



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

To: Councillor J Hubbard (Chair)  
Councillor G Cooke (Vice-Chair)  
Councillor P Aves  
Councillor S Crundell  
Councillor G Ellis  
Councillor C Goodhind  
Councillor S Mortimer  
Councillor J Oatley  
Councillor S Rabey

2 May 2022

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 9th May 2022** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO

**Melksham Town Council**  
**Economic Development and Planning Committee**

**Public Participation** – To receive questions from members of the public.

*In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.*

**AGENDA**

**Virtual Meeting Access**

Please follow the joining instructions below for the virtual Zoom meeting:

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84807246201?pwd=VWNObFNGaWRmTjJXWU9ONEF1bDhCdz09>**

**Meeting ID: 848 0724 6201**

**Passcode: 556812**

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

*Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.*

**3. Minutes (Pages 1 - 6)**

To approve the Minutes of the Economic Development and Planning Committee meeting held on 25 April 2022.

**4. Priority for People (Pages 7 - 22)**

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

To receive a presentation from Gerald Milward-Oliver of Priority for People and consider and approve the proposals for the next stage. (see attached).

## **5. Neighbourhood Plan**

### **5.1 Verbal Update**

To receive a verbal update from the Town Council's representatives.

### **5.2 Neighbourhood Plan Steering Group Minutes**

To note the Steering Group Minutes of 27 April 2022 (to follow).

### **5.3 Expenditure**

To note expenditure to date.(to follow)

## **6. Planning Application Considerations**

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

## **7. Planning Applications**

No planning applications have been received since the last meeting.

### **7.1 Western Area Planning Committee Notification (Pages 23 - 24)**

To note the planning application below will be determined at the Western Area Planning Committee on 11 May 2022 at 3.00 pm. Members are requested to consider whether they wish to comment on the application at the meeting.

[PL/2021/06702](#)

Forest and Sandridge C of E Voluntary aided primary school,  
Cranesbill Road, Melksham SN12 7GN

The works include an extension to the existing 2 form entry primary school to provide 4 additional classrooms, a new studio space, 2 No. additional group rooms, additional WCs and storage. There are also internal works to the existing nursery space to enable a new reception classroom to be formed. The existing car park is also expanded to respond to an increase in staff numbers.

**MTC Response from the meeting held on 16 August 2021:** Object – as follows:

**“UNANIMOUSLY RESOLVED** to object to the application on the following grounds:

- on highways grounds: the existing road infrastructure cannot cope with the existing traffic volumes at peak school times.
- the proposal indicated an increase of around 120 children at

the school which would lead to a likely increase of 40-60 cars at school pick up and drop off times.  
Should Wiltshire Council approve the application it is requested that the following steps are taken in mitigation:

- consider the installation of a proper crossing point where the northern pedestrian exit from the school joins Snarlton Lane, opposite Nightingale Close. The lack of a crossing point is a major issue, exacerbated by the use of Snarlton Lane as a drop off point as a COVID-19 mitigation measure during the recent pandemic. This established pattern of behaviour amongst parents remains.
  - provide a vehicular access from Eastern Way in order to mitigate congestion of the existing road infrastructure.
  - build up to second storey level, rather than building out at ground level, which would mitigate the loss of green space.
- Councillor Sankey was requested to call in this application.”

## **8. Planning Decisions**

To note the following planning decisions:

[PL/2022/01600](#)

82 DUNCH LANE MELKSHAM SN12 8DX

Proposed Alterations to Rear Single Storey Extension

**Decision:** Approved with Conditions

**MTC Response:** No objection.

## **9. Community Area Transport Group (CATG) Replacement**

To note the replacement of the Community Area Transport Group (CATG) by the Local Highways and Footpath Improvement Group (LHFIG)

### **9.1 Local Highways and Footpath Improvement Group (LHFIG) Issues (Pages 25 - 26)**

To consider the Highways Improvement Request for the implementation of a crossing outside King George V Park (see attached).

## **10. Proposed Traffic Regulation Order for Consultation - Off Street Parking Orders 2022 (Pages 27 - 80)**

Members are requested to consider the Wiltshire Council proposed Traffic Regulation Order – Off Street Parking Orders 2022 (see attached), and formulate a response from the Town Council. (Note that a response is required by 23 May 2022).

## **11. Sparkle Team and Parish Steward**

To consider jobs to be undertaken by the Sparkle Team and Parish Steward.

## Melksham Town Council

### Minutes of the Economic Development and Planning Committee meeting held on Monday 25th April 2022

**PRESENT:** Councillor J Hubbard (Chair)  
Councillor P Aves  
Councillor J Crundell  
Councillor S Mortimer  
Councillor J Oatley  
Councillor S Rabey

**OFFICERS:** Patsy Clover Deputy Town Clerk  
Christine Hunter Committee Clerk

**PUBLIC PARTICIPATION:** No members of the public were present. One member of the press was present virtually.

#### **226/21 Apologies**

Apologies were received from Councillors Cooke, Ellis and Goodhind. An apology for absence was received from Councillor S Crundell who was substituted by Councillor J Crundell.

#### **227/21 Declarations of Interest**

There were no declarations of interest.

#### **228/21 Minutes**

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 4 April 2022, having previously been circulated, were approved as a correct record and signed by the Chair the Town Mayor, Councillor Hubbard.

#### **229/21 Neighbourhood Plan**

The notes of the Joint Melksham Neighbourhood Plan Steering Group meeting held on 9 February 2022, and the draft notes of the Joint Melksham Neighbourhood Plan Steering Group meeting held on 16 March 2022 were received.

It was agreed to ask that when three council representatives had attended a Steering Group meeting it would be minuted that two members were present, but that the additional councillor would be minuted as being “in attendance”.

The Deputy Town Clerk:

- confirmed that the grant funding had been successfully awarded from Locality.
- requested that the Steering Group ask Councillor S Crundell to notify the two substitute Melksham Town Councillors (Councillor Alford and Hubbard) if he is unable to attend a meeting, to ensure equal representation at the meeting.

## **230/21 Planning Applications**

The Council had **no objection** to the following planning applications:

[PL/2022/02592](#)

156 SKYLARK ROAD, MELKSHAM SN12 7FQ

Proposed single storey rear extension.

**Consultation deadline:** 01/05/2022

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** to support the application

[PL/2022/02396](#)

43 LITTLEJOHN AVENUE, MELKSHAM SN12 7AW

Construct a single storey domestic, wooden garage,

Replaces existing extant permission for a similar building in the same location.

**Consultation deadline:** 02/05/2022

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the application

[PL/2022/02499](#)

LAND AT CLACKERS BROOK, MELKSHAM

Restoration of Clackers Brook including Regarding of Four Sections of Riverbank and Associated Works.

**Consultation deadline:** 05/05/2022

It was proposed by Councillor Oatley, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the application

[PL/2022/02630](#)

49 UNION STREET, MELKSHAM SN12 7PR

Change of use from F1 church activities to C3 residential dwelling.

**Consultation deadline:** 06/05/2022

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the application

[PL/2022/02398](#)

376 LONGLEAZE LANE, MELKSHAM SN12 6QJ

Single storey rear/side extension and porch.

**Consultation deadline:** 06/05/2022

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Rabey and

**UNANIMOUSLY RESOLVED** to support the application

[PL/2022/02877](#)

8 SANDRIDGE ROAD, MELKSHAM SN12 7BG

Internal and external alterations to existing dwelling, to include replacing existing rear conservatory with new rear extension, suspended decking area and minor layout changes to create wheelchair access between downstairs rooms.

**Consultation deadline:** 10/05/2022

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to support the application

## **231/21 Planning Decisions**

Members noted the following planning decisions:

[PL/2022/00130](#)

4 ROUNDPOND, MELKSHAM, SN12 8DH

Proposed Single Storey Extension.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2021/09452](#)

23 WEST END, MELKSHAM, SN12 6HJ

Construction of garden studio.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2021/09557](#)

6 CORFE ROAD, MELKSHAM, SN12 6BH

Two storey and single storey extension.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2022/01505](#)

11 PRIMROSE DRIVE, MELKSHAM, SN12 6GD

Two storey side extension, over and in front of the existing garage.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2021/11896](#)

Removal or Variation of Condition

LONGHOPE GUEST HOUSE, 9 BEANACRE ROAD,  
MELKSHAM, SN12 6GD

Variation of conditions, 2, 5 & 6 on 19/07763/FUL to allow for minor changes to internal layout to create 6x 1-bedroom flats instead of 6x 2-bed flats.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2022/07899](#)

1 CHURCH LANE, MELKSHAM, SN12 7EE

Conservatory/Corridor Extension.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

[PL/2022/01219](#)

53 FOREST ROAD, MELKSHAM, SN12 7AB

Proposed Single Storey Rear Extension and Landscaping.

**Decision:** Approve with Conditions.

**MTC Response:** No Objection.

## **232/21 Community Area Transport Group (CATG) - Updates**

The results of the Speed Detector Radar (SDR) Survey for Union Street, Melksham were received.

It was proposed by the Town Mayor, Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** to ask councillors and residents for suggestions of additional roads in the town where a 20mph speed limit could be imposed and recommend these, plus Union Street to the Local Highways and Footpath Improvement Group (LHFIG) for the implementation of 20 mph speed limits following approval by the Economic Development and Planning Committee meeting at their meeting on for 6 June 2022.

## **233/21 Sparkle Team and Parish Steward**

Councillors Aves and the Town Mayor, Councillor Hubbard, asked if the Sparkle Team and Parish Steward could remove dead leaves on the pavements and grass



and weeds growing between the pavements and the roads on Lowbourne and Hornbeam Crescent.

Meeting Closed at: 7.55 pm

**Signed:** .....

**Dated:**

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# Priority for People: Melksham 2022-2036

ACTION PLAN : A SUSTAINABLE  
APPROACH TO MOBILITY FOR ALL.

*Safe and healthy schools • Liveable residential areas within a well-structured street network • Strengthening cycling as a daily mode of transport • Strengthening walking • Parking management for a vibrant town centre • Public space activation • Attractive places for working and living • Attractive public transport • Tailored car and ride-sharing • Sustainable freight and logistics*

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# The challenge

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- MTC is responding to the critical need for a sustainable zero-carbon future with a detailed programme of actions and ambitions focused through the Environment & Climate Working Group (ECWG). Many of them are linked to mobility's role in fostering good health, well-being and inclusion for all. The Joint Neighbourhood Plan Steering Group is also addressing climate change and the town centre. There is no shortage of determination to effect change.

## BUT the town faces:

- a car-oriented community with low availability / usage of public transport.
- inadequate infrastructure for walking and cycling.
- severely limited legal powers and capabilities to lead change.
- limited resources to make change happen.

## What is the way forward?

# The opportunity ...

- There's no shortage of ideas for change and improvement across Melksham. **PRIORITY FOR PEOPLE** has opened the door to a wide range of views – based on last year's public engagement as well as input from attendees at two workshops held in the past six months. Many of those ideas for mobility have been added to the list of MTC's Climate Action Projects. Consultations for the Neighbourhood Plan and the A350 bypass generated hundreds more ideas.
- The opportunity is to coordinate ideas and actions between sectors (transport, land use, environment, economic development, social policy, health, safety, energy, etc) and to drive change for immediate and longer-term results.
- There is a blueprint for initiatives of this kind, in use in towns and cities in the UK and across Europe. A **SUSTAINABLE MOBILITY PLAN (SMP)** is founded on fact-based decision-making guided by a long-term vision for sustainable mobility. It requires assessment of the current situation and future trends, a common vision with strategic objectives, and an integrated set of regulatory, promotional, financial, technical and infrastructural measures.
- A Melksham SMP would enable coordination of the policies and services of many stakeholders – informed and willing public input, within and across different administrative boundaries – together with transport and urban planners, local and regional policy makers, urban and interurban public transport providers.



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# ... the opportunity ...

