



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

To: Councillor J Hubbard (Chair)  
Councillor G Cooke (Vice-Chair)  
Councillor P Aves  
Councillor S Crundell  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor G Ellis  
Councillor J Oatley  
Councillor S Rabey

23 November 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of Melksham Town Council. The meeting will be held at Melksham Town Hall on **Monday 29th November 2021** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO

**Melksham Town Council**  
**Economic Development and Planning Committee**

**Public Participation** – To receive questions from members of the public.

*In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.*

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

*Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.*

**3. Minutes (Pages 1 - 6)**

To approve the Minutes of the Economic Development and Planning Committee meeting held on 8 November 2021.

**4. PlanningSphere Limited Presentation on a Proposed Development at the former Countrywide Site, off Bradford Road, Melksham. (Pages 7 - 10)**

To receive a presentation on a proposed development of two industrial units.

**5. Stantonbury Building and Development Company Presentation on a Proposed Development at Station Yard, (between Dunch Lane and Bath Road), Melksham**

To receive a presentation on a proposed development of new and affordable homes.

**6. Planning Applications**

To comment on the following planning applications:

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

<a href="#"><u>PL/2021/10292</u></a>	14 DEAN CLOSE MELKSHAM SN12 7EZ Proposed single storey rear extension. <b>Consultation Deadline:</b> 06/12/2021
<a href="#"><u>PL/2021/10296</u></a>	14 CORFE ROAD MELKSHAM SN12 6BQ Partial demolition of existing attached garage and erection of new extension to replace and extend over first floor of garage at rear. Partial removal of existing conservatory replaced with masonry construction. Construction of outbuilding to function as Home Office. <b>Consultation Deadline:</b> 08/12/2021
<a href="#"><u>PL/2021/10677</u></a>	48 ADDISON ROAD MELKSHAM SN12 8DR Proposed erection of a two storey side extension. <b>Consultation Deadline:</b> 14/12/2021
<a href="#"><u>PL/2021/10607</u></a>	28 CHURCH WALK MELKSHAM SN12 6LY Single storey rear utility extension (retrospective). <b>Consultation Deadline:</b> 17/12/2021
<a href="#"><u>PL/2021/10759</u></a>	28 CHURCH WALK MELKSHAM SN12 6LY Listed Building Consent (Alt/Ext) Single storey rear utility extension (retrospective). <b>Consultation Deadline:</b> 17/12/2021
<a href="#"><u>PL/2021/10087</u></a>	MELKSHAM HOUSE, 27 MARKET PLACE MELKSHAM SN12 6ES Variation of Conditions 6 (surface water), 7 (landscape mount), 10 (hard & soft landscaping), 12 (hard landscape materials), 13 (external lighting), 14 (cycle parking) & 26 (approved plans) on 20/09353/VAR to allow for design changes. <b>Consultation Deadline:</b> 03/12/2021
<a href="#"><u>PL/2021/10256</u></a>	27 QUEENSWAY MELKSHAM SN12 7JY Application for the removal of no. 1 unallocated lay-by parking space and creation of no. 2 of street parking spaces and associated works including relocation of street furniture and turning head. <b>Consultation Deadline:</b> 16/12/2021

## 7. Planning Decisions

To note the following planning decisions:

<a href="#"><u>PL/2021/07963</u></a>	23 AVON ROAD MELKSHAM SN12 8AY Retrospective Permission for Outbuilding <b>Decision: Approve with Conditions</b>
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**MTC response: No objection**

[PL/2021/06935](#)

LAND ON THE WEST SIDE OF SEMINGTON ROAD ST MICHAEL'S  
ROAD MELKSHAM SN12 6HN

Retrospective Permission for Outbuilding

**Decision: Approve with Conditions**

**MTC response: Object**

[PL/2021/07352](#)

27 QUEENSWAY MELKSHAM SN12 7JZ

Install a dropped kerb to the front of the property.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/03098](#)

6 CONWAY CRESCENT MELKSHAM SN12 6BA

Replace existing back garden and side garden fence and gate.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/08270](#)

78 KENILWORTH GARDENS MELKSHAM SN12 6AP

Proposed front extension.

**Decision: Approve with Conditions**

**MTC response: No objection**

[PL/2021/06715](#)

30 LONGFORD ROAD MELKSHAM SN12 6AS

Single storey rear extension, two storey side extension and front  
single-storey extension and porch.

**Decision: Approve with Conditions**

**MTC response: No objection**

**8. Planning Appeal Notification - Land West of Semington Road Melksham (Pages 11 - 12)**

Members are requested to formulate a response to the appeal against the refusal of planning permission for Land West of Semington Road Melksham (see Planning Appeal Notification attached).

Planning Application

[20/07334/OUT](#)

Land West of Semington Road Melksham

Outline Planning Permission for up to 50 dwellings

**MTC Response:** OBJECT on the following grounds:

Poor pedestrian access to Melksham.

Poor access over the A350 for pedestrians.

Lack of school facilities for the new residents.

No consultation with the Canal Trust and no  
contribution to the construction costs of the Melksham  
Link of the Wilts and Berks Canal.

Committee Member, Councillor Jon Hubbard is to call in this application.

**9. Carriageway Layout at Old Broughton Road**

To receive an update from the Town Mayor, Councillor Hubbard, and Councillor Rabey following a site visit with the Wiltshire Council Senior Traffic Engineer.

**10. Community Area Transport Group (CATG) Issues**

Members will need to decide whether to support the Highways Improvement request and recommend to the Community Area Transport Group (CATG).

**10.1 Highways Improvement Request Form - 27 Gladstone Road Melksham**  
(Pages 13 - 16)

Highways Improvement Request – 27 Gladstone Road Melksham SN12 7GZ – for remedial works to prevent the obstruction of the applicant’s driveway by parked vehicles.

