



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES  
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

To: Councillor G Cooke (Chair)  
Councillor C Forgacs (Vice-Chair)  
Councillor G Ellis  
Councillor C Goodhind  
Councillor C Houghton  
Councillor J Hubbard  
Councillor J Oatley  
Councillor T Price

11 October 2022

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Asset Management and Amenities Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 17th October 2022** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO

**Melksham Town Council**  
**Asset Management and Amenities Committee**

**Monday 17 October 2022**  
**At 7.00 pm at the Town Hall**

**Public Participation** – To receive questions from members of the public.

*In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.*

Virtual Meeting Access

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85737826643?pwd=dXFWY1VRNDFiYU1xVWVLYnp3LzNoUT09>

**Meeting ID:** 857 3782 6643      **Passcode:** 151080

**Participants will be directly let in the meeting by clicking on the above link. There is no waiting room.**

**AGENDA**

**1. Apologies**

To receive apologies for absence.

**2. Declarations of Interest**

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

*Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.*

**3. Minutes (Pages 1 - 4)**

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

To approve the Minutes of the Asset Management and Amenities Committee meeting held on 22 August 2022.

#### **4. King George V Park**

##### **4.1 King George V Park Slide**

To consider a permanent solution of rubberised mulch to the issues with the slope, the build-up ground and churned up grass on either side of the slide. Quotations will be sought. See attached RoSPA report.

##### **4.2 KGV Zip Wire**

To receive confirmation from the Head of Operations that the Zip Wire for King George V Park will be installed imminently.

##### **4.3 KGV Maintenance Shed**

To receive the ideas provided by Councillors (see below) and to consider the next steps regarding the Maintenance Shed.

1. Purchase/rent the unit by the Station. This is no longer available.
2. Refurbish the current Maintenance Shed – cost unknown.
3. Knock the current Maintenance Shed down and rebuild on site. The likely increase in build costs from the original estimate provided is approximately 15%.
4. Buy the Bowerhill Unit – owners have been contacted and do not want to sell.
5. Continue renting the Bowerhill Unit.

##### **4.4 Lighting for King George V Park (Pages 5 - 16)**

To receive two quotes for lighting in King George V Park as requested by the Parks Working Group and choose the preferred option (see attached)

##### **4.5 Consultation re The Pavilion in King George V Park (Pages 17 - 18)**

To receive a summary from the Community Development Officer of the responses received to the King George V Park Pavilion consultation and agree the next steps. (see attached).

#### **5. Consultation re Parks Green Spaces and Playgrounds (Pages 19 - 30)**

To receive a summary from the Community Development Officer of the responses received to the Parks Green Spaces and Playgrounds consultation and agree the next steps. (see attached).

#### **6. Asset Management and Amenities Committee Budget 2023-2024 (Pages 31 - 36)**

To consider the 2023-2024 draft Asset Management and Amenities Committee Budget (see attached).

## **7. Friends of Shurnhold Fields**

To note that the Friends of Shurnhold Fields will stand down at their meeting scheduled for 25 October 2022 and want to hand over full responsibility for the maintenance and upkeep of the fields to the two councils, Melksham Without and the Town Council.

The work carried out by the Friends of Shurnhold Fields was grass cutting, watering, tree trimming and planting, bush work, ditch clearing, and bridge repairs and maintenance. A list of works undertaken will be available in the blue book at the meeting. Members are requested to consider how the work of the Friends group can be taken back by both councils. The net balance of the Commuted Sum is currently £81,704.64.

## Melksham Town Council

### Minutes of the Asset Management and Amenities Committee meeting held on Monday 22nd August 2022

**PRESENT:** Councillor G Cooke (Chair)  
Councillor C Forgacs (Vice-Chair)  
Councillor G Ellis  
Councillor C Goodhind  
Councillor C Houghton

**OFFICERS:** Linda Roberts Town Clerk  
Patsy Clover Deputy Town Clerk

**PUBLIC PARTICIPATION:** No members of the public or press were present.

#### **118/22 Request from an Allotment Tenant**

Judith Gradwell, a tenant at the Awdry Avenue allotments, spoke to her request to the Council to maximise food production from Council-owned allotments enabling excess produce to be donated to the Community Larder, to minimise the use of fertiliser, to encourage tenants who aren't cultivating their plots to do better, to improve water supplies on the Council's allotments. She also asked if the Town Council could take over responsibility for mowing the main paths on the allotments and suggested that the allotment plots could be further subdivided to encourage tenants.

It was proposed by Councillor Ellis, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** to debate this agenda item at this point in the meeting.

The Town Clerk advised members that allotment tenants are not permitted to produce goods to sell and that, technically, plots cannot be sublet. She reminded members that regular inspections of the allotments were carried out by the Finance Officer who engaged with the tenants who weren't cultivating their plots before issuing notices to quit.

It was proposed by Councillor Goodhind, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** to ask the Finance Officer to research options to improve the cultivation of allotments and provide data regarding the issue of warning letters and notices to quit, referring the information gathered to the Parks Working Group to review.

It was proposed by Councillor Forgacs, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** to alter the tenancy agreement to include a clause allowing the donation of surplus produce to a charitable cause or purpose recommend this amendment to Full Council. And, exploring other options, including arranging a public

meeting with allotment tenants to discuss the idea of growing produce for donation to charitable causes, and bringing these back to the next Asset Management and Amenities Committee meeting for consideration.

It was also agreed to research the installation of water troughs in all the allotments to aid the distribution of water.

**119/22     Apologies**

Apologies were received from Councillors Hubbard, Oatley and Price.

**120/22     Declarations of Interest**

There were no declarations of interest.

**121/22     Minutes**

The minutes of 27 June 2022, having previously been circulated, were approved as a correct record subject to the following amendments and signed by the Chair, Councillor Cooke.

Sensory Garden Update – the next Asset Management and Amenities Committee meeting should be 22 August, not 28 August.

The Town Clerk advised members that the recommendation made by the Parks Working Group should have been included in the agenda for the Asset Management and Amenities Committee meeting but could still be debated as a separate agenda item had been included.

**122/22     King George V Park**

**122/22.1     King George V Park Slide**

It was noted that the slide had been inspected by ROSPA and had a risk score of 6 out of 26. It was agreed that the remedial works recommended by ROSPA would be carried out by the Amenities Team and the slide reopened on an interim basis until after the Food and River Festival.

Concerns were raised about whether the slide had been supplied to the correct specification. It was agreed that a permanent solution would then be sought to address the issues with the slope, the built-up ground and the churned-up grass on either side of the slide.

**122/22.2     Sensory Garden Update**

It was proposed by Councillor Cooke, seconded by Councillor Houghton and

**UNANIMOUSLY RESOLVED** to approve the list of items suggested by the Parks Working Group for inclusion in the tender document to be written for the Sensory Garden and to note that the tender document would encourage creativity.

It was proposed by Councillor Houghton, seconded by Councillor Goodhind and

**UNANIMOUSLY RESOLVED** to recommend to Full Council the use of £80,000 from the Major Projects Reserve for the construction of the Sensory Garden.

The importance of making the Sensory Garden an inclusive place and how this could be achieved was discussed. The additional time which would be required to maintain the Garden by the Amenities Team was also discussed. Councillor Ellis suggested that a benefit/cost ratio should be carried out.

The Town Clerk explained to the committee how the tender process would work.