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- This sounds complex and admin heavy, but it isn't. It's simply a way of pulling together ideas, capabilities and opportunities, enabling improvements in both structures and cooperation horizontally and vertically. It would help the town generate a **multi-level and multi-stakeholder dialogue** on how to develop the mobility system in the area, resulting in measures coordinated, rather than left lingering in the existing framework of silos.
- A Melksham SMP would enable the preparation of projects integrated within sound strategic frameworks. This can help get better access to funding: (a) it helps to have projects in the pipeline to enable speedy reaction once funding opportunities arise, (b) it helps planners demonstrate the impact of individual measures on key performance indicators, making funding proposals more attractive, and (c) it offers a competitive advantage especially when applying for central government, regional or NGO grant funding.
- In contrast to traditional planning approaches, a Melksham SMP would **emphasise involvement and cooperation** across different levels of MTC, MWPC & Wiltshire Council, with the Neighbourhood Plan Steering Group and with formal and informal local groups, individuals and businesses.

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# ... the opportunity ...

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- **MTC's role is enablement, encouragement and recognition.** The proposal is for MTC to provide the strategic direction and the leadership. To set the ball rolling through existing groups, organisations and individuals, providing guidance and encouragement as needed. Some seed funding may be needed, or assistance with applications for funding from the Area Board, other grant-giving bodies etc.
- A Melksham SMP would aim to improve access to services (shops, school, health, culture ...) and jobs – to provide better opportunities to move around without a car, to make life easier for almost everyone, even those who have a car.
- This is particularly important for those without motorised transport – including older people, young adults, children, low-income households and those who cannot drive due to health reasons. Any family will benefit if their children can walk, cycle or take the bus to school. Many children like to be independent, and their parents avoid being the “taxi service”, driving them to every single hobby and activity.
- But critically, it is **not for MTC to manage and run initiatives that evolve. It's a task to be shared** across the wider community, and across generations.

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# ... the opportunity

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- A Melksham SMP would provide a valuable vehicle to structure the process and improve cooperation both horizontally and vertically. It would help generate a multi-level and multi-stakeholder dialogue on how to develop the mobility system in the area, leading to greater coordination, leading to delivery of results.
- A Melksham SMP would save time and make it more likely that results can be achieved.
- For example, by avoiding having to look into the likely usefulness of measures whenever they (re)appear in the local political debate. *Having the “why”, “what” and “when” clearly set out and agreed as part of the strategic plan, bodies such as Wiltshire Council or public transport providers can switch focus to the implementation of measures.*



# Sustainable Mobility Planning principles

- Plan for sustainable mobility in the ‘functional urban area’.
- Co-operate across institutional boundaries.
- Involve citizens and stakeholders.
- Assess current and future performance.
- Define a long-term vision & a clear implementation plan.
- Develop all transport modes in an integrated manner.
- Arrange for monitoring and evaluation.
- Assure quality.

Figure 1: The 12 Steps of Sustainable Urban Mobility Planning (2nd Edition) – A decision maker’s overview



# Turning themes into action

## PRIORITY FOR PEOPLE

- Climate change
- Highways to byways
- Active travel solutions
- Inclusion & accessibility
- Public transport
- Town centre
- Network connectivity
- Cars & trucks



## SUSTAINABLE MOBILITY PLAN (SMP)

- Safe & healthy schools
- Strengthening cycling as daily transport
- Strengthening walking
- Parking for a vibrant town
- Public space activities
- Attractive places to live and work
- Attractive public transport
- Tailored car and ride-sharing
- Sustainable freight & logistics, etc .....

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# For example ... ‘safe & healthy schools’

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Focus on **safer routes to schools as a showcase for sustainable mobility** in general.

- Reduce speed limits? Traffic calming measures?
- Identify / create a basic, coherent, safe, comfortable & attractive cycle network quickly & inexpensively.
- Ensure secure, high-quality cycle parking at schools.
- Involve students in avoiding dangerous, annoying, scary routes to school when walking / cycling.
- Provide school route maps for students & parents.
- Encourage ‘walking buses’ or ‘school cycling trains’.
- Encourage cycle training at primary schools.
- Introduce ‘Park & Stride’ – cars park 500m / 1km from school and walk the distance – encourage mobility.
- Run campaigns, find students willing to act as ‘champions’.



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# For example ... ‘strengthening walking’

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Focus on **walking to reduce polluting motor traffic + promote health & liveability benefits**. Closely related to safe school mobility, liveable residential areas, parking management & public space activation, but applies to other measures. Key aim: to provide conditions that make it pleasant and easy to walk.

- Start by exploring creation of a Melksham ‘Living Streets’ group ([www.livingstreets.org.uk](http://www.livingstreets.org.uk)), referencing local groups in Bath, Bradford on Avon and Bristol.
- Create a network of pavements, mapped & publicised. Provide legible, clear signposting & on-site information – including direction & distance – to encourage journey planning and exploration on foot.
- Map existing road crossings and identify where new accessible crossings are needed. Explore (and campaign if needed) the use of zebra crossings without Belisha beacons (cost c. £1K instead of £30K).
- Launch a multi-year programme for clean, well-lit paths with greenery, trees etc that provide shade or rain protection. Ensure sufficient seating and toilets to make the town more accessible to older people and those with disabilities – creating meeting places for everyone.

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# For example ... ‘sustainable freight & logistics’

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Focus on mitigating the impact in residential areas of the considerable increase in home deliveries from companies such as Amazon, DPD, food and meal providers.

- Start with a survey of the scale of deliveries in the town centre and selected residential areas covered by MTC and MWPC.
- Check availability of drop-off delivery points at supermarkets, post offices etc. If none, engage with potential providers to provide, and then work with them to publicise across the town. As far as possible, monitor usage.
- Scope opportunities for use of cargo bikes in Melksham. Liaise with current operator in Bristol, Winchester & Southampton. Explore models in other UK / European cities. Prepare feasibility study, including public reaction to introduction of a cargo bike service for last mile deliveries, linked to delivery hubs for use by Amazon, DPD etc...

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# For example ... ‘irresistible’ public transport

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Core issue: attractive, affordable and effective public transport is fundamental to a sustainable mobility plan.

- Work with Melksham Transport User Group to identify immediate, short-term and longer-term elements based on the existing public transport framework of private provision and Government/WC subsidy.
- Form a working group to explore and develop an ambitious long-term strategy, including innovative ideas outside of the mainstream but within the experience of other broadly comparable communities. Group to include Councils (local and unitary), existing community groups, existing public transport providers, key local employers, schools.
- Keywords in the search: sustainable, integrated, affordable, timely, practical, attractive.
- Include potential for Melksham to be a pioneer in the UK / West of England with transport on-demand and other schemes focused on matching demand with technology. Include smart city and rural schemes that could be scaled to suit the Melksham area (e.g. Swaffham Flexibus+ service in Norfolk).



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# How do we make it happen? The process ...

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- MTC approval required to initiate the process. MTC to provide leadership.
- Set up working structure to bring key stakeholders on board and allow for effective cooperation within the 'functional urban area', including roles of MWPC and other neighbouring Parish Councils.
- Identify a first set of 'low-hanging fruit' as a 'taster' for medium and longer term objectives and targets. Many of these initial ideas will be nil/low-cost based on community engagement and support.
- Propose, consult and agree on a shared vision, objectives and targets, to set the strategic direction. Set out how proposals can be implemented, including responsibilities and financing (including LHFIG, other WC options, SWLEP, central Government & other sources including grants & businesses).
- Adopt the Sustainable Mobility Plan across Melksham and surrounding area.
- Coordination and regular monitoring ensure efficient implementation.
- Systematic evaluation provides the basis for the next planning cycle.

# ... and first steps timeline

- Townswork to continue its role in pulling the proposal together, reporting to the Town Clerk and the MTC Economic Development & Planning Committee.

MELKSHAM SUSTAINABLE MOBILITY PLAN												
ACTIONS	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR
MTC approval / liaison with MWPC and Area Board PCs												
Working structure agreed with MTC and PCs, inc management & advisory groups of citizens												
First examples of low hanging fruit proposed - e.g. for schools, walking												
Shared vision, objectives, targets, responsibilities and financing proposed & agreed												
SMP launched and publicised across Melksham, including timetable for action plans												
Low hanging fruit further implemented, with first results publicised												
Coordination and regular monitoring, including monthly reports to MTC ED&P												
Action plans rolled out as agreed with MTC, management and advisory groups												



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# Conclusion ...

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Under the branding **PRIORITY FOR PEOPLE: MELKSHAM 2022-2036**, this proposal is for a programme that will enable the town and the wider Melksham community to harness a wide range of skills, talents, public and private initiatives designed to deliver sustainable mobility solutions for people and businesses over the next 15 years. The scale is ambitious because it reflects the need.

- People increasingly understand that the current way of moving around, of handling mobility, is damaging to physical and mental health – and has to change radically in the face of the climate emergency.
- Technology is enabling change at an unprecedented speed, cutting financial and opportunity costs.
- There is widespread understanding that yesterday's thinking and way of working is no longer enough.
- As a result, communities worldwide are enabling themselves and proving a readiness to pursue radical new ways of thinking.

This proposal can deliver for the benefit of everyone, while placing Melksham as a leader in the region.



# Priority for People: Melksham 2022-2036

ACTION PLAN : A SUSTAINABLE  
APPROACH TO MOBILITY FOR ALL.

Gerald Milward-Oliver | Townswork | [gerald@townswork.co.uk](mailto:gerald@townswork.co.uk) | 07802 335969 | © 2022



03 May 2022

Development Services

Tel: 0300 456 0114

Email: [developmentmanagement@wiltshire.gov.uk](mailto:developmentmanagement@wiltshire.gov.uk)

[www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Dear Sir/Madam,

<b>Reference:</b>	PL/2021/06702
<b>Application Type:</b>	Full planning permission
<b>Site Address:</b>	Forest and Sandridge C Of E Voluntary aided primary school, Cranesbill Road, Melksham, SN12 7GN
<b>Proposal:</b>	The works include an extension to the existing 2 form entry primary school to provide 4 additional classrooms, a new studio space, 2 No. additional group rooms, additional WCs and storage. There are also internal works to the existing nursery space to enable a new reception classroom to be formed. The existing car park is also expanded to respond to an increase in staff numbers.
<b>Applicant(s):</b>	The White Horse Federation

This is to inform you that under the Council's delegation scheme the above application will be determined at the Western Area Planning Committee at County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN on 11 May 2022. The meeting will commence at 3.00pm.

Government regulations allowing 'virtual' committees are no longer in effect, so this will be an in-person committee meeting at the above location and time. However, Covid-19 requirements will mean that additional procedures are required to ensure that business can be conducted in a safe and appropriate manner whilst ensuring public democratic involvement.

The agenda and the committee reports for the meeting are published 5 clear working days prior to the committee meeting (e.g. Tuesday the week before a Wednesday meeting). These are available on the Website [Browse meetings - Western Area Planning Committee | Wiltshire Council](#).

**If you would like to register for a public speaking slot, you should contact [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) for attention of the officer listed on the front of the agenda (not the case officer for the application) The deadline for registration is 10 minutes before the start of the meeting, so if you are seeking to register on the day of the meeting it would be advisable to do so in person.**

In accordance with the procedure for planning committees, no more than three statements in support or three statements in objection may be made at the meeting for each application. In most cases, the first three people to register would fill those speaking slots. Statements and comments beyond the three in support and three in objection will not be received.

Those who have registered to speak or indicated they would like to attend will be contacted the day prior to the meeting with further details for accessing the venue.

#### Covid-19 arrangements

The council is not currently requesting those attending a meeting follow specific public health arrangements, such as social distancing or face masks, although you may do so if you wish.

If you require any further information regarding the committee, please do not hesitate to contact Democratic Services on 01225 718656.

Yours faithfully,

*Head of Development Management*

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# Agenda Item 9.1

## Highways Improvement Request Form

### Contact Details

Name:		Date:	27/04/2022
Address:			
Telephone Number:			
Email Address:			

### Issue Details

Location of Issue:	Lowbourne (opposite entrance of King George V Park)
Community Area:	Melksham
Parish or Town Council:	Melksham Town Council
<b>Nature of Issue:</b> The road outside King George V Park is very busy and many people cross with dogs, children and prams and it is a danger concern. The park is very busy and we need a crossing opposite the park entrance as using the crossing at the bottom of Union Street is not safe as the path is too narrow in places to walk to the park with children, a pram or for the people using disability scooters.	
How long has it been an issue?	For some time
<b>What would you like done to resolve this issue?</b> I would like to see a crossing put in opposite the King George V Park that will make crossing the busy road much safer for members of the public.	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.  
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

<b>Town or Parish Council Comments:</b> (To be completed by Town or Parish Council only)

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## **THE COUNTY OF WILTSHIRE (WESTERN WILTSHIRE)** **(OFF STREET PARKING PLACES) ORDER 2022**

The Council of the County of Wiltshire (“the Council”) in exercise of its powers under Sections 32, 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended (“the 1984 Act”) and under the Traffic Management Act 2004 as amended (“the 2004 Act”) and of all other enabling powers, and after consultation with the Chief Constable of Wiltshire Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:

### **PART I** **GENERAL**

#### **Commencement and Citation**

This Order shall come into operation on the xx day of xxxxxxxx 2022 and may be cited as The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2022.

