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Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA, FLSCC

To: Councillor S Mortimer (Chair)
Councillor C Goodhind (Vice-Chair)
Councillor P Aves
Councillor J Crundell
Councillor C Forgacs
Councillor J Hubbard
Councillor S Rabey

16 January 2023

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Finance, Administration and Performance Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 23rd January 2023** commencing at **8.00 pm or on the rising of the preceding Community Development Committee meeting**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Finance, Administration and Performance Committee

Monday 23 January 2023
At 8.00 pm or on the rising of the preceding Community Development Committee meeting at the Town Hall

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

AGENDA

Virtual Meeting Access

Melksham Town Council is inviting you to a scheduled Zoom meeting.

Topic: Finance, Administration and Performance Committee
Time: Jan 23, 2023 08:00 PM London or on the rising of the preceding Community Development Committee meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/83518068274?pwd=VHB0MWZzNFBWclNRTTdTczJPejZjdz09

Meeting ID: 835 1806 8274
Passcode: 438618

1. **Apologies**

   To receive apologies for absence.

2. **Declarations of Interest**

   To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

   Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may *however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.*

3. **Minutes** (Pages 1 - 4)

To approve the Minutes of the Finance, Administration and Performance Committee meeting held on 28 November 2022.

4. **Finances**

4.1 **List of Payments to 31 December 2022** (Pages 5 - 24)

To review the list of payments made by Direct Debit, cheque, debit card, and BACS from the Town Council's Unity Trust Bank Account for Months 5,6,7, 8 and 9 - 2022/2023 (see attached).
To review the list of payments made by Direct Debit, cheque, debit card, and BACS from the Town Council's Assembly Hall Lloyds Bank Account for Months 5,6,8 and 9 - 2022/2023 (see attached).

4.2 **Petty Cash reports to 31 December 2022** (Pages 25 - 34)

To review payments made by Petty Cash for Months 5,6,7, 8 and 9 - 2022/2023 (see attached).

4.3 **Monthly Financial Statements to 31 December 2022** (Pages 35 - 44)

To review the Monthly Financial Statements for Months 5,6,7, 8 and 9 - 2022/2023 (see attached).

4.4 **Cash Book Reports to 31 December 2022** (Pages 45 - 78)

To approve the Cash Book reports for the Town Council's Unity Trust Bank Account for Months 5,6,7, 8, and 9 - 2022/2023 (see attached).
To approve the Cash Book reports for the Town Council's Assembly Hall Lloyds Bank Account for Months 5,6,7, 8, and 9 - 2022/2023 (see attached).

4.5 **Detailed Income and Expenditure Report to 31 December 2022** (Pages 79 - 88)

To review the detailed year-to-date Income and Expenditure report to Month 9 2022/2023 (see attached).

4.6 **Earmarked Reserves to 31 December 2022** (Pages 89 - 90)

To review the Earmarked Reserves report for the year-to date Month 9 – 2022/2023 (see attached).

5. **Fully Managed Payroll Provider** (Pages 91 - 94)

To receive the report of the Deputy Town Clerk and approve the recommendations contained therein (see attached).

Melksham Town Council

Minutes of the Finance, Administration and Performance Committee meeting held on Monday 28th November 2022

PRESENT:	Councillor S Mortimer (Chair) Councillor C Goodhind (Vice-Chair) Councillor P Aves Councillor J Crundell Councillor C Forgacs Councillor J Hubbard Councillor S Rabey	
IN ATTENDANCE:	Councillor S Crundell Councillor M Sankey – Wiltshire Council	
OFFICERS:	Linda Roberts Patsy Clover	Town Clerk Deputy Town Clerk

PUBLIC PARTICIPATION: One member of the public and one member of the press were present virtually.

1/22 Apologies

There were no apologies for absence.

2/22 Declarations of Interest

There were no declarations of interest.

3/22 Minutes

The minutes of 26 September 2022, having previously been circulated, were approved as a correct record and signed by the Chair, Councillor Mortimer, subject to an amendment to minute number 81/22 – the report referred to was the Income Received Report not the Earmarked Reserves Report.

4/22 Grants Awarded 2022/2023

4/22.1 2385 Squadron ATC

It was proposed by Councillor Aves, seconded by Councillor J Crundell and

UNANIMOUSLY RESOLVED to award £919.96.

4/22.2 **Age UK Wiltshire**

It was proposed by Councillor Mortimer, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to award £750.00.

4/22.3 **Melksham Community Money Advice**

Members did not support this grant application.

4/22.4 **Melksham Free Dining**

It was proposed by Councillor Aves, seconded by Councillor J Crundell and

UNANIMOUSLY RESOLVED to award £402.00.

4/22.5 **Melksham PHAB**

It was proposed by Councillor Aves, seconded by Councillor Rabey and

UNANIMOUSLY RESOLVED to award £430.00.

4/22.6 **Melksham Remembers**

It was proposed by Councillor Aves, seconded by Councillor Hubbard and

UNANIMOUSLY RESOLVED to award £350.00.

4/22.7 **Music for Miniatures**

It was proposed by Councillor Hubbard, seconded by Councillor Rabey and

UNANIMOUSLY RESOLVED to award £700.00 on the condition that the proposed events took place at Melksham Oak or at primary schools in the town.

4/22.8 **Rainbow Day Centre**

Members did not support this grant application but acknowledged that the organisation provided an important service to the community and recommended that the Community Engagement Officer liaise with Rainbow Day Centre regarding other funding streams.

4/22.9 **Splash - Community First**

It was proposed by Councillor Hubbard, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to award £650.00, asking Melksham Without Parish Council to fund the balance of £350.00.

4/22.10 **Suicide Prevention**

Members did not support this grant application.

4/22.11 **Wessex MS Therapy Centre**

It was proposed by Councillor Aves, seconded by Councillor Hubbard and

RESOLVED to award £300.00.

4/22.12 **West Wilts Model Car Club**

Members did not support this grant application.

4/22.13 **Youth Adventure Centre**

It was proposed by Councillor Rabey, seconded by Councillor Forgacs and

UNANIMOUSLY RESOLVED to award £492.00.

Meeting Closed at: 7.22 pm

Signed: .... Dated:

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Date: 04/01/2023

Time: 10:47

Melksham Town Council Current Year

Unity Bank

List of Payments made between 01/08/2022 and 31/08/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/08/2022	Zen	DDR	20.40		Wifi - Art House
01/08/2022	Water2Business	DDR	46.11		Water rates - Dorset Crescent
01/08/2022	Water2Business	DDR	20.05		Water rates - Addison Road
01/08/2022	Water2Business	DDR	15.00		Water rates - Bow erhill Unit
01/08/2022	Water2Business	DDR	110.38		Water rates - Mkt Pl toilets
01/08/2022	British Gas	DDR	357.07		Electricity - Pavilion
08/08/2022	Enterprise	DDR	562.90		Van lease
09/08/2022	Houseman Environmental Ltd	462297397	1,026.00		Water hygiene - TH
09/08/2022	Vimto (Out of Home) Ltd	61267767	250.42		Bar stock
09/08/2022	Ellis Whittam Ltd	38970141	5,016.00		Consultancy - grievance
09/08/2022	Glasdon UK Ltd	860871925	1,041.86		Picnic table
09/08/2022	Dverde Limited	938967115	603.99		Claning - toilets
09/08/2022	Microshade Business Consultant	5100772325	920.10		Hosting services
09/08/2022	Rialtas Business Solutions Ltd	291368021	474.00		CB & PL annual support
09/08/2022	Trade UK	425286716	158.54		Foam applicator gun
09/08/2022	T H White Installation Ltd	302281158	634.87		Service - fire alarm TH
09/08/2022	Vysilon Ltd	359168199	290.46		Online back-up (Jul-Sep)
09/08/2022	Wiltshire Publications Ltd	150651764	138.60		Advert - job vacancy
09/08/2022	Wiltshire Council	655110928	1,618.26		Right Choice - Apr-Aug
09/08/2022	AquAid Southcoast	58214407	30.56		Water dispenser
09/08/2022	The Community Heartbeat Trust	542749523	924.00		Defibs - annual contract
09/08/2022	CP Fire Consultants Ltd	437917091	1,344.00		Fire risk assessments x 7
09/08/2022	DE Pow ell	61941481	285.00		Display energy certificate
09/08/2022	Mulberry & Co	615583566	42.00		Chairs & meetings cse (TP)
09/08/2022	James Hallam Council Guard	25013693	30,656.25		Commercial Insurance
09/08/2022	Industrial Door & Gate Solutio	794996841	744.00		Door - Bath Rd toilets
09/08/2022	J. H. Jones & Sons	605026784	4,224.00		Knotw eed removal - Lych Gate
09/08/2022	Melksham Groundcare Machinery	687433402	437.60		Service - Hinda HRX476
09/08/2022	Microsoft	534796012	290.40		Hosting services
09/08/2022	NPow er (Yorkshire) Ltd	73646198	194.26		Electricity - KGV Jun 2022
09/08/2022	Paul Hulbert	740426681	350.00		Window cleaning
09/08/2022	phs Group	823732379	410.25		Annual sanitary - TH
09/08/2022	Pollet Pool Group UK Ltd	1	319.68		Splashpad - chemicals
09/08/2022	Rebuild Cost Assessment Ltd	76420832	2,160.00		Rebuild cost assessment
09/08/2022	Roman Glass Ltd	474323433	323.33		Glazing - TH
09/08/2022	Wolf Decorating	25547095	485.06		Redecoration - 31 Market Place
09/08/2022	WTTL	692097696	432.00		Driver trng (RC & RK)
09/08/2022	Prosec Consultancy Ltd	538021341	198.00		Security - AH
09/08/2022	phs Group	2	296.40		Air freshener - AH
09/08/2022	Water2Business	DDR	200.32		Water rates - Southbrook
09/08/2022	HMRC	BACS	11,353.85		Tax/NI
09/08/2022	British Gas	DDR	840.09		Electricity - Pavilion
12/08/2022	Office Evolution	DDR	156.56		Photocopying
12/08/2022	British Gas	DDR	223.27		Electricity - Pavilion
15/08/2022	Mainstream	DDR	546.79		Phones
15/08/2022	Daisy Communications	DDR	35.98		Phone - Pavilion
15/08/2022	Wiltshire Council	DDR	936.00		Rates - TH

