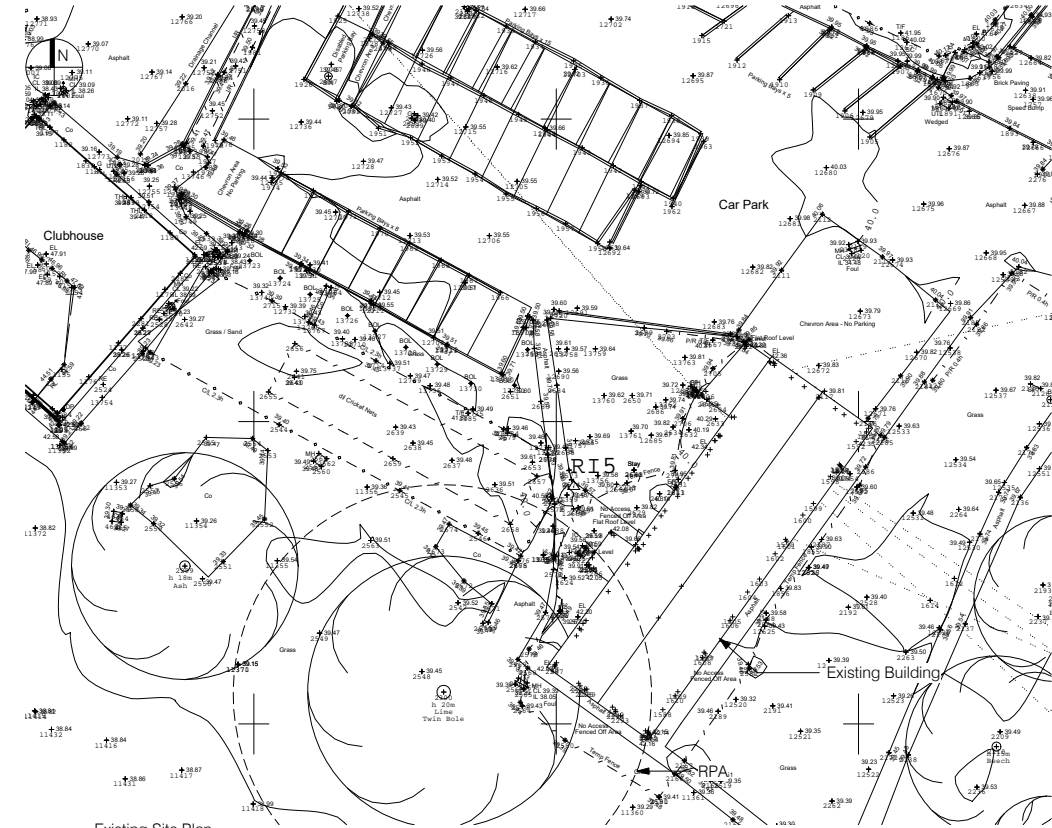


Existing East Elevation
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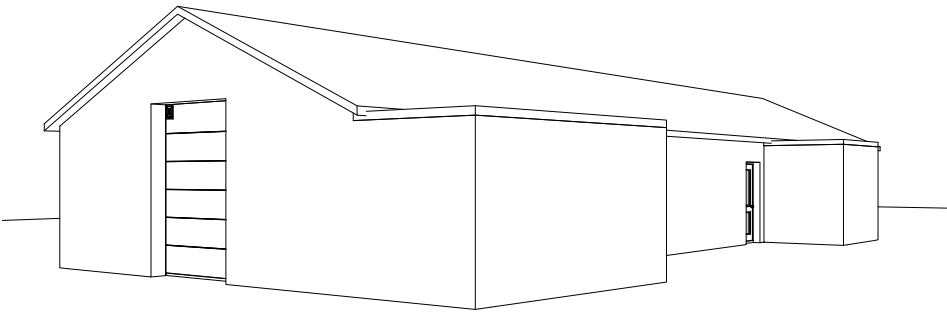