#### **Interpretation**

1. In this Order, except where the content otherwise requires, the following expressions have the meanings respectively assigned to them:

“Charging Days”, means those days which are as specified in column 4 of Schedule 1;

“Charging Hours”, means the period as specified in column 5 of Schedule 1, on all Charging days;

“Civil Enforcement Officer” means a person authorised by or on behalf of the Council to supervise the Parking Places and enforce the restrictions imposed by this Order;

“the Council” means Wiltshire Council;

“Disabled Person’s Badge” means a badge issued by any Local Authority in accordance with the provisions of the Disabled Persons (Badges for Motor Vehicles) (England) Regulations 2000 (as amended) or a badge having effect under those regulations as if it were a disabled person’s badge;

“Electrical Vehicle” means a vehicle in which the electrical motive power is fully or partially derived from an electrical storage battery.

“Electrical Vehicle charging bay” means an area of the car park, indicated by appropriate signs & markings, which is provided for the recharging of Electrical Vehicles by means of a Charging post.

“Expiry Time” is the time indicated on the Pay and Display Ticket and is the time by which the Vehicle must leave the Parking Place;

“Goods vehicle” has the meaning defined in the Traffic Signs Regulations and General Directions 2002;

“Light goods vehicle” refers to a Good vehicle not over 3,500kg revenue weight;

“Minibus” has the meaning defined in Section 3 of The Road Vehicles (Construction And Use) Regulations 1986;  
“Motor Cycle” refers to a solo motorcycle only and excludes any motor cycle which has a side-car or trailer, or which has more than two wheels;

“Owner” in relation to a Vehicle means the person who is recorded as the registered keeper by the Driver and Vehicle Licensing Agency on the date on which the Vehicle was left in the Parking Place in question;

“Parking Bay” means an area of a Parking Place specifically indicated by markings on the ground or signed or otherwise indicated by signs in the Parking Place to show the position in which a vehicle shall be parked and which is provided for the leaving of a Vehicle of a class specified.

“Parking Disc” has the same meaning as provided in the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000;

“Parking Permit” means a permit issued by the Council (or a parking permit, season ticket or off-street residents permit) of a type and design as outlined in Schedule 2 to this Order, for such periods as the Council shall determine from time to time on payment of the appropriate fee, for a Vehicle of a specific class and for a specific Parking Place(s) and subject to such terms and conditions as determined by the Council from time to time as set out in the Terms and Conditions of Use, in force at the time;

“Parking Place” means an area of land or buildings specified by name in column 1 of Schedule 1 and provided by the Council pursuant to Section 32(1) of the 1984 Act for the purpose of vehicle parking and which is not declared to be closed (in part or in whole) by a notice erected thereon by authority of the Council;

“Passenger Vehicle” means a motor car as defined in Section 136 of the 1984 Act, and does not include any form of trailer or caravan;

“Pay and Display Parking Place” means a Parking Place in which a valid Pay and Display ticket must be displayed in the Relevant Position on a Vehicle that is left in that Parking Place;

“Pay and Display Ticket Machine” means an apparatus of a type and design approved by the appropriate Minister for the purpose of this Order, being apparatus designed to indicate the time by a clock and to issue Pay and Display Tickets which show whether a payment has been made of an amount or for a period specified thereon and which specify the date and, either the time of such payment, or the time at which the Vehicle must leave the Parking Place.

“Pay and Display Ticket” means a ticket issued by a Pay and Display Ticket Machine located in the Parking Place in which the Vehicle has been left or issued by a person nominated by the Council on payment of a charge where applicable and valid for a parking period as shown in column 6 of Schedule 1;

“Penalty Charge” means a charge set in accordance with the provisions of s.77 and schedule 9 of the 2004 Act and the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 ‘PCN’ means a penalty charge notice issued or served by a Civil Enforcement Officer or posted by or on behalf of the Council pursuant to the provisions of Section



78 of the 2004 Act and the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

“Public Service Vehicle” (PSV) has the meaning defined in Section 1 of the Public Passenger Vehicles Act 1981;

“Relevant Position” means

- (a) in respect of a Vehicle displaying a valid Disabled Person’s Badge;
    - (i) in the case of a Vehicle fitted with a dashboard or fascia panel, the Disabled Person’s Badge is exhibited thereon so that Part 1 (the front of the Disabled Person’s Badge), is legible from outside the Vehicle, or
    - (ii) in the case of a Vehicle not fitted with a dashboard or fascia panel, the Disabled Person’s Badge is exhibited in a conspicuous position on the Vehicle so that Part 1 of the Disabled Person’s Badge is legible from outside the Vehicle.
  - (b) in respect of a Vehicle displaying a Pay and Display Ticket or Parking Permit;
    - (i) in the case of a Vehicle fitted with a dashboard or fascia panel, the Pay and Display Ticket or Parking Permit is exhibited thereon so that it is facing forwards and can easily be seen and read from outside the Vehicle; or
    - (ii) in the case of a Vehicle that is not fitted with a dashboard or fascia panel, the Pay and Display Ticket or Parking Permit is exhibited in a conspicuous position on the Vehicle facing forwards and clearly visible from outside the Vehicle.
  - (c) in respect of a Vehicle displaying a Parking Disc:
    - (i) in the case of a Vehicle fitted with a dashboard or fascia panel, the Parking Disc is exhibited thereon so that it is facing forwards and can easily be seen and read from outside the Vehicle; or
    - (ii) in the case of a Vehicle that is not fitted with a dashboard or fascia panel, the Parking Disc is exhibited in a conspicuous position on the Vehicle facing forwards and clearly visible from outside the Vehicle
- so that, when marked to show the quarter-hour period during which a period of waiting began, that period is clearly legible from the outside of the vehicle.

“Terms and Conditions of Use” in respect of a Parking Permit are those listed on the application form used to obtain a Parking Permit;

“Vehicle” means those classes of vehicle which may wait in a Parking Place as specified in this Order.

“Virtual Parking Permit” means an electronic record of parking ticket, permit or waiver issued and confirmed by Wiltshire Council to exempt a vehicle from a restriction under the terms and charges applicable at the time of issue.

2. Except where the context requires otherwise, any reference in this Order to a numbered Article shall be construed as a reference to the Article bearing that number in this Order.
3. Any reference in this Order to any enactment shall be construed as a reference so that enactment as amended, applied, consolidated, re-enacted by or as having effect by virtue of any subsequent enactment.
4. Unless the context otherwise requires words denoting the singular shall include the plural and vice versa and words denoting the persons shall include either gender, bodies corporate, unincorporated associations and partnerships.
5. The Interpretation Act 1978 shall apply for the interpretation of this Order.

## **PART II**

### **DESIGNATION AND USE OF PARKING PLACES**

#### Designation

6. Each area of land or buildings, as specified in Column 1 of Schedule 1 to this Order, may be used, subject to the provisions of this Order, as a Parking Place to leave vehicles of such classes, in such positions, on such days, during such hours, for such period and on payment of such charges as are specified in this Order. Provided always that the use of the said Parking Place by the Vehicle, the driver and any passengers and belongings or goods carried by such Vehicle shall be entirely at the risk of the driver.

#### Class and position of Vehicle

7. Unless otherwise indicated in Schedule 1 in relation to a specific Parking Place, no person shall cause or permit a Vehicle to park in the Parking Place unless it is:
  - a. a Passenger Vehicle, or
  - b. a Motor Cycle, or
  - c. a Vehicle displaying in the relevant position a valid Disabled Person's Badge and Parking Disc, or
  - d. Any other Vehicle not exceeding 3.5 tonnes maximum gross weight, which fits entirely within a marked parking bay other than a bay marked for a PSV or Goods vehicle.
8. Where in Schedule 1 a Parking Place or Parking Bay is described as available for Vehicles of a specified class or Vehicles to be left in a specified location, no person shall permit a Vehicle to park in that Parking Place or in any Parking Bay within the Parking Place:
  - (i) unless it is of the specified class; or
  - (ii) parked beyond the Parking Bay markings, or
  - (iii) in a position other than that specified.

#### Disabled person's parking bays

9. No person shall cause or permit a Vehicle to park in a Parking Bay marked for disabled persons unless the Vehicle displays a valid Disabled Person's Badge

in the Relevant Position and immediately before or immediately after the act of parking the Vehicle has been or is about to be used by the person(s) in respect of whom the Disabled Person's Badge has been issued.

#### Dual use parking bays

10. Disabled drivers and drivers accompanied by children aged 3 years and under may permit their Vehicles to wait in Parking Places marked for dual use subject to the provisions of this Order.

#### Motor Cycle parking bays

11. No person shall cause or permit a Vehicle to park in a Parking Bay marked for Motor Cycles unless the Vehicle is a Motor Cycle.

#### Electric Vehicle charging bays

12. No person shall cause or permit a vehicle to park in a parking bay signed or marked for electric vehicles unless the vehicle is an Electric Vehicle and at all times whilst waiting shall cause the vehicle to be connected via a recharging lead to the charging post installed in respect of that parking place and displays in the relevant position a pay and display ticket or a valid Season Ticket.

#### Power to close or suspend Parking Places

13. Nothing in this Order shall prevent the Council by notice, sign or barrier displayed in a Parking Place:
  - a. from closing a Parking Place or any part thereof for any period; and/or
  - b. from setting aside a Parking Place or any part or parts thereof on all days or on certain days or during certain parts of days for use only by particular Vehicles or organisations.
14. Any person suspending the use of a Parking Place or any part thereof in accordance with the provisions of the preceding Article shall thereupon place or cause to be placed in or adjacent to that Parking Place or that part thereof a notice or traffic sign indicating that the use of that Parking Place or that part thereof is suspended and that parking by Vehicles is prohibited.
15. No person shall cause or permit a Vehicle to be left in a Parking Place or any part thereof during such periods that the use of that Parking Place or that part thereof is suspended or during such period as there is in or adjacent thereto a notice or traffic sign placed by or on behalf of the Council in pursuance of the preceding Article.

#### Sale of Goods

16. No person shall in a Parking Place without the express written permission of the Council, use a Vehicle, in connection with the sale of any article, including the Vehicle itself, to any person in or near the Parking Place or in connection with the selling or offering for hire of skill or services in any other capacity.

#### Maximum Period of Stay

17. Where in Schedule 1 a Parking Place is described as available on specified days, during specified hours or for a maximum period of stay, no person shall permit a Vehicle to park in that Parking Place on any day, during such hours or

for any period other or longer than those specified. Save as where a driver displays a valid Parking Permit.

#### Period of no return

18. Where by notice on site a Parking Place is described as having a period within which a Vehicle may not return, no person shall permit a Vehicle to park in that Parking Place on any day, during such period which had previously been parked there.

#### Parked with engine running

19. The driver of a Vehicle using a Parking Place shall stop the engine as soon as the Vehicle is in the Parking Bay and shall not start the engine except when about to change the position of the vehicle in or to depart from the Parking Place.

#### Parked causing an obstruction

20. The driver of a Vehicle using a Parking Place shall not park the Vehicle in such a manner or place where it causes an obstruction to any other users of the Parking Place.

#### Manned parking place

21. The driver of a Vehicle entering a Parking Place manned by an attendant shall only park where so directed by the attendant.

### **PART III CHARGES FOR PARKING**

#### Payment

22. The driver of a Vehicle using a Parking Place shall upon leaving the Vehicle in the Parking Place pay the appropriate charge (if any) in accordance with the scale of current charges as specified in Schedule 1.

#### Pay and display Parking Places

23. The driver of a Vehicle using a pay and display Parking Place, or any Parking Bay within the Parking Place, shall upon parking the Vehicle in a Parking Bay, and prior to leaving the Parking Place, obtain a Pay and Display Ticket at the level of charge and for the period required in accordance with the scale of charges as specified in Schedule 1.

#### Means of payment

24. The charge referred to in the preceding Articles shall be payable by the insertion of an appropriate coin, coins or banknotes, together making up the amount of the charge into the Pay and Display Ticket machine situated in that Parking Place or by other approved method of payment that shall be approved by the Council from time to time.
25. Where the driver of a vehicle is required by any sign or notice displayed in a Parking Place to obtain and display a ticket to cover any free parking period, such ticket shall be obtained immediately on leaving the vehicle in the parking place from the Pay and Display Ticket machine referred to in Article 23, only

one ticket to cover any free parking period may be obtained in any 24 hour period.

#### Display of ticket

26. Once a Vehicle has been parked within a Pay and Display Parking Place the driver of the Vehicle shall:
  - a. ensure that a valid Pay and Display Ticket has been obtained and is displayed at all times the Vehicle is parked, to cover the entire period that the Vehicle is parked in the Parking Place; and
  - b. display the Pay and Display Ticket issued at that Parking Place in the Relevant Position on the Vehicle in respect of which it was issued.
27. Where in this Order there is a requirement or option to obtain a Parking Ticket, this requirement or option may be discharged by the obtaining of a Virtual Parking Permit, as an alternative to any method set out in this Order.
28. A Virtual Parking Permit may be obtained by any of the methods provided from time to time by the Council and to be valid must be registered on an account in an electronic database approved by the Council and an indication that payment has been made and the parking period for which payment has been made shall either;
  - (a) appear on a hand-held device; or
  - (b) be obtained by a Civil Enforcement Officer contacting the service provider.
29. Without prejudice to the provisions of this Order, if at any time while a vehicle is left in a parking place there is no indication as set out in Article 28 to this Order that payment of the charge for a Parking Ticket has been made using the Virtual Parking Permit system, or there is an indication that the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
  - (a) the charge for the Parking Ticket has not been duly paid in respect of that vehicle; or
  - (b) the parking period for which payment was made had already expired.
30. Where a Virtual Parking Permit has been obtained as an alternative to a Parking Ticket and remains valid, any requirement in this Order for the Parking Ticket to be displayed on the vehicles to which it relates shall not apply.
31. Any other provisions in this Order relating to the validity of a Parking Ticket shall except where the context otherwise provides apply to a Virtual Parking Ticket.

#### Validity of Pay and Display Tickets

32. A Pay and Display Ticket is not transferrable from one Vehicle to another and on transfer the ticket ceases to be valid.
33. Where in Schedule 1 to this Order a Parking Place is described as available for Parking Permits only, no person shall permit a vehicle to wait in that Parking Place unless the vehicle has been issued a Parking Permit for that Parking Place by the Council.

34. A Pay and Display Ticket is valid only in the Parking Place in which it was issued. This is defined by the reference code of the Pay and Display Ticket Machine located in that Parking Place printed on the Pay and Display Ticket.

#### Expiry of parking period

35. The expiry of the period for which the charge specified for that Parking Place as advertised at the Parking Place has been paid shall be indicated when there is exhibited on the Vehicle a Pay and Display Ticket and the time shown on the clock of the issuing Pay and Display Ticket Machine is later than the time at which the period for which a charge has been paid expired.

#### Pay and Display Ticket Machine out of action

36. If at the time when a Vehicle is left during the charging hours in a Parking Place and on the nearest Pay and Display Ticket Machine in that Parking Place there is a notice placed by any person duly authorised by the Council, indicating that the said Pay and Display Ticket machine is out of order, then a ticket shall be obtained from another Pay and Display Ticket Machine within the same Parking Place (where provided).

#### No Pay and Display Ticket displayed

37. If at any time while a Vehicle is left in a Parking Place no Pay and Display Ticket is displayed on that Vehicle in the Relevant Position, and a Virtual Parking Permit has not been obtained by the means set out in this Order, it shall be deemed that the charge has not been paid.

#### Limit on time

38. Where, in the absence of a Pay and Display Ticket Machine or a Pay and Display Ticket Machine being out of order, no valid Pay and Display Ticket can be obtained and displayed, Vehicles may be left in a Parking Place but may not be left for longer than the maximum period of parking in that Parking Place as specified in Schedule 1.

#### Parking Permits

39. Parking Permits are available from the Council at the appropriate fee, for a Vehicle of a specific class and for a specific Parking Place or Parking Places subject to conditions determined by the Council.
40. The driver shall abide by the terms stipulated by the Council for the use of the Parking Permit.
41. A Parking Permit is only valid in the Parking Place or Parking Places in respect of which it was issued and up to the date of expiry shown on the Parking Permit.
42. A Parking Permit remains the property of the Council and must be surrendered on request. In such instances where a refund fee is appropriate this will be provided in accordance with the Council's policies.

#### Display of Parking Permit

43. The driver of the Vehicle shall display the Parking Permit in the Relevant Position on the Vehicle in respect of which it was issued at all times during which the Vehicle is left in the Parking Place.

#### Replacement Parking Permits

44. Damaged or lost Parking Permits will be replaced on application to the Council and on payment of an administration fee. The damaged or lost Parking Permit will then become immediately invalid.

#### Surrender of Parking Permit

45. The holder of a Parking Permit may on surrendering the Parking Permit be entitled to a refund. In such instances where a refund fee is appropriate this will be provided in accordance with the Council's policies.

#### Restriction on removal

46. When a Pay and Display Ticket or Parking Permit has been exhibited on a Vehicle in the relevant position no person shall remove the Pay and Display Ticket or Parking Permit from the Vehicle until the Vehicle is removed from the Parking Place.

### **PART IV EXEMPTIONS FROM DAILY CHARGES**

#### Exemptions

47. No daily charge shall be payable in respect of;
- a. a Motor Cycle which is left in a Parking Bay indicated for use by Motor Cycles (if any); or
  - b. a Vehicle left displaying in the Relevant Position a valid Parking Permit, valid for that Parking Space.
48. Vehicles being used in connection with the emergency services namely Police, Ambulance and Fire Services, shall be exempt from the foregoing provision of this Order whilst being used in connection with official duties.

### **PART V RELOCATION AND REMOVAL OF VEHICLES**

#### Emergencies

49. A Civil Enforcement Officer, a person authorised by the Council or a Police Constable in uniform may, using such measures as are appropriate, move or cause to be moved in the case of an emergency to any place he/she thinks fit, any Vehicle left in a Parking Place.

#### Safe keeping

50. Any person removing a Vehicle from a Parking Place under Article 48 shall make such arrangements as may be reasonably necessary to provide for the safe keeping of the Vehicle.

### **PART VI CONTRAVENTION AND PENALTY CHARGE**

#### Contravention

51. If a Vehicle is left in a Parking Place without complying with the requirements of this Order, a contravention shall have occurred and a Penalty Charge shall be payable. A Penalty Charge Notice showing the information required by the 2004 Act may then be issued by a Civil Enforcement Officer in accordance with the requirements of the Traffic Management Act 2004 or any subsequent applicable legislation.
52. The period for which a Vehicle may be left in the Parking Place after the Penalty Charge Notice has been incurred shall not exceed 12 hours and the driver of the Vehicle shall not leave it in the Parking Place for longer than the said period.

#### Penalty Charge

53. (1) If there is any contravention of any of the provisions of this Order then, and in any such case, a Penalty Charge at the level of Band 2 as set out in Regulation 1 of the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 shall be payable for each day of the said contravention to the Council under and subject to the provisions hereinafter contained.
- (2) In the case of a Vehicle in respect of which a Penalty Charge may have been incurred it shall be the duty of a Civil Enforcement Officer authorised in that behalf by the Council to attach to the Vehicle in a conspicuous position or hand to the driver of such Vehicle a PCN which shall comply with the requirements of Regulation 9 and the Schedule to the Civil Enforcement of Parking Contraventions (England) General Regulations 2007 subject to paragraph (7) below
- (3) Subject to Paragraph (4) hereof the Penalty Charge shall be paid to the Council at the address specified on the PCN not later than the last day of the period of 28 days beginning with the date on which the notice was served.
- (4) In the event of payment being received by the Council as aforesaid not later than the last day of the period of 14 days beginning with the date on which the notice is served (provided that if the fourteenth day falls upon a day on which the Council's offices are closed the period within which payment of the said charge is provided herein shall be extended until 4.30pm on the next full day on which the said offices are open) the amount of the said charge shall be reduced by 50%.
- (5) The Penalty Charge shall be increased by 50% on the issue of a Charge Certificate in accordance with the provisions of Regulation 21 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007
- (6) Payment of the Penalty Charge (whether or not the same is reduced under the provisions of paragraph (4) hereof) will not exonerate any person from payment of any expenses recoverable in respect of the removal and disposal of the Vehicle pursuant to any statutory provisions for the time being in force or from any claim to damages which the Council may have in respect of damage incurred in relation to the parking of the Vehicle howsoever arising.
- (7) Where a penalty charge has been incurred a PCN may be issued by post by or on behalf of the Council if the owner or driver of the Vehicle drives the vehicle away before the Civil Enforcement Officer has issued a PCN or



the Civil Enforcement Officer has been prevented from issuing a PCN and such PCN shall comply with the requirements of Regulation 10 and the Schedule to the Civil Enforcement of Parking Contraventions (England) General Regulations 2007.

- (8) Any PCN issued by post in accordance with paragraph (7) above is deemed effective on the second working day after the day of posting

#### Restriction on removal of notices

54. A Penalty Charge Notice attached to a Vehicle in accordance with Article 53 shall not be removed or interfered with except by or under the authority of:
- the Owner, or person appearing to be in charge of, the Vehicle;
  - the Council.

#### Manner of Payment of Penalty Charge

55. The Penalty Charge shall be paid in accordance with the instructions contained on the Penalty Charge Notice.

#### Indications as Evidence

56. The particulars given in the Penalty Charge Notice attached to a Vehicle in accordance with this Order shall be treated as evidence in any proceedings relating to failure to pay such Penalty Charge.

### **PART VII DISPOSAL OF VEHICLES**

#### Disposal of Vehicles abandoned in Parking Places

57. The Council may sell or otherwise dispose of a Vehicle which has been, or could at any time be, removed from a Parking Place pursuant to Article 49 if the Vehicle appears to have been abandoned, provided that this power of disposal shall not be exercisable unless the Council has taken such of the following steps as are applicable to the Vehicle in question, and there has elapsed a period of six weeks beginning with the taking of the first of those steps.
58. Where the Vehicle carries a registration mark the Council shall ascertain from the appropriate body the name and address of the person who is the Registered Keeper of the Vehicle pursuant to the Vehicles (Excise) Act 1971, unless the Council is satisfied that the true owner of the Vehicle has identified himself to them.
59. The Council shall, where by virtue of Articles 57, 58 and 60, it is aware of the name and address of a person who it appears may be the Owner of the Vehicle, send a notice to that person at that address stating that it is the intention of the Council to sell or otherwise dispose of the Vehicle (which shall be sufficiently described in the notice) on or after a specified date (which shall not be less than two weeks from the date of the notice and in any event not earlier than six weeks from the date of the first step taken by the Council under this Part of this Order) unless it is in the meantime removed by or on behalf of that person from such place as is specified by the Council in the said notice or from such place as may be subsequently notified in writing by the Council to that person.
60. If any person to whom a notice is sent in accordance with Article 59 informs the Council of the name and address of some other person who he/she alleges

- may be the Owner of the Vehicle, a notice stating the particulars mentioned in the last preceding Article shall be sent to that other person and to any further person who the Council may in consequence of the sending of the notice to the said other person be led to believe may be the Owner of the Vehicle.
61. Where a Vehicle does not carry a registration mark the first step to be taken by the Council shall be to apply in writing to the Chief Officer of Police in whose area the Parking Place is situated enquiring whom that officer considers is the Owner of the Vehicle and the address of that person.
62. The Council shall then make such further enquiries as to ownership as it thinks fit.
63. Upon the sale of a Vehicle by the Council, the Council shall apply the proceeds of sale in or towards the satisfaction of any costs incurred by it in connection with the disposal thereof and of any charge or payment to which it is entitled.
64. In the event that any such costs incurred by the Council in connection with the disposal of the Vehicle are not satisfied by virtue of the last preceding Article, the Council may recover those costs from the person who was the Owner of the Vehicle immediately before it was removed from the Parking Place, provided that the person was sent by the Council a notice under Article 54.
65. Any sums received by the Council on the sale of a Vehicle shall, after deducting any sum applied by virtue of Article 63 be payable within a period of one year from receipt hereof to any person to whom, but for such sale, the Vehicle would have belonged and insofar as any such sums are not claimed within the said period they shall be paid into the General Rate Fund of the Council.
66. Where under the foregoing provisions of this Order a notice is required to be or may be sent to a person the notice shall be sent by recorded delivery post.