Continued on Page 2

Melksham Town Council Current Year

Unity Bank

List of Payments made between 01/08/2022 and 31/08/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
15/08/2022	Wiltshire Council	DDR	230.00		Rates - Bowerhill Unit
16/08/2022	Fuel Genie	DDR	481.59		Fuel
16/08/2022	Lloyds Bank	DDR	852.43		Corporate Card
16/08/2022	Lloyds Bank	DDR	84.00		Corporate Card
18/08/2022	West Mercia Energy	DDR	12.25		Electricity - KGV
18/08/2022	Oakwood	DDR	135.00		Container
19/08/2022	Wiltshire Council	BACS	27,029.86		Salaries
19/08/2022	British Gas	DDR	305.88		Electricity - TH
19/08/2022	British Gas	DDR	31.50		Gas - AH
22/08/2022	WPF	BACS	9,375.39		Pensions
22/08/2022	British Gas	DDR	1,954.88		Electricity - AH
24/08/2022	EE	DDR	182.34		Mobile phones
24/08/2022	Melksham Spiritualist Church	BACS	200.00		Grant
24/08/2022	HMRC	BACS	9,372.94		NI/Tax
24/08/2022	HMRC	BACS	16.21		NI/Tax (interest)
24/08/2022	Wiltshire Council	BACS	8,683.56		Pensions
30/08/2022	Zen	DDR	20.40		Wifi - Art House
31/08/2022	Enterprise	DDR	632.40		Van lease
31/08/2022	Credit/Debit Card Control Acco	Error	980.28		Incorrect CB

Total Payments 132,325.56

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2022	Water2Business	DDR	112.52		Water rates - Methuen
01/09/2022	Water2Business	DDR	15.00		Water rates - Bow erhill Unit
01/09/2022	Water2Business	DDR	204.88		Water rates - Mkt Pl toilets
07/09/2022	IDverde Limited	29095328	2,817.83		Bath Road toilets - May
07/09/2022	Microshade Business Consultant	192771718	920.10		Hosting services
07/09/2022	Playsafety Ltd	251446563	474.00		Annual check - KGV slide
07/09/2022	Prosec Consultancy Ltd	143518840	216.00		SIA - Wedding
07/09/2022	Trade UK	325977986	201.87		Valved respirator
07/09/2022	Wiltshire Publications Ltd	106139079	138.60		Advertising - TH
07/09/2022	AquAid Southcoast	29836960	81.50		Water dispenser
07/09/2022	Boels Rental Ltd	1397252	38.83		Hire - delivery eqpmt
07/09/2022	J. H. Jones & Sons	143601567	1,728.00		Grasscutting - KGV
07/09/2022	NPow er (Yorkshire) Ltd	156304257	49.03		Electricity - KGV
07/09/2022	Paul Hulbert	189572883	185.00		Window cleaning
07/09/2022	Reece's Rentals Ltd	466473118	1,022.00		Road sw eeping
07/09/2022	Smart Integrated Solutions Ltd	13996531	483.84		CCTV signage
07/09/2022	G. Milw ard-Oliver	575466101	1,200.00		Research - TC master plan
07/09/2022	Melksham TIC	BACS	4,000.00		Grant
07/09/2022	Melksham F&R	BACS	3,000.00		Grant
07/09/2022	Gompels	BACS	70.75		Parking redemption
07/09/2022	P. Clover	BACS	10.95		Refs
07/09/2022	Redhorn Holdings	BACS	3,739.96		Rent - Bow erhill (o/s)
07/09/2022	B. Burry	BACS	71.55		Bar stock/Eqmt
07/09/2022	Microsoft	BACS	423.10		Hosting services
07/09/2022	Microsoft	314501485	222.00		Licence
08/09/2022	Enterprise	DDR	562.90		Van leasing
14/09/2022	WPF	DDR	8,320.28		Pensions
14/09/2022	Mainstream	DDR	85.20		Phones
14/09/2022	Office Evolution	DDR	84.12		Photocopying
15/09/2022	Wiltshire Council	DDR	936.00		Rates - TH
15/09/2022	Wiltshire Council	DDR	230.00		Rates - Bow erhill Unit
15/09/2022	West Mercia Energy	DDR	112.78		Elec - KGV/BR toilets
16/09/2022	Fuel Genie	DDR	354.14		Fuel
16/09/2022	Lloyds Bank	DDR	494.26		Corporate card
16/09/2022	Lloyds Bank	DDR	495.06		Corporate Card
16/09/2022	Lloyds Bank	DDR	6.00		Card charges
19/09/2022	Oakw ood	DDR	135.00		Container
20/09/2022	Wiltshire Council	DDR	26,423.04		Salaries
20/09/2022	Daisy Communications	DDR	35.98		Wifi - Pavilion
20/09/2022	British Gas	DDR	14.96		Gas - AH
21/09/2022	British Gas	DDR	260.56		Electricity - TH
22/09/2022	HMRC	DDR	7,806.10		NI/Tax
22/09/2022	British Gas	DDR	82.88		Electricity - Bow erhill
23/09/2022	British Gas	DDR	1,592.73		Electricity - AH
26/09/2022	EE	DDR	187.85		Mobiles
30/09/2022	Enterprise	DDR	632.40		Van lease
30/09/2022	Zen	DDR	20.40		Wifi - Art House

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Unity Bank

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
30/09/2022	British Gas	DDR	2,516.08		Electricity - Pavilion
30/09/2022	British Gas	DDR	74.09		Electricity - Bowerhill
30/09/2022	Melksham Christmas Lights	BACS	10,000.00		Grant
30/09/2022	J. Joseph	BACS	75.00		Refund - Cancelled performance
30/09/2022	Unity Bank	BACS	0.30		Handling charge
30/09/2022	Unity Bank	BACS	52.80		Bank charges
		Total Payments	83,018.22		

List of Payments made between 01/10/2022 and 31/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/10/2022	Water2Business	DDR	15.00		Water rates - Unit
03/10/2022	Water2Business	DDR	181.20		Water rates - MP toilets
03/10/2022	Water2Business	DDR	32.29		Water rates - SB/AA allotments
05/10/2022	Grenke Leasing	DDR	177.98		Rental - Photocopier
07/10/2022	The Cobblers Bench	46106701	15.00		Keys
07/10/2022	Microshade Business Consultant	153906836	920.10		Hosting support
07/10/2022	NVB Landscape	732871905	3,600.00		Consultation - Pavilion
07/10/2022	Old Milestone Nursery	830723834	229.94		Compost
07/10/2022	T H White Installation Ltd	456626385	1,042.94		Service - TH fire alarm
07/10/2022	Travis Perkins Trading Company	272613373	80.33		Hazard tape
07/10/2022	Wiltshire Council	301508612	207.54		CATG contribution
07/10/2022	Alpha Rod Ltd	365864183	300.00		KGV - root removal
07/10/2022	AquAid Southcoast	552532310	326.94		Annual rental/stock
07/10/2022	Boels Rental Ltd	184836698	24.62		Hire - anti climbing fence
07/10/2022	The Community Heartbeat Trust	9239498	132.00		Annual support - year 2
07/10/2022	Mulberry & Co	4311705	258.00		Course - Chairmanship - PA
07/10/2022	Institute of Swimming Ltd	71501673	897.00		3x Pool Plant courses
07/10/2022	Melksham Groundcare Machinery	28437735	25.00		Drive belt - Honda
07/10/2022	Midori Services	953103431	5,030.39		Splashpad - 60% service cont
07/10/2022	PKF Accountants & Business Adv	54163837	2,400.00		Audit - AGAR
07/10/2022	Place Studio Ltd	601522400	6,187.32		NP support
07/10/2022	Shred-It	59181115	237.95		Waste paper collection
07/10/2022	Wellers Law Group	102825312	765.00		Legal - Spiritualists Garden
07/10/2022	M. Zaccarelli	BACS	70.68		Proclamation expenditure
07/10/2022	S. Land	BACS	9.45		Refs
07/10/2022	K. Farrow	BACS	11.75		Bar stock
07/10/2022	C. Hunter	BACS	10.99		Refs
07/10/2022	Gompels	BACS	55.90		Parking redemption
07/10/2022	P. Clover	BACS	23.04		Proclamation refs
07/10/2022	Wiltshire Sight	BACS	500.00		Grant
07/10/2022	Independent Living	BACS	250.00		Grant
07/10/2022	Proud (Melksham)	BACS	320.00		Grant
07/10/2022	Melksham WI	BACS	200.00		Grant
07/10/2022	TIC/Historical Soc	BACS	881.50		Grant
07/10/2022	Meadow brook	BACS	500.00		Grant
07/10/2022	Help Counselling	BACS	280.00		Grant
07/10/2022	Talking Newspaper	BACS	735.50		Grant
07/10/2022	Celebrating Age	BACS	1,000.00		Grant
07/10/2022	Midori Services	DDR	-5,030.39		Splashpad - 60% service cont
07/10/2022	Midori Services	953103431A	3,913.43		Splashpad - 60% service contra
10/10/2022	Enterprise	DDR	562.90		Van lease
14/10/2022	WPF	DDR	8,698.42		Pension
14/10/2022	Mainstream	DDR	25.99		Phones
14/10/2022	Office Evolution	DDR	82.21		Photocopying
17/10/2022	Daisy Communications	DDR	35.98		Wifi - Pavilion
17/10/2022	Wiltshire Council	DDR	936.00		Rates - TH
17/10/2022	Wiltshire Council	DDR	230.00		Rates - Unit

Continued on Page 2

Unity Bank

List of Payments made between 01/10/2022 and 31/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
17/10/2022	British Gas	DDR	440.04		Electricity - Pavilion
17/10/2022	Lloyds Bank	DDR	250.00		Debit card
17/10/2022	Lloyds Bank	DDR	1,241.29		Debit card
18/10/2022	West Mercia Energy	DDR	120.93		Electricity
18/10/2022	Fuel Genie	DDR	511.15		Fuel
18/10/2022	Oakwood	DDR	135.00		Container
20/10/2022	Wiltshire Council	DDR	26,728.90		Salaries
21/10/2022	British Gas	DDR	1,457.56		Electricity - AH
21/10/2022	British Gas	DDR	291.36		Electricity - TH
21/10/2022	Wiltshire Council	DDR	8,859.83		PAYE/NI
24/10/2022	EE	DDR	180.84		Mobile phones
28/10/2022	British Gas	DDR	73.62	Bowerhill	Electricity
31/10/2022	Zen	DDR	20.40		Wifi - Art House
31/10/2022	Enterprise	DDR	612.00		Van lease

