

## **Melksham Town Council**

### **Minutes of the Full Council meeting held on Monday 26th September 2022**

#### **PRESENT:**

Councillor S Crundell (Town Mayor)  
Councillor S Mortimer (Deputy Town Mayor)  
Councillor P Alford  
Councillor P Aves  
Councillor G Ellis  
Councillor C Goodhind  
Councillor J Hubbard  
Councillor J Oatley

#### **OFFICERS:**

Linda Roberts	Town Clerk
Patsy Clover	Deputy Town Clerk
Christine Hunter	Committee Clerk

**PUBLIC PARTICIPATION:** No members of the public or press were present. One member of the public was present virtually.

#### **361/22 Apologies**

Apologies were received from Councillors Cooke, Houghton, Lewis, Price and Rabey.

#### **362/22 Declarations of Interest**

There were no declarations of interest.

#### **363/22 Minutes**

It was proposed by Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 25 July 2022, having previously been circulated, were approved as a correct record and signed by the Town Mayor, Councillor S Crundell.

It was proposed by Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 26 July 2022, having previously been circulated, were approved as a correct record and signed by the Town Mayor, Councillor S Crundell.

It was proposed by Councillor Hubbard, seconded by Councillor Oatley and

**UNANIMOUSLY RESOLVED** that the minutes of 9 August 2022, having previously been circulated, and were approved as a correct record with the following amendments to Minute No. 360/22 and signed by the Town Mayor, Councillor S Crundell.

1. an additional bullet point be added to Councillor Hubbard's proposal to show "the consultation process should take 6-9 months".
2. amend the friendly amendment proposed by the Town Mayor, Councillor S Crundell, to read "suggested a friendly amendment to the proposal to reduce the consultation to three months"

**364/22 Conclusion of Audit Year ended 31 March 2022**

Councillor Alford queried a figure on page 25, item 9 which showed an incorrect figure the asset value of nearly £6m for March 2021. The Town Clerk confirmed the document would need to be published for members of the public to view by the 30 September 2021 with an explanation of the error in the Auditor's report regarding the asset valuation last year.

Members considered how properties were valued, the re-build costs and insurance valuations. Councillor Alford asked for clarity of asset values to ensure the Council were fully covered for insurance purposes. It was agreed a report would be circulated to councillors showing for each asset the market value, and insurance valuation for re-build. The Deputy Town Clerk confirmed that a comprehensive valuation of assets for insurance purposes had been undertaken in the spring which had considerably increased the insurance premiums.

It was proposed by the Town Mayor, Councillor S Crundell, seconded by Councillor Alford and

**UNANIMOUSLY RESOLVED** to approve and agree for publication the External Auditors Report and Certificate for 2021/2022.

**365/22 Correspondence on Audit Query**

The response from the Town Clerk regarding the Audit Query was noted.

Meeting Closed at: 7.37 pm

Signed: .....

Dated: