



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES  
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

To:

Councillor G Cooke (Vice-Chair)  
Councillor J Hubbard (Town Mayor)  
Councillor C Goodhind  
Councillor P Aves  
Councillor S Crundell  
Councillor S Mortimer  
Councillor G Ellis  
Councillor J Oatley  
Councillor S Rabey

12 October 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of Melksham Town Council. The meeting will be held at the Melksham Town Hall on **Monday 18th October 2021** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(F) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO

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**Melksham Town Council**  
**Economic Development and Planning Committee**

**Public Participation** – To receive questions from members of the public.

*In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.*

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

*Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.*

**3. Minutes (Pages 1 - 6)**

To approve the minutes of the Economic Development and Planning Committee meetings held on 27 September 2021 and 4 October 2021 (to follow).

**4. Planning Applications**

To comment on the following planning applications:

[PL/2021/06715](#)

30 LONGFORD ROAD MELKSHAM SN12 6AS

Single storey rear extension, two store side extension and front single storey extension and porch.

**Consultation deadline: 20/10/2021**

[PL/2021/09341](#)

LIDL BATH ROAD MELKSHAM SN12 8AB

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

Proposed extension to existing store along with internal and external refurbishment, re-arrangement of the car park along with ancillary works

**Consultation deadline: 05/11/2021**

[PL/2021/09234](#)

BROOKSIDE CARE HOME RUSKIN AVENUE MELKSHAM SN12 7NG  
Construction of a single storey brick built extension to the day room at the front elevation. A built up felt flat roof with two roof lights is proposed along with UPVC windows and a powder coated alloy sliding door set. New grey paving slabs are proposed. An AC unit is proposed at an existing flat roof.

**Consultation deadline: 05/11/2021**

[PL/2021/08810](#)

1 THORNBANK MELKSHAM SN12 6JQ  
Removal of area of grass to allow for 3No additional parking spaces (37m<sup>2</sup> approximately) and the resurfacing of existing tarmac areas to the site. Allow for 2No additional drainage gullies to connect to the existing storm drainage system.

**Consultation deadline: 05/11/2021**

[PL/2021/09557](#)

6 CORFE ROAD MELKSHAM SN12 6BH  
Two storey and single storey extensions.

**Consultation deadline: 09/11/2021**

## 5. Planning Decisions

To note the following planning decisions:

[PL/2021/07108](#)

88 LONGFORD ROAD MELKSHAM SN12 6AX  
Proposed single storey extension.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/07234](#)

11 CARISBROOK ROAD MELKSHAM SN12 6BS  
Single storey front and rear extension and two storey side extension.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/08236](#)

48 KING STREET MELKSHAM SN12 6HG  
Proposed Works to Trees in a Conservation Area.  
Leylandii tree – cut back all overhanging branches

**Decision: No objection**

**MTC response: No comment**

<a href="#">PL/2021/06728</a>	4 BEECH AVENUE MELKSHAM SN12 6JP Proposed first floor side extension and single storey rear extension. <b>Decision: Approve with Conditions</b> <b>MTC response: No objection</b>
<a href="#">PL/2021/08235</a>	46 KING STREET MELKSHAM SN12 6HG Atlas Cedar Tree trim lower branches and tidy up middle area. <b>Decision: Approve</b> <b>MTC response: No objection</b>
<a href="#">PL/2021/06735</a>	22 MARTIGNY ROAD MELKSHAM SN12 7PG Two storey side extension and single storey rear extension <b>Decision: Approve with conditions</b> <b>MTC response: No objection</b>
<a href="#">PL/2021/07229</a> - Wiltshire Council R3	MELKSHAM HOUSE 27 MARKET PLACE MELKSHAM SN12 6ES Renovation of Grade II Listed Melksham House, with demolition of modern single storey extensions to rear and construction of a new roof extension to provide internal lift access. <b>Decision: Approve with conditions</b> <b>MTC response: No objection</b>
<a href="#">PL/2021/07395</a> - Works to a Listed building	MELKSHAM HOUSE 27 MARKET PLACE MELKSHAM SN12 6ES Renovation of Grade II Listed Melksham House, with demolition of modern single storey extensions to rear and construction of a new roof extension to provide internal lift access. <b>Decision: Approve with conditions</b> <b>MTC response: No objection</b>

## 6. Sparkle Team and Parish Steward

To note the Parish Steward visit to Melksham is scheduled between 1<sup>st</sup> November 2021 and 4<sup>th</sup> November 2021 and the Sparkle Day is scheduled for 8<sup>th</sup> November 2021.

## 7. Production of a Town Guide for Melksham (Pages 7 - 8)

To consider a request to produce a Town Guide for Melksham (see attached).

# Public Document Pack Agenda Item 3

## Melksham Town Council

### Minutes of the Economic Development and Planning Committee meeting held on Monday 27th September 2021

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor P Alford (Vice-Chair)  
Councillor P Aves  
Councillor S Crundell  
Councillor G Ellis  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor J Oatley  
Councillor S Rabey

**PUBLIC PARTICIPATION:** One member of the press was present.

<b>OFFICERS:</b>	Linda Roberts	Town Clerk
	Patsy Clover	Acting Deputy Town Clerk
	Miriam Zaccarelli	Community Development Officer
	Jeff Mills	Communications Officer
	Christine Hunter	Committee Clerk

#### 127/21 Apologies

Apologies for absence were received from Councillor Cooke who was substituted by Councillor Alford.