Existing West Elevation
1 : 100

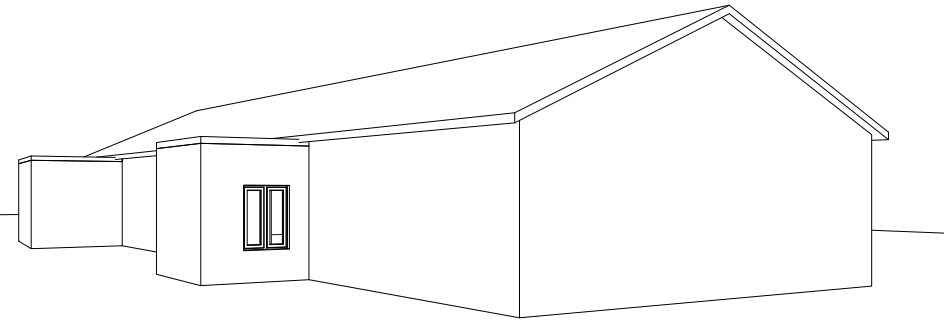
Page 21



Existing Site Plan
1 : 250



Existing view from North



Existing view from West

A	Amended to Client Comments	18-06-2021	AB	RP
Issue	Revision Description	Date	Dwn	Chk
Project				
Maintenance Building				
Client				
Melksham Town Council				
Drawing Title				
Existing Shed and Site				
Project No.				
2011				
Drawing No.				
2 040 A				
Project Stage				
RIBA 2				
Issue Suitability				
PLANNING INFORMATION				

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MELKSHAM TOWN COUNCIL

King George V Park

Works Schedule May to September 2021

1 BACKGROUND

Various items of work have been undertaken at King George V Park from May 2021 to September 2021 as described below.

- Opened, operated and shut the Splashpad in challenging circumstances.
- Sourced an operator and opened the café for the summer.
- Staffing reorganisation and re-recruitment of new team members.
- Various reactive remedial work to amenities and facilities.
- Kept the horticultural aspect of the town and its environs under control including planting and watering of summer displays.
- Assisted the bloom team in their work for South West in Bloom
- Training courses for staff – First aid, Pool plant operators, Streetworks, RoSPA inspectors training
- Successfully introduced weekend working.
- Improved the quality of the outcomes with many compliments on display especially the roundabout
- Started work to reintroduce Bath Road loos and improving standards in Market Place loos.
- Re-established links and work schedules with Wiltshire Council, Sparkle Team and Parish Steward

2 King George V Park Updates

- Maintenance shed – plans submitted for approval. Internal fit out to be worked up
- Perimeter lighting – engaged with NVB but scheme now changed to include solar powered lighting
- Drainage on site of sensory garden area – 2 companies have been contacted for quotes to complete a survey.

3 CONTACT

Hugh Davies

Amenities Manager

hugh.davies@melksham-tc.gov.uk

07508 709520

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Policy for use of land in the ownership of Melksham Town Council by a third party

Parks and playgrounds are important community facilities and are provided for the free enjoyment of residents and visitors. We are very supportive of activities that help promote the health of our residents and build a strong community.

Access to park facilities shouldn't be unduly restricted to members of the public because of organised commercial activities, and we therefore require all such activities to be preapproved by the Council.

We also believe that those making financial gain from park facilities should contribute to their upkeep and improvement, to ensure we provide the best possible facilities for our residents.

1.0 Types of Requests

Requests to use Council owned land for a variety of activities and events are regularly received from: members of the public, private organisations, charitable bodies and others. These requests include:

- a) Permission for use of land for supervised sporting events
- b) Permission for use of land for entertainment and fun days
- c) Permission for the temporary siting of builder and contractor compounds for cabins and materials
- d) Dog training classes
- e) Exercise classes by fitness and personal trainers

The above list is not exhaustive.

A formal request by a third party may be made by completing a Town Council Events Booking Form and submitting it at least four weeks prior to the event to:

Post: The Town Clerk, Melksham Town Council, Market Place, Melksham, SN12 6ES

Email: linda.roberts@melksham-tc.gov.uk

2.0 Requests that will not be granted

2.1 Requests for permission to use land for bonfires and firework displays will not generally be granted but may be considered on a case-by-case basis because of the risk and associated dangers to both the public and the land itself.

2.2 Requests for permission to use drones on Council land will not generally be granted but may be considered on a case-by-case basis.

3.0 Requests that will be considered

3.1 Applications for permission that fall within the categories noted in 1.0 a) - e) above will be considered when supported by the following information:

3.1.1 The hirer shall provide the Council with a copy of their Public Liability Insurance which must provide cover for a minimum of £10m.