**11. Temporary Road Closure Notifications (Pages 17 - 18)**

To note the temporary road closure application for the Christmas Lights Switch On Event on 4 December 2021.

**12. New Premises Licence Application - Bradford Road, Melksham (Pages 19 - 38)**

Members are requested to consider the New Premises Licence Application for Dippy Dollies Burger and Kebab Van, Bradford Road, Melksham (see attached).

**13. Sparkle Team and Parish Steward**

To consider jobs to be undertaken by the Sparkle Team and Parish Steward.

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## Melksham Town Council

### Minutes of the Economic Development and Planning Committee meeting held on Monday 8th November 2021

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor G Cooke (Vice-Chair)  
Councillor P Aves  
Councillor S Crundell  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor G Ellis  
Councillor J Oatley  
Councillor S Rabey

**IN ATTENDANCE:** Councillor M Sankey Wiltshire Councillor

**OFFICERS:** Linda Roberts Town Clerk  
Christine Hunter Committee Clerk

**PUBLIC PARTICIPATION:** Two members of the public were present

Mr T Witcomb spoke to the committee regarding Melk 39 Pathway (Hardie Walk). He stated that the pathway is a public right of way which is blocked by overgrowth and large trees. He confirmed that he had been in contact with Wiltshire Council and the Town Mayor, Councillor Hubbard, trying get the path unblocked for four years. Mr Witcomb explained that his rear boundary is currently unsecure and that he wanted to access to secure his garden. Mr Witcomb stated that some residents had made a land grab of the path but in the long term, Wiltshire Council should decide whether to keep the path as a public right of way or sell it to the residents.

The Town Mayor, Councillor Hubbard, confirmed that ownership of the land is unknown, however Wiltshire Council had responsibility for maintenance of the path. He advised he had been trying to organise a meeting with residents and Wiltshire Council to find a solution. He explained to Mr Witcomb that there is a statutory process to enable access to a public right of way. The Town Mayor, Councillor Hubbard, advised Mr Witcomb of the statutory process to be followed Wiltshire Council regarding public rights of way.

The meeting was formally opened.

#### **146/21 Apologies**

No apologies were received.

#### **147/21 Declarations of Interest**

There were no declarations of interest.

#### **148/21 Minutes**

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** that the minutes of 18 October 2021, having previously been circulated, were approved as a correct record and signed by the Town Mayor, Councillor Hubbard.

#### **149/21 Highways Improvement Request - Dorset Crescent/Heather Avenue**

The Highways Improvement Request for Dorset Crescent/Heather Avenue was noted.

Councillor Sankey confirmed that issues involving the use of the pathway by cycles, motorcycles and cars were ongoing. Various options had been explored at a meeting held with Wiltshire Council Highways team and the installation of a bollard, adjacent to the playground, was considered to be the most cost effective mitigation.

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Cook and

**UNANIMOUSLY RESOLVED** to support the highways improvement request and to ask the Community Area Transport Group (CATG) to install up to two off-set bollards on the Dorset Crescent/Heather Avenue path up to a maximum cost of £500 each.

#### **150/21 Planning Applications**

The Council had **no objection** to the following planning applications:

[PL/2021/09452](#)

23 WEST END MELKSHAM SN12 6HJ

Construction of gardens studio

**Consultation Deadline:** 10/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application with the condition that the studio would not be converted into a second residence.

[PL/2021/09549](#)

83 SANDRIDGE ROAD MELKSHAM SN12 7BL



Demolition of existing side extension and relocation of access to highway

**Consultation Deadline:** 12/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/09503](#)

29 METHUEN AVENUE MELKSHAM SN12 7AJ

Rear enclosure to cover hot tub (retrospective)

**Consultation Deadline:** 16/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Mortimer and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/09635](#)

LAND REAR OF 39 WOODROW ROAD MELKSHAM SN12 7AY

Erection of new dwelling

**Consultation Deadline:** 17/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/09598](#)

13 AVONSIDE ENTERPRISE PARK MELKSHAM SN12 8BT

Consent to display an advertisement

**Consultation Deadline:** 19/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2021/10094](#)

24 TRENT CRESCENT MELKSHAM SN12 8BT

Proposed First Floor Side Extension

**Consultation Deadline:** 26/11/2021

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application.

Members noted the following planning decisions:

- [PL/2021/08670](#) 9 CHURCH WALK MELKSHAM SN12 6LY  
Proposed Works to trees in a Conservation Area.  
Leylandii x 2 and 1 x Hazel. Cut back to boundary with No. 7  
**Decision: No objection**  
**MTC response: No objection**
- [PL/2021/07913](#) 22 CHURCH WALK MELKSHAM SN12 6LY  
Proposed Single Storey Rear Extension  
**Decision: Approve with Conditions**  
**MTC response: No objection**
- [PL/2021/07034](#) 35 UNION STREET MELKSHAM SN12 7PR  
Side two storey extension, adding a bedroom with ensuite,  
family room and a small garage (removal of old garage)  
**Decision: Approve with Conditions**  
**MTC response: No objection**
- [PL/2021/08436](#) 22 SOMERSET CRESCENT MELKSHAM SN12 7LX  
Single storey rear extension  
**Decision: Approve with Conditions**  
**MTC response: No objection**
- [PL/2021/08424](#) 39 CHURCHILL AVENUE MELKSHAM SN12 7JN  
Removal of existing front porch and construction of new  
front porch  
**Decision: Approve with Conditions**  
**MTC response: No objection**
- [20/08520/FUL](#) 7 LOWBOURNE, MELKSHAM SN12 7DZ  
Demolition of existing restaurant, and erection of a new  
three-storey building for flats.  
**Decision: Refuse**  
**MTC response: Object**

**152/21 Community Area Transport Group (CATG) Issues**

**152/21.1 Carriageway Layout at Old Broughton Road**

It was agreed to defer consideration of the carriageway layout at Old Broughton Road until the meeting of the Economic Development and Planning Committee to be held on 29 November 2021, following discussion with the Wiltshire Council Senior Traffic Engineer.

**153/21 Neighbourhood Plan**

The notes of the Neighbourhood Plan Steering Group meeting held on 29 September 2021 and the draft notes of the Neighbourhood Plan Steering Group meeting held on 27 October 2021 were received.

The Town Clerk confirmed that she was waiting for a response to the application made to take part in the Pilot design code scheme. She had also applied to Locality for grant funding of approximately £9,000 towards professional fees for the review of the Neighbourhood Plan.

**154/21 Sparkle Team and Parish Steward**

The Town Mayor, Councillor Hubbard, requested that the committee forward ideas for works to be carried out by the Sparkle Team and Parish Steward to the Committee Clerk.

**155/21 Draft 2022/2023 Budget**

The draft 2022/2023 budget was noted.

The committee discussed how to increase local involvement in the parking redemption scheme and recommended investigating options, involving consultation with traders and residents on how to improve the current scheme and increase footfall into the town centre.

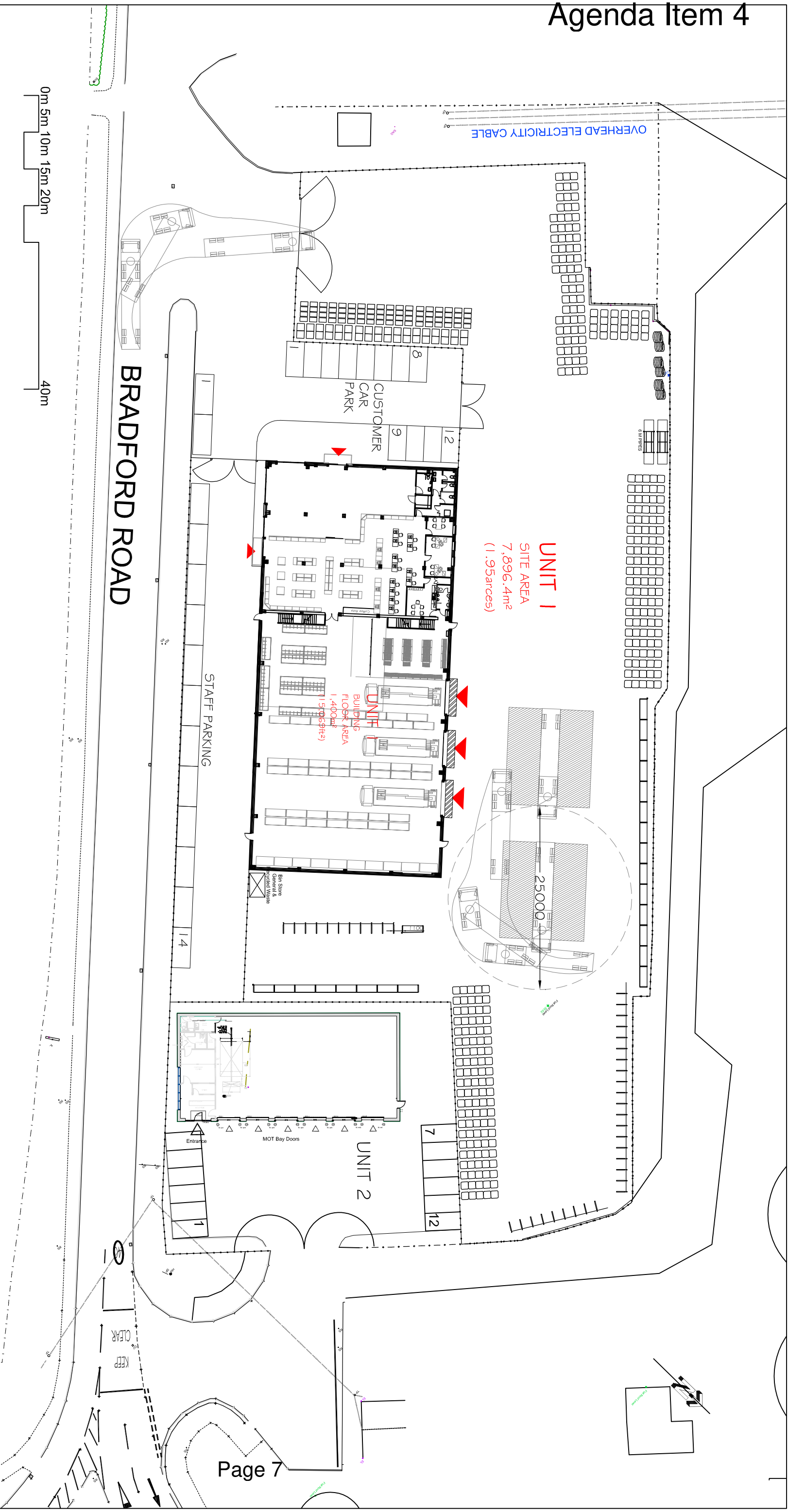
The Town Clerk confirmed that an informal budget working group would be held on Monday 15 November 2021.

Meeting Closed at: 8.43 pm

Signed: .....