#### **122/22.3      Consultation re The Pavilion in King George V Park**

After some discussion regarding what should and shouldn't be included in the consultation boards and questionnaire and councillors' involvement in promoting the consultation, it was proposed by Councillor Forgacs, seconded by Councillor Goodhind and

**UNANIMOUSLY RESOLVED** to approve the consultation boards and questionnaire.

#### **123/22      Shambles Festival 2023**

It was proposed by Councillor Houghton, seconded by Councillor Forgacs and

**UNANIMOUSLY RESOLVED** to approve the use of the King George V Park for the Melksham Shambles Festival at a charge of £700 to include removal of litter after the event.

#### **124/22      Park Signage**

It was proposed by Councillor Goodhind, seconded by Councillor Ellis and

**UNANIMOUSLY RESOLVED** to approve Option A for the park signage subject to the following:

- To include 'Welcome to' in front of the name of the park
- To remove the images of the bicycle and the dog from the signage
- To remove the wording 'Kids Only'
- To ensure that the WhatThreeWords are appropriate
- To include a QR code on the sign linked to a URL listing and mapping all the parks in Melksham, with wording created by Councillor Ellis
- To include the CCTV image only where appropriate
- To include the wording 'Maintained by', not 'owned and operated by'
- To correct the website address to 'Townhall@melksham-tc.gov.uk'
- To ensure that the signs have rounded edges.

**125/22 Assembly Hall Working Group**

The draft notes of the Assembly Hall Working Group meeting held on 1 August 2022 were received.

**126/22 Town Hall Pricing Structure**

It was proposed by Councillor Cooke, seconded by Councillor Forgacs and

**UNANIMOUSLY RESOLVED** to approve the Town Hall pricing structure prepared by the Head of Operations.

**127/22 East of Melksham Community Centre**

It was proposed by Councillor Forgacs, seconded by Councillor Ellis and

**UNANIMOUSLY RESOLVED** to recommend to Full Council that payment of the quotes received from David Sharp Architects be met from budget code 310/4050 – east Melksham Community Hall Legal Professional – balance £1,000 – and that the balance of £5,525 be met from the Major Projects Reserve.

The Town Clerk advised members that a detailed scope of works may be needed before going to tender in view of increasing construction costs.

Meeting Closed at: 8.55 pm

**Signed:** .....

**Dated:**



# **budget cost estimate.**

PATH LIGHTING rev A

## **1.00 mains wired (option 1)**

1.01 Preliminaries .....	£1,500.00
1.02 Distribution .....	£1,000.00
1.03 Lighting circuits to columns .....	£10,000.00
1.04 Column internal wiring .....	£4,000.00
1.05 Columns and brackets.....	£8,750.00
1.06 Civils work for ducts and columns .....	£18,250.00
1.07 Luminaires/controls .....	£9,800.00
1.08 Testing and Commissioning .....	£500.00
1.09 Record Drawings and O&M Manuals.....	£500.00
1.16 Twelve Months' Maintenance .....	£250.00

**Sub Total for measured works.....£54,550.00**

## **2.00 provisional sums**

**2.01 General contingency..... £5,000.00**

**BUDGET TOTAL ..... £59,550.00**

### Note:

Costs exclude any Main Contractor's overheads/discounts, inflation, V.A.T. and fees.

The cost is based on the primary central pathway lighting only and excludes luminaire replacement to existing columns, car park and remote paths.

A budget cost is estimated at £14,900.00 in addition to provide hard wired column lighting to the pedestrian path adjacent the sports pitch and school.

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## Type A Lantern Post Top high output



<b>Wattage</b>	33W
<b>Lumen Output</b>	4600lm
<b>Colour Temperature</b>	4000K
<b>CRI</b>	70
<b>Lifetime</b>	100,000 hours
<b>Mains Voltage</b>	220-240V
<b>Ambient Temperature</b>	35 °C
<b>Weight</b>	5.9kg
<b>IP Rated</b>	IP66
<b>IK</b>	IK08

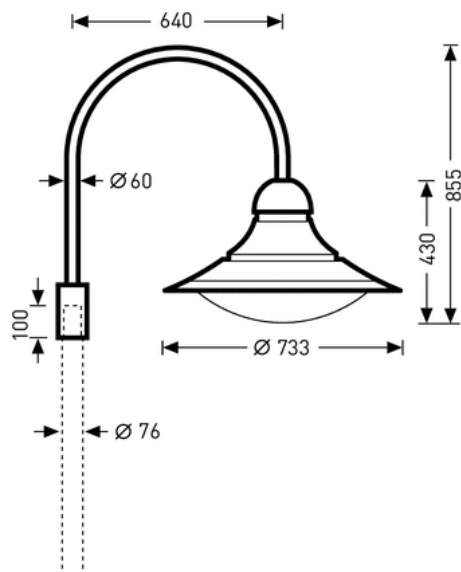
### DESCRIPTION

Decorative LED post-top luminaire, curved form. With intelligent power reduction via integral evaluation electronics. Reduction of luminaire luminous flux to 50 % for a time period of 7 hours (-2 h/+5 h). Bracket or wall mounting. Optical system with Multi-Lens Technology. Luminaire optic consists of highly efficient, UV and temperature-resistant lens systems. With asymmetrical wide light intensity distribution. For road illumination in compliance with M5 and M6 lighting classes with road width to mounting height ratio of 0.4 to 0.8.

### APPLICATIONS

- Collection roads
- residential roads
- Pedestrian zones
- Paths in parks and green areas
- Residential facilities
- Stairways
- Access areas
- Car Park

### DIMENSIONS



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# **budget cost estimate.**

PATH LIGHTING rev B

## **1.00 mains wired (heritage lantern 4m columns)**

1.01 Preliminaries .....	£1,500.00
1.02 Distribution with feeder pillar.....	£4,000.00
1.03 Lighting circuits to columns .....	£12,000.00
1.04 Column internal wiring .....	£5,000.00
1.05 Columns and brackets.....	£19,000.00
1.06 Civils work for ducts and columns .....	£25,250.00
1.07 Luminaires/controls .....	19,000.00
1.08 Testing and Commissioning .....	£1,000.00
1.09 Record Drawings and O&M Manuals.....	£500.00
1.10 Twelve Months' Maintenance .....	£250.00

**Sub Total for measured works.....£87,500.00**

## **2.00 provisional sums**

**2.01 General contingency..... £5,000.00**

**BUDGET TOTAL ..... £92,500.00**

### Note:

Costs exclude any Main Contractor's overheads/discounts, inflation, V.A.T. and fees.

The cost is based on the primary central pathway lighting only and excludes luminaire replacement to existing columns, car park and remote paths.

Hi Hugh

Following on from our discussions we have updated the budget estimate to include the preferred lanterns, with integrated controls and a heritage 4m column.

The costs do include for the introduction of a feeder pillar to house the existing metered supply and distribution boards etc as we understand the maintenance shed is to be demolished.

These cost are estimate only but based on supplier quotes received and estimates the industry has been faced with spiralling costs this year.

With regards the impact on the column height should the 6m columns be reverted to and higher output lanterns this would reduce quantity from 19no down to 15no and would bring the cost down circa £11K. I am awaiting costs for the 5m but as this is not a standard in this range it will be a special and incur further costs and not expected to affect quantities greatly from the 4m approach.