3.1.2 A Risk Assessment shall be provided giving the following information:

- details of the event/activity including the expected number of participants
- contact details of the hirer (both daytime and emergency out of hours)
- first aid provision
- actions required to ensure the Health & Safety of those in attendance and the general public
- a method statement which should include some or all of the following:
 - date of commencement, date of completion & start and finish times
 - plan showing vehicular/pedestrian access and egress, location of facilities (e.g. first aid tent, toilets etc.)
 - marshalling of parking/ general parking issues
 - fencing/containment/security
 - hazardous materials on site/COSHH assessment
 - access requirements for deliveries
 - operator licence (if applicable)
 - control of noise
 - other anticipated risks
 - connection to/or temporary use of Gas, Electricity, Water, Telecom, Sewer services.
 - welfare facilities, e.g. portable toilets etc.
 - reinstatement & litter picking to return the land to its original condition prior to the event or activity
 - line of communication between hirer and Melksham Town Council

3.1.3 For other events and regular activities, the Council will determine the need for a Risk Assessment and the information required to be covered therein.

3.2 In producing the information set out above the hirer should be mindful of the following:

3.2.1 Submission of application, insurance and risk assessment information does not constitute permission from Melksham Town Council. The Council will, after assessing the information, provide a written response giving approval or refusing the application. Where approval is given the third party

shall sign a written agreement and pay the requested fee before they are allowed in occupation of the land.

3.2.2 Any permission for use of Council land by Fitness and Personal Trainers shall include the following provisions:

- No trainer will be allowed to run sessions totalling more than six hours per week on any Council owned site.

- That the trainers undertake responsibility, through their insurance, to pay for the repair or replacement of any Council owned property damaged during the course of any training sessions.

3.2.3 Returning the land to its original condition shall be done to the satisfaction of Melksham Town Council. To this end the land will be jointly inspected by the hirer and Melksham Town Council before and after its occupation.

3.2.4 The permission agreement states that the Council will not be responsible for the death or injury of anyone taking part in the event, nor other injury, loss or damage to property of whatsoever nature, however caused.

3.2.5 The hirer and all other parties taking part in the activity/event are bound not to damage, cause any loss or injury to anything upon the property or land which is the subject of the permission agreement.

3.2.6 Requests to erect marquees, water storage and the like, will be considered and where permitted will be itemised in the permission agreement and included in the indemnity clause, so as not to constitute a risk to the Council.

3.2.7 Where requests are received for purposes other than those outlined above, these will be considered individually on their merits and where considered appropriate will follow the procedures set out in 3.1 & 3.2 above.

4.0 Fee

4.1 The Council reserves the right to set fees for the use of its land. The fee charged will be assessed on the event concerned. (See appendix A)

4.2 The fees set by the Council are subject to periodic review.

4.3 The Council may waive the fee at its discretion. Waiver is likely only in the case of charitable events.

4.4 Charges are not applicable for professional dog walkers or personal trainers carrying out sessions with fewer than five participants. However, carrying out the activities will be at your own risk. We ask you to respect other park users, and request that you do not monopolise any park facilities or inconvenience other park users.

APPENDIX A

Melksham Town Council Hire of public and green spaces – fees and charges

Type of event	Day Charge**	Hourly Charge	Deposit
Non-commercial community / charity event	*	*	50% of hire charge
Commercial small event (100 people or fewer)	£150	£20	50% of hire charge
Commercial large event (between 101-499 people)	£400	£30	50% of hire charge
Commercial event for more than 500 people	£600	£40	50% of hire charge
Advertising/ TV Shoot	£1,000	N/A	£1,000
Additional fees (litter picking after event, use of water/electricity to be decided on an ad hoc basis)	Based on usage.	£20 per hour for litter picking.	N/A

*Charges to be set upon discussion with the Clerk

**A day charge is for 12 hours

Personal Training Hire

Event	Annual Fee
Fitness/Personal Training Hire (Single Site) 12-month permit – maximum 6 hours per week	£180
Number of participants	Per session charge
Up to 5	Free
5-10	£5
11-20	£10
21 and above	£15



Asset Management and Amenities Budget 2022/2023

2020/2021 Actual Expenditure	£288,238
2021/2022 Agreed Budget	£383,000
2022/2023 Proposed Budget	£522,700
Proposed Increase 2022/2023	£139,700