Dated:

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Revision	Description	Int.	Date

PLANNING



**PZ VI**  
Architects & Interiors

Project: PROPOSED DEVELOPMENT

Client: MELKSHAM

Client: L2 PROPERTY

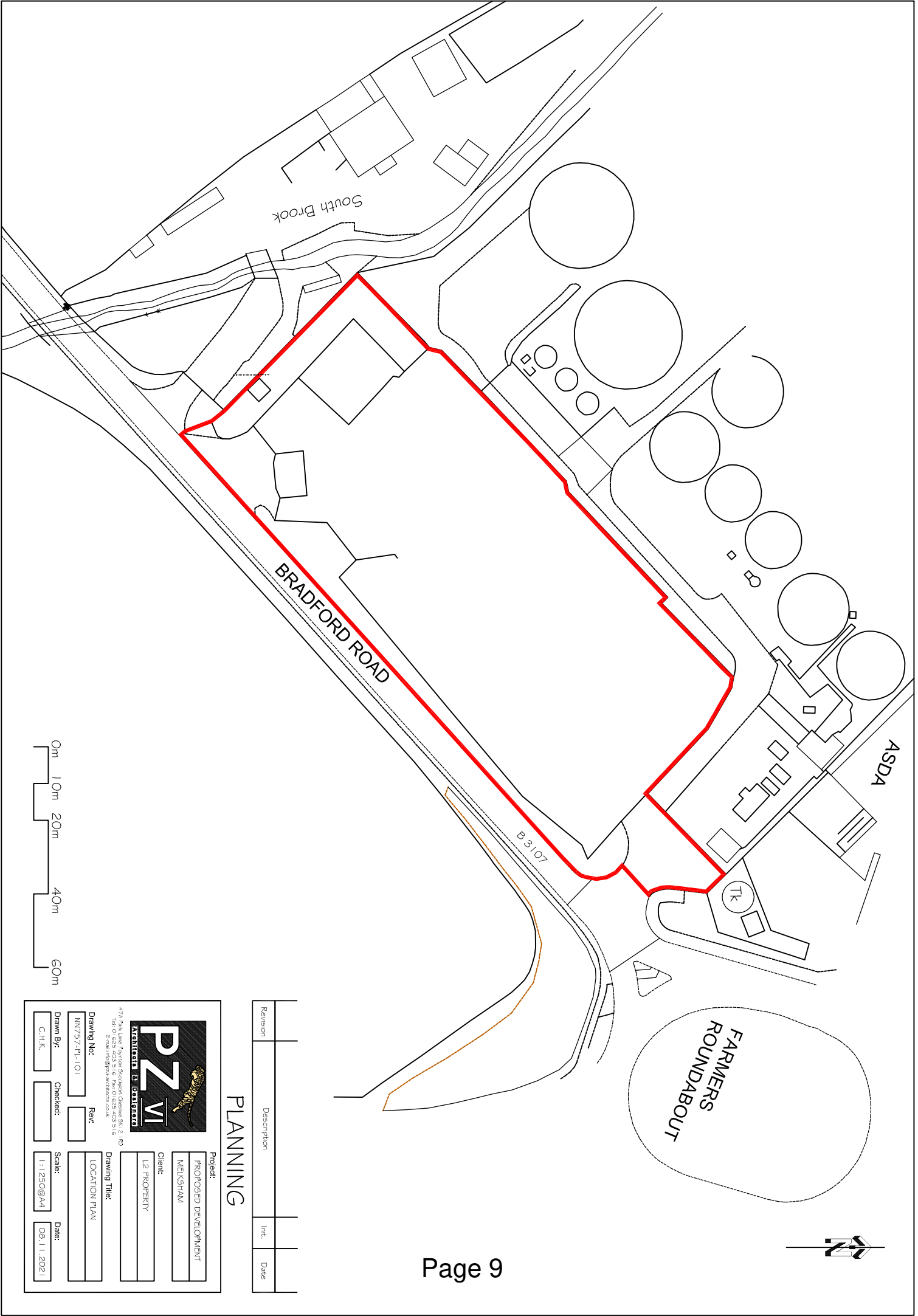
47/1 Park Road, Dursley, Gloucestershire, GL9 3LQ  
Tel: 01286 834433 Fax: 01286 834434  
Email: info@pz-architects.co.uk

Drawing No: NN757-P1-101 Rev: 1

Drawing Title: PROPOSED SITE PLAN

Drawn By: C.H.K. Checked: Scale: 1:500@A3 Date: 09.11.2021


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Revision	Description	Int.	Date

PLANNING

Project:



**PZVI**  
PLANNING & ZONING

PROPOSED DEVELOPMENT  
MELKSHAM

Client:  
L2 PROPERTY

Drawing No:  Rev:

Drawing Title:

Drawn By:  Checked:  Scale:  Date:

CHK:  09.11.2021

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12 November 2021

Development Services  
Wiltshire Council  
Tel: 0300 456 0114  
[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)  
[PlanningAppeals@wiltshire.gov.uk](mailto:PlanningAppeals@wiltshire.gov.uk)

Our Ref: 20/07334/OUT

Dear Sir/Madam,

### TOWN AND COUNTRY PLANNING ACT 1990

APPELLANTS NAME:	Terra Strategic
APPEAL SITE:	Land West of Semington Road, Melksham
PROPOSED DEVELOPMENT:	Outline planning permission for up to 50 dwellings
INSPECTORATE REFERENCE:	APP/Y3940/W/21/3285428
APPEAL START DATE:	09 November 2021

I am writing to let you know that an appeal has been made to the Planning Inspectorate in respect of the above site.

The appeal is against the refusal of planning permission in respect of the above site and is to be decided on the basis of the Inquiry procedure. **No date, venue or time for the Inquiry has been established as yet, however once these details are confirmed, I will write to you to inform you of the arrangements.**

The Planning Inspectorate have introduced an online appeals service which you can use to comment on this appeal. You can find the service through the Appeals area of the Planning Portal – see <https://acp.planninginspectorate.gov.uk>. Alternatively, you can send your comments to [holly.dutton@planninginspectorate.gov.uk](mailto:holly.dutton@planninginspectorate.gov.uk) or Planning Inspectorate, Room 3c, Temple Quay House, 2 The Square, Bristol BS1 6PN, quoting the Inspectorate reference. Comments should be received by **14 December 2021**.