Total Payments 78,292.81

Time: 10:49

Unity Bank

List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/11/2022	Water2Business	DDR	15.00		Water rates - Bowerhill
01/11/2022	Water2Business	DDR	208.66		Water rates - MP toilets
07/11/2022	Padfield Porkies	BACS	100.00		Mayors Reception - deposit
07/11/2022	Melksham Free Dining	BACS	400.00		Grant
07/11/2022	Melksham Carnival	BACS	2,500.00		Grant
07/11/2022	CAB	BACS	5,000.00		Grant
07/11/2022	4Youth SW	BACS	10,000.00		Grant
08/11/2022	Houseman Environmental Ltd	46002794	570.00		Water hygiene - TH
08/11/2022	UK Media Solutions	762606093	58.46		Sign - Bloom winner
08/11/2022	The Cobblers Bench	136951325	54.00		Engraving
08/11/2022	IDverde Limited	426013287	2,683.86		Cleaning - BR toilets
08/11/2022	Microshade Business Consultant	223062480	197.70		Hosting services
08/11/2022	Peter J Dauncey	835699002	503.15		Town Cryer expenses
08/11/2022	Trade UK	95784284	30.58		Ceiling light
08/11/2022	SLCC Enterprises Ltd	701876968	445.00		National Conference - LR
08/11/2022	Stannah Lift Services Ltd	343805586	489.47		Lift maintenance
08/11/2022	T H White Installation Ltd	527684429	1,457.05		Alarm monitoring - AH
08/11/2022	Trowbridge Town Council	251462741	1,199.01		Sports Roadshows
08/11/2022	Travis Perkins Trading Company	98278917	50.44		Graffitti
08/11/2022	Ultra Warm Ltd	510087130	288.00		Boiler maintenance
08/11/2022	Vysilon Ltd	92141604	290.46		Online back-up (Oct-Dec 22)
08/11/2022	1st Choice Skips Ltd	831958204	500.00		Skip hire - KGV
08/11/2022	AquAid Southcoast	751228	20.38		Water refill
08/11/2022	Aquam Water Services Ltd	150915284	36.00		Standpipe - Mkt Pl
08/11/2022	Avon Industrial Doors Ltd	65129917	186.00		Door repairs - Bowerhill
08/11/2022	Boels Rental Ltd	497907594	362.16		Hire - ClimateFest scaffolding
08/11/2022	Drain Division Ltd	602584108	713.64		Drain clearance - Pavilion
08/11/2022	J. H. Jones & Sons	561806333	2,898.00		Grasscutting - Foresters
08/11/2022	NPower (Yorkshire) Ltd	346721355	26.21		Electricity - KGV Aug
08/11/2022	Paul Hulbert	637840926	350.00		Window cleaning
08/11/2022	Pollet Pool Group UK Ltd	517930966	319.68		Splashpad - chemicals
08/11/2022	Royal United Hospital	116058211	260.00		OH services
08/11/2022	South West Auto Trimming Ltd	42087961	168.00		Seat repair - VW
08/11/2022	VK Graphics Ltd	739115267	192.00		Reflective - Flat Bed
08/11/2022	Wellers Law Group	75024945	354.00		Legal - SIDS
08/11/2022	Enterprise	DDR	562.90		Van lease
08/11/2022	C. Hunter	BACS	15.44		Refs
08/11/2022	B. Burry	BACS	3.55		Bar stock
08/11/2022	H. Davis	BACS	39.48		Various
08/11/2022	S. Land	BACS	85.13		Bar stock
08/11/2022	Clock Tower People	BACS	834.00		Clock controller
08/11/2022	P. Aves	BACS	26.48		Refs - ClimateFest
08/11/2022	M. Zacarelli	BACS	43.50		Plants/glue
10/11/2022	C. Hunter	BACS	18.40		Refs - Remembrance
10/11/2022	Microsoft	BACS	439.63		Licence - Oct/Nov
10/11/2022	L. Roberts	BACS	91.40		Oath/mileage
10/11/2022	D. Elms	BACS	109.80		Mileage - NEC

Continued on Page 2

List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
14/11/2022	Mainstream	DDR	408.23		Phones
14/11/2022	Mainstream	DDR	37.96		Phones
14/11/2022	Mainstream	DDR	256.43		Phones
14/11/2022	Daisy Communications	DDR	35.98		Wifi - Pavilion
14/11/2022	Office Evolution	DDR	174.62		Photocopying
14/11/2022	Wiltshire Council	DDR	936.00		Rates - TH
14/11/2022	WPF	DDR	8,308.73		Pensions
15/11/2022	Wiltshire Council	DDR	230.00		Rates - Unit
15/11/2022	British Gas	DDR	509.70		Electricity - Pavilion
16/11/2022	Lloyds Bank	DDR	-53.00		Debit card
16/11/2022	Lloyds Bank	DDR	146.32		Debit card
16/11/2022	Lloyds Bank	DDR	1,494.22		Debit card
16/11/2022	Fuel Genie	DDR	318.08		Fuel
16/11/2022	Lloyds Bank	BACS	0.01		Adjustment to VAT on card
17/11/2022	West Mercia Energy	DDR	172.74		Electricity - BR & KGV
18/11/2022	Oakwood	DDR	135.00		Container
18/11/2022	Wiltshire Council	DDR	42,736.60		Salaries
22/11/2022	Wiltshire Council	DDR	8,663.05		NI/PAYE
24/11/2022	EE	DDR	180.84		Mobile phones
30/11/2022	Enterprise	DDR	632.40		Van lease
30/11/2022	Zen	DDR	20.40		Wifi - Art House
30/11/2022	Lloyds Bank	BACS	0.02		Adjustment to VAT on card
30/11/2022	Lloyds Bank	BACS	-0.04		Adjustment to VAT on card
		Total Payments	100,540.91		

Melksham Town Council Current Year

Bank Assembly Hall A/c

List of Payments made between 01/08/2022 and 31/08/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/08/2022	Water2Business	DDR	193.39		Water rates - AH
15/08/2022	BTE Services	DDR	44.74		Sanitary cleaning
15/08/2022	Wiltshire Council	DDR	861.00		Rates - AH
17/08/2022	MarketPlace Merchants	DDR	25.16		Cash till
31/08/2022	Hills Waste	DDR	491.31		Waste collection
		Total Payments	1,615.60		

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Melksham Town Council Current Year

Bank Assembly Hall A/c

List of Payments made between 01/09/2022 and 30/09/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2022	Water2Business	DDR	209.63		Water rates - AH
01/09/2022	Wiltshire Council	DDR	861.00		Rates - AH
09/09/2022	Tolchards	DDR	2,051.02		Bar stock
20/09/2022	Market Place Merchants	DDR	25.16		Cash till
20/09/2022	Rentokil	DDR	329.17		Vermin control
30/09/2022	Dave Phillips Music	3653	2,228.88		Show - Dire Straits
30/09/2022	United EPoS Solutions	3654	60.00		Softw are - AH till
30/09/2022	Hunt Management Solutions	3655	156.00		Stocktake - AH
30/09/2022	Paul Seemayer	3656	300.00		Lighting - DS:UK
30/09/2022	Sound Associates Ltd	3657	1,396.80		Annual service - projector
30/09/2022	TicketSource Ltd	3658	47.63		Blank tickets
30/09/2022	Hills	DDR	630.33		Waste collection
30/09/2022	Assembly Hall Bar A/c	Trans	1,338.46		Wrongly coded invoice
		Total Payments	9,634.08		

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Melksham Town Council Current Year

Bank Assembly Hall A/c

List of Payments made between 01/10/2022 and 31/10/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/10/2022	Water2Business	DDR	185.40		Water rates - AH
14/10/2022	Tolchards	DDR	1,224.54		Bar stock
17/10/2022	Wiltshire Council	DDR	861.00		Rates - AH
19/10/2022	Market Place Merchants	DDR	25.16		Cash till
28/10/2022	United EPoS Solutions	3659	60.00		Softw are - AH till
28/10/2022	Wired Publishing	3660	90.00		Advertising - AH
28/10/2022	Prosec Consultancy Ltd	3661	243.00		Security - AH function
28/10/2022	Tolchards	DDR	1,885.96		Bar stock
28/10/2022	Hills Waste	DDR	658.14		Waste collection
		Total Payments	5,233.20		

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Melksham Town Council Current Year

Bank Assembly Hall A/c

List of Payments made between 01/11/2022 and 30/11/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/11/2022	Water2Business	DDR	209.63		Water rates - AH
15/11/2022	Wiltshire Council	DDR	861.00		Rates - AH
17/11/2022	Market Place Merchants	DDR	25.16		Cash till
18/11/2022	Tolchards	DDR	964.39		Bar stock
25/11/2022	Air Conditioning Services	3662	600.00		Air con maint - AH
25/11/2022	United EPoS Solutions	3663	60.00		Softw are - AH
25/11/2022	Handle With Care Productions	3664	1,013.10		Unravelling Wilburys
25/11/2022	Paul Seemayer	3665	225.00		Lighting - Pole de Cise
25/11/2022	Preston Underground Water Serv	3666	650.00		Tap/stopcock - AH
25/11/2022	RELEA Productions Ltd	3667	6,605.70		Majesty
25/11/2022	Wired Publishing	3668	90.00		Advert - AH
25/11/2022	Wiltshire Publications Ltd	3669	138.60		Advert - Hallow een
25/11/2022	Tolchards	DDR	1,015.51		Bar stock
30/11/2022	Hills Waste	DDR	852.70		Waste collection
		Total Payments	13,310.79		

