



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

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To:

Councillor J Hubbard  
Councillor C Goodhind  
Councillor P Alford  
Councillor P Aves  
Councillor G Cooke  
Councillor J Crundell  
Councillor S Crundell  
Councillor G Ellis  
Councillor C Forgacs  
Councillor C Houghton  
Councillor L Lewis  
Councillor S Mortimer  
Councillor J Oatley  
Councillor T Price  
Councillor S Rabey

Date 25 March 2022

The Town Council extend a warm invitation to the community of Melksham to the Annual Town Meeting to be held on **Monday 28th March 2022** commencing at **7.00 pm** at the Town Hall, Melksham.

The Annual Town meeting is not a Town Council meeting. It is a meeting of the Town electors and must take place between 1 March and 1 June each year. Electors can contribute to the agenda and this meeting will celebrate local activities and debate current issues in the community.

Yours sincerely

Councillor Jon Hubbard  
Melksham Town Mayor

**Melksham Town Council  
Annual Town Meeting**

**Monday 28 March 2022  
At 7.00 pm at the Town Hall, Melksham**

**AGENDA**

**Virtual Meeting Access**

Please follow the joining instructions below for the virtual Zoom meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/83385661394?pwd=TEZ2L3JUemtRkVZMk9GcUhIMTgxUT09>

Meeting ID: 833 8566 1394      Passcode: 840623

**4. Reports of Wiltshire Councillors (Pages 1 - 2)**

To receive the reports from the Wiltshire Councillors:

Wiltshire Councillor, Phil Alford

Wiltshire Councillor, Jon Hubbard

Wiltshire Councillor, Mike Sankey (see attached)

Wiltshire Councillor, Jack Oatley (see attached)

**5. Reports from Councillors/Chairs of Town Council Committees (Pages 3 - 4)**

- Asset Management and Amenities Committee
- Economic Development and Planning Committee
- Community Development Committee (see attached)
- Finance, Administration and Performance Committee

**8. Other Grant Reports received since the publication of the agenda (Pages 5 - 6)**

Bloom in Melksham

## **Wiltshire Councillor Jack Oatley Report for Melksham Annual Town Meeting 2022**

My first year of being a Wiltshire Councillor is nearly coming to an end and it has been one that I would never regret. My year has been full of learning and gathering new information, as well as carrying out my duties of a Wiltshire Councillor, and I'm still learning to this day! I will always be very grateful and privilege to have been elected, and I thank you for giving me the opportunity to be your councillor.

I would also like to thank my fellow Town Councillors for Melksham Forest for their work and who have worked with me on cases and issues.

Some casework I have worked on and currently working to include:

- Requesting improvements to the footway and parts of the roads around Sherwood Ave and Savernake Ave through Wiltshire Highways at Wiltshire Council.
- Parking and on-going parking concerns throughout the Melksham Forest Ward.
- Street lighting
- Various highway road markings improvements
- Providing ongoing support and guidance to residents

At Wiltshire Council I have served on the Health Select Committee, Corporate Parenting Panel and Fostering Excellence Task Group which I have had the pleasure to work alongside officers and councillors, who are supportive and helpful.

As always, I am available to any residents of Melksham Forest, and if you have any concerns or issues you would like to raise, please get in touch and I will try my best to support / advise in any way I can.

Councillor Jack Oatley

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## **Chairs Report – Community Development Committee – Melksham Annual Town Meeting 2022**

When I became a councillor, I wanted to see how the council can improve the connections and engagement it has with Melksham's community groups, and I was privilege to be voted as Chair of the Community Development Committee (CDC) for this term.

The Committee is responsible for matters relating to all events staged, managed or involved with in relation to the Town.

The committee is made up of 7 elected members;

- Cllr Jack Oatley (Chair)
- Cllr Simon Crundell (Vice-Chair)
- Cllr Pat Aves
- Cllr Carl Houghton
- Cllr Louisa Lewis
- Cllr Sue Mortimer
- Cllr Tom Price

Since the May elections in 2021, the CDC has met 4 times, with me as Chair on 3 out of 4 meetings.

To date the Community Development Committee has proposed:

- To re-form the Community Arts Project Working Group
- To support the Southwest in Bloom Competition and Melksham in Bloom
- To support the Jubilee Tree planting, and to organise a resident's tree planting scheme
- To support the Cloth Road Arts trail project
- To organise Queen's Jubilee Celebrations

The committee also agreed to start a new 'virtual hub' and currently has a Virtual Community Hub Working Group, working on a specification and user needs analysis for the virtual hub.

We have a fantastic amount of community/voluntary groups and organisations in our town, and the Community Development Committee agreed to continue to hold meetings of the Community Groups Network on a two-monthly basis, the network is a great chance to share ideas and network amongst community groups to as many groups represented as possible.

Overall, this year on the Community Development Committee has been very rewarding one, and I have been thrilled to chair what I believe is the most rewarding committee of the council!

Councillor Jack Oatley

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## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES (01225) 704187 miriamzaccarelli@melksham-tc.gov.uk

### GRANT MONITORING FORM 2021/2022

YOUR CONTACT DETAILS	
ORGANISATION: <u>BLOOM IN MELKSHAM.</u>	
NAME: <u>TERRI WELCH.</u>	
1. Please give details below of the items or activities funded by this grant	
ITEM/ACTIVITY	TOTAL COST
The money was granted for a garden on the corner of Semington Rd + Hazelwood Rd.	
Wiltshire Council need to issue a licence for the use of this land. Not yet granted.	
TOTAL AMOUNT SPENT FROM MELKSHAM TOWN COUNCIL GRANT	<u>NIL</u>
2. The benefits of your grant	
Please give details below of the ways in which the award has been of benefit to the work of your group and how this benefits people of Melksham as stated on your original application	
<p>This work has not started &amp; the money is ring fenced in the Bloom accounts.</p>	

<b>3. How many people in Melksham have benefited from the grant?</b>		
<div style="text-align: center;">←</div>		
<b>4. Has last year's grant been spent in accordance with its purpose as requested last year? (please circle)</b>		
Yes	<div style="border: 1px solid black; border-radius: 50%; padding: 2px 10px; display: inline-block;">No</div>	Partially
<b>5. Is there anything else that you would like to say regarding your grant?</b>		

Please return this form by email to [christine.hunter@melksham-tc.gov.uk](mailto:christine.hunter@melksham-tc.gov.uk). or to Melksham Town Hall by **4 March 2022**. If you have any questions or require any help please do not hesitate to contact Miriam Zaccarelli/Christine Hunter.