The Inspectorate may publish details of your comments, on the internet (on the appeals area of the planning portal). Your comments may include your name, address, email address or phone number, please ensure that you only provide information, including personal information belonging to you that you are happy will be made available to others in this way. If you supply information belonging to a third party please ensure you have their permission to do so. More detailed information about data protection and privacy matters is available on the Planning Portal.

Any representations received after the deadline will not normally be seen by the Inspector and will be returned.

Any comments you may have already made following the original application will also be forwarded to the Inspectorate (unless they are expressly confidential) but you may withdraw, modify or amplify them now if you wish. All comments received will be copied to the appellant and will be taken into account by the Inspector in deciding the appeal.

If you wish to receive a copy of the appeal Decision Letter, you should write to the Planning Inspectorate specifically requesting one.

The Planning Inspectorate will not acknowledge your letter unless you specifically ask them to do so. They will, however, ensure that your letter is passed on to the Inspector dealing with the appeal.

Finally, you can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from GOV.UK at <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>.

Yours faithfully,

*Mike Wilmott*

Head of Development Management

# Agenda Item 10.1

## Highways Improvement Request Form

### Contact Details

<b>Name:</b>	Zoe Hill	<b>Date:</b>	03/11/2021
<b>Address:</b>	27 Gladstone Road, Melksham, SN12 7GZ		
<b>Telephone No:</b>	07974074286		
<b>Email Address:</b>	Zoe.hill@live.co.uk		

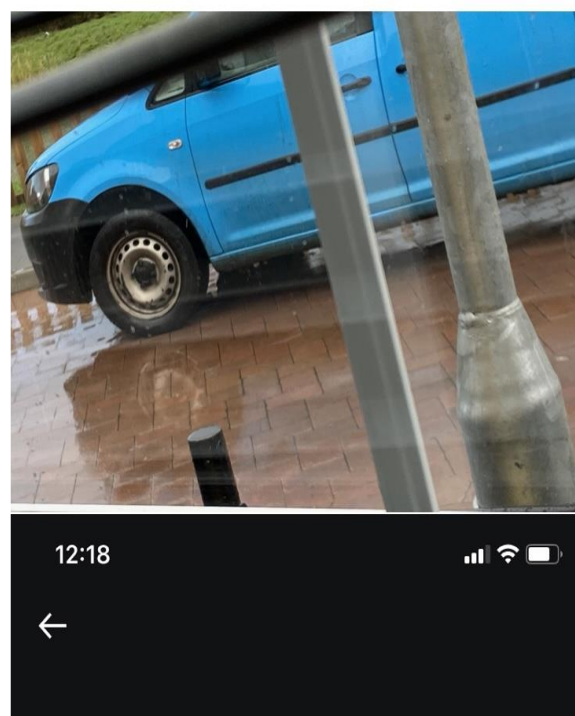
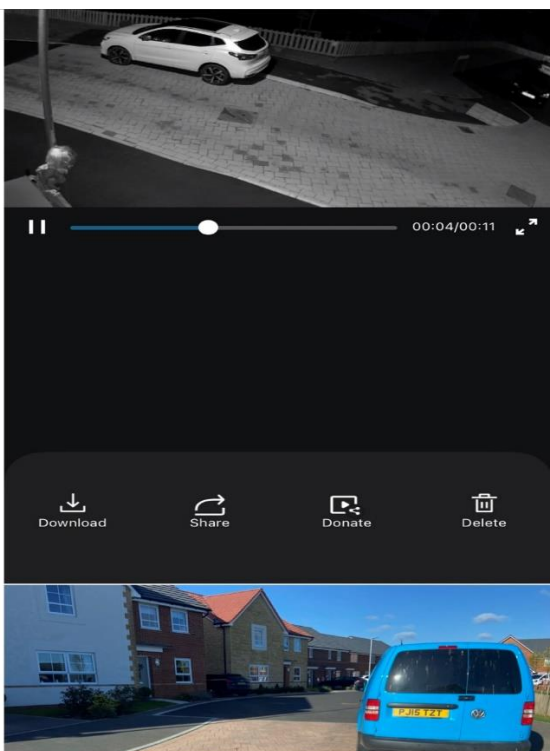
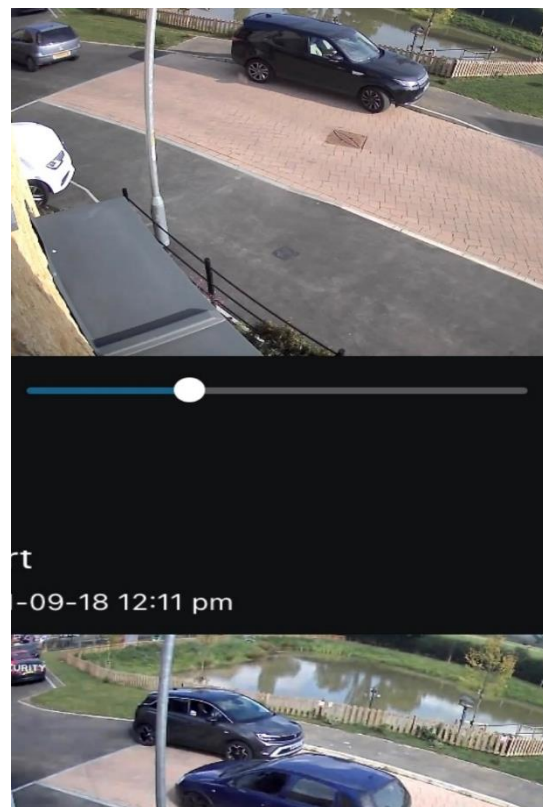
### Issue Details