Melksham Town Council Current Year

Unity Bank

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/12/2022	Water2Business	DDR	681.48		Water rates - TH
01/12/2022	Water2Business	DDR	15.00		Water rates - Unit
01/12/2022	Water2Business	DDR	58.43		Water rates - Roundhouse
01/12/2022	Water2Business	DDR	92.04		Water rates - Mkt Pl loos
02/12/2022	Grounds Maintenance	DDR	157.50		Subscription
09/12/2022	H. Davies	BACS	582.20		Xmas fayre
12/12/2022	Enterprise	DDR	562.90		Van lease
14/12/2022	Wired Publishing	843067902	178.80		Advert - Xmas
14/12/2022	Worknest Ltd	249129705	1,920.00		EAP renew al
14/12/2022	IDverde Limited	755266369	604.00		Cleaning - Mkt Pl loos - Nov
14/12/2022	Melksham Tyre Supplies	88953540	131.28		Tyre - Tipper
14/12/2022	Microshade Business Consultant	266247608	917.70		Hosting services
14/12/2022	Prosec Consultancy Ltd	756	842.40		Security - ClimateFest
14/12/2022	Rialtas Business Solutions Ltd	858883097	161.40		Omega licence upgrade
14/12/2022	RBL Poppy Appeal	769059345	90.00		Wreaths
14/12/2022	Trade UK	194686169	94.63		Spray paint
14/12/2022	S J Aplin Playgrounds Ltd	27770868	1,480.00		Repairs - KGV play eqpmt
14/12/2022	Trow bridge Tow n Council	467043243	316.01		Sports Roadshow s - Jul 22
14/12/2022	Wiltshire Publications Ltd	70024234	933.91		Advert - Remembrance/Climate
14/12/2022	ADS Surveys Ltd	336542569	1,074.00		East Meksham - Topography
14/12/2022	Boels Rental Ltd	860740354	167.52		Hire - barrier
14/12/2022	The Community Heartbeat Trust	853168027	930.00		Cabinet - Beanacre Road
14/12/2022	Donna Wilson	26873539	350.00		Xmas fayre - singing
14/12/2022	Distant Thunder Firew orks	308851994	1,200.00		Xmas fayre - firew orks
14/12/2022	J. H. Jones & Sons	833455788	1,380.00		Grasscutting - Methuen
14/12/2022	Lazerlight Roadshow	745400441	650.00		Xmas fayre - lightshow
14/12/2022	Melksham Groundcare Machinery	723166435	40.00		Line
14/12/2022	Plan of Action	745400441/	150.00		Xmas fayre - music
14/12/2022	Reece's Rentals Ltd	852638501	1,164.00		Road sw eeping
14/12/2022	Sw indon Stilt Walkers	708680456	400.00		Xmas fayre - stilt w alker
14/12/2022	VK Graphics Ltd	103126171	300.00		Xmas fayre - signs
14/12/2022	Wellers Law Group	503484857	720.00		Legal - BR Toilets
14/12/2022	Wicksteed Leisure Ltd	240559888	11,784.86		Play equipment
14/12/2022	Your Wiltshire	987710457	36.00		Advert - Xmas
14/12/2022	WPF	DDR	15,305.44		Pensions
14/12/2022	Mainstream	DDR	89.53		Phones
14/12/2022	Mainstream	DDR	37.96		Phones
14/12/2022	Mainstream	DDR	34.43		Phones
14/12/2022	Cambridge BS	Transfer	85,000.00		Tfr to savings account
15/12/2022	Leafield Environmental Ltd	110276	1,896.00		Litter bin
15/12/2022	T H White Installation Ltd	299126856	368.40		Fire ext maint - R'House
15/12/2022	West Mercia Energy	DDR	91.73		Electricity - BR loos
15/12/2022	Wiltshire Council	DDR	936.00		Rates - TH
15/12/2022	Office Evolution	DDR	507.97		Stationery
15/12/2022	Office Evolution	DDR	145.95		Photocopying
15/12/2022	Wiltshire Council	DDR	230.00		Rates - Unit
15/12/2022	Parc Ponies	BACS	270.00		Carol singing - Donkeys

Continued on Page 2

Melksham Town Council Current Year

Unity Bank

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
15/12/2022	G. Delves	BACS	34.70		Xmas decs
15/12/2022	Youth Adventure	BACS	492.00		Grant
15/12/2022	Wessex MS Society	BACS	300.00		Grant
15/12/2022	Splash	BACS	650.00		Grant
15/12/2022	Music for Minis	BACS	700.00		Grant
15/12/2022	Melksham Remembers	BACS	350.00		Grant
15/12/2022	Melksham PHAB	BACS	430.00		Grant
15/12/2022	Melksham Free Dining	BACS	402.00		Grant
15/12/2022	Age (UK) Wilts	BACS	750.00		Grant
15/12/2022	2385 Squadron ATC	BACS	919.96		Grant
15/12/2022	M. Zacarelli	BACS	21.00		Temp Event Licence
15/12/2022	M. Zacarelli	BACS	12.00		Key/Xmas items
15/12/2022	S. Land	BACS	37.50		Xmas Fayre
15/12/2022	Charles Endirect	BACS	120.77		Elec box key - TH
15/12/2022	Midori	BACS	1,116.96		Light bulb - Splashpad
15/12/2022	M. Saunders	BACS	180.00		Banners - Climatefest
15/12/2022	B. Burry	BACS	122.55		PA system/bar stock
15/12/2022	S. Crundell	BACS	1,000.00		Mayors Allowance
15/12/2022	SJ Aplin	BACS	0.80		Maintenance - play eqpmt
16/12/2022	Daisy Communications	DDR	35.98		Wifi - Pavilion
16/12/2022	Fuel Genie	DDR	443.87		Fuel
16/12/2022	Lloyds Bank	DDR	1,075.63		Debit card
16/12/2022	Lloyds Bank	DDR	311.54		Debit card
19/12/2022	British Gas	DDR	81.32		Electricity - Unit
19/12/2022	British Gas	DDR	415.92		Electricity - TH
19/12/2022	British Gas	DDR	1,637.26		Electricity - AH
19/12/2022	Oakwood	DDR	135.00		Container
19/12/2022	Wiltshire Council	DDR	27,460.38		Salaries
21/12/2022	British Gas	DDR	524.11		Electricity - TH
21/12/2022	British Gas	DDR	1,781.22		Electricity - AH
22/12/2022	HMRC	DDR	18,805.43		NI/PAYE
28/12/2022	EE	DDR	161.30		Mobile phones
30/12/2022	Enterprise	DDR	612.00		Van leasing
30/12/2022	Zen	DDR	20.40		Wifi - Art House
31/12/2022	Unity Bank	BACS	52.05		Service Charge
		Total Payments	196,273.12		

Melksham Town Council Current Year

Bank Assembly Hall A/c

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/12/2022	Water2Business	DDR	175.16		Water rates - AH
09/12/2022	Tolchards	DDR	1,107.41		Bar stock
15/12/2022	Wiltshire Council	DDR	861.00		Rates - AH
19/12/2022	Market Place Merchants	DDR	25.16		Till
23/12/2022	Tolchards	DDR	999.79		Bar stock
28/12/2022	Rentokil	DDR	329.17		Pest control
30/12/2022	Hills Waste	DDR	449.19		Waste
31/12/2022	A M Productions	3671	1,786.96		Through the Decades
31/12/2022	United EPoS Solutions	3672	60.00		Cash till
31/12/2022	Neil Sands Productions	3673	1,224.30		Christmas Memories
31/12/2022	Paul Seemayer	3674	310.00		Lighting - Unravelling Wilbury
31/12/2022	PPL PRS Ltd	3675	1,322.85		Music licence
31/12/2022	The Publishing House	3676	163.80		Advertising - AH
31/12/2022	Wired Publishing	3677	90.00		Advertising - AH
31/12/2022	Prosec Consultancy Ltd	3678	180.00		Security - function 101222
31/12/2022	T H White Installation Ltd	3579	359.16		Repairs - Intruder Alarm - AH
31/12/2022	Wiltshire Publications Ltd	3680	138.60		Advert - AH
31/12/2022	Mrs. L.J. Ellis	3681	556.00		Leaflets - AH
31/12/2022	MJ Elmes Electrical Services	3682	369.52		Replace lights - AH
		Total Payments	10,508.07		

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Date: 04/01/2023 — Melksham Town Council Current Year — Page: 1

Time: 10:53 — Cashbook 9 — User: MEL

Petty Cash — For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**28.99**					**28.99**	
Cash	Banked: **01/08/2022**	**199.40**							
Cash	Mayors Charities		199.40			4085	115	199.40	Mayors Charities
Total Receipts for Month		199.40		0.00	0.00			199.40	
Cashbook Totals		228.39		0.00	0.00			228.39	

Continued on Page 2

Melksham Town Council Current Year

Cashbook 9

Petty Cash

Payments for Month 5

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/07/2022	H. Davies	TRANS	10.00		1.67	4061	101	8.33	Coffee
08/08/2022	C. Hunter	TRANS	1.45		0.24	4061	101	1.21	Milk
26/08/2022	D. Davis	TRANS	1.00		0.17	4061	101	0.83	Sponge
	Total Payments for Month		12.45	0.00	2.08			10.37	
	Balance Carried Fwd		215.94						
	Cashbook Totals		228.39	0.00	2.08			226.31	

Melksham Town Council Current Year

Cashbook 9

Petty Cash

Receipts for Month 6 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received		£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**215.94**					**215.94**	
	Banked:	**0.00**							
			0.00					0.00	
	Total Receipts for Month	0.00		0.00	0.00			0.00	
	Cashbook Totals	215.94		0.00	0.00			215.94	

Continued on Page 2

Payments for Month 6 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/09/2022	C. Hunter	TRANS	2.99		0.50	4061	101	2.49	Refs
05/09/2022	B. Burry	TRANS	12.65		2.11	4903	520	10.54	Bar stock
30/09/2022	C. Hunter	TRANS	4.69		0.78	4061	101	3.91	Refs
	Total Payments for Month		20.33	0.00	3.39			16.94	
	Balance Carried Fwd		195.61						
	Cashbook Totals		215.94	0.00	3.39			212.55	

Melksham Town Council Current Year

Cashbook 9

Petty Cash

Receipts for Month 7

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**195.61**					**195.61**	
	Banked:	0.00							
			0.00					0.00	
	Total Receipts for Month	0.00		0.00	0.00			0.00	
	Cashbook Totals	195.61		0.00	0.00			195.61	

Continued on Page 2

Date: 04/01/2023

Time: 10:54

Melksham Town Council Current Year

Cashbook 9

Petty Cash

Page: 2

User: MEL

For Month No: 7

Payments for Month 7

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		195.61						
	Cashbook Totals		195.61	0.00	0.00			195.61	