## **PART VIII**

### **LIABILITY AND OTHER PROVISIONS**

#### Liability

67. The Council accepts no liability for the loss or damage to Vehicles or other property left in any of the Parking Places to which this Order applies.

#### Wilful damage

68. Any person who with intent to defraud interferes with the Pay and Display Ticket Machine or operates or attempts to operate it by the insertion of objects other than undamaged and unaltered coins of legal tender and of the appropriate denomination, or other approved method of payment, shall be liable to prosecution.

#### Contraventions in suspended Parking Places

69. A person authorised by the Council may, using such measures as are appropriate move or cause to be moved to any place he/she thinks fit, any Vehicle left in a Parking Place in contravention of Article 15 and the cost of the movement or removal and safe keeping shall be the liability of the owner of the Vehicle.

### Driving within a Parking Place

70. Where in a Parking Place signs are erected or surface markings are laid for the purpose of:
- indicating the entrance to or exit from the Parking Place, or
  - indicating that a Vehicle using the Parking Place shall proceed in a specified direction within the Parking Place.

Any person who drives or permits to be drive any Vehicle:

- so that it enters the Parking Place otherwise than by an entrance or leaves the Parking Place otherwise than by an exit, so indicated
- or in a direction other than that specified as the case shall be liable to prosecution.

### Through traffic

71. Any person who, without he permission of a person authorised by the Council in that behalf, drives or permits to be driven any Vehicle in a Parking Place for any purpose other than the purpose of leaving that Vehicle in the Parking Place in accordance with the provision of this Order or for the purpose of departing from the Parking Place shall be liable to prosecution.

### Inappropriate use of a Parking Place

72. Any person who uses any part of the Parking Place or any Vehicle left in a Parking Place for:
- sleeping or camping purposes; or
  - eating or cooking purposes; or
  - the purpose of servicing or washing any Vehicle or part thereof other than is reasonably necessary to enable that vehicle to depart from the parking place; or
  - playing games; or
  - erecting or causing or permitting to be erected any tent, booth, stand, building or other structure without written consent of the Council; or
  - lighting or causing or permitting to be lit any fire; or
  - dumping or depositing or causing or permitting to be dumped or deposited any solid or liquid waste, any rubbish or any other goods, item or material whether solid, liquid or otherwise, shall be liable to prosecution.

### Behaviour

73. The driver of a Vehicle using a Parking Place shall not sound any horn or other similar instrument except if necessary when about to change the position of the Vehicle, in, or to depart from, the Parking Place shall be liable to prosecution.
74. Any person who in a Parking Place shouts or otherwise makes any loud noise to the disturbance or annoyance of users of the Parking Place or residents or premises in the neighbourhood shall be liable to prosecution.
75. Any person who in a Parking Place uses any threatening, abusive or insulting language, gesture or conduct with the intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned shall be liable to prosecution.

**PART IX  
REVOCATIONS**

Revocations

76. Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into effect of this Order, The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2018 and shall be revoked on the date that this Order comes into operation.

THE COMMON SEAL of  
WILTSHIRE COUNCIL  
was hereunto affixed this  
xx day of xxxxxxxx 2022  
in the presence of:

### SCHEDULE 1

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
<b>BRADFORD ON AVON</b>					
Barton Farm Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 Up to 8 hrs - £6.60 All Day - £7.30
			Sun	10.00 – 16.00	Sunday - £0.80 per visit
Bridge Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.70 2 hrs - £1.70 (maximum stay 2 hours)
			Sun	10.00 – 16.00	Sunday - £0.80 per visit
Budbury Place Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun	All Hours	0-23 hrs - Free
Newtown Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun	08.00 – 18.00	0-2 hrs Free (maximum stay 2 hrs)
St Margaret's Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr – £0.50 2 hrs - £1.50 3 hrs - £2.60 (maximum stay 3 hours)

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
St Margaret's Car Park (continued)			Sun	10.00 – 16.00	Sunday - £0.80 per visit
St. Margaret's Hill St. Margaret's Street Car Parks	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun	All Hours	Resident Permit Holders only
Station Car Park – Zone A	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.50 2 hrs - £1.50 3 hrs - £2.60 (maximum stay 3 hours)
			Sun	10.00 – 16.00	Sunday - £0.80 per visit
Station Car Park – Zone B	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.50 2 hrs - £1.50 3 hrs - £2.60 4 hrs - £3.10 5 hrs - £4.10 All Day - £7.30
	Area designated for use by PSVs	PSVs	Sun	10.00 – 16.00	Sunday - £0.80 per visit  3 hrs – £5.40 All Day - £8.60  Sunday - £0.80 per visit

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
<b>MELKSHAM</b>					
Bath Road Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 Up to 8 hrs - £6.60 Over 8 hrs - £7.30
			Sun	10.00 – 16.00	£0.70 per visit
Church Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.50 2 hrs - £1.50 3 hrs - £2.60 (maximum stay 3 hours)
			Sun	10.00 – 16.00	£0.70 per visit
King Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.40 2 hrs - £1.30 3 hrs - £2.30 4 hrs - £3.10 5 hrs - £4.10 All Day - £6.00
			Sun	10.00 – 16.00	£0.70 per visit
Lowbourne Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.40 2 hrs - £1.30 3 hrs - £2.30 4 hrs - £3.10 5 hrs - £4.10 All day - £6.00

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
Lowbourne Car Park (continued)			Sun	10.00 – 16.00	£0.70 per visit
Melksham Station Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun (inclusive)	All Hours	Free
Union Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.40 2 hrs - £1.30 3 hrs - £2.30 4 hrs - £3.10 5 hrs - £4.10 All Day - £7.70
			Sun	10.00 – 16.00	£0.70 per visit
<b>TROWBRIDGE</b>					
Broad Street Court Street Car Parks	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.90 2 hrs - £1.50 3 hrs - £3.10 4 hrs - £3.90 5 hrs - £5.20 All Day - £7.00
			Sun	10.00 – 16.00	£1.00 per visit
Broad Street Crescent Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Virtual Permits only – 1 hr - £0.90 2 hrs - £1.50 3 hrs - £3.10 4 hrs - £3.90 5 hrs - £5.20 All Day - £7.00
			Sun	10.00 – 16.00	£1.00 per visit



Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
Bradford Road Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Up to 1 hr - £1.20 Up to 2 hrs - £1.90 Up to 3 hrs - £3.90 Up to 4 hrs - £4.60 Up to 5 hrs - £5.70 All Day - £7.00
			Sun	10.00 – 16.00	£1.00 per visit
Church Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £1.00 2 hrs - £1.70 (maximum stay 2 hours)
			Sun	10.00 – 16.00	£1.00 per visit
County Hall Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only
County Hall Visitors Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only (maximum stay 2 hours)
	Area designated for loading/unloading (at the front of Old County Hall)	Passenger Vehicles, Motor Cycles, Light goods vehicles and Goods vehicles	Mon – Fri	08.00 – 18.00	0-20 minutes Free maximum stay 20 minutes, No return within 2 hours

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
East Wing Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only
	Area designated for loading/unloading	Passenger Vehicles, Motor Cycles, Light goods vehicles and Good vehicles	Mon – Fri	08.00 – 18.00	0-20 minutes Free Maximum stay 20 minutes, No return within 2 hours
Greyhound Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only
Lovemead Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.90 2 hrs - £1.50 3 hrs - £3.10 4 hrs - £3.90 5 hrs - £5.20 All Day - £6.60
			Sun	10.00 – 16.00	£1.00 per visit
Mortimer Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only
	Area designated for use by Minibuses	Minibuses	Mon – Sun	All Hours	Parking Permits Only
Old County Hall Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Fri (Excluding Bank Holidays)	08.00 – 18.00	Parking Permits Only

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
St. Stephen's Place Multi Storey Car Park Levels 1a, 4a, 4b, 5a, 5b, 6a and 6b	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sun	All Hours	0-23 hrs Free
St. Stephen's Place Multi Storey Car Park Levels 1b, 2a, 2b, 3a and 3b	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat  Sun	09.00 – 18.00  All Hours	0-2 hrs Free (maximum stay 2 hrs)  0-23 hrs Free
St. Stephen's Place Surface Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat  Sun	09.00 – 18.00  All Hours	0-2 hrs Free (maximum stay 2 hrs)  0-23 hrs Free
<b>WARMINSTER</b>					
Central Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)  Sun	08.00 – 18.00  10.00 – 16.00	1 hr - £0.50 2 hrs - £1.30 3 hrs - £2.30 4 hrs - £3.10 5 hrs - £4.10 All Day - £6.60  £0.70 per visit
Chinns Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)  Sun	08.00 – 18.00  All Hours	1 hr - £0.50 2 hrs - £1.50 (maximum stay 2 hours)  £0.70 per visit

<b>Parking Place</b>	<b>Position in Which vehicle may wait</b>	<b>Classes of vehicle</b>	<b>Charging Days</b>	<b>Charging Hours</b>	<b>Charges</b>
Chinns Car Park (continued)	Area designated for loading/unloading of goods vehicles only	Good vehicles	Mon – Sat  Sun	All Hours  All Hours	0-20 minutes Free (maximum stay 20 minutes)
Emwell Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)  Sun	08.00 – 18.00  10.00 – 16.00	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 Up to 8 hrs - £6.60 All Day - £7.30  £0.70 per visit
Furlong Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)  Sun	08.00 – 18.00  10.00 – 16.00	Up to 1 hr - £0.40 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 Up to 8 hrs - £6.60 All Day - £7.30  £0.70 per visit
Western Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)  Sun	08.00 – 18.00  10.00 – 16.00	1 hr - £0.40 2 hrs - £1.10 3 hrs - £2.00 4 hrs - £2.60 5 hrs - £3.90 All Day - £6.00  £0.70 per visit

Parking Place	Position in Which vehicle may wait	Classes of vehicle	Charging Days	Charging Hours	Charges
Weymouth Street Car Park	Spaces between Furlong and back of shops/buildings on High Street	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Up to 1 hr - £0.50 Up to 2 hrs - £1.50 Up to 3 hrs - £2.60 (maximum stay 3 hours)
			Sun	10.00 – 16.00	£0.70 per visit
<b>WESTBURY</b>					
Warminster Road Car Park – Zone A	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.30 2 hrs - £1.00 3 hrs - £1.60 4 hrs - £2.40 5 hrs - £3.30 All Day - £5.50
			Sun	10.00 – 16.00	£0.60 per visit
Warminster Road Car Park – Zone B	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 Up to 8 hrs - £6.60 All Day - £7.30
Warminster Road Car Park – Zone B (continued)			Sun	10.00 – 16.00	£0.60 per visit
Westfield House Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.30 2 hrs - £1.00 3 hrs - £1.60 4 hrs - £2.40 5 hrs - £3.30 All Day - £5.50

<b>Parking Place</b>	<b>Position in Which vehicle may wait</b>	<b>Classes of vehicle</b>	<b>Charging Days</b>	<b>Charging Hours</b>	<b>Charges</b>
Westfield House Car Park (continued)			Sun	10.00 – 16.00	£0.60 per visit
High Street Car Park	Wholly within a Parking Bay marked out by lines	Passenger Vehicles, Motor Cycles and Light goods vehicles	Mon – Sat (Including Bank Holidays)	08.00 – 18.00	1 hr - £0.40 2 hrs - £1.10 3 hrs - £1.90 4 hrs - £2.60 5 hrs - £3.90 All Day - £6.60
			Sun	10.00 – 16.00	£0.60 per visit

## **SCHEDULE 2**

### **PARKING PERMITS AND CHARGES**

#### **BRADFORD ON AVON**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Bradford on Avon (where applicable)	Residents Permit	N/A	£125	£150	£500

#### **SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Station Car Park Zone B, Bradford on Avon	Standard Season Ticket	£71	£212	£424	£848
Barton Farm Car Park, Newtown Car Park, Bridge Street Car Park, St Margarets Car Park St Margarets Hill Car Park, Bradford on Avon	Standard Season Ticket	£71	£212	£424	£848

#### **MELKSHAM**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Church Street Car Park Lowbourn Car Park King Street Car Park, Melksham	Residents Permit	N/A	£100	£200	£400
Bath Road Car Park, Melksham	Residents Permit	N/A	£125	£250	£500
Union Street Car Park, Melksham	Residents Permit	N/A	£140	£280	£560



## SEASON TICKETS

Name of Parking Place	Type of Parking Permit	1 Month	3 Months	6 Months	12 Months
Bath Road Car Park, Melksham	Standard Season Ticket	£71	£212	£424	£848
Church Street Car Park, Melksham	Standard Season Ticket	£56	£167	£335	£669
Union Street Car Park, Melksham	Standard Season Ticket	£74	£223	£446	£892
King Street Car Park Lowbourn Car Park, Melksham	Standard Season Ticket	£56	£167	£335	£669

## TROWBRIDGE

Name of Parking Place	Type of Parking Permit	1 Month	3 Months	6 Months	12 Months
Bradford Road Car Park, Trowbridge	Residents Permit	N/A	£125	£250	£500
Lovemead Car Park, Trowbridge	Residents Permit	N/A	£117.50	£235	£470
Court Street Car Park Broad Street Car Park Broad Street Crescent Car Park, Trowbridge	Residents Permit	N/A	£125	£250	£500

## SEASON TICKETS

Name of Parking Place	Type of Parking Permit	1 Month	3 Months	6 Months	12 Months
Bradford Road Car Park, Trowbridge	Standard Season Ticket	£54	£162	£324	£647

Lovemead Car Park, Trowbridge	Standard Season Ticket	£62	£187	£374	£748
Broad Street Car Park Broad Street Crescent Car Park, Trowbridge	Standard Season Ticket	£67	£201	£402	£803
Court Street Car Park, Trowbridge	Standard Season Ticket	£67	£201	£402	£803

### **WARMINSTER**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Emwell Street Car Park Furlong Car Park, Warminster	Residents Permit	N/A	£131.25	£262.50	£525
Central Car Park, Warminster	Residents Permit	N/A	£87.50	£175	£350
Western Car Park Weymouth Street Car Park, Warminster	Residents Permit	N/A	£100	£200	£400

### **SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Emwell Street Car Park Furlong Car Park, Warminster	Standard Season Ticket	£71	£212	£424	£848
Central Car Park, Warminster	Standard Season Ticket	£50	£151	£302	£603
Western Car Park, Warminster	Standard Season Ticket	£56	£167	£335	£669
Weymouth Street Car Park, Warminster	Standard Season Ticket	£62	£187	£374	£748

**WESTBURY**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Warminster Road Car Park High Street Car Park, Westbury	Residents Permit	N/A	£112.50	£225	£450
Westfield House Car Park, Westbury	Residents Permit	N/A	£87.50	£175	£350

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
High Street Car Park, Westbury	Standard Season Ticket	£62	£187	£374	£748
Warminster Road Car Park, Westbury	Standard Season Ticket	£71	£212	£424	£848
Westfield House Car Park, Westbury	Standard Season Ticket	£50	£151	£302	£603

**THE COUNTY OF WILTSHIRE (NORTHERN WILTSHIRE)**  
**(OFF STREET PARKING PLACES) ORDER 2022**

1. The County of the Council of Wiltshire ("the Council") in exercise of its powers under Sections 32, 35 and of Part IV of Schedule 9 of the Road Traffic Regulation Act 1984, as amended ("the 1984 Act") and under the Traffic Management Act 2004 ('the 2004 Act') and of all other enabling powers and after consulting the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby makes the following Order:-

- a) This Order may be cited as The County of Wiltshire (Northern Wiltshire) (Off Street Parking Places) Order 2022 and shall come into operation on xxxxxxxx 2022.
- b) Without prejudice to the validity of anything done or to any liability incurred in respect of any act or omission before the coming into effect of this Order, the following Orders shall be revoked on the date that this Order comes in to operation;  
The County of Wiltshire (Northern Wiltshire) (Off Street Parking Places) Order 2018  
The County of Wiltshire (Northern Wiltshire) (Off Street Parking Places) Order 2018 (Amendment No.1) Order 2019

2. In this Order:-

"Charge Certificate" means the statement that the penalty charge has been increased by 50 per cent in accordance with Regulation 21 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007

"Charging Hours" means the period specified in Column 5 of the Schedule hereto in respect of which a charge is specified in Article 10 hereof;

"Driver" in relation to a Vehicle waiting in the Parking Place means the person driving the Vehicle at the time it was left in the Parking Place;

"Owner" in relation to a Vehicle means the person by whom such Vehicle is kept and used;

"Civil Enforcement Officer" means any officer of the Council who is authorised to supervise and control vehicles in the Parking Places and enforce the provisions of this Order

"the Council" means Wiltshire Council;

"Electrical Vehicle" means a vehicle in which the electrical motive power is fully or partially derived from an electrical storage battery.

"Electrical Vehicle charging bay" means an area of the car park, indicated by appropriate signs & markings, which is provided for the recharging of Electrical Vehicles by means of a Charging post.

"Parking Bay" means any area of the Parking Place which is provided for the leaving of a Vehicle and indicated by markings on the surface of the Parking Place;

"Parking Permit" means a parking permit, season ticket or off-street residents permit of a type and design, as outlined in Schedule 2, issued by the Council for such period as the Council shall determine from time to time on payment of the appropriate fee, for a vehicle of a specific class and for specific Parking Place(s) and subject to such terms and conditions as determined by the Council from time to time and as set out in the Terms and Conditions of Use, in use at the time;

"Parking Place" means any area of land specified in Column 1 of Schedule 1 to this Order hereto being land provided by the Council for use as a Parking Place;

"Parking Ticket Machine" means the apparatus provided at the Parking Place for issuing tickets indicating the payment of a charge and the date and time at which the charge was paid;

"Penalty Charge" means a charge set in accordance with the provisions of s.77 and schedule 9 of the 2004 Act and the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 'PCN' means a penalty charge notice issued or served by a Civil Enforcement Officer or posted by or on behalf of the Council pursuant to the provisions of Section 78 of the 2004 Act and the Civil Enforcement of Parking Contraventions (England) General Regulations 2007;

"Registered Keeper" means the person in whose name the Vehicle was on the Relevant Date registered under the Vehicle Excise and Registration Act 1994;

"Relevant Date" means the date upon which any Vehicle is or was parked in the Parking Place referred to in this Order or upon which any event occurs or occurred in breach of any of the provisions of this Order or to which this Order relates;

"Vehicle" means a motor vehicle or trailer as defined in Section 136(1) of the 1984 Act;

"Virtual Parking Permit" means an electronic record of parking ticket, permit or waiver issued and confirmed by Wiltshire Council to exempt a vehicle from a restriction under the terms and charges applicable at the time of issue.

3. A Parking Place may be used, subject to the following provisions of this Order, for such classes of Vehicle, in such position and during such times as Schedule 1 to this Order specifies.
4. In respect of Sadlers Mead Car Park, Chippenham, and the Springfield Centre Car Park, Corsham, the prohibition of commercial Vehicles exceeding 1525 kg (30 cwt) unladen weight shall not apply to the use of those Car Parks by a minibus, coach or bus with a carrying capacity of 8 or more passengers for the purpose of conveying persons attending the Olympiad Leisure Centre or the Springfield Centre respectively and parked in a Parking Bay signed or marked on its surface as available for that purpose.

5. No person shall permit a Vehicle of a class excluded by Schedule 1 hereto in respect of a Parking Place to wait in that Parking Place.
- 6.a. No person shall permit a Vehicle to wait in a Parking Bay signed or marked on its surface as available for a disabled person unless that Vehicle is displaying in the windscreen a Disabled person's Badge (defined as in 29(iv)) and the vehicle either immediately before or after the act of parking has been or is about to be used for the conveyance of the owner of the badge.
- 6.b. No person shall permit a Vehicle to wait in a Parking Bay signed or marked on its surface as available for Vehicles of a particular description unless the Vehicle is of such description.
7. No person shall cause or permit a vehicle to park in a parking bay signed or marked for electric vehicles unless the vehicle is an Electric Vehicle and at all times whilst waiting shall cause the vehicle to be connected via a recharging lead to the charging post installed in respect of that parking place and displays in the relevant position a pay and display ticket or a valid Season Ticket.
8. No person shall wilfully cause obstruction in a Parking Place nor permit a Vehicle to wait in a Parking Place in which Parking Bays are indicated other than wholly within such a Parking Bay.
9. No person shall permit a Vehicle to wait in a Parking Place during Charging Hours without paying such charge or charges as are specified in the following provisions of this Order.
10. No person shall permit a Vehicle to wait in a Parking Place during Charging Hours for a period in excess of the maximum period prescribed in Column 5 of Schedule 1 hereto and, when a Vehicle has left that Parking Place after waiting therein, no person shall within one hour after its leaving permit it to wait again in that Parking Place during Charging Hours on that day.
11. The Driver of a Vehicle shall, on leaving it in a Parking Place, pay a daily charge in accordance with the scale set out in Column 6 of Schedule 1 hereto applicable to the particular Parking Place and shall obtain a ticket from the Parking Ticket Machine (whether or not any charges are payable) where required by notice displayed in the Parking Place unless payment is made by mobile phone or other device as stated on boards displayed in or adjacent to the Parking Place.
12. The charge referred to in Article 11 shall be payable by the insertion of an appropriate coin or coins into the Parking Ticket Machine or otherwise by a means approved by the Council and displayed on a board in or adjacent to the Parking Place.
13. Any ticket issued on payment of the charge referred to in Article 11 (or otherwise required to be displayed by any provision of this Order) shall be attached to or placed in a conspicuous position on the Vehicle in respect of which it was issued and shall be so displayed throughout the whole period that the vehicle is in the Parking Place. For the purposes of this Article "a conspicuous position" shall

mean, in the case of a Vehicle fitted with a windscreen, a position on the inside of that windscreen or on the dashboard or fascia, such that the ticket is legible from the outside of and the right hand or Driver's side of the Vehicle.

14. Where the parking of a Vehicle in any Parking Place is authorised by a prepaid ticket as described in Article 11 hereof such Vehicle shall not be left in the Parking Place for longer than the period permitted by the said ticket.
15. Where the driver of a vehicle is required by any sign or notice displayed in a Parking Place to obtain and display a ticket to cover any free parking period, such ticket shall be obtained immediately on leaving the vehicle in the parking place from the Pay and Display Ticket machine referred to in Article 11, only one ticket to cover any free parking period may be obtained in any 24 hour period.
16. Where in this Order there is a requirement or option to obtain a Parking Ticket, this requirement or option may be discharged by the obtaining of a Virtual Parking Permit, as an alternative to any method set out in this Order.
17. A Virtual Parking Permit may be obtained by any of the methods provided from time to time by the Council and to be valid must be registered on an account in an electronic database approved by the Council and an indication that payment has been made and the parking period for which payment has been made shall either;
  - (a) appear on a hand-held device; or
  - (b) be obtained by a Civil Enforcement Officer contacting the service provider.
18. Without prejudice to the provisions of this Order, if at any time while a vehicle is left in a parking place there is no indication as set out in Article 17 to this Order that payment of the charge for a Parking Ticket has been made using the Virtual Parking Permit system, or there is an indication that the parking period for which payment was made has expired, it shall be presumed, unless the contrary is proved, that either:
  - (a) the charge for the Parking Ticket has not been duly paid in respect of that vehicle; or
  - (b) the parking period for which payment was made had already expired.
19. Where a Virtual Parking Permit has been obtained as an alternative to a Parking Ticket and remains valid, any requirement in this Order for the Parking Ticket to be displayed on the vehicles to which it relates shall not apply.
20. Any other provisions in this Order relating to the validity of a Parking Ticket shall except where the context otherwise provides apply to a Virtual Parking Ticket.
21. The Owner of a Vehicle may on application to the Council purchase a parking permit at the appropriate fee for a vehicle of a specific class and for a specific Parking Place or Parking Places subject to conditions determined by the Council.