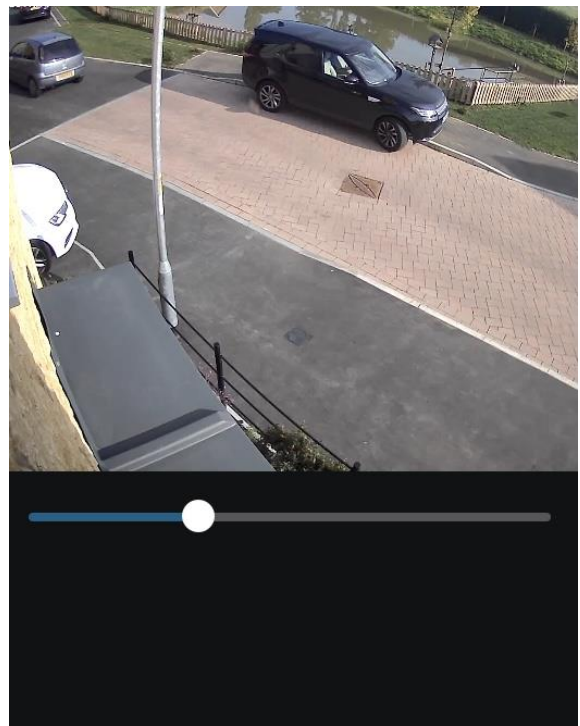
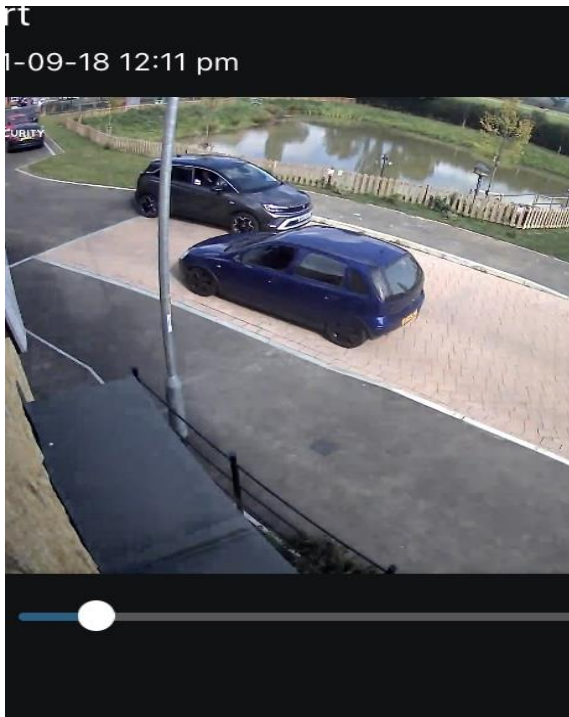
<b>Location of Issue:</b>	27 Gladstone Road, Melksham (path across property)
<b>Community Area:</b>	Melksham
<b>Parish or Town Council:</b>	Melksham Town Council
<b>Nature of Issue: parking opposite property obstructing property owners driveway</b>	
<p>Whilst there is adequate visitor parking, there is a pathway opposite our driveway that residents, business vehicles and visitors feel they can park on it and in front of the path, blocking access on and off our driveway. This is particularly distressing as I am a blue badge holder and I can not leave my driveway via the kerb as the bounce off the kerb makes my extremities numb and I can then no longer drive my car as I cannot feel or manoeuvre my gear stick. The other issue is an emergency vehicle would not be able to get past a car parked on the path to get to the 30 or so houses/flats past my property (further into the estate). See photos below.</p>	
<b>How long has it been an issue?</b>	Over year / since the estate was built and it continues everyday and night
<b>What would you like done to resolve this issue?</b>	
<p>I would like two bollards on the path (both ends to prevent cars driving onto it from both ends and parking on it) and white lines in front to stop people parking in front of the path as they don't just drive up on it to park (half on the path) they actually park in front of the path too. I have attached pictures to demonstrate this.</p> <p>I have more pictures, but the ones I have sent show cars both day and night and on and off the path. I have emailed Barratts but they have said they have build the estate to Wiltshire councils specification and cannot do anything without orders from WC to do so, I have spoken to the highway department who have said they cannot do anything as its not been adopted?</p> <p>I have spoken to WC – who are trying to look into it</p> <p>I have emailed to MPs jack Oatley, Claire Forgacs, and mike Sankey.</p> <p>But I don't seem to be getting anywhere, my MH is deteriorating fast, my daughter has had an operation and could have blood clots and I am scared to death we wont be able to get her to a hospital.</p>	
<b>Have you been in touch with your local Wiltshire Councillor? (Yes/)</b>	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

**Town or Parish Council Comments:** (To be completed by Town or Parish Council only)





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**COUNTY OF WILTSHIRE**  
**APPLICATION FOR TEMPORARY ROAD CLOSURE - SPECIAL OR COMMUNITY EVENTS**

Applicants should read the document "Guidance for Event Organisers" prior to completion

**(1) LOCATION/ROAD/FOOTPATH**

Road name and route number (if any) and precise limits of lengths affected as shown on the plan

Phase 1: Closure of the Market Place access road for use by taxis containing disabled parking and loading bays.

Phase 2: Closure of the Market Place from the Banks Street/Lowbourn Roundabout up to and including the roundabout at King Street/Spa Road immediately adjacent to the Market Place.

**(2) ALTERNATIVE ROUTE (e.g. from and to)**

No routes affected by the secondary closure. Vehicles will be able to bypass around the Town Centre via Queensway.

**(3) DATE AND PERIOD OF PROPOSED CLOSURE**

Both closures to take place on Saturday 4th December 2021. Phase 1 from 00.01 – 00.00 hrs (midnight) and Phase 2 from 16.00 – 20.00 hrs

**(4) NATURE OF EVENT NECESSITATING PROPOSED CLOSURE**

Christmas Lights Switch On Event

**Application must be received by Wiltshire Council minimum of eight weeks' prior to proposed closure.**

**APPLICANTS CHECKLIST** – Please ensure you enclose the following:

- |  |   |
|--|---|
| 1. Copy of consultation letter and address list  | X |
| 2. Copy of Public Liability Insurance for proposed event   | X |
| 3. Copy of Risk Assessment for proposed event  | X |
| 4. Map indicating full extent of proposed road closure, indicating any diversions and proposed signage | X |

**Applicant must:**

- a) **Maintain access for Emergency Services.**
- b) **Provide signage and marshalling as agreed with the Wiltshire Council Divisional Highways Manager.**
- c) **Inform Wiltshire Council immediately of any un-resolved objections to the proposed closure.**
- d) **Ensure prompt removal of all barriers / signs and the clean up of all rubbish / litter following the event.**

Name of Applicant ...Christine Hunter..... on behalf of ...Melksham Town Council.....

Address.....Melksham Town Council, Melksham Town Hall, Market Place, Melksham, Wiltshire, SN12 6ES

Telephone No (include STD code)...01225 704187.....

Email Address.....townhall@melksham-tc.gov.uk .....

Signed .....Christine S Hunter..... Date.....6 .September 2021.....

THIS FORM IS TO BE SUBMITTED, TOGETHER WITH THE REQUIRED DOCUMENTS, TO:

Traffic Orders Team  
Transport Development Services  
Directorate of Transport, Environment and Leisure  
County Hall, Bythesea Road  
Trowbridge, Wiltshire, BA14 8JN

Contact Details:  
E-Mail: [TrafficOrders@wiltshire.gov.uk](mailto:TrafficOrders@wiltshire.gov.uk)  
Telephone: 0300 456 0100

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**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Yasar Yilmazer

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description			
Dippy Dollies Burger and Kebab Van Riverside Bradford Road SN12 8LQ			
<b>Post town</b>	Melksham	<b>Postcode</b>	SN12 8LQ

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as      Please tick as appropriate

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input type="checkbox"/>            | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |

- c) a recognised club ☐ please complete section (B)
- d) a charity ☐ please complete section (B)
- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☐
- I am making the application pursuant to a
- statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b> Yilmazer			<b>First names</b> Yasar		
<b>Date of birth</b>			I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes		
<b>Nationality</b>			British		
Current residential address if different from premises address		25 Eliot Close, Horfield, Bristol BS7 0PZ			
Post town	Bristol			Postcode	BS7 0PZ
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
3	0	1 1 2 0 2 1

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

N/A

Please give a general description of the premises (please read guidance note 1)

This is a kebab and burger trailer operating from Riverside, Melksham, Bradford Road, SN12 8LQ. Only operates from this location. I has been trading for 1 year and mainly focused on deliveries. We work with Just Eat, Uber Eats and Our own website for the orders. We do not intend to sell alcoholic beverages to be consumed inside the premises.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- |   |                          |
|---|--------------------------|
| a) plays (if ticking yes, fill in box A)  | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B)  | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)   | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)  | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E)   | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)   | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)  | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

**Provision of late night refreshment** (if ticking yes, fill in box I)



**Supply of alcohol** (if ticking yes, fill in box J)



**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 4)			
Tue						
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)			
Thur						
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat						
Sun						

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			
Thur			
Fri			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Sat			
Sun			



## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)			
Mon						
Tue						
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)			
Thur						
Fri						
Sat			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sun						

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)			
Mon						
Tue						
Wed			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)			
Tue						
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

# I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	15:00	01:00	<b><u>Please give further details here</u></b> (please read guidance note 4) This is a kebab and burger trailer operates from this location only. It is in a private area. Our menu has grilled kebababs, burgers, wraps and other soft drinks.		
Tue	15:00	01:00			
Wed	15:00	01:00	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5) No Seasonal Vvariations		
Thur	15:00	01:00			
Fri	15:00	02:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6) NONE		
Sat	15:00	02:00			
Sun	15:00	00:00			

# J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b><u>Will the supply of alcohol be for consumption – please tick</u></b> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 5)  <p style="text-align: center;">No seasonal variations</p>		
Mon	15:00	01:00			
Tue	15:00	01:00			
Wed	15:00	01:00			
Thur	15:00	01:00			
Fri	15:00	02:00			
Sat	15:00	02:00			
Sun	15:00	00:00	<b><u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)  <p style="text-align: center;">NONE</p>		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

Name	Yasar Yilmazer		
Date of birth			
Address			
Postcode			
Personal licence number (if known)	08-02258-LAPER		
Issuing licensing authority (if known)	Bristol City Council		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

The only service we will be providing is delivering alcohol and take away alcohol sales.

No alcohol will be consumed within the premises.

No other activities.

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b><u>State any seasonal variations</u></b> (please read guidance note 5)
Day	Start	Finish	No seasonal variations
Mon	15:00	01:00	
Tue	15:00	01:00	
Wed	15:00	01:00	
Thur	15:00	01:00	
Fri	15:00	02:00	
Sat	15:00	02:00	
Sun	15:00	00:00	
			<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)



**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

We are aware that, we must ask for proof of age when the customer appears to look younger than 25 years old. Legal age to purchase alcohol is 18. We are obliged to keep our sales hours within our licensing hours. Any criminal offence we must report it to the police.

**b) The prevention of crime and disorder**

We will sell alcohol to those who order to be delivered to their home and purchase from the premises to take it away to consume elsewhere. No drunken behaviour expected within the premises. However, we will be monitoring closely if anyone happens to appear intoxicated and behaving drunk; will be refused to purchase any alcohol.

**c) Public safety**

We don't get crowded where we serve food. We are based on a very open area. Also in the event of a fire we have a designated assembly point that is well clear from the shop itself.

**d) The prevention of public nuisance**

We provide sufficient amount of litter box to make sure no litters are being thrown around. We are also too far away from any residential property around the area that could possibly be effected from the noise level. We have high vision CCTV cameras installed in and around the premises in case of any incident, can be passed on to the police where requested.

**e) The protection of children from harm**

When alcohol delivered to the house where order is placed, we must make sure the person collecting the purchase from the driver, is 18 years old or over if he/she looks younger than 25, they must be asked to provide a proof of age or asked the adult person in the house to collect the delivery.

**Checklist:****Please tick to indicate agreement**

- I have made or enclosed payment of the fee. **Please call for the payment 07886118731** ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- ☐ [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK</li></ul>
--------------------	---

	(and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

**Data Protection:** Wiltshire Council will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. Further information can be found at <http://www.wiltshire.gov.uk/community-safety-privacy-notice>

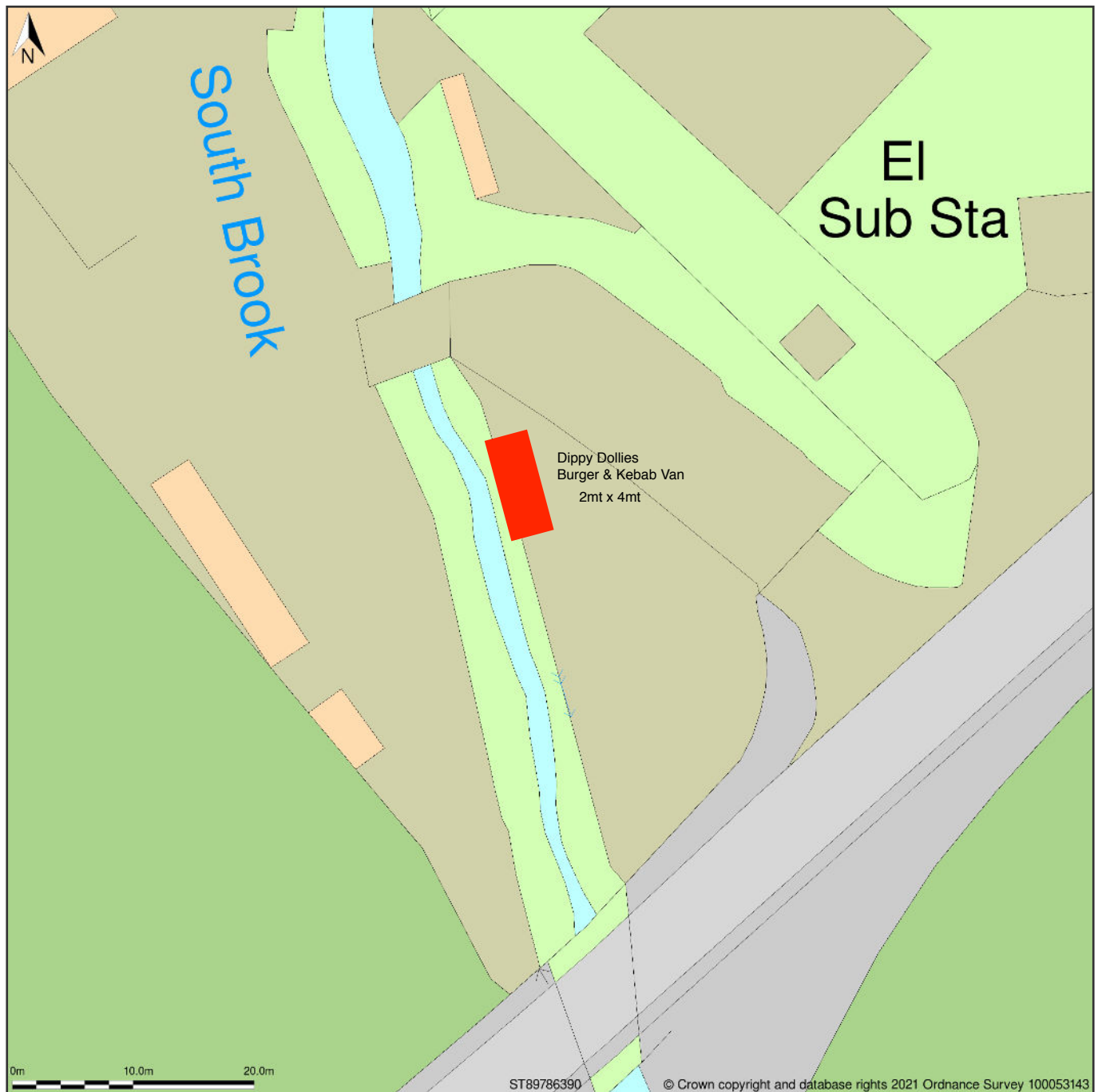
You are providing your information to Wiltshire Council, contact details [publicprotectionnorth@wiltshire.gov.uk](mailto:publicprotectionnorth@wiltshire.gov.uk) . The Council's Data Protection Officer can be contacted via [dataprotection@wiltshire.gov.uk](mailto:dataprotection@wiltshire.gov.uk).

Your information is collected for the purpose of processing your licence application as required to fulfil the council's duties under the legislation, statutory or contractual requirement or obligation.

#### **Legislation Context**

Licensing Act 2003 for the processing of licensing applications and the prevention of fraud the information may be shared with Police, Fire Brigade and teams within Wiltshire Council, as statutory consultees, the Home Office to ascertain the right to work and HM Revenue and Customs, at their request, to identify potential fraud.

Dippy Dollies Bradford Road, Melksham, Wiltshire, SN12 8LQ



Block Plan shows area bounded by: 389740.53, 163860.33 389830.53, 163950.33 (at a scale of 1:500), OSGridRef: ST89786390. The representation of a road, track or path is no evidence of a right of way. The representation of features as lines is no evidence of a property boundary.

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