Receipts for Month 8

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		195.61					195.61	
Cash	Banked: 30/11/2022	25.00							
Cash	Melksham Scouts		25.00			4311	115	25.00	Wreath
Cash	Banked: 30/11/2022	35.00							
Cash	Xmas Stalls		35.00			4304	302	35.00	Xmas Stalls
Cash	Banked: 30/11/2022	100.00							
Cash	Xmas Stalls		100.00			4304	302	100.00	Xmas Stalls
Cash	Banked: 30/11/2022	85.00							
Cash	Xmas Stalls		85.00			1174	302	85.00	Xmas Stalls
Cash	Banked: 30/11/2022	-25.00							
Cash	Xmas Stalls		-25.00			4311	115	-25.00	Xmas Stalls
Cash	Banked: 30/11/2022	25.00							
Cash	Melksham Scouts		25.00			1174	302	25.00	Wreaths
Cash	Banked: 30/11/2022	-35.00							
Cash	Xmas Stalls		-35.00			4304	302	-35.00	Xmas Stalls
Cash	Banked: 30/11/2022	35.00							
Cash	Xmas Stalls		35.00			1174	302	35.00	Xmas Stalls
Cash	Banked: 30/11/2022	-100.00							
Cash	Xmas Stalls		-100.00			4304	302	-100.00	Xmas Stalls
Cash	Banked: 30/11/2022	100.00							
Cash	Xmas Stalls		100.00			1174	302	100.00	Xmas Stalls
Total Receipts for Month			245.00	0.00	0.00			245.00	
Cashbook Totals			440.61	0.00	0.00			440.61	

Nominal Ledger Analysis

Continued on Page 129

Payments for Month 8

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					Nominal Ledger Analysis				
01/11/2022	D. Davis	TRANS	1.59		0.26	4061	101	1.33	Cloths
01/11/2022	C. Hunter	TRANS	5.99		1.00	4061	101	4.99	Tea
01/11/2022	S. Land	TRANS	1.00		0.17	4903	520	0.83	Bar stock
01/11/2022	Hales Vets	TRANS	20.00			4354	403	20.00	Parking redemption
01/11/2022	S. Land	TRANS	1.55		0.26	4061	101	1.29	Milk
01/11/2022	B. Burry	TRANS	1.55		0.26	4903	520	1.29	Milk
03/11/2022	P. Clover	TRANS	2.09		0.35	4061	101	1.74	Milk
11/11/2022	K. Farrow	TRANS	1.99		0.33	4903	520	1.66	Milk
22/11/2022	D. Davis	TRANS	1.59		0.26	4061	101	1.33	Cloths
26/11/2022	B. Burry	TRANS	7.30		1.22	4903	520	6.08	Bar stock
28/11/2022	P. Clover	TRANS	3.55		0.59	4061	101	2.96	Milk
	Total Payments for Month		48.20	0.00	4.70			43.50	
	Balance Carried Fwd		392.41						
	Cashbook Totals		440.61	0.00	4.70			435.91	

Date: 13/01/2023

Time: 10:11

Melksham Town Council Current Year

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Petty Cash

List of Payments made between 01/12/2022 and 31/12/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/12/2022	P. Aves	TRANS	8.45		Xmas Fayre refs
07/12/2022	G. Delves	TRANS	10.88		Stamps
13/12/2022	K. Farrow	TRANS	21.35		Bar stock
20/12/2022	M. Zacarelli	TRANS	88.40		Stamps
20/12/2022	D. Elmes	TRANS	2.75		Plumbing items
22/12/2022	K. Farrow	TRANS	3.95		Bar stock
23/12/2022	V. Bolley	TRANS	140.00		Xmas Fayre - singing
		Total Payments	275.78		

Melksham Town Council
Monthly Financial Statement 31 August 2022

Cash and Bank Balances:

Unity Bank	326,880	
Co-operative Current Account	0	
Assembly General Account	701,274	
Lloyds Short Term Fixed Deposit	51,819	
Lloyds Fixed Term Deposit	0	
CCLA Investment	116	
Credit/Debit Card Contol	1,712	
Petty Cash	216	
Bar Float	1,100	
		1,083,117
Debtors (monies owed to council)		
H M Customs - Vat recoverable	3,157	
Bar Stock	3,329	
Debtors and Prepayments	240	
		6,726
		1,089,843
Less: Creditors (monies owed by council)		
Suppliers of goods and services	12,279	
Retentiom Due	8,065	
Other Creditors	5,557	
Salaries Control	0	
Paye, Ni and Pension Due	6,701	
Events Control	1,796	
		34,398
Net Cash Available		1,055,445

Represented by:

General Fund		
Current Year Surplus	135,241	
Earmarked Reserves Used in year	8,994	
	144,235	
Contribution to Earmarked Reserves	1,268	142,967
General Reserve balance at beginning of year		356,664
Earmarked Reserves		
Balance at 1st April 2022	460,706	
Plus; Added in Year	0	
	460,706	
Less: Used to Fund Expenditure	8,994	451,712
Specific Reserves		
CIL		
Balance at 1st April 2022	51,091	
Plus: Received in Year	1,268	
	52,359	
Less: Used to Fund Expenditure	0	52,359
Solar Farm		
Balance at 1st April 2022	51,743	
Plus Received in Year	0	
	51,743	
Less:Used to Fund Expenditure	0	51,743
		1,055,445

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Melksham Town Council
Monthly Financial Statement 30 September 2022

Cash and Bank Balances:

Unity Bank	728,824	
Co-operative Current Account	0	
Assembly General Account	702,669	
Lloyds Short Term Fixed Deposit	51,819	
Lloyds Fixed Term Deposit	0	
CCLA Investment	116	
Credit/Debit Card Contol	-589	
Petty Cash	196	
Bar Float	1,100	
		1,484,135
Debtors (monies owed to council)		
H M Customs - Vat recoverable	9,625	
Bar Stock	3,329	
Debtors and Prepayments	240	
		13,194
		1,497,329
Less: Creditors (monies owed by council)		
Suppliers of goods and services	33,805	
Retentiom Due	8,065	
Other Creditors	5,557	
Salaries Control	0	
Paye, Ni and Pension Due	8,116	
Events Control	2,241	
		57,784
Net Cash Available		1,439,545

Represented by:

General Fund		
Current Year Surplus	519,341	
Earmarked Reserves Used in year	12,113	
	531,454	
Contribution to Earmarked Reserves	1,268	530,186
General Reserve balance at beginning of year		356,664
Earmarked Reserves		
Balance at 1st April 2021	460,706	
Plus; Added in Year	0	
	460,706	
Less: Used to Fund Expenditure	12,113	448,593
Specific Reserves		
CIL		
Balance at 1st April 2022	51,091	
Plus: Received in Year	1,268	
	52,359	
Less: Used to Fund Expenditure	0	52,359
Solar Farm		
Balance at 1st April 2022	51,743	
Plus Received in Year	0	
	51,743	
Less:Used to Fund Expenditure	0	51,743
		1,439,545

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Melksham Town Council
Monthly Financial Statement 31 October 2022

Cash and Bank Balances:

Unity Bank	663,431	
Co-operative Current Account	0	
Assembly General Account	715,195	
Lloyds Short Term Fixed Deposit	51,819	
Lloyds Fixed Term Deposit	0	
CCLA Investment	116	
Credit/Debit Card Contol	-2,345	
Petty Cash	196	
Bar Float	1,100	
		1,429,512

Debtors (monies owed to council)

H M Customs - Vat recoverable	2,445	
Bar Stock	3,329	
Debtors and Prepayments	240	
		6,014
		1,435,526

Less: Creditors (monies owed by council)

Suppliers of goods and services	33,587	
Retentiom Due	8,065	
Other Creditors	5,557	
Salaries Control	0	
Paye, Ni and Pension Due	7,546	
Events Control	2,364	
		57,119

Net Cash Available		1,378,407

Represented by:

General Fund

Current Year Surplus	458,203	
Earmarked Reserves Used in year	12,113	
	470,316	
Contribution to Earmarked Reserves	2,901	467,415
General Reserve balance at beginning of year		356,664

Earmarked Reserves

Balance at 1st April 2022	460,706	
Plus; Added in Year	0	
	460,706	
Less: Used to Fund Expenditure	12,113	448,593

Specific Reserves

CIL

Balance at 1st April 2022	51,091	
Plus: Received in Year	2,901	
	53,992	
Less: Used to Fund Expenditure	0	53,992

Solar Farm

Balance at 1st April 2022	51,743	
Plus Received in Year	0	
	51,743	
Less:Used to Fund Expenditure	0	51,743
		1,378,407

Melksham Town Council
Monthly Financial Statement 31 November 2022

Cash and Bank Balances:		
Unity Bank	609,409	
Co-operative Current Account	0	
Assembly General Account	716,443	
Lloyds Short Term Fixed Deposit	51,819	
Lloyds Fixed Term Deposit	0	
CCLA Investment	116	
Credit/Debit Card Contol	-1,503	
Petty Cash	392	
Bar Float	1,100	
		1,377,776
Debtors (monies owed to council)		
H M Customs - Vat recoverable	4,795	
Bar Stock	3,329	
Debtors and Prepayments	240	
		8,364
		1,386,140
Less: Creditors (monies owed by council)		
Suppliers of goods and services	33,022	
Retentiom Due	8,065	
Other Creditors	5,557	
Salaries Control	0	
Paye, Ni and Pension Due	24,685	
Events Control	2,809	
		74,138
Net Cash Available		1,312,002

Represented by:		
General Fund		
Current Year Surplus	391,798	
Earmarked Reserves Used in year	8,994	
	400,792	
Contribution to Earmarked Reserves	47,091	353,701
General Reserve balance at beginning of year		356,664
Earmarked Reserves		
Balance at 1st April 2022	460,706	
Plus; Added in Year	0	
	460,706	
Less: Used to Fund Expenditure	8,994	451,712
Specific Reserves		
CIL		
Balance at 1st April 2022	51,091	
Plus: Received in Year	2,901	
	53,992	
Less: Used to Fund Expenditure	0	53,992
Solar Farm		
Balance at 1st April 2022	51,743	
Plus Received in Year	44,190	
	95,933	
Less:Used to Fund Expenditure	0	95,933
		1,312,002

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Melksham Town Council
Monthly Financial Statement 31 December 2022

Cash and Bank Balances:		
Unity Bank	564,524	
Cambridge B S	85,000	
Assembly General Account	718,010	
Lloyds Short Term Fixed Deposit	51,819	
Lloyds Fixed Term Deposit	0	
CCLA Investment	116	
Credit/Debit Card Contol	-1,596	
Petty Cash	284	
Bar Float	1,100	
		1,419,257
Debtors (monies owed to council)		
H M Customs - Vat recoverable	9,564	
Bar Stock	3,329	
Debtors and Prepayments	240	
		13,133
		1,432,390
Less: Creditors (monies owed by council)		
Suppliers of goods and services	26,511	
Retentiom Due	8,065	
Other Creditors	5,557	
Salaries Control	9,106	
Paye, Ni and Pension Due		
Events Control	1,546	
		50,785
0		
Net Cash Available		1,381,605