Annual Budget - By Centre (Actual YTD Month 6)

Note: 2022/2023 Draft Budget Version 2 Asset

	<u>Budget 2020/2021</u>		<u>Budget 2021/2022</u>					<u>Budget 2022/2023</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
201	<u>Town Hall</u>										
1020		0	8,420	0	0	0	0	0	0	0	0
1034		13,000	0	0	6,500	0	6,500	45	1,000	0	0
	Total Income	13,000	8,420	0	6,500	0	6,500	45	1,000	0	0
4100	Gas	4,000	4,430	0	3,500	0	3,500	1,276	3,500	0	0
4101	Electricity	9,000	2,347	0	2,500	0	2,500	1,043	2,500	0	0
4102	Rates	10,500	8,653	0	10,000	0	10,000	7,518	10,000	0	0
4103	Water Rates	1,600	657	0	1,500	0	1,500	775	1,600	0	0
4104	Window Cleaning	1,400	1,420	0	1,400	0	1,400	720	1,500	0	0
4106	Maintenance	0	0	0	0	0	0	1,322	0	0	0
4108	Equipment and servicing	6,000	9,534	0	8,000	0	8,000	9,644	9,000	0	0
4109	Trade Waste	1,200	-213	0	1,000	0	1,000	0	0	0	0
4110	Telephone: security alarms	200	0	0	150	0	150	0	0	0	0
	Overhead Expenditure	33,900	26,828	0	28,050	0	28,050	22,298	28,100	0	0
	Movement to/(from) Gen Reserve	<u>(20,900)</u>	<u>(18,408)</u>		<u>(21,550)</u>		<u>(21,550)</u>	<u>(22,253)</u>	<u>(27,100)</u>		
202	<u>Environmental Services</u>										
1027	Agency Services Re-imbursed	1,600	4,692	0	0	3,000	0	3,000	3,000	0	0
	Total Income	1,600	4,692	0	3,000	0	3,000	3,142	3,000	0	0
4000	Salaries ENI & Pension	251,852	202,434	0	0	255,000	0	255,000	225,000	0	0
4027	Telephones and Mobiles	550	0	0	0	1,600	0	1,600	1,700	0	0
4150	Clothing	2,500	1,505	0	0	2,000	0	2,000	2,500	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: 2022/2023 Draft Budget Version 2 Asset

Budget 2020/2021			Budget 2021/2022					Budget 2022/2023			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4151	Tools	0	0	0	1,000	0	1,000	230	3,000	0	0
4153	Vehicle Running Costs	7,000	5,584	0	7,000	0	7,000	3,343	7,000	0	0
4156	Lease of van	10,000	12,469	0	12,000	0	12,000	6,753	13,000	0	0
4163	Maintenance and Repairs	10,000	7,386	0	10,000	0	10,000	5,208	12,000	0	0
4167	Street Furniture	3,000	1,448	0	2,000	0	2,000	555	10,000	0	0
4177	Churchyard maintenance	2,000	500	0	0	0	0	0	1,500	0	0
4186	Maintenance of defibrillators	1,000	1,017	0	1,050	0	1,050	2,645	3,000	0	0
4196	Container storage	1,250	1,148	0	1,600	0	1,600	675	0	0	0
4195	Equipment-Purchases	0	0	0	0	0	0	923	4,700	0	0
Overhead Expenditure		289,152	233,491	0	293,250	0	293,250	116,185	283,400	0	0
Movement to/(from) Gen Reserve		(287,552)	(228,799)	(290,250)			(290,250)	(113,043)	(280,400)		
203 Allotments											
1045	Income Allotments	5,000	5,141	0	4,700	0	4,700	320	5,000	0	0
Total Income		5,000	5,141	0	4,700	0	4,700	320	5,000	0	0
4200	Water Rates - Allotments	750	1,274	0	1,700	0	1,700	527	1,800	0	0
4201	Maintenance - Allotments	500	108	0	300	0	300	207	1,000	0	0
Overhead Expenditure		1,250	1,382	0	2,000	0	2,000	734	2,800	0	0
Movement to/(from) Gen Reserve		3,750	3,759	2,700			2,700	(414)	2,200		
204 Pavilion											
1046	Income - Pavilion	750	0	0	3,000	0	3,000	300	1,500	0	0
Total Income		750	0	0	3,000	0	3,000	300	1,500	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: 2022/2023 Draft Budget Version 2 Asset