#### 128/21 Declarations of Interest

There were no declarations of interest.

#### 129/21 Minutes

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 6 September 2021 having previously been circulated, were approved as a correct record and were signed by the Town Mayor, Councillor Hubbard.

#### 130/21 Planning Applications

The Council had **no objection** to the following planning applications:

[PL/2021/08670](#)

9 CHURCH WALK MELKSHAM SN12 6LY

area

Notification of proposed works to trees in a conservation

Leylandii x 2 and 1 x Hazel. Cut back to boundary only with No. 7 (see attached)

**Consultation Deadline:** 30.09.2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to support the planning application with two conditions:

- that the tree warden's advice is included in the response.
- that the trees are only cut back to the boundary as stated in the application..

[PL/2021/08208](#)

12 CORONATION ROAD MELKSHAM SN12 7PE  
2 storey side extension

**Consultation Deadline:** 01.10.2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/05215](#)

70 LONGFORD ROAD MELKSHAM SN12 6AU  
Proposed demolition of attached garage to habitable space of No.70 Longford Road. Erecting proposed 2 bedroom new dwelling with associated parking for property. Allowing for drop kerbs to existing and proposed dwelling. Parking increased to existing No.70 Longford Road to front of dwelling.

**Consultation Deadline:** 01.10.2021

It was proposed by Councillor Alford, seconded by the Town Mayor, Councillor Hubbard, and

**UNANIMOUSLY RESOLVED** to support the planning application with the condition that it should be subject to the Highways Officer's approval.

[PL/2021/08270](#)

78 KENILWORTH GARDENS MELKSHAM SN12 6AP  
Proposed front extension

**Consultation Deadline:** 04.10.2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/08323](#)

rooflights

15 TRENT CRESCENT MELKSHAM SN12 8BG  
Proposed loft conversion with flat roof dormer and

**Consultation Deadline:** 05.10.2021

It was proposed by the Town Mayor, Councillor Hubbard,  
seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning  
application.

[PL/2021/08436](#)

22 SOMERSET CRESCENT MELKSHAM SN12 7LX  
Single storey rear extension

**Consultation Deadline:** 05.10.2021

It was proposed by the Town Mayor, Councillor Hubbard,  
seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to support the planning  
application.

[PL/2021/08424](#)

39 CHURCHILL AVENUE MELKSHAM SN12 7JN  
Removal of existing front porch and construction of new  
front porch.

**Consultation Deadline:** 19.10.2021

It was proposed by Councillor Alford, seconded by the  
Town Mayor, Councillor Hubbard, and

**UNANIMOUSLY RESOLVED** to support the planning  
application.

## **131/21 Planning Decisions**

Members noted the following planning decisions:

[PL/2021/04786](#)

11 WHARF COURT MELKSHAM SN12 7NS  
Removal of existing window to be replaced by double  
French Doors

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/04787](#)

2 WHARF COURT MELKSHAM SN12 7NS  
To remove a window in the lounge and replace with a  
patio door on to the garden.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/06128](#)

44 PRIMROSE DRIVE MELKSHAM SN12 6GB

Proposed second storey side and rear extension over existing garage and wrapping around rear ground floor extension.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/07108](#)

88 LONGFORD ROAD MELKSHAM SN12 6AX

Proposed single storey rear extension

**Decision: Approve with Conditions**

**MTC response: No objection**

#### **132/21 Community Area Transport Group (CATG) Issues**

The Highways Improvement Notice for Lambourne Crescent, Melksham was noted.

Having reviewed the application members decided that there was sufficient space for cars to pass should a vehicle be parked.

It was proposed by Councillor Mortimer, seconded by the Deputy Town Mayor, Councillor Goodhind, and

**UNANIMOUSLY RESOLVED** that the Town Council would not support the Highways Improvement Notice request for additional yellow lines on Lambourne Crescent.

#### **133/21 Variation of Premises Licence Application**

The Variation of a Premises Licence [WK 2020 18039](#) was noted:

The Town Mayor, Councillor Hubbard, confirmed Aldi had previously increased their trading hours and are applying to sell alcohol from 6.00 am to midnight, seven days a week. It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to object to the application on the grounds that:

- it would create a public nuisance
  - it is outside the Sunday trading laws
  - it is against Core Policy 57 and
- that Melksham Town Council ask Wiltshire Council's Licensing team to check that Aldi are operating within their approved trading hours.

#### **134/21 Temporary Road Closure Application**

The Temporary Road Closure application for the Remembrance Day Parade and Wreath laying ceremony on 14 November 2021 was noted.



**135/21    Sealed Traffic Regulation Orders**

The Sealed Traffic Regulation Orders regarding the introduction of a 50mph speed limit on the B3107 from 20 September 2021 was noted.

Meeting Closed at: 7.38 pm

**Signed:** .....

**Dated:**

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## **Production of Town Guides**

Received via email 11 October 2021

Good Morning

I hope you don't mind me contacting you, however, I work to produce Town Guides for Local Authorities across the UK.

I work on the basis of it costing the council no outlay, unless they want to support with their own adverts or have a map featured etc and we gain our profits by advertising.

You may already have been approached about this, however, if you were interested in discussing further, I would welcome it.

I have 3 guides that are set to be published and so it would be developed for Spring 2022 completion if you would be open to developing.

Best regards

Commercial Director

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