

## **Melksham Town Council**

### **Minutes of the Community Development Committee meeting held on Monday 7th March 2022**

#### **PRESENT:**

Councillor S Crundell (Vice-Chair)  
Councillor P Aves  
Councillor C Houghton  
Councillor L Lewis  
Councillor S Mortimer  
Councillor T Price

**IN ATTENDANCE:** Councillor G Ellis

#### **OFFICERS:**

Linda Roberts	Town Clerk
Miriam Zaccarelli	Community Development Officer
Christine Hunter	Committee Clerk

**PUBLIC PARTICIPATION:** One member of the public was present. One member of the press, Councillor Ellis and one member of the public were present virtually.

Paul Carter suggested that the Melksham Remembrance Historical Group and Melksham & District Historical Society would provide a portable photographic exhibition as a record of Royal visits to Melksham for the Queen's Platinum Jubilee Celebrations. They would also like to receive photos of Melksham residents who have met the Queen, the Royal family, or attended a Royal Garden Party.

In the absence of the Chair, the Vice Chair, Councillor S Crundell chaired the meeting.

#### **41/21 Apologies**

Apologies were received from Councillor Oatley.

#### **42/21 Declarations of Interest**

There were no declarations of interest.

#### **43/21 Minutes**

The minutes of 10 January 2022, having previously been circulated, were approved as a correct record and signed by the Chair, Councillor S Crundell.

#### **44/21 Supporting Community Events in Melksham**

The report of the Community Development Officer was noted.

Councillor S Crundell explained that community events held in Melksham would benefit from having a dedicated council officer who would target support when required. Councillor S Crundell confirmed that the council were carrying out a review to identify future staffing requirements. Councillor Mortimer asked about joining the Carnival Committee. The Town Clerk said that if a representative was required it could go to Full Council for approval.

It was proposed by Councillor Aves, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** to ask the Town Clerk to investigate the financial costs and officer time implications in providing support for community events and bring back findings for consideration at the Community Development Committee meeting scheduled for 13 June 2022.

#### **45/21 Jubilee Trees**

The report of the Community Development Officer was noted.

Councillor S Crundell explained that £15,000 had been allocated in the 2022/2023 budget and could be used for Jubilee tree planting.

It was proposed by Councillor Mortimer, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** that officers are asked to purchase a suitable native species tree at a cost of £150 and the larger plaque at a cost of £129 to be planted on 11 March 2022, inviting councillors and the press to a dedication ceremony.

It was proposed by Councillor Aves, seconded by Councillor Price and

**UNANIMOUSLY RESOLVED** that officers are requested to organise a residents' tree planting scheme.

It was proposed by Councillor Aves, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** that officers are requested to organise the planting of the Woodland Trust whips along the outside the dog run fence in the King George V Park.

#### **46/21 Queen's Jubilee Celebration**

The report of the Community Development Officer was noted and members considered the Queen's Jubilee celebration proposals. Councillor S Crundell suggested that the cost and officer time should be taken into consideration and that the allocated grant funding not used for Party in the Park could be used to fund the Queen's Platinum Jubilee celebrations.

It was proposed by Councillor Mortimer, seconded Councillor Aves and

**UNANIMOUSLY RESOLVED** to suspend Standing Orders to allow Mr Carter to present his ideas.

Mr Carter suggested that the Town Hall would be a good focal point to use for the mobile photo exhibition which could also be set up in village halls.

Standing Orders were re-instated.

It was proposed by Councillor S Crundell, seconded by Councillor Mortimer and

**UNANIMOUSLY RESOLVED** to recommend to Full Council meeting on 21 March 2022 that the 2020/2021 and 2021/2022 budget for Party in the Park totalling £6,000 be vired to fund the Queen's Platinum Jubilee celebration events.

It was proposed by Councillor Aves, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** that subject to Full Council approving the budget, to delegate authority to officers to organise the following:

- purchase enough red, white and blue bunting for the town centre.
- ask Paul Carter to organise a mobile Royal Photo exhibition.
- a Melksham shop bingo and shop window competition.
- purchase enough Jubilee plaques for the Market Place at £5 per plaque
- ask the Christmas Lights Group to provide a lighting display in the sky from the Town Hall roof in the form of a beacon.
- close the High Street from the Market Place to Lowbourne to facilitate a Market Place party which will require first aid and security provision.
- an afternoon tea and cake in the Assembly Hall with screening of jubilee celebrations on Saturday 4 June 2022.
- an afternoon picnic with entertainment in King George V Park on Sunday 5 June 2022.
- a 70s/80s Soul and Disco night on Thursday 2 June 2022, and a Silent Disco on Saturday 4<sup>th</sup> June 2022 in the Assembly Hall

9.10pm Councillor Price left the meeting.

#### **47/21 National Big Spring Clean**

It was proposed by Councillor S Crundell, seconded by Councillor Mortimer and

**UNANIMOUSLY RESOLVED** that the Town Council would work with the Melksham Bloomers to support the national Big Spring Clean event in association with Keep Britain Tidy between 25 March and 10 April 2022.

Meeting Closed at: 9.20 pm

**Signed:** .....

**Dated:**