

## **Melksham Town Council**

### **Minutes of the Economic Development and Planning Committee meeting held on Monday 14th March 2022**

#### **PRESENT:**

Councillor P Aves  
Councillor S Crundell  
Councillor G Ellis  
Councillor C Houghton  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor S Rabey

**IN ATTENDANCE:** Councillor J Crundell

<b>OFFICERS:</b>	Linda Roberts	Town Clerk
	Christine Hunter	Committee Clerk

In the absence of the Chair and Vice Chair

It was proposed by Councillor Mortimer, seconded by Councillor S. Crundell and

**UNANIMOUSLY RESOLVED** that the Deputy Town Mayor, Councillor Goodhind, would Chair the meeting.

**PUBLIC PARTICIPATION:** Two member of the public were present and one member of the press was present virtually.

Amy Hallett spoke to Agenda Item 7.1 explaining that she was a representing the applicant from 2 Queensway, Melksham who wished to purchase an electric vehicle. Planning permission had been granted for the creation of a driveway which required a painted 'H bar' to ensure the driveway would not be blocked by parked cars and would allow for off street parking and car charging facilities. Amy confirmed that the landowner had agreed to sell the land to the applicant to accommodate the parking.

#### **208/21 Apologies**

Apologies were received from the Town Mayor, Councillor Hubbard, Councillor Cooke and Councillor Oatley who was substituted by Councillor Houghton.

#### **209/21 Community Area Transport Group (CATG) - Issues**

##### **209/21.1 Highways Improvement form - 2 Queensway, Melksham**

It was proposed by the Deputy Town Mayor, Councillor Goodhind, seconded by Councillor Mortimer and

**UNANIMOUSLY RESOLVED** to take agenda item 7.1 after apologies for the benefit of the representative present.

It was proposed by Councillor Ellis, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to recommend to the Community Area Transport Group (CATG), the installation of a painted 'H Bar' outside the driveway of 2 Queensway, Melksham.

**210/21     Declarations of Interest**

There were no declarations of interest.

**211/21     Minutes**

It was proposed by Councillor Rabey, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** that the minutes of 21 February 2022, having previously been circulated, were approved as a correct record and signed by the Chair, the Deputy Town Mayor, Councillor Goodhind.

**212/21     Neighbourhood Plan**

The Town Clerk explained why an immediate review of made the Joint Melksham Neighbourhood Plan was necessary referring to the protection afforded with a five year housing land supply. Legislation had changed meaning this protection only lasts two years from the date a Neighbourhood Plan is made. She reported that:

- at a recent Neighbourhood Plan workshop the attendees were tasked with identifying which green spaces required preserving.
- there is a new website of the Joint Melksham Neighbourhood Plan.
- an edition of the Melksham Independent News would have a large article on the Joint Melksham Neighbourhood Plan.

**213/21     Planning Applications**

The Council had **no objection** to the following planning applications:

[PL/2022/01113](#)

99 PRIMROSE DRIVE, MELKSHAM, SN12 6GD  
Second storey extension to provide an extra bedroom  
**Consultation deadline:** 17/03/2022

It was proposed by Councillor S Crundell, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01218](#)

3 TAMAR ROAD, MELKSHAM, SN12 8AZ  
Annexe and Garage extension  
**Consultation deadline:** 18/03/2022

It was proposed by Councillor Houghton, seconded by  
Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01219](#)

53 FOREST ROAD, MELKSHAM, SN12 7AB  
Proposed Single Storey Rear Extension and Landscaping.  
**Consultation deadline:** 18/03/2022

It was proposed by the Deputy Town Mayor, Councillor  
Goodhind, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01259](#)

35 AWDRY AVENUE, MELKSHAM, SN12 7AG  
Conversion of existing two storey extension into a three-  
bedroom house with front & rear gardens and parking area.  
Minor alterations internally including changing an existing  
window into a front door and introducing a staircase. With  
access to the rear gardens using a pathway shared by both  
properties.  
**Consultation deadline:** 22/03/2022

It was proposed by Councillor Rabey, seconded by Councillor  
Houghton and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01280](#)

5 ST ANDREWS ROAD, MELKSHAM, SN12 7DB  
Single storey front porch extension to provide a down stairs  
bathroom.  
**Consultation deadline:** 23/03/2022

It was proposed by Councillor S Crundell, seconded by Councillor  
Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/00945](#)

39 CHURCHILL AVENUE, MELKSHAM, SN12 7JN  
Removal of existing conservatory and erection of side two storey  
extension and rear single storey extension.  
**Consultation deadline:** 28/03/2022

It was proposed by Councillor Rabey, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to support the planning application with the proviso that approval is sought from Wiltshire Council Highways department.