Budget 2020/2021			Budget 2021/2022					Budget 2022/2023			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4250	Telephone - Pavilion	200	231	0	0	200	0	200	300	0	0
4252	Electricity - Pavilion	800	1,015	0	0	1,100	0	1,100	2,500	0	0
4254	Water - Pavilion	450	166	0	0	200	0	200	1,200	0	0
4255	Fire Security - Pavilion	200	451	0	0	500	0	500	250	0	0
4256	Maintenance - Pavilion	0	0	0	0	1,000	0	1,000	2,000	0	0
Overhead Expenditure		1,650	1,863	0	0	3,000	0	3,000	6,250	0	0
Movement to/(from) Gen Reserve		(900)	(1,863)	0		0		(2,042)	(4,750)		
Public Toilets											
Funding for Public Toilets		7,000	6,549	0	0	6,600	0	6,600	6,000	0	0
Total Income		7,000	6,549	0	0	6,600	0	6,600	6,000	0	0
4180	Running Costs Public Toilets	29,400	14,630	0	0	17,000	0	17,000	30,000	0	0
4185	Electricity supply: Toilets	600	670	0	0	1,150	0	1,150	2,000	0	0
Overhead Expenditure		30,000	15,299	0	0	18,150	0	18,150	32,000	0	0
Movement to/(from) Gen Reserve		(23,000)	(8,750)	(11,550)		(11,550)		(3,759)	(26,000)		
Corporate Properties											
1040	Income 31 Market Place	5,780	5,106	0	0	6,900	0	6,900	6,900	0	0
1042	Income Roundhouse	1,000	806	0	0	1,600	0	1,600	0	0	0
1047	Income Unit at Bowerhill	3,600	0	0	0	0	0	0	0	0	0
1048	Income Art House Cafe	7,500	2,500	0	0	0	0	0	3,000	0	0
Total Income		17,880	8,411	0	0	8,500	0	8,500	9,900	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: 2022/2023 Draft Budget Version 2 Asset

	<u>Budget 2020/2021</u>		<u>Budget 2021/2022</u>					<u>Budget 2022/2023</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4175 Costs Art House Cafe	1,000	573	0	0	500	0	500	763	500	0	0
4178 Costs Roundhouse	1,000	1,447	0	0	0	0	0	60	4,000	0	0
4191 Costs 31 Market Place	1,000	130	0	0	500	0	500	187	500	0	0
Overhead Expenditure	3,000	2,151	0	0	1,000	0	1,000	1,010	5,000	0	0
Movement to/(from) Gen Reserve	14,880	6,261			7,500		7,500	2,777	4,900		
215 Depot											
4103 Water Rates	200	269	0	0	200	0	200	26	300	0	0
4109 Electric - Unit	1,000	1,328	0	0	750	0	750	737	1,500	0	0
4190 Leasing-Unit at Bowerhill	10,850	9,350	0	0	10,850	0	10,850	4,675	10,850	0	0
4191 Rates-Unit at Bowerhill	2,500	2,295	0	0	2,400	0	2,400	1,605	2,400	0	0
4184 Fire security: Unit	300	373	0	0	400	0	400	106	300	0	0
Overhead Expenditure	14,850	13,615	0	0	14,600	0	14,600	7,149	15,350	0	0
Movement to/(from) Gen Reserve	(14,850)	(13,615)			(14,600)		(14,600)	(7,149)	(15,350)		
220 Play Areas and Open Spaces											
4157 Grasscutting	10,000	5,551	0	0	10,000	0	10,000	6,625	18,000	0	0
4158 Replacement Play Equipmemnt	5,000	5,630	0	0	5,000	0	5,000	0	100,000	0	0
4165 Maintenance play areas	5,000	1,327	0	0	5,000	0	5,000	592	20,000	0	0
4169 Maintenance of trees	2,000	0	0	0	2,000	0	2,000	0	0	0	0
4179 Tree Planting	5,000	0	0	0	0	0	0	0	5,000	0	0
4193 Rospa checks: Play areas	1,050	910	0	0	1,050	0	1,050	0	1,200	0	0
Overhead Expenditure	28,050	13,418	0	0	23,050	0	23,050	7,217	144,200	0	0