Represented by:		
General Fund		
Current Year Surplus	461,401	
Earmarked Reserves Used in year	8,994	
	470,395	
Contribution to Earmarked Reserves	197,091	273,304
General Reserve balance at beginning of year		356,664
Earmarked Reserves		
Balance at 1st April 2022	460,706	
Plus; Added in Year	0	
	460,706	
Less: Used to Fund Expenditure	8,994	451,712
Specific Reserves		
CIL		
Balance at 1st April 2022	51,091	
Plus: Received in Year	152,901	
	203,992	
Less: Used to Fund Expenditure	0	203,992
Solar Farm		
Balance at 1st April 2022	51,743	
Plus Received in Year	44,190	
	95,933	
Less:Used to Fund Expenditure	0	95,933
		1,381,605

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Date: 16/01/2023 **Melksham Town Council Current Year** **Page: 1**

Time: 12:02 **Cashbook 1** **User: MEL**

Unity Bank **For Month No: 5**

Receipts for Month 5 **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**456,384.25**					**456,384.25**	
ME2	Banked: **01/08/2022**	**20.00**							
ME2	J. Wait		20.00			1045	203	20.00	Allotment rent
ME2	Banked: **01/08/2022**	**20.00**							
ME2	J. Wait		20.00			1045	203	20.00	Allotment rent
BACS	Banked: **01/08/2022**	**839.00**							
BACS	Wessex Water		839.00			1050	302	839.00	Grant - ClimateFest
BACS	Banked: **01/08/2022**	**99.00**							
BACS	Tiger Martial Arts		99.00		16.50	1000	501	82.50	Room hire - AH
BACS	Banked: **01/08/2022**	**-99.00**							
BACS	Tiger Martial Arts		-99.00		-16.50	1000	501	-82.50	Room hire - AH
ME35	Banked: **02/08/2022**	**20.00**							
ME35	L. Potter (Lowey)		20.00			1045	203	20.00	Allotment rent
Cheque	Banked: **02/08/2022**	**62.00**							
Cheque	M&H Hair		62.00			1027	202	62.00	Hanging baskets
BACS	Banked: **03/08/2022**	**45.00**							
BACS	Ticketsource		45.00		7.50	1004	510	37.50	Film club
BACS	Banked: **03/08/2022**	**-45.00**							
BACS	Ticketsource		-45.00		-7.50	1004	510	-37.50	Film Show
SB5A	Banked: **15/08/2022**	**20.00**							
BACS	J. Forward-Powell		20.00			1045	203	20.00	Allotment rent
BACS	Banked: **19/08/2022**	**277.16**							
BACS	S. Hillman		277.16			1030	403	277.16	Melksham Makers Market
BACS	Banked: **26/08/2022**	**583.33**							
BACS	Wiltshire Publications		583.33			1040	210	583.33	Rent - 31 Market Place
	Banked: **31/08/2022**	**980.28**							
TFR	Credit/Debit Card Control Acco		980.28			213		980.28	AIB card payments
	Total Receipts for Month	2,821.77		0.00	0.00			2,821.77	
	Cashbook Totals	459,206.02		0.00	0.00			459,206.02	

Continued on Page 2

Payments for Month 5 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
01/08/2022	Water2Business	DDR	46.11			4200	203	46.11	Water rates - Dorset Crescent
01/08/2022	Water2Business	DDR	20.05			4200	203	20.05	Water rates - Addison Road
01/08/2022	Water2Business	DDR	15.00			4103	215	15.00	Water rates - Bow erhill Unit
01/08/2022	Water2Business	DDR	110.38			4913	205	110.38	Water rates - Mkt Pl toilets
01/08/2022	British Gas	DDR	357.07		59.51	4252	204	297.56	Electricity - Pavilion
08/08/2022	Enterprise	DDR	562.90		93.82	4156	202	469.08	Van lease
09/08/2022	Houseman Environmental Ltd	462297397	1,026.00	1,026.00		501			Water hygiene - TH
09/08/2022	Vimto (Out of Home) Ltd	61267767	250.42	250.42		501			Bar stock
09/08/2022	Ellis Whittam Ltd	38970141	5,016.00	5,016.00		501			Consultancy - grievance
09/08/2022	Glasdon UK Ltd	860871925	1,041.86	1,041.86		501			Picnic table
09/08/2022	IDverde Limited	938967115	603.99	603.99		501			Claning - toilets
09/08/2022	Microshade Business Consultant	5100772325	920.10	920.10		501			Hosting services
09/08/2022	Rialtas Business Solutions Ltd	291368021	474.00	474.00		501			CB & PL annual support
09/08/2022	Trade UK	425286716	158.54	158.54		501			Foam applicator gun
09/08/2022	T H White Installation Ltd	302281158	634.87	634.87		501			Service - fire alarm TH
09/08/2022	Vysiion Ltd	359168199	290.46	290.46		501			Online back-up (Jul-Sep)
09/08/2022	Wiltshire Publications Ltd	150651764	138.60	138.60		501			Advert - job vacancy
09/08/2022	Wiltshire Council	655110928	1,618.26	1,618.26		501			Right Choice - Apr-Aug
09/08/2022	AquAid Southcoast	58214407	30.56	30.56		501			Water dispenser
09/08/2022	The Community Heartbeat Trust	542749523	924.00	924.00		501			Defibs - annual contract
09/08/2022	CP Fire Consultants Ltd	437917091	1,344.00	1,344.00		501			Fire risk assessments x 7
09/08/2022	DE Pow ell	61941481	285.00	285.00		501			Display energy certificate
09/08/2022	Mulberry & Co	615583566	42.00	42.00		501			Chairs & meetings cse (TP)
09/08/2022	James Hallam Council Guard	25013693	30,656.25	30,656.25		501			Commercial Insurance
09/08/2022	Industrial Door & Gate Solutio	794996841	744.00	744.00		501			Door - Bath Rd toilets
09/08/2022	J. H. Jones & Sons	605026784	4,224.00	4,224.00		501			Knotw eed removal - Lych Gate
09/08/2022	Melksham Groundcare Machinery	687433402	437.60	437.60		501			Service - Hinda HRX476
09/08/2022	Microsoft	534796012	290.40	290.40		501			Hosting services
09/08/2022	NPow er (Yorkshire) Ltd	73646198	194.26	194.26		501			Electricity - KGV Jun 2022
09/08/2022	Paul Hulbert	740426681	350.00	350.00		501			Wndow cleaning
09/08/2022	phs Group	823732379	410.25	410.25		501			Annual sanitary - TH
09/08/2022	Pollet Pool Group UK Ltd	1	319.68	319.68		501			Splashpad - chemicals
09/08/2022	Rebuild Cost Assessment Ltd	76420832	2,160.00	2,160.00		501			Rebuild cost assessment
09/08/2022	Roman Glass Ltd	474323433	323.33	323.33		501			Glazing - TH
09/08/2022	Wolf Decorating	25547095	485.06	485.06		501			Redecoration - 31 Market Place
09/08/2022	WTTL	692097696	432.00	432.00		501			Driver trng (RC & RK)
09/08/2022	Prosec Consultancy Ltd	538021341	198.00	198.00		502			Security - AH
09/08/2022	phs Group	2	296.40	296.40		502			Air freshener - AH
09/08/2022	Water2Business	DDR	200.32			4200	203	200.32	Water rates - Southbrook
09/08/2022	HMRC	BACS	11,353.85			520		11,353.85	Tax/NI
09/08/2022	British Gas	DDR	840.09		140.02	4252	204	700.07	Electricity - Pavilion
12/08/2022	Office Evolution	DDR	156.55		26.09	4026	101	130.46	Photocopying
12/08/2022	British Gas	DDR	223.27		37.21	4252	204	186.06	Electricity - Pavilion

Continued on Page 3

Payments for Month 5 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
15/08/2022	Mainstream	DDR	546.79		91.13	4027	101	455.66	Phones
15/08/2022	Daisy Communications	DDR	35.98		6.00	4250	204	29.98	Phone - Pavilion
15/08/2022	Wiltshire Council	DDR	936.00			4102	201	936.00	Rates - TH
15/08/2022	Wiltshire Council	DDR	230.00			4161	215	230.00	Rates - Bow erhill Unit
16/08/2022	Fuel Genie	DDR	481.59		80.26	4153	202	401.33	Fuel
16/08/2022	Lloyds Bank	DDR	852.43		142.07	4151	202	21.62	Scrapers
						4905	501	384.42	Cleaning products
						4175	210	32.30	Wifi - Art House
						4903	520	208.68	Bar stock
						4021	101	29.28	Stationery
						4029	101	6.66	Amazon Prime
						4085	115	27.40	Flow ers - PCSO
16/08/2022	Lloyds Bank	DDR	84.00			4050	110	6.00	Land Registry Search
						4017	110	6.00	Card charges
						4201	203	72.00	Methuen Allotments - w asp nest
18/08/2022	West Mercia Energy	DDR	12.25		2.04	4252	204	10.21	Electricity - KGV
18/08/2022	Oakw ood	DDR	135.00		22.50	4256	204	112.50	Container
19/08/2022	Wiltshire Council	BACS	27,029.86			520		27,029.86	Salaries
19/08/2022	British Gas	DDR	305.88		14.56	4101	201	291.32	Electricity - TH
19/08/2022	British Gas	DDR	31.50		5.25	4912	501	26.25	Gas - AH
22/08/2022	WPF	BACS	9,375.39			520		9,375.39	Pensions
22/08/2022	Britiah Gas	DDR	1,954.88		325.81	4911	501	1,629.07	Electricity - AH
24/08/2022	EE	DDR	182.34		30.39	4027	202	151.95	Mobile phones
24/08/2022	Melksham Spiritualist Church	BACS	200.00			4301	151	200.00	Grant
24/08/2022	HMRC	BACS	9,372.94			520		9,372.94	NI/Tax
24/08/2022	HMRC	BACS	16.21			520		16.21	NI/Tax (interest)
24/08/2022	Wiltshire Council	BACS	8,683.56			520		8,683.56	Pensions
30/08/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
31/08/2022	Enterprise	DDR	632.40		105.40	4156	202	527.00	Van lease
31/08/2022	Credit/Debit Card Control Acco	Error	980.28			213		980.28	Incorrect CB
	Total Payments for Month		132,325.56	56,319.89	1,188.86			74,816.81	
	Balance Carried Fwd		326,880.46						
	Cashbook Totals		459,206.02	56,319.89	1,188.86			401,697.27	