22. The driver shall abide by the terms stipulated by the Council for the use of the Parking Permit.
23. A Parking Permit is only valid in the Parking Place or Parking Places in respect of which it was issued and up to the date of expiry shown on the Parking Permit.
24. A Parking Permit remains the property of the Council and must be surrendered on request. In such instances where a refund fee is appropriate this will be provided in accordance with the Council's policies.
25. The driver of the Vehicle shall display the Parking Permit in the Relevant Position on the Vehicle in respect of which it was issued at all times during which the Vehicle is left in the Parking Place.
26. Damaged or lost Parking Permits will be replaced on application to the Council and on payment of an administration fee. The damaged or lost Parking Permit will then become immediately invalid.
27. The holder of a Parking Permit may on surrendering the Parking Permit be entitled to a refund. In such instances where a refund fee is appropriate this will be provided in accordance with the Council's policies.
28.
  - (1) If there is any contravention of any of the provisions of this Order then, and in any such case, a Penalty Charge at the level of Band 2 as set out in Regulation 1 of the Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 shall be payable for each day of the said contravention to the Council under and subject to the provisions hereinafter contained.
  - (2) In the case of a Vehicle in respect of which a Penalty Charge may have been incurred it shall be the duty of a Civil Enforcement Officer authorised in that behalf by the Council to attach to the Vehicle in a conspicuous position or hand to the driver of such Vehicle a PCN which shall comply with the requirements of Regulation 9 and the Schedule to the Civil Enforcement of Parking Contraventions (England) General Regulations 2007 subject to paragraph (7) below
  - (3) Subject to Paragraph (4) hereof the Penalty Charge shall be paid to the Council at the address specified on the PCN not later than the last day of the period of 28 days beginning with the date on which the notice was served.
  - (4) In the event of payment being received by the Council as aforesaid not later than the last day of the period of 14 days beginning with the date on which the notice is served (provided that if the fourteenth day falls upon a day on which the Council's offices are closed the period within which payment of the said charge is provided herein shall be extended until 4.30pm on the next full day on which the said offices are open) the amount of the said charge shall be reduced by 50%.

- (5) The Penalty Charge shall be increased by 50% on the issue of a Charge Certificate in accordance with the provisions of Regulation 21 of the Civil Enforcement of Parking Contraventions (England) General Regulations 2007
  - (6) Payment of the Penalty Charge (whether or not the same is reduced under the provisions of paragraph (4) hereof) will not exonerate any person from payment of any expenses recoverable in respect of the removal and disposal of the Vehicle pursuant to the provisions of Article 31 of this Order and any statutory provisions for the time being in force or from any claim to damages which the Council may have in respect of damage incurred in relation to the parking of the Vehicle howsoever arising.
  - (7) Where a penalty charge has been incurred a PCN may be issued by post by or on behalf of the Council if the owner or driver of the Vehicle drives the vehicle away before the Civil Enforcement Officer has issued a PCN or the Civil Enforcement Officer has been prevented from issuing a PCN and such PCN shall comply with the requirements of Regulation 10 and the Schedule to the Civil Enforcement of Parking Contraventions (England) General Regulations 2007.
  - (8) Any PCN issued by post in accordance with paragraph (7) above is deemed effective on the second working day after the day of posting
29. The Driver of a Motor Vehicle using a Parking Place shall stop the engine as soon as the Vehicle is in position in the Parking Place and shall not start the engine except when about to change the position of the Vehicle in or to depart from the Parking Place.
30. No person shall advertise a Vehicle as being for sale or use a Vehicle while it is in a Parking Place in connection with the sale of any article to persons in or near the Parking Place or in connection with the selling or offering for hire of his skill or services except those persons duly authorised in writing by the Council.
31. (1) Subject to the proviso hereto, when a Vehicle is left in a Parking Place in contravention of any of the provisions of Articles 5, 6, 7, 8, 10 or 11 a person authorised in that behalf by the Council may remove the Vehicle or arrange for it to be removed from that Parking Place.  
 Provided that when a Vehicle is waiting in a Parking Place in contravention of any of the provisions of Articles 5, 6 or 8 a person authorised in that behalf by the Council may alter or cause to be altered the position of the Vehicle in order that its position shall comply with that provision.
- (2) Any person removing or altering the position of a Vehicle by virtue of this Article may do so by towing or driving the Vehicle or in such other manner as he may think necessary and may take such measures in relation to the Vehicle as he may think necessary to enable him to remove it or alter its position as the case may be.
- (3) When a person authorised by the Council removes or makes arrangements for the removal of a Vehicle from a Parking Place by virtue of this Article he shall

make such arrangements as may be reasonably necessary for the safe custody of the Vehicle.

32. No person using a Parking Place shall not sound any horn or other similar instrument except when about to change the position of the Vehicle in or to depart from the Parking Place.
33. No person shall, except with the permission of any person duly authorised by the Council, drive any Vehicle in a Parking Place other than for the purpose of leaving that Vehicle in the Parking Place in accordance with the provisions of this Order or for the purpose of departing from the Parking Place.
34. No person shall in a Parking Place wantonly shout or otherwise make any loud noise to the disturbance or annoyance of users of the Parking Place or residents of premises in the neighbourhood.
35. No person shall in a Parking Place use any threatening, abusive or insulting language, gesture or conduct with intent to put any person in fear or so as to occasion a breach of the peace or whereby a breach of the peace is likely to be occasioned.
36. Save as provided for by this Article no person shall use any part of a Parking Place or any Vehicle left in a Parking Place:-
  - (i) for sleeping or camping purposes
  - (ii) for eating or cooking purposes except those persons duly authorised in writing by the Council or
  - (iii) for the purposes of servicing or washing any Vehicle or part thereof other than as is reasonably necessary to enable that Vehicle to depart from the Parking Place.
37. In a Parking Place no person shall:-
  - (i) erect or cause or permit to be erected any tent, booth, stand, building or other structure without the written consent of the Council, or
  - (ii) light or cause or permit to be lit any fire.
38. No person shall use a Parking Place as a means of passage for proceeding from one road to another road.
39. Where in a Parking Place signs are erected or surface markings are laid for the purpose of:-
  - (i) indicating the entrance to or exit from the Parking Place, or
  - (ii) indicating that a Vehicle using the Parking Place shall proceed in a specified direction within the Parking Placeno person shall drive or cause to be driven any Vehicle so that it enters the Parking Place otherwise than by an entrance, or leaves the Parking Place

otherwise than by an exit so indicated or in a direction other than that specified as the case may be.

40. Notwithstanding the provisions of this Order the Council may, by notice displayed on or near any Parking Place, close such Parking Place or any part thereof for any period and no Driver of any Vehicle shall use the Parking Place or any part thereof when so closed without the written consent of the Council.

THE COMMON SEAL of  
WILTSHIRE COUNCIL  
was hereunto affixed this  
xx day of xxxxxxxx 2022  
in the presence of:-

### SCHEDULE 1

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
<b>BOX</b>					
Market Place Car Park, Box	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat  All Hours	No Limit	No Charge
<b>CALNE</b>					
Church Street Car Park, Calne	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sun (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £0.30 Up to 2 hrs - £1.00 Up to 3 hrs - £2.00 Up to 4 hrs - £2.60 Up to 5 hrs - £3.30 All Day - £5.50  Sunday - £0.50 per visit
<b>CASTLE COMBE</b>					
Dunns Lane Car Park, Castle Combe	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight other than public service vehicles as defined by section 1 of the Public Passenger Vehicles Act 1981 ("PSVs")	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1hr - £0.40 Up to 2 hrs - £1.10 Up to 3 hrs - £2.00 Up to 4 hrs - £2.40 Up to 5 hrs - £3.20 Up to 8 hrs - £5.20 All Day - £5.60  Sunday - £0.80 per visit

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
Dunns Lane Car Park, Castle Combe	Wholly within a parking space	Coaches	Mon – Sat (Including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	3hrs - £5.40 All Day - £8.60  Sunday - £1.00 per visit
<b>CHIPPENHAM</b>					
Bath Road Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £1.20 Up to 2 hrs - £1.80 Up to 3 hrs - £3.20 Up to 4 hrs - £4.30 Up to 5 hrs - £5.50 All Day - £9.40  Sunday - £1.40 per visit
Borough Parade Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	Two hours  Two hours	Up to 1 hr - £1.20 Up to 2 hrs - £1.90  Sunday - £1.40 per visit
Brakemead Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	4 hours  4 hours	Up to 2 hrs - £1.70 Up to 4 hrs - £3.50  Sunday - £1.40 per visit

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
Bridge Centre Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat 8am – 6pm  Sun 10am – 4pm	No Limit	Parking Permits Only
Emery Gate Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	Surface: 2 hours  Sub-surface: 3 hours	Up to 1 hr - £1.30 Up to 2 hrs - £2.00  Sunday - £1.40 per visit  Up to 1 hr - £1.20 Up to 2 hrs - £1.90 Up to 3 hrs - £3.90  Sunday - £1.40 per visit
Gladstone Road Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	Two hours  Two hours	Up to 1 hr – £1.20 Up to 2 hrs - £1.90  Sunday - £1.40 per visit

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
Monkton Park Car Park, Chippenham          Monkton Park Car Park (continued)	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm          Sun 10am – 4pm	Mon – Fri: No Limit          Saturday and Sunday: 3 hours	Mon – Fri: Parking Permits Only       Saturday: Up to 1hr - £0.70 Up to 2 hrs - £1.30 Up to 3 hrs - £2.50   Sunday - £1.40 per visit
Monkton Park Riverside Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat 8am – 6pm       Sun 10am – 4pm	No Limit	Parking Permits Only
Monkton Park Underground Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	All Days       All Hours	No Limit	Parking Permits Only
Sadlers Mead Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight provided that this restriction shall not apply to vehicles described in Article 4 of this Order	Mon – Sat (including Bank Holidays) 8am – 6pm       Sun 10am – 4pm	No Limit	Up to 1 hr - £1.00 Up to 2 hrs - £1.70 Up to 3 hrs - £3.30 Up to 4 hrs - £4.40 Up to 5 hrs - £5.80 All Day - £9.40   Sunday - £1.40 per visit



Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
Sadlers Mead Car Park, Chippenham (continued)					Vehicles to which Article 4 applies: Up to 4 hrs - £2.40  Sunday - £1.40 per visit
Spanbourn Avenue Car Park, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £0.70 Up to 2 hrs - £1.20 Up to 3 hrs - £2.30 Up to 4 hrs - £3.30 Up to 5 hrs - £4.50 All Day - £6.00  Sunday - £1.40 per visit
Wood Lane Car Park Zone A (including access road), Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £1.00 Up to 2 hrs - £1.70 Up to 3 hrs - £3.20 Up to 4 hrs - £3.90 Up to 5 hrs - £5.20 All Day - £6.60  Sunday - £1.40 per visit
Wood Lane Car Park Zone B, Chippenham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Parking Permits Only

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
CORSHAM					
High Street Car Park, Corsham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm	3 Hours	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50
			Sun 10am – 4pm	3 Hours	Sunday - £0.70 per visit
Newlands Road Car Park, Corsham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm	2 Hours	Up to 1 hr - £0.50 Up to 2 hrs - £1.40
			Sun 10am – 4pm	2 Hours	Sunday - £0.70 per visit
Post Office Lane Car Park, Corsham	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm	No Limit	Up to 1 hr - £0.40 Up to 2 hrs - £1.30 Up to 3 hrs - £2.30 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 All Day - £5.50
			Sun 10am – 4pm		Sunday - £0.70 per visit
CRICKLADE					
High Street Car Park, Cricklade	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat  All Hours	No Limit	No Charge

Name of Parking Place	Position in which a vehicle may wait	Classes of Vehicle	Days and Hours of Operation	Maximum period for which vehicle may wait	Charges
<b>MALMESBURY</b>					
Burnham Road Car Park, Malmesbury	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Virtual Permit Only: Up to 1 hr - £0.30 Up to 2 hrs - £0.90 Up to 3 hrs - £1.80 Up to 4 hrs - £2.40 Up to 5 hrs - £3.00 All Day - £5.00  Sunday - £0.50 per visit
Station Road Car Park, Malmesbury	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £0.40 Up to 2 hrs - £1.20 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 All Day - £5.50  Sunday - £0.60 per visit
<b>ROYAL WOOTTON BASSETT</b>					
Borough Fields Car Park, Royal Wootton Bassett	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	Mon – Sat (Including Bank Holidays) 8am – 6pm  Sun 10am – 4pm	No Limit	Up to 1 hr - £0.50 Up to 2 hrs - £1.40 Up to 3 hrs - £2.50 Up to 4 hrs - £3.10 Up to 5 hrs - £4.10 All Day - £6.80  Sunday - £0.70 per visit