[PL/2022/01505](#)

11 PRIMROSE DRIVE, MELKSHAM, WILTS, SN12 6GD  
Two storey side extension, over and in front of the existing garage.

**Consultation deadline:** 30/03/2022

It was proposed by Councillor Houghton, seconded by Councillor S Crundell and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01874](#)

19 WOODSTOCK GARDENS, MELKSHAM, SN12 6AN  
Proposed Single Storey Extension.

**Consultation deadline:** 02/04/2022

It was proposed by Councillor S Crundell, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to support the planning application.

[PL/2022/01600](#)

82 DUNCH LANE, MELKSHAM, SN12 8DX  
Proposed alterations to Rear Single Storey Extension.

**Consultation deadline:** 04/04/2022

It was proposed by Councillor S Crundell, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the planning application.

## **214/21 Planning Decisions**

Members noted the following planning decisions:

[PL/2021/09503](#)

29 METHUEN AVENUE, MELKSHAM, SN12 7AJ  
Rear enclosure to cover hot tub (retrospective).

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/09598](#)

13 AVONSIDE ENTERPRISE PARK, MELKSHAM, SN12 8BT

Proposal: Brand logo 'The Good Loaf Cafe' painted directly onto brick on East elevation in white and onto South elevation in black on light grey.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/10087](#)

MELKSHAM HOUSE, 27 MARKET PLACE, MELKSHAM, SN12 6ES

Proposal: Variation of conditions 6 (surface water), 7m (landscape mound), 10 (hard & soft landscaping), 12 (hard landscape materials), 13 (external lighting), 14 (cycle parking) & 26 (approved plans) on 20/09353/VAR to allow for design change.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/09549](#)

83 SANDRIDGE ROAD, MELKSHAM, SN12 7BL

Demolition of existing side extension and relocation of access to highway.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/09685](#)

39 DAISY CLOSE, MELKSHAM, SN12 6FZ

Single storey side extension to provide disabled facilities.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/10607](#)

28 CHURCH WALK, MELKSHAM, SN12 6LY

Single storey rear utility extension.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/10759](#)

28 CHURCH WALK, MELKSHAM, SN12 6LY

Listed Building Consent

Single storey rear utility extension.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/11637](#)

MCDONALDS, BEANACRE ROAD, MELKSHAM, SN12 8RP

Proposed installation of one rapid electric vehicle charging station. One existing parking spaces will become an EV charging bay, along with associated equipment.

**Decision:** Approve with Conditions

**MTC comment:** No objection. The Council suggested two parking spaces should be earmarked for the charging of electric vehicles rather than one space.

[PL/2021/11811](#)

5 SKYLARK ROAD, MELKSHAM, SN12 7

Single storey side extension and associated alterations.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/10953](#)

KING GEORGE V PLAYING FIELD, BATH ROAD, MELKSHAM, SN12 7ED

Demolition of existing derelict maintenance building and the formation of a new maintenance building on the same site.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/11811](#)

5 SKYLARK ROAD, MELKSHAM, SN12 7FP

Single storey side extension and associated alterations.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/11100](#)

45 CHURCHILL AVENUE, MELKSHAM, SN12 7JN

Erection of first floor extension over the existing ground floor extension.

**Decision:** Approve with Conditions

**MTC comment:** No objection

[PL/2021/10677](#)

48 ADDISON ROAD, MELKSHAM, SN12 8DR

Proposed erection of a two storey side extension.

**Decision:** Approve with Conditions

**MTC comment:** No objection

## **215/21     Repeated Traffic Survey - Forest Road Melksham**

The results of the repeated traffic survey on Forest Road, Melksham were noted.

## **216/21     Community Area Transport Group (CATG) - Updates**

### **216/21.1     Union Street, Melksham**

The Town Clerk confirmed that CATG had considered the request to make Union Street, Melksham a 20mph zone. The Town Clerk advised that as Union Street was such a small stretch another section of road could be considered. Members suggested either Hazelwood Road, Skylark Road or Lowbourne.

### **216/21.2     Sandridge Road - Maple Close, Melksham**

The Town Clerk confirmed that:

- she had spoken to the owner who had agreed to transfer ownership of the land.
- Wiltshire Council Highways team had agreed to draw up the

plans and legal documents.

- Melksham Town Council would pay for the owner's replacement wall and split the legal costs with Wiltshire Council
- Wiltshire Council would be liable for the cost of the pavement.

Councillor Aves thanked the Town Clerk for all her work to make the path safer for pedestrians.

**216/21.3 Hazelwood Road - St Michaels Road, Melksham**

The Town Clerk confirmed that CATG had approved the installation of a lighting column.

**217/21 Sparkle Team and Parish Steward**

Members asked for the following jobs to be undertaken by the Sparkle Team/Parish Steward:

- Ruskin Avenue – leaves on the road to be cleared near the Manor School.
- Lowbourne and Union Street Car Parks – hedges to be trimmed back where they impinge on car parking spaces.

Meeting Closed at: 8.07 pm

**Signed:** .....

**Dated:**