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Receipts for Month 6 **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**326,880.46**					**326,880.46**	
BACS	Banked: **05/09/2022**	**1,000.00**							
BACS	C. Webber		1,000.00			1034	201	1,000.00	Pitch hire - Mkt Pl
18A MA	Banked: **05/09/2022**	**20.00**							
18A MA	J. Carter		20.00			1045	203	20.00	Allotment rent
BACS	Banked: **09/09/2022**	**175.05**							
BACS	S. Hillman		175.05			1030	403	175.05	Melksham Makers Market
52B AA	Banked: **20/09/2022**	**20.00**							
52B AA	G. Jones		20.00			1045	203	20.00	Allotment rent
BACS	Banked: **23/09/2022**	**483,102.00**							
BACS	Wiltshire Council		483,102.00			1176	110	483,102.00	Pre-cept
BACS	Banked: **26/09/2022**	**583.33**							
BACS	Wiltshire Publications		583.33		97.22	1040	210	486.11	Rent - 31 Mkt Place
BACS	Banked: **27/09/2022**	**41.25**							
BACS	Wiltshire Council		41.25		6.88	1000	501	34.37	Room hire - AH
AA52B	Banked: **30/09/2022**	**20.00**							
AA52B	J. Eldridge		20.00			1045	203	20.00	Allotment rent
	Total Receipts for Month	484,961.63		0.00	104.10			484,857.53	
	Cashbook Totals	811,842.09		0.00	104.10			811,737.99	

Continued on Page 2

Payments for Month 6 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2022	Water2Business	DDR	112.52			4200	203	112.52	Water rates - Methuen
01/09/2022	Water2Business	DDR	15.00			4103	215	15.00	Water rates - Bow erhill Unit
01/09/2022	Water2Business	DDR	204.88			4913	205	204.88	Water rates - Mkt Pl toilets
07/09/2022	IDverde Limited	29095328	2,817.83	2,817.83		501			Bath Road toilets - May
07/09/2022	Microshade Business Consultant	192771718	920.10	920.10		501			Hosting services
07/09/2022	Playsafety Ltd	251446563	474.00	474.00		501			Annual check - KGV slide
07/09/2022	Prosec Consultancy Ltd	143518840	216.00	216.00		501			SIA - Wedding
07/09/2022	Trade UK	325977986	201.87	201.87		501			Valved respirator
07/09/2022	Wiltshire Publications Ltd	106139079	138.60	138.60		501			Advertising - TH
07/09/2022	AquAid Southcoast	29836960	81.50	81.50		501			Water dispenser
07/09/2022	Boels Rental Ltd	1397252	38.83	38.83		501			Hire - delivery eqpmt
07/09/2022	J. H. Jones & Sons	143601567	1,728.00	1,728.00		501			Grasscutting - KGV
07/09/2022	NPow er (Yorkshire) Ltd	156304257	49.03	49.03		501			Electricity - KGV
07/09/2022	Paul Hulbert	189572883	185.00	185.00		501			Window cleaning
07/09/2022	Reece's Rentals Ltd	466473118	1,022.00	1,022.00		501			Road sw eeping
07/09/2022	Smart Integrated Solutions Ltd	13996531	483.84	483.84		501			CCTV signage
07/09/2022	G. Milw ard-Oliver	575466101	1,200.00	1,200.00		501			Research - TC master plan
07/09/2022	Melksham TIC	BACS	4,000.00			4330	151	4,000.00	Grant
07/09/2022	Melksham F&R	BACS	3,000.00			4310	151	3,000.00	Grant
07/09/2022	Gompels	BACS	70.75			4354	403	70.75	Parking redemption
07/09/2022	P. Clover	BACS	10.95		1.82	4061	101	9.13	Refs
07/09/2022	Redhorn Holdings	BACS	3,739.96		623.33	4160	215	3,116.63	Rent - Bow erhill (o/s)
07/09/2022	B. Burry	BACS	71.55		11.92	4903	520	35.46	Bar stock
						4916	501	15.83	Eqmt
						4901	520	8.34	Glasses
07/09/2022	Microsoft	BACS	423.10		70.52	4042	101	352.58	Hosting services
07/09/2022	Microsoft	314501485	222.00	222.00		501			Licence
08/09/2022	Enterprise	DDR	562.90		93.82	4156	202	469.08	Van leasing
14/09/2022	WPF	DDR	8,320.28			520		8,320.28	Pensions
14/09/2022	Mainstream	DDR	85.20		14.20	4027	101	71.00	Phones
14/09/2022	Office Evolution	DDR	84.12		14.02	4026	101	70.10	Photocopying
15/09/2022	Wiltshire Council	DDR	936.00			4102	201	936.00	Rates - TH
15/09/2022	Wiltshire Council	DDR	230.00			4161	215	230.00	Rates - Bow erhill Unit
15/09/2022	West Mercia Energy	DDR	112.78		5.37	4185	205	95.35	Elec - BR toilets
						4252	204	12.06	Elec - KGV
16/09/2022	Fuel Genie	DDR	354.14		59.02	4153	202	295.12	Fuel
16/09/2022	Lloyds Bank	DDR	494.26			4909	501	180.00	Premises Licence (annual fee)
						4028	101	21.76	Stamps
						4153	202	292.50	Vehicle Tax - VW
16/09/2022	Lloyds Bank	DDR	495.06		82.51	4029	101	6.66	Amazon Prime
						4256	204	120.00	Alpha Rod - blocked drains
						4163	202	60.00	Shurnhold Fields - w asps nest
						4903	520	225.89	Vimto - bar stock
16/09/2022	Lloyds Bank	DDR	6.00			4017	110	6.00	Card charges
19/09/2022	Oakw ood	DDR	135.00		22.50	4256	204	112.50	Container
20/09/2022	Wiltshire Council	DDR	26,423.04			520		26,423.04	Salaries

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Payments for Month 6 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
20/09/2022	Daisy Communications	DDR	35.98		6.00	4250	204	29.98	Wifi - Pavilion
20/09/2022	British Gas	DDR	14.96		2.49	4912	501	12.47	Gas - AH
21/09/2022	British Gas	DDR	260.56		43.43	4101	201	217.13	Electricity - TH
22/09/2022	HMRC	DDR	7,806.10			520		7,806.10	NI/Tax
22/09/2022	British Gas	DDR	82.88		13.81	4159	215	69.07	Electricity - Bowerhill
23/09/2022	British Gas	DDR	1,592.73		265.45	4911	501	1,327.28	Electricity - AH
26/09/2022	EE	DDR	187.85		31.31	4027	202	156.54	Mobiles
30/09/2022	Enterprise	DDR	632.40		105.40	4156	202	527.00	Van lease
30/09/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
30/09/2022	British Gas	DDR	2,516.08		419.35	4252	204	2,096.73	Electricity - Pavilion
30/09/2022	British Gas	DDR	74.09		12.35	4159	215	61.74	Electricity - Bowerhill
30/09/2022	Melksham Christmas Lights	BACS	10,000.00			4305	151	10,000.00	Grant
30/09/2022	J. Joseph	BACS	75.00			4073	302	75.00	Refund - Cancelled performance
30/09/2022	Unity Bank	BACS	0.30			4017	110	0.30	Handling charge
30/09/2022	Unity Bank	BACS	52.80			4017	110	52.80	Bank charges
	Total Payments for Month		83,018.22	9,778.60	1,902.02			71,337.60	
	Balance Carried Fwd		728,823.87						
	Cashbook Totals		811,842.09	9,778.60	1,902.02			800,161.47	

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Receipts for Month 7 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**728,823.87**					**728,823.87**	
BACS	Banked: **05/10/2022**	**16.75**							
BACS	HMCTS		16.75			1046	204	16.75	Arson - court costs
BACS	Banked: **07/10/2022**	**39.98**							
BACS	Screw fix		39.98		6.66	4151	202	33.32	Refund - tools
BACS	Banked: **10/10/2022**	**487.21**							
BACS	DJ Cooper		487.21			1027	202	487.21	Caretaking - Factory Shop
BACS	Banked: **13/10/2022**	**255.28**							
BACS	S. Hillman		255.28			1030	403	255.28	Melksham Makers Market
BACS	Banked: **17/10/2022**	**25.00**							
BACS	PJ Isaacs		25.00			4304	403	25.00	Xmas stall
BACS	Banked: **17/10/2022**	**35.00**							
BACS	L. Woolford		35.00			4304	403	35.00	Xmas stall fees
BACS	Banked: **17/10/2022**	**10.00**							
BACS	S. Land		10.00			4304	403	10.00	Xmas stall fees
BACS	Banked: **17/10/2022**	**10.00**							
BACS	Proud (Melksham)		10.00			4304	403	10.00	Xmas stall fees
BACS	Banked: **17/10/2022**	**35.00**							
BACS	D. Hobday		35.00			4304	403	35.00	Xmas stall fees
BACS	Banked: **17/10/2022**	**10.00**							
BACS	Stepping Stones		10.00			4304	403	10.00	Xmas stall fees
BACS	Banked: **17/10/2022**	**20.00**							
BACS	T. Curd		20.00			4304	403	20.00	Xmas stall fees
BACS	Banked: **20/10/2022**	**1,632.87**							
BACS	Wiltshire Council		1,632.87			1180	901	1,632.87	CIL - tranche 1 of 1
BACS	Banked: **20/10/2022**	**9,625.24**							
BACS	HMRC		9,625.24			105		9,625.24	VAT refund
BCS	Banked: **26/10/2022**	**583.33**							
BCS	Wiltshire Publications		583.33			1040	210	583.33	Rent - 31 Market Place
BACS	Banked: **31/10/2022**	**114.00**							
BACS	Eagle IT		114.00			1089	403	114.00	Hanging baskets
	Total Receipts for Month	12,899.66		0.00	6.66			12,893.00	
	Cashbook Totals	741,723.53		0.00	6.66			741,716.87	