<b>Name of Parking Place</b>	<b>Position in which a vehicle may wait</b>	<b>Classes of Vehicle</b>	<b>Days and Hours of Operation</b>	<b>Maximum period for which vehicle may wait</b>	<b>Charges</b>
Wood Street Car Park, Royal Wootton Bassett	Wholly within a parking bay	All classes except commercial vehicles exceeding 1525 kg (30cwt) unladen weight	<p>Mon – Sat (Including Bank Holidays) 8am – 6pm</p> <p>Sun 10am – 4pm</p>	No Limit	<p>Up to 1 hr - £0.40 Up to 2 hrs - £1.30 Up to 3 hrs - £2.20 Up to 4 hrs - £2.90 Up to 5 hrs - £3.60 All Day - £6.00</p> <p>Sunday - £0.70 per visit</p>

**SCHEDULE 2**  
**PARKING PERMITS AND CHARGES**

**CALNE**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Calne (where applicable)	Residents Permit	N/A	£75	£150	£300

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Church Street Car Park, Calne	Standard Season Ticket	£50	£151	£302	£603

**CHIPPENHAM**

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Bath Road Car Park, Sadlers Mead Car Park, Chippenham	Standard Season Ticket	£94	£282	£564	£1127
Brakemead Car Park, Chippenham	Standard Season Ticket	£62	£187	£374	£748
Spanbourne Avenue Car Park, Chippenham	Standard Season Ticket	£56	£167	£335	£669
Wood Lane Car Park, Chippenham	Standard Season Ticket	£62	£187	£374	£748

**CORSHAM**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Corsham (where applicable)	Residents Permit	N/A	£100	£200	£400

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Post Office Lane, Corsham	Standard Season Ticket	£50	£151	£302	£603

**MALMESBURY**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Malmesbury (where applicable)	Residents Permit	N/A	£100	£200	£400

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Burnham Road Car Park, Station Road Car Park, Malmesbury	Standard Season Ticket	£50	£151	£302	£603

**ROYAL WOOTTON BASSETT**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Borough Fields Car Park, Royal Wootton Bassett	Residents Permit	N/A	£106	£212	£424
Wood Street Car Park, Royal Wootton Bassett	Residents Permit	N/A	£100	£200	£400

**SEASON TICKETS**

<b>Name of Parking Place</b>	<b>Type of Parking Permit</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Borough Fields Car Park, Royal Wootton Bassett	Standard Season Ticket	£65	£195	£391	£781
Wood Street Car Park, Royal Wootton Bassett	Standard Season Ticket	£56	£167	£335	£669

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**WILTSHIRE COUNCIL**

**ROAD TRAFFIC REGULATION ACT 1984**  
**TRAFFIC MANAGEMENT ACT 2004**

1. **THE COUNTY OF WILTSHIRE (NORTHERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**
2. **THE COUNTY OF WILTSHIRE (EASTERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**
3. **THE COUNTY OF WILTSHIRE (SOUTHERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**
4. **THE COUNTY OF WILTSHIRE (WESTERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**

Statement of Wiltshire Council's reasons for proposing  
to make the above Orders

**Dunn's Lane Car Park Castle Combe – introduction of charges.**

1. The proposed charging in Dunn's Lane Car Park will allow Wiltshire Council to improve the parking management arrangements in Castle Combe including the appropriate management of the supply of car parking in Castle Combe by increasing turnover of available spaces and discouraging long stay parking, generating revenue to contribute towards an efficient parking services operation in Castle Combe and surrounding areas and encouraging the use of sustainable travel modes in order to reduce reliance on the private car.
2. The proposed car parking charges in the Dunn's Lane car park are at similar rates to off street car parks located in other Wiltshire tourist towns and villages.

**Introducing a charge for blue badge holders in all car parks.**

1. Charging for parking in blue badge bays will discourage mis-use of the blue badge scheme by removing the option to park without payment by ineligible users and ensure the sufficient availability of wider parking spaces for people with disabilities or mobility impairment.
2. To reflect the approach of neighbouring authorities who have introduced parking charges for blue badge holders.
3. Blue badge holders will continue to receive concessions for on street parking areas which are often more accessible than car parks.

**Increasing charges within car parks and also season ticket prices.**

It is proposed to raise the parking charges by a fixed fee of 10p per hour and Season Permits by 16.88% (with the revised charges set for at least 4 years) for the following reasons:

1. It maintains the Council's established position as set out in the Wiltshire Council 2017 Parking Review (implemented in 2018) incorporating long stay and short stay charging differentials.
2. The charges will continue to encourage and incentivise drivers to go to the most appropriate car park through charging differentials and duration limits.

3. Season tickets will continue to remain good value for workers and people requiring longer or more regular stays by offering a considerable discount.
4. The proposal establishes a measure of certainty for customers over the next 4 years, during which the Council's wider Parking Strategy is being reviewed as part of developing Wiltshire's 4<sup>th</sup> Local Transport Plan.
5. The fixed increase will remove the annual administration costs required were charges to occur annually.
6. Car parking rates remain comparable with neighbouring authorities.
7. The increase in parking charges reflect the inflationary pressures on the costs of providing the parking service.

**WILTSHIRE COUNCIL**

**ROAD TRAFFIC REGULATION ACT 1984**  
**TRAFFIC MANAGEMENT ACT 2004**

1. **THE COUNTY OF WILTSHIRE (NORTHERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**
2. **THE COUNTY OF WILTSHIRE (WESTERN WILTSHIRE) (OFF STREET PARKING PLACES) ORDER 2022**

NOTICE IS HEREBY GIVEN THAT Wiltshire Council proposes to make the above Orders under the Road Traffic Regulation Act 1984 and the Traffic Management Act 2004 the effect of which will be as follows:

**Order 1**

To revoke The County of Wiltshire (Northern Wiltshire) (Off Street Parking Places) Order 2018 (with amendment 1), to re-enact it in the above Order 1 and to change the tariffs to those as set out below;

**Corsham –**

**Newlands Road Car Park:** 1hr - £0.50, 2hrs - £1.40

**High Street Car Park:** 1hr – £0.50, 2hrs - £1.40, 3hrs - £2.50

**Post Office Lane Car Park:** 1hr - £0.40, 2hrs - £1.30, 3hrs - £2.30, 4hrs - £3.10, 5hrs - £4.10, All Day - £5.50

To change the current standard Season Ticket charges as listed below:

**Post Office Lane Car Park:** 12 months - £603, 6 months - £302, 3 months - £151, 1 month - £50

**Order 2**

To revoke The County of Wiltshire (Western Wiltshire) (Off Street Parking Places) Order 2018, to re-enact it in the above Order 2 and to amend the parking charges for the car parks as set out below;

**Bradford on Avon –**

**Barton Farm Car Park:** 1hr - £0.50, 2hrs - £1.40, 3hrs – £2.50, 4hrs - £3.10, 5hrs - £4.10, 8hrs - £6.60, All Day - £7.30

**Bridge Street Car Park:** 1hr - £0.70, 2hrs - £1.70

**St Margaret's Car Park:** 1hr - £0.50, 2hrs - £1.50, 3hrs - £2.60

**Station Car Park Zone A:** 1hr - £0.50, 2hrs - £1.50, 3hrs - £2.60

**Station Car Park Zone B:** 1hr - £0.50, 2hrs - £1.50, 3hrs - £2.60, 4hrs - £3.10, 5hrs - £4.10, All Day - £7.30

**Station Car Park (Coaches):** 3hrs - £5.40, All Day - £8.60

To change the current standard Season Ticket charges as listed below:

**Station Car Park, Barton Farm Car Park, Newtown Car Park, Bridge Street Car Park, St Margarets Car Park, St Margarets Hill Car Park:** 12 months - £848, 6 months - £424, 3 months - £212, 1 month - £71

**Melksham**

**Bath Road Car Park:** 1hr - £0.50, 2hrs – £1.40, 3hrs - £2.50, 4hrs - £3.10, 5hrs - £4.10, 8hrs - £6.60 and All Day - £7.30

**Church Street Car Park:** to 1hr – 0.50, 2hrs - £1.50, 3hrs - £2.60

**King Street Car Park:** 1hr - £0.40, 2hrs - £1.30, 3hrs - £2.30, 4hrs - £3.10, 5hrs - £4.10, All Day - £6.00

**Lowbourne Car Park:** 1hr - £0.40, 2hrs - £1.30, 3hrs – £2.30, 4hrs - £3.10, 5hrs - £4.10, All Day - £6.00

**Union Street Car Park:** 1hr - £0.40, 2hrs - £1.30, 3hrs - £2.30, 4hrs - £3.10, 5hrs - £4.10, All Day - £7.70

To change the current Season Ticket charges as listed below:

**Bath Road Car Park:** 12 months - £848, 6 months - £424, 3 months - £212, 1 month - £71

**Church Street, King Street and Lowbourn Car Parks:** 12 months - £669, 6 months - £335, 3 months - £167, 1 month £56

**Union Street Car Park:** 12 months - £892, 6 months - £446, 3 months - £223, 1 month - £74

#### **Trowbridge –**

**Bradford Road Car Park:** 1hr - £1.20, 2hrs - £1.90, 3hrs - £3.90, 4hrs - £4.60, 5hrs - £5.70, All Day - £7.00

**Broad Street, Broad Street Crescent and Court Street Car Parks:** 1 hr - £0.90, 2hrs - £1.50, 3hrs - £3.10, 4hrs - £3.90, 5hrs - £5.20, All Day - £7.00

**Church Street Car Park:** 1hr - £1.00, 2hrs - £1.70

**Lovemead Car Park:** 1hr - £0.90, 2hrs - £1.50, 3hrs - £3.10, 4hrs - £3.90, 5hrs - £5.20, All Day - £6.60

To change the current Season Ticket charges as listed below:

**Bradford Road Car Park:** 12 months - £647, 6 months - £324, 3 months - £162, 1 month - £54

**Lovemead Car Park:** 12 months - £748, 6 months - £374, 3 months - £187, 1 month - £62

**Broad Street, Broad Street Crescent and Court Street Car Parks:** 12 months - £803, 6 months - £402, 3 months - £201, 1 month - £67

#### **Westbury –**

**High Street Car Park:** 1hr - £0.40, 2hrs - £1.10, 3hrs - £1.90, 4hrs - £2.60, 5hrs - £3.90, All Day - £6.60

**Warminster Road Zone A and Westfield House Car Parks:** 1hr - £0.30, 2hrs - £1.00, 3hrs - £1.60, 4hrs - £2.40, 5hrs - £3.30, All Day - £5.50

**Warminster Road Zone B Car Park:** 1hr - £0.50, 2hrs - £1.40, 3hrs - £2.50, 4hrs - £3.10, 5hrs - £4.10, 8hrs - £6.60, All Day - £7.30

To change the current Season Ticket charges as listed below:

**High Street Car Park:** 12 months - £748, 6 months - £374, 3 months £187, 1 month - £62

**Warminster Road Car Park:** 12 months - £848, 6 months - £424, 3 months - £212, 1 month - £71

**Westfield House Car Park:** 12 months - £603, 6 months - £302, 3 months - £151, 1 month - £50

#### **Orders 1 and 2**

To remove from the Orders the exemption from charging for disabled badge holders, invalid carriages, vehicles in lieu of invalid carriages and drivers with a severe disability issued with a note from Wiltshire Council.

Documents will not be deposited for viewing at Council Offices due to Covid-19. If you would like copies of documents for the above proposals, please email [trafficorderconsultations@wiltshire.gov.uk](mailto:trafficorderconsultations@wiltshire.gov.uk)

Full details can also be found by visiting <https://www.wiltshire.gov.uk/troconsultations>

Comments on the proposal together with the reasons for which they are made should be sent in writing or via the website to reach the Sustainable Transport Group by 23<sup>rd</sup> May 2022 quoting reference HKB/TRO/WILTS.

Sustainable Transport Group, County Hall, Bythesea Road TROWBRIDGE BA14  
8JN

29<sup>th</sup> April 2022

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