Hope this helps and we will await further instruction on which way you wish to proceed in the meantime if you do have any queries please let me know

Regards,  
**richard taylor.**

BSc (Hons) CEng MIET  
**DIRECTOR**

Phone 01761 239193  
Web [www.bjp-uk.com](http://www.bjp-uk.com)

**bjp**



**From:** Hugh Davies <[hugh.davies@melksham-tc.gov.uk](mailto:hugh.davies@melksham-tc.gov.uk)>

**Sent:** 03 October 2022 17:14

**To:** Richard Taylor <[richard.taylor@bjp-uk.com](mailto:richard.taylor@bjp-uk.com)>

**Subject:** RE: Lighting in KGV

Thanks Richard,

I'm now back following my hip replacement so will be in touch at the end of the week

Kind regards

Hugh



**Melksham**  
Town Council

Hugh Davies  
**Head of Operations**

T: (01225) 704187  
E: [hugh.davies@melksham-tc.gov.uk](mailto:hugh.davies@melksham-tc.gov.uk)  
I: [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)



**From:** Richard Taylor <[richard.taylor@bjp-uk.com](mailto:richard.taylor@bjp-uk.com)>  
**Sent:** 22 August 2022 14:00  
**To:** Hugh Davies <[hugh.davies@melksham-tc.gov.uk](mailto:hugh.davies@melksham-tc.gov.uk)>  
**Subject:** RE: Lighting in KGV

Hi Hugh

Thanks for the update on preference , I am back in the office after holiday.

I am not familiar with the manufacturer but will do some checks on the luminaire and suitability as it differs to what we based previous options/costs and the brief.

The controls concept to enable occupancy control and dim back when areas are vacant and global control was suggested but this doesn't appear to be offered on this product.

I will come back to you when I know a little more

Regards,  
**richard taylor.**

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**bjp**

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## Option 2 Lighting Column and Luminaire



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Date	Email	Question 1: Please pick your a top 5 ingredients for the pavilion from the list below	Question 2: I think the pavilion should be open for as much of the year as possible.	Question 3: I think the pavilion should be available for me to hire.	Question 4: I think it is vitally important that the building is as environmentally sustainable as possible.	Question 5: I think it is critical that the pavilion is owned and controlled by Melksham Town Council for the town.	Question 6: Do you have any other ideas or thoughts that you think should be considered?	Question 7: Postcode so we know which part of Melksham you are from
25/08/2022 12:54		Create a commercial cafe ,Create a food and drink outlet that can be accessed independently of the main building,Ensure kitchen facilities are available to hire,Ensure the building is environmentally sustainable,Provide large spaces available to hire	5	5	5	3	Thank you for the survey	Sn12 6es
27/08/2022 16:42		Create a commercial cafe ,Ensure the building is well maintained,Provide a 'changing places' facility,Provide large spaces available to hire,Provide storage for user groups	2	3	3	1		SN12 7SL
29/08/2022 17:24		Create a commercial cafe ,Create a food and drink outlet that can be accessed independently of the main building,Ensure large spaces are as flexible as possible,Provide a 'changing places' facility,Provide spaces that support events at the park	5	3	3	4	Main things are changing facilities, cafe/food & drinks outlet and toilets. Have a large area for hiring or to support park events would also be nice to see, a bookable meeting room for me would be optional and maybe better served as an admin office for the park/pavilion.	SN12 8FA

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## Melksham Parks, Green Spaces and Play Areas Survey 2022

Melksham Town Council's Parks Working Group set up a public consultation between 12 August and 30 September 2022.

Paper surveys were distributed by Councillors, and were available in the Town Hall and Campus and a corresponding online survey was created on Mailchimp and the consultation was promoted through Melksham News and facebook.

There were 175 responses – 41 on paper and 134 online.

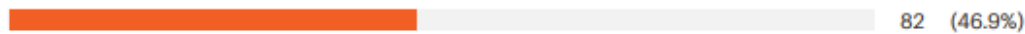
Question 1 has 173 answers (Checkboxes)

“Please tell us who you are visiting with?”

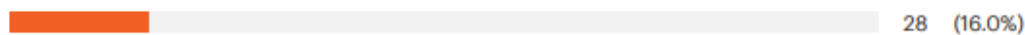
Babies, toddlers and pre-school children



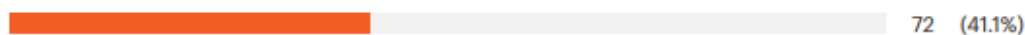
Primary school children



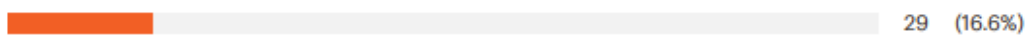
Secondary school children



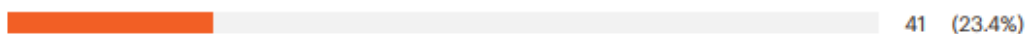
Adults



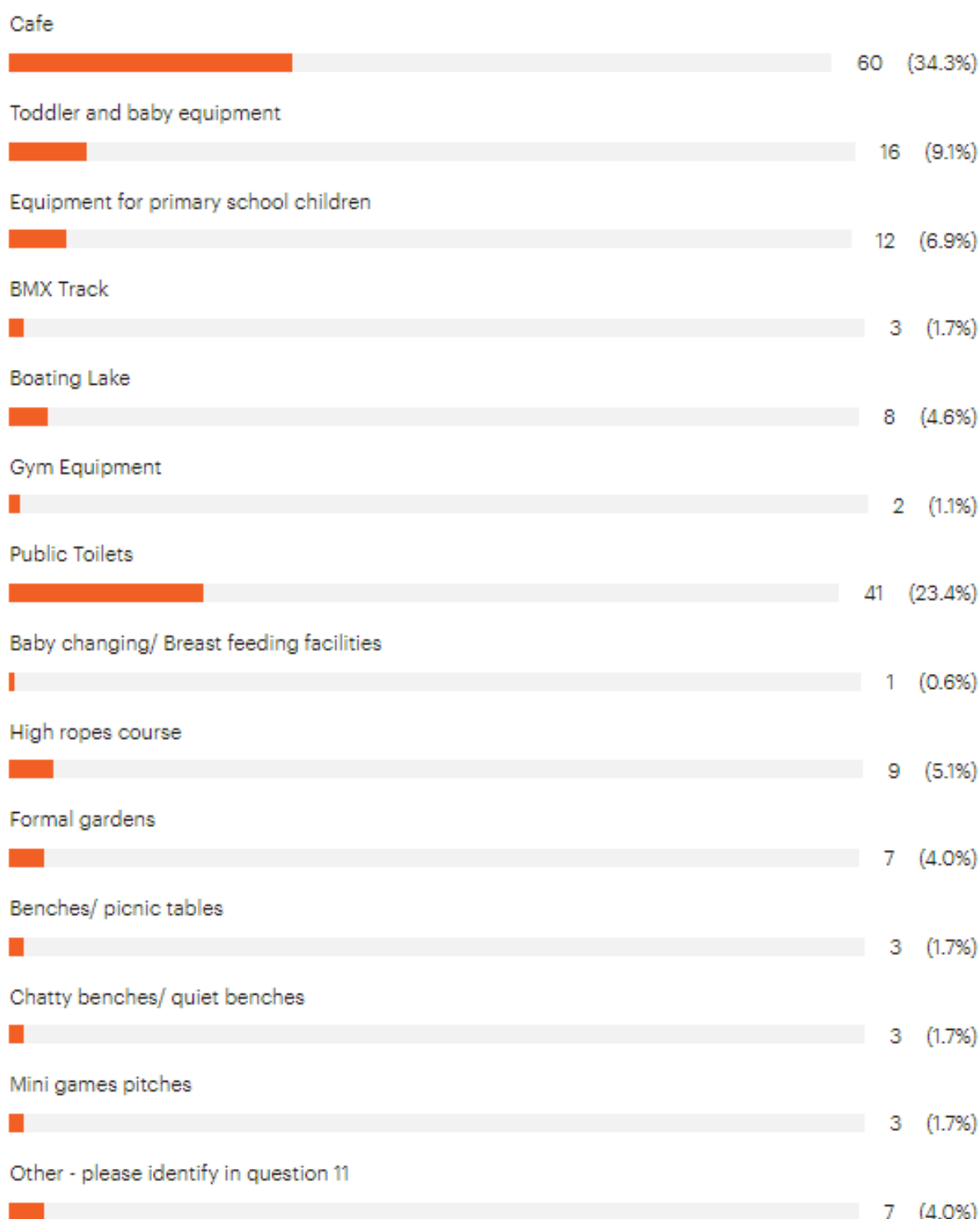
Seniors



Dogs

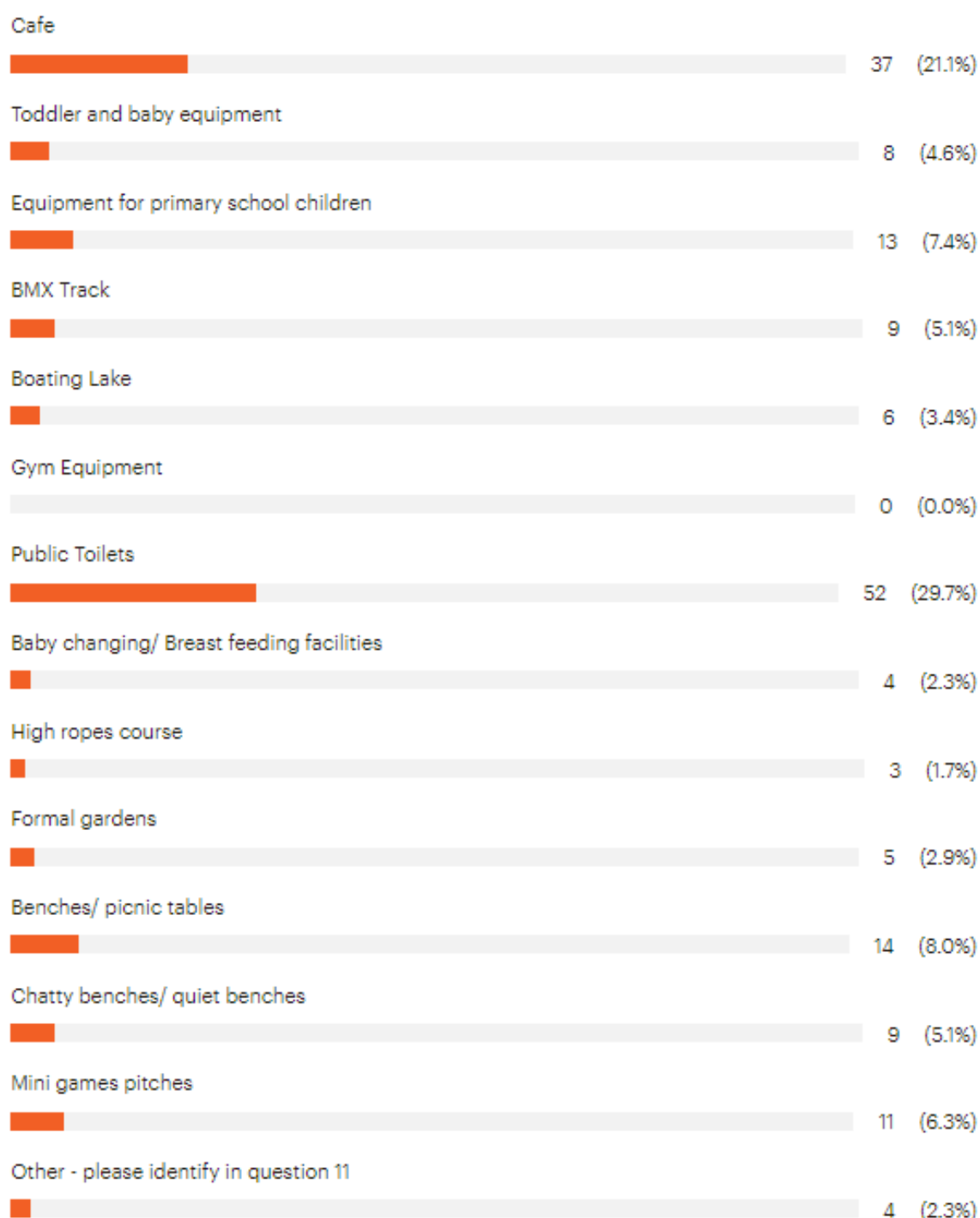


## “A. What would you like to see in Melksham’s parks, green spaces, and playgrounds? Please select your FIRST CHOICE”

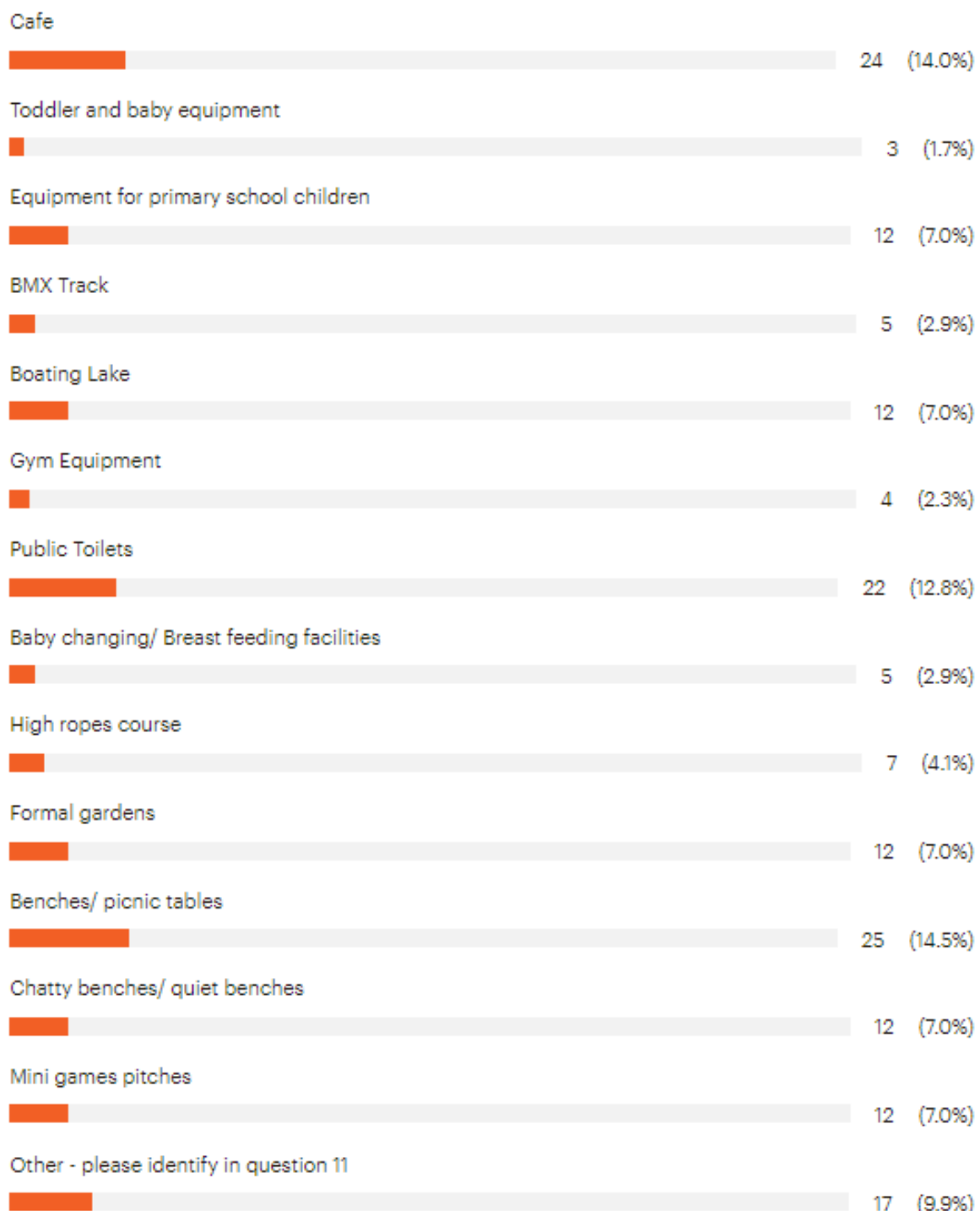




## “B. What would you like to see in Melksham’s parks, green spaces, and playgrounds? Please select your SECOND CHOICE”



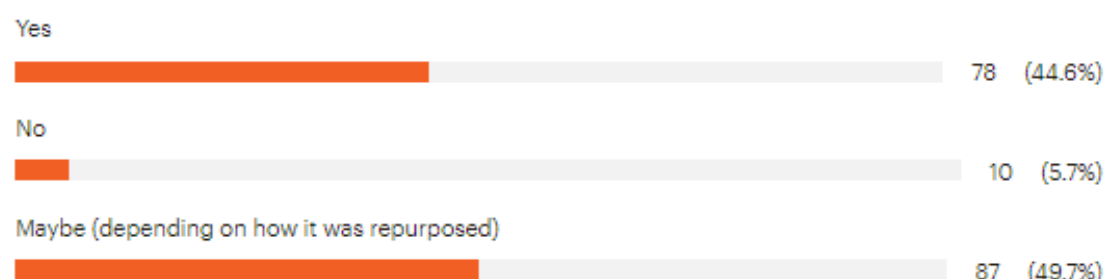
## “C. What would you like to see in Melksham’s parks, green spaces, and playgrounds? Please select your THIRD CHOICE”



(In questions A, B and C, the online version had an error and did not include ‘Equipment for Teenagers’ as an option, as the paper surveys did. Of the 41 paper surveys, 7 had the box for Teenager Equipment ticked, so that is around 17%. These are reflected in the comments section.)

Question 5 has 175 answers (Radio Buttons)

“Melksham Town Council is responsible for parks, green spaces, and playgrounds throughout the town. If we decided to change how an area is used based on feedback, would you be prepared to travel to it?”



Question 6 has 175 answers (Radio Buttons)

“Where do you live?”



Question 10 has 150 answers (Radio Buttons)

“Are you interested in being part of a Parks Development Group?”



Question 11 has 77 answers (Open Text)

“Is there anything else you would like to tell us?”

All the comments are included and a summary of the main points is as follows:

Requests	
Band stand	8
More benches/picnic tables	8
Café open	6
Equipment for teenagers	6
Toilets	5
Wildlife/Wildflower/nature area	5
Dog agility equipment	4
Formal gardens/flowers	4
Gym equipment	4
Mini games pitches	4
More bins	4
Boating lake	3
Crazy/mini golf	3
More trees	3
Play equipment for disabled/ wheelchair users	3
Chatty/quiet benches	2
Dog bark water tap	2
Dog Run Lighting	2
Equipment for primary school age	2
Lights (sensor)	2
Paddling pool	2
Planting with a watering and maintenance plan	2
