

Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Monday 31st January 2022

PRESENT:

Councillor G Cooke (Vice-Chair)
Councillor P Aves
Councillor G Ellis
Councillor C Goodhind
Councillor S Mortimer
Councillor J Oatley
Councillor S Rabey

OFFICERS:

Patsy Clover
Jeff Mills

Acting Deputy Town Clerk
Communications Officer

PUBLIC PARTICIPATION: Two members of the public and one member of the press were present.

184/21 Apologies

Apologies were received from the Town Mayor, Councillor Hubbard, and Councillor S Crundell. Councillor Cooke chaired the meeting.

185/21 Declarations of Interest

There were no declarations of interest.

186/21 Minutes

It was proposed by the Chair, Councillor Cooke, seconded by Councillor Rabey and

UNANIMOUSLY RESOLVED that the minutes of 10 January 2022 having previously been circulated, were approved as a correct record and signed by the Chair, Councillor Cooke.

187/21 Useful Documents when responding to Planning Applications

It was agreed that members would need to take the Joint Melksham Neighbourhood Plan into consideration when deciding on all future planning applications.

188/21 Planning Applications

The Council had **no objection** to the following planning applications:

[PL/2021/11738](#)

8 FULLERS CLOSE MELKSHAM SN12 7BX

Proposed single storey side extension.

Consultation deadline: 28/01/2022 (Extension to consultation deadline requested)

It was proposed by Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to support the planning application

[PL/2021/11811](#)

5 SKYLARK ROAD MELKSHAM SN12 7FP

Single storey side extension and associated alterations.

Consultation deadline: 01/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to support the planning application

[PL/2021/09685](#)

39 DAISY CLOSE MELKSHAM SN12 6FZ

Single storey side extension to provide disabled facilities.

Consultation deadline: 03/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to support the planning application

[PL/2022/00130](#)

4 ROUNDPOND MELKSHAM SN12 8DH

Proposed single storey extensions.

Consultation deadline: 07/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to support the planning application

[PL/2021/11896](#)

LONGHOPE GUEST HOUSE 9 BEANACRE ROAD SN12 8AG

Removal/variation of conditions

Variation of conditions, 2, 5, & 6 on 19/07763/FUL to allow for minor changes to internal layout to create 6x 1-bedroom flats instead of 6x 2-bed flats

MTC Response to 19/07763/FUL – No Objections

Consultation deadline: 07/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Ellis and

UNANIMOUSLY RESOLVED to support the planning application subject to the following proposed conditions in line with policies contained in the Joint Melksham Neighbourhood Plan.

- *Policy 4 – Ultra Low Emission Vehicle Charging* -the developer to be encouraged to provide electric vehicle charging points.
- *Policy 2 – Local Renewable and Low Carbon Energy Generation* - the developer to be encouraged to install solar panels.
- *Policy 14 – Open Spaces* – the developer to be encouraged to provide a planting scheme in the shared open space to contribute to community well-being.

[PL/2022/00125](#)

KING STREET MELKSHAM SN12 6HE

Proposed 3 No. new terraced dwellings.

Consultation deadline: 08/02/2022

It was proposed by Councillor Aves, seconded by Councillor Ellis and

UNANIMOUSLY RESOLVED to support the planning application subject to the following proposed conditions in line with policies contained in the Joint Melksham Neighbourhood Plan.

Policy 4 – Ultra Low Emission Vehicle Charging -the developer to be encouraged to provide electric vehicle charging points.

- *Policy 2 – Local Renewable and Low Carbon Energy Generation* - the developer to be encouraged to install solar panels.

[PL/2022/00453](#)

8 KENILWORTH GARDENS MELKSHAM SN12 6AE

Single storey rear extension to enlarge the kitchen

Consultation deadline: 17/02/2022

It was proposed by Councillor Aves, seconded by Councillor Ellis and

UNANIMOUSLY RESOLVED to support the planning application.

[PL/2022/00270](#)

Works to a Listed Building

SHURNHOLD FARMHOUSE SHURNHOLD MELKSHAM SN12 8DF

Conversion of outbuildings to use as holiday let and air bnb.

Consultation deadline: 18/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to support the planning application for works to a listed building.

[PL/2021/11763](#)

SHURNHOLD FARMHOUSE SHURNHOLD MELKSHAM SN12 8DF

Conversion of outbuildings to use as holiday let and Airbnb.

Consultation deadline: 18/02/2022

It was proposed by Councillor Rabey, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to support the planning application subject to the following proposed conditions in line with policies contained in the Joint Melksham Neighbourhood Plan.

- *Policy 4 – Ultra Low Emission Vehicle Charging* -the developer to be encouraged to provide electric vehicle charging points.
- *Policy 2 – Local Renewable and Low Carbon Energy Generation* - the developer to be encouraged to install solar panels and ground source heat pumps.

189/21 Planning Decisions

Members noted the following planning decision:

[PL/2021/11742](#)

56 SPA ROAD MELKSHAM SN12 7NY

Lawful Development Certificate for Proposed Use
Single storey rear extension.

MTC Consultee Response: No response required

Decision: Approve with Conditions

190/21 Community Area Transport Group (CATG) Issues

190/21.1 Waiting Restriction request for highway adjacent to 92-101 Bath Road Melksham

After some discussion it was proposed by Councillor Cooke, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to recommend to the Community Area Transport Group (CATG), the introduction of resident's parking permits and the implementation of a two hours parking restriction scheme for non-residents, based on the scheme previously in existence, adjacent to the Almshouses at 92-101 Bath Road, Melksham.

190/21.2 Highways Improvement Notice for the end of The Crays towards Montague Place, Melksham

It was proposed by Councillor Aves, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to recommend to the Community Area Transport Group (CATG), the implementation of dropped kerbs either

side of the pavement at the end of The Crays towards Montague Place.

191/21 Traffic Surveys Results

191/21.1 Traffic Surveys Results - No Further Action

The results of traffic surveys carried out by Wiltshire Council on the following roads were noted.

- Church Lane Melksham
- Forest Road Melksham
- Lowbourne (South of Ruskin Avenue) Melksham
- Queensway Melksham
- Skylark Road Melksham
- Spa Road Melksham

191/21.2 Traffic Surveys Results - Qualify for Community Speed Watch

The results of the traffic surveys carried out by Wiltshire Council on Coronation Road and Pembroke Road were noted.

The Deputy Town Mayor, Councillor Goodhind, explained that there were very effective Community Speedwatch groups operating in Melksham but that these groups needed to be monitored and supported. He suggested the CCTV/Community Safety Group be involved in the traffic survey process.

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to ask residents of Coronation and Pembroke Road whether they would be willing to set up a Speed Watch Group.

192/21 Melksham Campus Pre-Consultation on Parking Restrictions

It was agreed that the Acting Deputy Town Clerk would write to Wiltshire Council with the following comments:

- the ability to park should primarily be linked to use of the Campus.
- it was noted that the number of parking spaces is limited – will the Campus be accessible by public transport- the Town Bus, a bus link from the railway station?
- the Council requested that virtual/electronic/ANPR methods of payment for parking should be investigated.

- the Council were concerned about the adequacy of the proposed power capacity for the EV charging points.
- the Council welcomed that Campus staff would be able to arrange for extended stays for visitors beyond the three hours parking limit.
- the Council was concerned about the management of permits enabling on-site clubs and tenants to park beyond the three-hour limit. It was felt that this should be linked to use of the Campus.
- would the number of permits issued to each on-site club/tenant be restricted? and would the period of time covered by the permits be restricted?

193/21 Sparkle Team and Parish Steward

Members asked for the following jobs to be forwarded for action by the Sparkle Team/Parish Steward:

- Pavement off Lowbourne linking with the car park – rotting leaves to be removed.
- Bus Shelters at Shurnhold, George Ward and Roundpond – leaves to be cleared.
- Various areas around Melksham Town - fly-posters to be removed from communication boxes.

194/21 Environment Agency -Northacre Renewable Energy Ltd Addendum to Schedule 5 Notice - Westbury Incinerator

The Environment Agency Briefing 13 was noted.

Meeting Closed at: 8.36 pm

Signed:

Dated: