

## **Melksham Town Council**

### **Minutes of the Staffing Committee meeting held on Monday 6th December 2021**

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor C Goodhind (Vice-Chair)  
Councillor P Alford  
Councillor J Crundell  
Councillor S Rabey

|                  |               |                          |
|------------------|---------------|--------------------------|
| <b>OFFICERS:</b> | Linda Roberts | Town Clerk               |
|                  | Hugh Davies   | Amenities Manager        |
|                  | Patsy Clover  | Acting Deputy Town Clerk |

#### **50/21 Apologies**

An apology for absence was received from Councillor Price who was substituted by Councillor Rabey.

#### **51/21 Declarations of Interest**

There were no declarations of interest.

#### **52/21 Minutes**

The minutes of 20 September 2021, having previously been circulated, were approved as a correct record to be signed by the Chair at a later date.

#### **53/21 Confidential Session**

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Alford and

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted the press and public were requested to withdraw.

#### **54/21 Notification of resignation of a member of staff**

Members noted the resignation of a member of staff.

#### **55/21 Staffing matters**

It was proposed by Councillor Alford, seconded by Councillor J Crundell and

**UNANIMOUSLY RESOLVED** to note the briefing provided by the Acting Deputy Town Clerk.

Meeting Closed at: 9.10 pm

**Signed:** .....

**Dated:**