Sensory Garden	2
Shaded areas (by splashpad)	2
Water refill station for bottles	2
Baby changing facilities	1
BBQ area	1
BMX track	1
CCTV	1
Changing places for disabled	1
Clear trees to avoid drugs	1
Dog bins	1
Dog paddling pool	1
Eco area	1
Good paths	1
High ropes	1
More police	1
Play equipment for toddlers	1
Rebuild the pavilion - eyesore	1
Recycling bins	1
Running/cyclin tracks	1
Trails to follow	1
Upgrade cricket strip	1

<b>Problems</b>	
Fix the zipwire	5
Fix the slide in KGV	4
Concern about anti social behaviour	2
Worry about cherry trees - not poisonous	2
Trampoline in KGV not wheelchair friendly	1
Too much drug dealing - police do nothing	1
Dunch Lane and George Ward Gardens need improving	1
Forest park needs updating for primary age	1
Riverside Drive needs refurbishing	1
Fix the climbing frame	1
Bath Road toilets are dirty and broken	1
Trip hazards and H&S issues in some play areas	1
Dorset Crescenet - teens scare little kids	1
Dorset Crescent dog poo	1
Spring Meadows needs updating	1
Shrubs have died due to no water - residents watering new oak	1
Prince of Wales Garden needs tidying and plaque gone	1
Campion Drive park bird poo	1
Campion Drive nothing for 18 month old	1
KGV Shed is eyesore	1
Dog Bark not safe for little dogs - can get out near road	1
Parks look tired - need TLC + update equipment	1
Hazlewood needs pruning	1
Hazlewood needs seating	1
Need to act on dog fouling offences	1
Methuen slide is dangerous	1
Please remove cherry tree barriers now	1
MTC has failed the community	1

<b>Suggestions</b>	
Look at other parks - Corsham Springfield, Chippenham John Coles, Trowbridge sweet shop in park	3
Turn off Skatepark Lights after 10pm	2
Green spaces are good for mental health	2
Bring Party in the Park back	1
Signs to ask people to tidy up after café use etc	1
Buy Cooper Tires Field and turn it into a Country Park	1
More info on Parks Development Group please	1
Use adventure centre and Pavilion more	1
Tidy up River	1
Finish the plans	1

<b>Appreciation</b>	
Love the park	1
Dog Run is great	1
Thanks to whoever cleans up	1
Amenities Team do a great job	1
Splashpad is great	1

## Full Comments for “Is there anything else you would like to tell us?”

- Yes please can you have a sensory garden for children with learning difficulties/other hidden disabilities.
- A changing place for the disabled that can't use toilets in a park area, so we don't have to either go home or use the new Melksham campus in the market place, more play equipment for wheelchair users the trampoline in the KGV park is NOT wheelchair friendly
- An eco area , this could Include water fountains to stop plastic waste , encourage zero waste . Try to stop selling plastic products , recycle bins around the area. More flowers and trees planted . A small nature area
- Band stand
- Band stand.  
All green spaces are beneficial to everybody's mental health and well being.
- Be nice to have more Equipment teenagers, boating lake, gym Equipment, and mini games pitches.
- Be nice to see a Band stand and some more benches and picnic tables.  
Too much drug dealing going on
- Be nice to see a band stand, formal gardens and crazy golf.
- Be nice to see a boating lake and some chatty/ quiet benches.
- Be nice to see a Boating Lake, Gym equipment, High ropes courses, mini games pitches and picnic tables and benches.
- Be nice to see equipment for primary school children and teenagers. Bmx track, Gym equipment, baby changing facilities, picnic tables/benches, mini games pitches.
- Be nice to see more picnic tables/benches, mini games and outside gym equipment in other parks.
- Benches and picnic tables and chatty benches/quiet benches.
- benches/ picnic table. And please fix the zipwire and slide in George V Park
- Dog agility, a tap in the dog park.
- Dunch lane park and the (almost) adjoining George ward gardens park are very poor for primary age children. Very little my 5 year old can play on independently
- Equipment for teenagers
- equipment for teenagers
- First choice would be if the king George there was something to make a shaded area opposite the park and splash pad for a bit of respite from the sun.
- Good repaired paths
- Having something available in Melksham like Corsham Springfield site would be great.
- I live outside the park on Dorset Crescent and my child can not use the park because the teenagers scare the little ones and take drugs, the police do nothing. People also walk their dogs in there first thing and dont clean up the poo. I get it's a secure gated on park to let their dog of a lead but we have a dog park in Melksham
- I think King George V park is crying out for a Bandstand, there is plenty of room, and with Melksham growing by the day, it would be an ideal attraction to have visiting Bands for people to sit and enjoy listening to whilst having a picnic.  
The Cafe in the pavilion needs to be open selling affordable drinks and snacks to attract even more people, along with the Splash Pad that needs to be well maintained and safe.  
John Coles Park is a huge success in Cnippenham, and I know a few people travel there for lazy Sunday afternoons listening to music and enjoying a drink and picnics. I travel there myself.  
If MTC followed CTC's example, KGV park would be enjoyed by more people who would not need to travel to Chippenham to enjoy the facilities in John Coles Park.
- I think the parks need more litter bins
- I would like to be reassured that if the Council invest in parkland planting there will be a robust plan in place to ensure that it is adequately watered and maintained to ensure that their planting will be enjoyed for years to come. Currently we're ensuring that the

newly planted Coronation Oak survives this drought by regularly watering it ourselves, sadly many nearby shrubs have not survived.

- I would like to see some money spent on CCTV and tree clearing so that teenagers and adults don't use our parks for taking drugs and stops the damage being done to equipment.
- I would like to see the pavilion and cricket strip be upgraded. The pavilion was great for a few months as a basic cafe to use after parkrun but then it shut down again. It would be fantastic for families to use when the splash pad is in use and many other parks in the area have successful cafes (eg the sweet shop in Trowbridge Park, the cafe at Southwick and the Tenth Hole Tearooms in Monkton Park, Chippenham). The cricket building is an eye sore and could do with being completely rebuilt.
- I would like to use the park at the end of campion drive more (over the bridge) but always covered in bird poo and dirty. Also nothing there for my 18 month old.
- I would not know where to begin re parks development group, not sure what is entailed. Perhaps a little information on this may be useful.
- I would really love to see more shade available around the park as it can be really when my older children want to play, it is difficult to keep my baby cool in the heat with little shade available.
- I also think a well run cafe would be really beneficial as even with shops located nearby, it's quite an effort to gather up all the children and our things when we quickly need a drink or snack.
- I'm worried about the future of the cherry trees in the dog park. Whoever believes them to be poisonous to dogs has massively overestimated the threat - practically a dog could not ingest the poison easily. Please let the trees be along with the shade they provide. Maybe the concerned person should have checked the facts before wasting councils valuable time & resources.
- If possible police patrolling on foot around the streets, so that youth and adult people who break the law are unaware of where and when police would appear.
- If the Park had a cafe, or picnic benches, it should be made clear on signs, that visitors are responsible for cleaning up after them. A formal garden and also a wild flower area near by, to encourage the public to observe and interact with the reason for Nature, and what it attracts.
- In general there are no play equipment facilities for disabled children to use or equipment adults to use with toddlers. There are many issues in KGV, sensory garden area, cafe, zip wire, slide, gym equipment removed, issues with slide, another piece of equipment in play area taped off this weekend, former maintenance shed looking an eye sore, no toilet facilities adjacent to splash pad area, many of the other park/play areas look tired in need of TLC perhaps additional equipment may make some of them more inviting to use. Larger ones such as Hazelwood would also benefit from improved seating, pruning general regular maintenance to make it more appealing for people to visit and use.
- In the dog play area there needs to be play equipment for the dogs. Tunnels, jumps, A-frames ect. Plus a padding pool for the dogs to cool off in. The park needs to more inviting with more flower beds, trails to follow ect. Buying the fields off Cooper tries that are next to the park and making a country park.
- Is this question X? I would like to see a bandstand in Melksham
- It is nice when dogs can come near play equipment as they can at the woody park and the play area by Sandridge school.
- It would be great to have existing features working eg the zip wire and slide in King George play area.
- Lighting at dog run, as very dark. Turn off skatepark lighting after 10pm. As its on all night.
- Love our park, it is very well used. keep the open space on the top for functions develop the sides more trees..
- Melksham Park does little to attract wildlife. It lacks plants to attract pollinators. It's focus is play equipment.
- Mini golf.  
Please can you turn lighting off on skate park at night, its on all night, but no lighting around park.

Dog run park is good, can we have dog agility equipment and some lighting for the winter months.

- More shaded areas.

On the whole the park is very well maintained Top marks for grass maintenance, Fitness trail, dog run, play area and splash pad (when working),. poor marks for the dilapidated pavilion eyesore. Also cafe building, why not use it? Thankfully the ice-cream van which also supplies, teas, hotdogs etc when required. Toilets, nappy changing facilities need to be provided. Plus more bins, and sun shade, (now there are few trees). More seating benches would be useful. Also when is the mosaic (removed from near main gate) going to be repositioned. Also when will zip wire being repaired.

- More wild areas are needed.

Melksham TC has failed the community over the past few years with regard to public spaces & parks.

- MTC amenities team do a wonderful job keeping the parks clean, well maintained and safe for children to play.

- Needs more bins. The reason we don't use them as much is due to the antisocial behaviour from teens and young adults

- No

- Not all Dog walkers clean up after which is causing huge discomfort for parents with children - kindly request Melksham Team Council to action strictly on such offence

- Not right now

- Our green spaces are incredible valuable, as places to just be. Additional items for entertainment or leisure are a good idea, but not at the detriment of our beautiful open spaces, and natural greenery.

- Paddling pool.

Slide at Methuen Ave park dangerous, otherwise its a nice enclosed area.

More shaded areas.

- Perhaps a crazy golf course would be great - it's fun for all ages.

- Please can Riverside Drive Park be urgently refurbished- it's dated and missing items.

- Please remove the unnecessary barrier around the trees in the Dog Bark!

There are no cherries left on the trees and anyway, they are not dangerous to dogs! The cyanide found in the stones is minuscule!

- Splash pad is great!!

- The bark park is made better a water tap would be good especially in this hot weather

- The current dog area is not suitable for a small dog mine cannot be off lead in there as it can escape. Nothing in it for dogs just a waste of space and too near the road with no safety gates

- The King George Park definition needs more bins and lights

- The park at Spring meadows definitely needs updating and there is plenty of space for more play equipment

- The park by forest community centre needs a lot of TLC!

- The pavilion and Adventure Centre are underused facilities and should be utilised better. The river should be tidied up as it could be a real asset to attracting people from out of town to spend money.

- The play areas near me have some health and safety issues, especially old and worn out play equipment and ground cover. There are many trip hazards in one particular play area. I have photos if you are interested.

- The Prince of Wales garden has deteriorated dramatically. Needs weekly sweep and flower care. Where is plaque taken off wall? Used to be a nice site to sit for lunch or a takeaway coffee.

- There are many places that are not developed, little things for teenagers and schoolchildren, and there are no toilets close to the park

- There needs to be more benches and picnic benches to go with a fully functioning café. I'd also love to see more bins around the main pathway of KGV park.

- To start maintaining and caring about the parks and green spaces. Faulty zip line and slide no toilets no cafe. Finish the plans for the main park. Stop passing the buck and start serving the community

- W3 is very odd





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## Annual Budget - By Committee (Actual YTD Month 6)

Draft Budget

~~Note: 2022/2023 Draft Budget~~ 2023/24

		<u>Budget 2021/2022</u>		<u>Budget 2022/2023</u>						<u>Draft Budget 2023/2024</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b><u>Asset Management &amp; Amenities</u></b>												
<b><u>201</u></b>	<b><u>Town Hall</u></b>											
1034	Income Town Hall Bookings	6,500	718	0	0	1,000	0	1,000	4,039	8,000	0	0
	<b>Total Income</b>	6,500	718	0	0	1,000	0	1,000	4,039	8,000	0	0
4100	Gas	3,500	3,504	0	0	4,667	0	4,667	2,012	6,000	0	0
4101	Electricity	2,500	2,776	0	0	3,334	0	3,334	1,699	10,000	0	0
4102	Non Domestic Rates	10,000	9,200	0	0	10,000	0	10,000	5,842	10,000	0	0
4103	Water Rates	1,500	1,429	0	0	1,800	0	1,800	804	2,000	0	0
4104	Window Cleaning	1,400	1,420	0	0	1,600	0	1,600	720	1,600	0	0
4105	Repairs and Maintenance	0	10,973	0	0	6,000	0	6,000	609	6,000	0	0
4108	Service Contracts	8,000	15,488	0	0	10,240	0	10,240	4,936	10,500	0	0
4109	Trade Waste	1,000	0	0	0	1,200	0	1,200	0	1,200	0	0
	<b>Overhead Expenditure</b>	27,900	44,791	0	0	38,841	0	38,841	16,621	47,300	0	0
	<b>Movement to/(from) Gen Reserve</b>	(21,400)	(44,073)			(37,841)		(37,841)	(12,582)	(39,300)		
<b><u>202</u></b>	<b><u>Asset and Amenities</u></b>											
1027	Income - Amenity Services	3,000	4,515	0	0	4,000	0	4,000	1,495	3,000	0	0
1950	Sale of Assets	0	0	0	0	0	0	0	1,000	0	0	0
	<b>Total Income</b>	3,000	4,515	0	0	4,000	0	4,000	2,495	3,000	0	0
4000	Salaries ENI & Pension	255,000	209,454	0	0	225,000	0	225,000	114,068	230,000	0	0
4027	Telephones and Mobiles	1,600	1,805	0	0	1,800	0	1,800	915	1,800	0	0
4150	Uniform/PPE	2,000	1,130	0	0	2,400	0	2,400	597	1,500	0	0

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**Melksham Town Council Current Year**  
**Annual Budget - By Committee (Actual YTD Month 6)**  
**Note: 2022/2023 Draft Budget**

		<b>Budget 2021/2022</b>		<b>Budget 2022/2023</b>						<b>Draft Budget 2023/2024</b>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4151	Tools and Equipment	1,000	617	0	0	4,000	0	4,000	311	4,000	0	0
4153	Vehicle Running Costs	7,000	7,770	0	0	7,000	0	7,000	3,065	7,000	0	0
4156	Vehicle Leasing	12,000	13,171	0	0	13,000	0	13,000	5,942	13,000	0	0
4163	Repairs and Maintenance	10,000	9,164	0	0	12,000	0	12,000	2,300	12,000	0	0
4167	Street Furniture and Signage	2,000	14,424	0	0	10,000	0	10,000	868	5,000	0	0
4177	Churchyard maintenance	0	123	0	0	1,500	0	1,500	340	1,500	0	0
4186	Defibrillators	1,050	3,528	0	0	4,444	0	4,444	880	5,000	0	0
4186	Container storage	1,600	1,350	0	0	0	0	0	0	0	0	0
4185	Equipment	0	2,235	0	0	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>		293,250	264,771	0	0	281,144	0	281,144	129,287	280,800	0	0
<b>Movement to/(from) Gen Reserve</b>		(290,250)	(260,256)			(277,144)		(277,144)	(126,791)	(277,800)		
<b>203</b>	<b>Allotments</b>											
1045	Income Allotments	4,700	4,716	0	0	5,000	0	5,000	380	5,000	0	0
<b>Total Income</b>		4,700	4,716	0	0	5,000	0	5,000	380	5,000	0	0
4200	Water Rates - Allotments	1,700	950	0	0	1,800	0	1,800	379	1,200	0	0
4201	Maintenance - Allotments	300	207	0	0	1,000	0	1,000	72	1,000	0	0
<b>Overhead Expenditure</b>		2,000	1,157	0	0	2,800	0	2,800	451	2,200	0	0
<b>Movement to/(from) Gen Reserve</b>		2,700	3,559			2,200		2,200	(71)	2,800		
<b>204</b>	<b>KGV Pavilion and Car Park</b>											
1046	Income - Pavilion	3,000	1,614	0	0	1,500	0	1,500	1,517	2,500	0	0
<b>Total Income</b>		3,000	1,614	0	0	1,500	0	1,500	1,517	2,500	0	0

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**Melksham Town Council Current Year**  
**Annual Budget - By Committee (Actual YTD Month 6)**  
**Note: 2022/2023 Draft Budget**

		<b>Budget 2021/2022</b>		<b>Budget 2022/2023</b>						<b>Draft Budget 2023/2024</b>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4250	Telephone - Pavilion	200	104	0	0	300	0	300	187	500	0	0
4252	Electricity - Pavilion	1,100	21,712	0	0	2,300	0	2,300	-7,415	3,000	0	0
4254	Water - Pavilion	200	295	0	0	1,200	0	1,200	394	1,000	0	0
4255	Fire Safety Checks	500	82	0	0	250	0	250	0	100	0	0
4256	Maintenance - Pavilion	1,000	221	0	0	2,000	0	2,000	4,886	2,000	0	0
4257	Insurance - Pavilion	0	0	0	0	1,200	0	1,200	0	0	0	0
4260	Non Domestic Rates - Car Park	0	2,062	0	0	2,000	0	2,000	829	0	0	0
<b>Overhead Expenditure</b>		3,000	24,477	0	0	9,250	0	9,250	-1,119	6,600	0	0
<b>Movement to/(from) Gen Reserve</b>		0	(22,862)			(7,750)		(7,750)	2,636	(4,100)		
<b>Public Toilets</b>												
1060	MWPC contr. to Market Place	6,600	5,165	0	0	7,500	0	7,500	0	7,500	0	0
<b>Total Income</b>		6,600	5,165	0	0	7,500	0	7,500	0	7,500	0	0
4106	Repairs and Maintenance	0	0	0	0	2,000	0	2,000	140	2,000	0	0
4180	Cleaning	17,000	12,880	0	0	15,000	0	15,000	4,742	14,000	0	0
4185	Electricity supply: Toilets	1,150	1,369	0	0	2,133	0	2,133	591	3,200	0	0
4913	Water	0	0	0	0	2,500	0	2,500	-1,749	0	0	0
<b>Overhead Expenditure</b>		18,150	14,249	0	0	21,633	0	21,633	3,724	19,200	0	0
<b>Movement to/(from) Gen Reserve</b>		(11,550)	(9,084)			(14,133)		(14,133)	(3,724)	(11,700)		
<b>Corporate Properties</b>												
1040	Income 31 Market Place	6,900	10,217	0	0	6,900	0	6,900	3,556	6,900	0	0
1042	Income Roundhouse	1,600	1,306	0	0	0	0	0	0	0	0	0