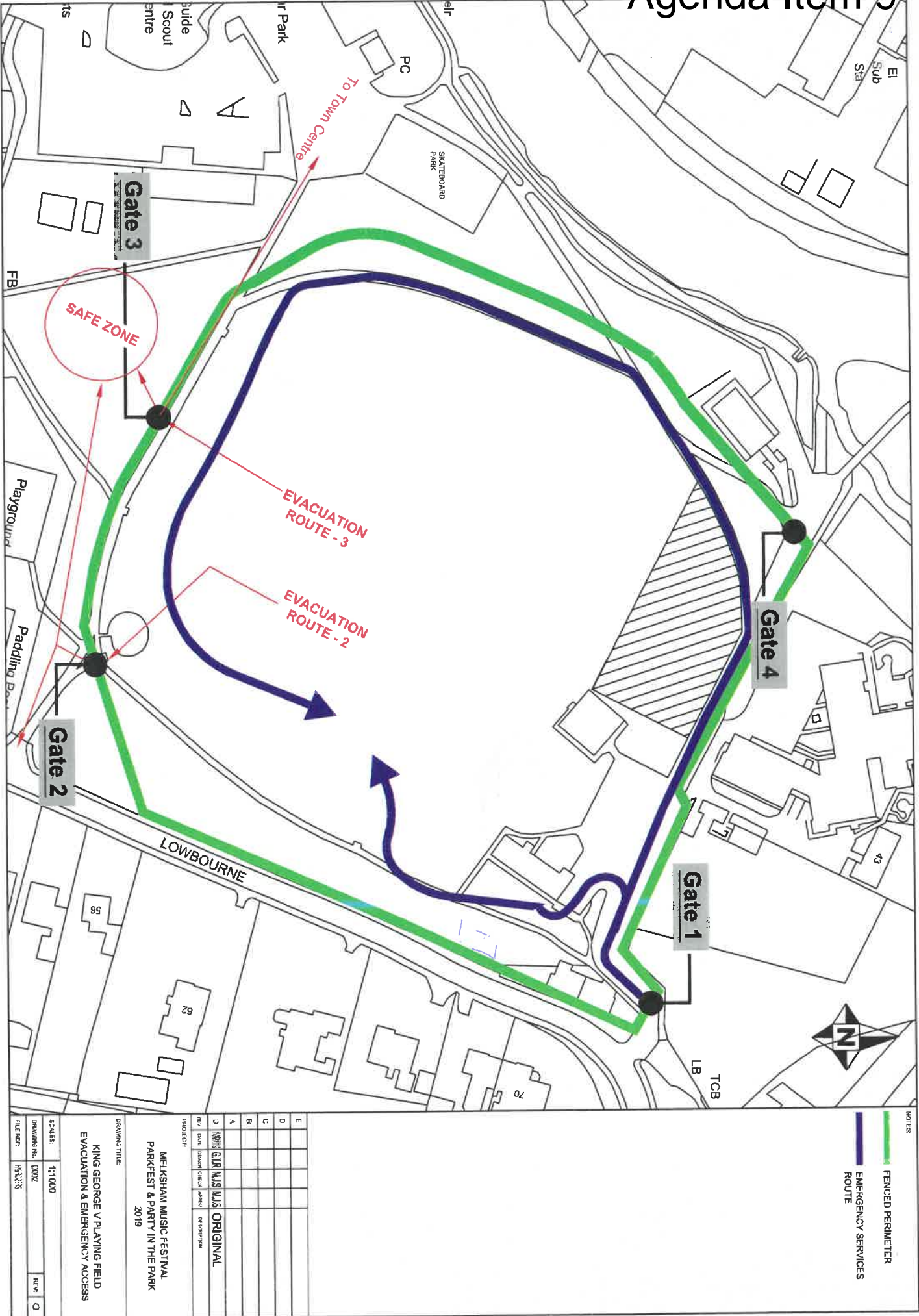
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Annual Budget - By Centre (Actual YTD Month 6)

Note: 2022/2023 Draft Budget Version 2 Asset

<u>Budget 2020/2021</u>			<u>Budget 2021/2022</u>					<u>Budget 2022/2023</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
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