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**Melksham Town Council Current Year**  
**Annual Budget - By Committee (Actual YTD Month 6)**  
**Note: 2022/2023 Draft Budget**

		<b>Budget 2021/2022</b>		<b>Budget 2022/2023</b>						<b>Draft Budget 2023/2024</b>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1048	Income Art House Cafe	0	0	0	0	6,000	0	6,000	1,500	6,000	0	0
<b>Total Income</b>		8,500	11,522	0	0	12,900	0	12,900	5,056	12,900	0	0
4175	Costs Art House Cafe	500	4,033	0	0	1,000	0	1,000	455	1,000	0	0
4178	Costs Roundhouse	0	176	0	0	4,000	0	4,000	54	500	0	0
4191	Costs 31 Market Place	500	3,698	0	0	500	0	500	485	2,000	0	0
<b>Overhead Expenditure</b>		1,000	7,908	0	0	5,500	0	5,500	994	3,500	0	0
<b>Movement to/(from) Gen Reserve</b>		7,500	3,615			7,400		7,400	4,062	9,400		
<b><u>Art House Cafe</u></b>												
4212	Gas	0	0	0	0	900	0	900	0	2,500	0	0
4913	Water	0	0	0	0	600	0	600	0	600	0	0
<b>Overhead Expenditure</b>		0	0	0	0	1,500	0	1,500	0	3,100	0	0
<b>Movement to/(from) Gen Reserve</b>		0	0			(1,500)		(1,500)	0	(3,100)		
<b><u>Round House</u></b>												
4102	Non Domestic Rates	0	0	0	0	600	0	600	0	600	0	0
4913	Water	0	0	0	0	240	0	240	0	240	0	0
<b>Overhead Expenditure</b>		0	0	0	0	840	0	840	0	840	0	0
<b>Movement to/(from) Gen Reserve</b>		0	0			(840)		(840)	0	(840)		
<b><u>31 Market Place</u></b>												
4106	Repairs and Maintenance	0	0	0	0	1,200	0	1,200	0	3,000	0	0
<b>Overhead Expenditure</b>		0	0	0	0	1,200	0	1,200	0	3,000	0	0

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**Melksham Town Council Current Year**  
**Annual Budget - By Committee (Actual YTD Month 6)**  
**Note: 2022/2023 Draft Budget**

		<b>Budget 2021/2022</b>		<b>Budget 2022/2023</b>						<b>Draft Budget 2023/2024</b>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>		<u>0</u>	<u>0</u>			<u>(1,200)</u>		<u>(1,200)</u>	<u>0</u>	<u>(3,000)</u>		
<b>215</b>	<b><u>Depot</u></b>											
4103	Water Rates	200	90	0	0	250	0	250	90	250	0	0
4106	Repairs and Maintenance	0	0	0	0	1,500	0	1,500	480	1,500	0	0
4159	Electric - Unit	750	944	0	0	2,400	0	2,400	511	2,000	0	0
4160	Leasing	10,850	8,571	0	0	10,850	0	10,850	3,896	12,500	0	0
4161	Rates-Unit at Bowerhill	2,400	2,295	0	0	2,472	0	2,472	1,145	2,400	0	0
4184	Fire security: Unit	400	106	0	0	300	0	300	0	300	0	0
<b>Overhead Expenditure</b>		<u>14,600</u>	<u>12,005</u>	<u>0</u>	<u>0</u>	<u>17,772</u>	<u>0</u>	<u>17,772</u>	<u>6,123</u>	<u>18,950</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>		<u>(14,600)</u>	<u>(12,005)</u>			<u>(17,772)</u>		<u>(17,772)</u>	<u>(6,123)</u>	<u>(18,950)</u>		
<b>220</b>	<b><u>Play Areas and Open Spaces</u></b>											
4157	Grasscutting	10,000	11,610	0	0	18,000	0	18,000	7,070	20,000	0	0
4158	Replacement Play Equipment	5,000	0	0	0	50,000	0	50,000	0	50,000	0	0
4165	Maintenance play areas	5,000	2,116	0	0	5,000	0	5,000	664	5,000	0	0
4169	Maintenance of trees	2,000	0	0	0	0	0	0	0	2,000	0	0
4179	Tree Planting	0	256	0	0	15,000	0	15,000	0	15,000	0	0
4193	Rospa checks: Play areas	1,050	949	0	0	1,100	0	1,100	395	1,200	0	0
<b>Overhead Expenditure</b>		<u>23,050</u>	<u>14,932</u>	<u>0</u>	<u>0</u>	<u>89,100</u>	<u>0</u>	<u>89,100</u>	<u>8,129</u>	<u>93,200</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>		<u>(23,050)</u>	<u>(14,932)</u>			<u>(89,100)</u>		<u>(89,100)</u>	<u>(8,129)</u>	<u>(93,200)</u>		
<b>221</b>	<b><u>King George V Park</u></b>											
4199	Materials	10,000	7,582	0	0	10,000	0	10,000	5,527	12,000	0	0

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**Melksham Town Council Current Year**  
**Annual Budget - By Committee (Actual YTD Month 6)**  
**Note: 2022/2023 Draft Budget**

		<b>Budget 2021/2022</b>		<b>Budget 2022/2023</b>						<b>Draft Budget 2023/2024</b>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4313	Sports Roadshow	0	0	0	0	5,000	0	5,000	0	5,000	0	0
4913	Water	0	0	0	0	2,200	0	2,200	0	3,500	0	0
	<b>Overhead Expenditure</b>	10,000	7,582	0	0	17,200	0	17,200	5,527	20,500	0	0
	<b>Movement to/(from) Gen Reserve</b>	(10,000)	(7,582)			(17,200)		(17,200)	(5,527)	(20,500)		
<b>405</b>	<b>Solar Farm Projects</b>											
1182	Solar money received	40,000	38,620	0	0	38,620	0	38,620	0	0	0	0
	<b>Total Income</b>	40,000	38,620	0	0	38,620	0	38,620	0	0	0	0
4590	Solar Money Projects	40,000	0	0	0	38,620	0	38,620	0	35,000	0	0
	<b>Overhead Expenditure</b>	40,000	0	0	0	38,620	0	38,620	0	35,000	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	38,620			0		0	0	(35,000)		
	<b>Asset Management &amp; Amenities - Income</b>	72,300	66,870	0	0	70,520	0	70,520	13,487	38,900	0	0
	<b>Expenditure</b>	432,950	391,871	0	0	525,400	0	525,400	169,736	534,190	0	0
	<b>Movement to/(from) Gen Reserve</b>	(360,650)	(325,001)			(454,880)		(454,880)	(156,249)	(495,290)		
	<b>Total Budget Income</b>	72,300	66,870	0	0	70,520	0	70,520	13,487	38,900	0	0
	<b>Expenditure</b>	432,950	391,871	0	0	525,400	0	525,400	169,736	534,190	0	0
	<b>Movement to/(from) Gen Reserve</b>	(360,650)	(325,001)			(454,880)		(454,880)	(156,249)	(495,290)		