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Payments for Month 7 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/10/2022	Water2Business	DDR	15.00			4103	215	15.00	Water rates - Unit
03/10/2022	Water2Business	DDR	181.20			4913	205	181.20	Water rates - MP toilets
03/10/2022	Water2Business	DDR	32.29			4200	203	32.29	Water rates - SB/AA allotments
05/10/2022	Grenke Leasing	DDR	177.98		29.66	4108	201	148.32	Rental - Photocopier
07/10/2022	The Cobblers Bench	46106701	15.00	15.00		501			Keys
07/10/2022	Microshade Business Consultant	153906836	920.10	920.10		501			Hosting support
07/10/2022	NVB Landscape	732871905	3,600.00	3,600.00		501			Consultation - Pavilion
07/10/2022	Old Milestone Nursery	830723834	229.94	229.94		501			Compost
07/10/2022	T H White Installation Ltd	456626385	1,042.94	1,042.94		501			Service - TH fire alarm
07/10/2022	Travis Perkins Trading Company	272613373	80.33	80.33		501			Hazard tape
07/10/2022	Wiltshire Council	301508612	207.54	207.54		501			CATG contribution
07/10/2022	Alpha Rod Ltd	365864183	300.00	300.00		501			KGV - root removal
07/10/2022	AquAid Southcoast	552532310	326.94	326.94		501			Annual rental/stock
07/10/2022	Boels Rental Ltd	184836698	24.62	24.62		501			Hire - anti climbing fence
07/10/2022	The Community Heartbeat Trust	9239498	132.00	132.00		501			Annual support - year 2
07/10/2022	Mulberry & Co	4311705	258.00	258.00		501			Course - Chairmanship - PA
07/10/2022	Institute of Sw imming Ltd	71501673	897.00	897.00		501			3x Pool Plant courses
07/10/2022	Melksham Groundcare Machinery	28437735	25.00	25.00		501			Drive belt - Honda
07/10/2022	Midori Services	953103431	5,030.39	5,030.39		501			Splashpad - 60% service cont
07/10/2022	PKF Accountants & Business Adv	54163837	2,400.00	2,400.00		501			Audit - AGAR
07/10/2022	Place Studio Ltd	601522400	6,187.32	6,187.32		501			NP support
07/10/2022	Shred-It	59181115	237.95	237.95		501			Waste paper collection
07/10/2022	Wellers Law Group	102825312	765.00	765.00		501			Legal - Spiritualists Garden
07/10/2022	M. Zaccarelli	BACS	70.68		11.78	4085	115	58.90	Proclamation expenditure
07/10/2022	S. Land	BACS	9.45		1.58	4061	101	7.87	Refs
07/10/2022	K. Farrow	BACS	11.75		1.96	4903	520	9.79	Bar stock
07/10/2022	C. Hunter	BACS	10.99		1.83	4061	101	9.16	Refs
07/10/2022	Gompels	BACS	55.90			4354	403	55.90	Parking redemption
07/10/2022	P. Clover	BACS	23.04		3.84	4085	115	19.20	Proclamation refs
07/10/2022	Wiltshire Sight	BACS	500.00			4301	151	500.00	Grant
07/10/2022	Independent Living	BACS	250.00			4301	151	250.00	Grant
07/10/2022	Proud (Melksham)	BACS	320.00			4301	151	320.00	Grant
07/10/2022	Melksham WI	BACS	200.00			4301	151	200.00	Grant
07/10/2022	TIC/Historical Soc	BACS	881.50			4301	151	881.50	Grant
07/10/2022	Meadow brook	BACS	500.00			4301	151	500.00	Grant
07/10/2022	Help Counselling	BACS	260.00			4301	151	260.00	Grant
07/10/2022	Talking New spaper	BACS	735.50			4301	151	735.50	Grant
07/10/2022	Celebrating Age	BACS	1,000.00			4301	151	1,000.00	Grant
07/10/2022	Midori Services	DDR	-5,030.39		-838.40	4199	221	-4,191.99	Splashpad - 60% service cont
07/10/2022	Midori Services	953103431A	3,913.43		652.24	4199	221	3,261.19	Splashpad - 60% service contra
10/10/2022	Enterprise	DDR	562.90		93.82	4156	202	469.08	Van lease
14/10/2022	WPF	DDR	8,698.42			520		8,698.42	Pension

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Payments for Month 7 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
14/10/2022	Mainstream	DDR	25.99		4.33	4027	101	21.66	Phones
14/10/2022	Office Evolution	DDR	82.21		13.70	4026	101	68.51	Photocopying
17/10/2022	Daisy Communications	DDR	35.98		6.00	4250	204	29.98	Wifi - Pavilion
17/10/2022	Wiltshire Council	DDR	936.00			4102	201	936.00	Rates - TH
17/10/2022	Wiltshire Council	DDR	230.00			4161	215	230.00	Rates - Unit
17/10/2022	British Gas	DDR	440.04		73.34	4252	204	366.70	Electricity - Pavilion
17/10/2022	Lloyds Bank	DDR	250.00			4073	302	85.00	Licence - ClimateFest scaffold
						4029	101	159.00	TV Licence (Funeral)
						4017	110	6.00	Card fees
17/10/2022	Lloyds Bank	DDR	1,241.29		206.88	4909	501	132.00	AH - wifi licence
						4101	201	80.54	Electricity - Market Place
						4100	201	163.08	Gas - TH
						4907	501	39.69	Ticket Source supplies
						4042	101	6.99	Krystal Hosting
						4029	101	-6.66	Amazon Prime refund
						4178	210	16.14	Electricity - Roundhouse
						4100	201	62.96	Gas - TH
						4101	201	30.83	Electricity - Market Place
						4042	101	11.99	Zoom
						4075	101	156.67	Refreshments - SLCC
						4080	403	340.18	Bloom gifts
18/10/2022	West Mercia Energy	DDR	120.93		5.76	4185	205	103.11	BR toilets
						4252	204	12.06	Pavilion
18/10/2022	Fuel Genie	DDR	511.15		85.19	4153	202	425.96	Fuel
18/10/2022	Oakwood	DDR	135.00		22.50	4252	204	112.50	Container
20/10/2022	Wiltshire Council	DDR	26,728.90			520		26,728.90	Salaries
21/10/2022	British Gas	DDR	1,457.56		242.93	4911	501	1,214.63	Electricity - AH
21/10/2022	British Gas	DDR	291.36		48.56	4101	201	242.80	Electricity - TH
21/10/2022	Wiltshire Council	DDR	8,859.83			520		8,859.83	PAYE/NI
24/10/2022	EE	DDR	180.84		30.14	4027	202	150.70	Mobile phones
28/10/2022	British Gas	DDR	73.62		3.50	4159	215	70.12	Electricity
31/10/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
31/10/2022	Enterprise	DDR	612.00		102.00	4156	202	510.00	Van lease
	Total Payments for Month		78,292.81	22,680.07	806.54			54,806.20	
	Balance Carried Fwd		663,430.72						
	Cashbook Totals		741,723.53	22,680.07	806.54			718,236.92	

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Receipts for Month 8 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**663,430.72**					**663,430.72**	
BACS	Banked: **01/11/2022**	**188.00**							
BACS	Wiltshire SLCC		188.00			4075	101	188.00	Refreshments - meeting
BACS	Banked: **01/11/2022**	**44,189.75**							
BACS	Sandridge Solar Farm		44,189.75			1182	405	44,189.75	Solar income
BACS	Banked: **02/11/2022**	**16.75**							
BACS	HMCTS		16.75			1046	204	16.75	Arson - Court costs
BACS	Banked: **04/11/2022**	**20.00**							
BACS	Avon Bowls Club		20.00			1174	302	20.00	Stall - Xmas Fayre
BACS	Banked: **07/11/2022**	**40.00**							
BACS	Zippy Sweets		40.00			1174	302	40.00	Xmas Fayre
BACS	Banked: **08/11/2022**	**175.00**							
BACS	Wiltshire College		175.00			4075	101	175.00	Refund - Apprentice
BACS	Banked: **09/11/2022**	**20.00**							
BACS	West Necia		20.00			1174	302	20.00	Xmas Fayre
BACS	Banked: **10/11/2022**	**15.00**							
BACS	Queensway Chapel		15.00			1174	302	15.00	Xmas Fayre
BACS	Banked: **10/11/2022**	**25.00**							
BACS	M. Jones		25.00			1174	302	25.00	Xmas Fayre
BACS	Banked: **14/11/2022**	**25.00**							
BACS	The Gour Brit		25.00			1174	302	25.00	Xmas Fayre
BACS	Banked: **16/11/2022**	**291.75**							
BACS	S. Hillman		291.75			1030	403	291.75	Makers Market
BACS	Banked: **17/11/2022**	**500.00**							
BACS	The Flemish Weaver		500.00			1174	302	500.00	Xmas Fayre
BACS	Banked: **21/11/2022**	**25.00**							
BACS	H. Wallington		25.00			1174	302	25.00	Xmas Fayre
SB36B	Banked: **21/11/2022**	**20.00**							
BACS	M. Stenner		20.00			1045	203	20.00	Allotment rent
BACS	Banked: **22/11/2022**	**20.00**							
BACS	B. Clover		20.00			1174	302	20.00	Xmas Fayre
BACS	Banked: **22/11/2022**	**40.00**							
BACS	SJ Norman		40.00			1174	302	40.00	Xmas Fayre
ME11A	Banked: **22/11/2022**	**5.00**							
ME11A	J. Jarman		5.00			1045	203	5.00	Allotment rent
BACS	Banked: **23/11/2022**	**25.00**							
BACS	S. Johnston		25.00			1174	302	25.00	Xmas Fayre

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Receipts for Month 8 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
BACS	Banked: **23/11/2022**	**40.00**						
BACS	V. Silva	40.00			1174	302	40.00	Xmas Fayre
BACS	Banked: **24/11/2022**	**25.00**						
BACS	Y. Edwards	25.00			1174	302	25.00	Xmas Fayre
BACS	Banked: **25/11/2022**	**10.00**						
BACS	E. Ellis	10.00			1174	302	10.00	Xmas Fayre
BACS	Banked: **25/11/2022**	**100.00**						
BACS	A. Powell	100.00			1174	302	100.00	Xmas Fayre
BACS	Banked: **28/11/2022**	**583.33**						
BACS	Wiltshire Publications	583.33			1040	210	583.33	Rent - 31 Mkt Pl
BACS	Banked: **28/11/2022**	**20.00**						
BACS	MWOPC	20.00			4311	115	20.00	Wreath
BACS	Banked: **29/11/2022**	**25.00**						
BACS	K. Mastrandrea-Dean	25.00			1174	302	25.00	Xmas Fayre
BACS	Banked: **29/11/2022**	**20.00**						
BACS	Millie Jane Boutique	20.00			1174	302	20.00	Xmas Fayre
BACS	Banked: **29/11/2022**	**10.00**						
BACS	L. Caine	10.00			1174	302	10.00	Xmas Fayre
BACS	Banked: **29/11/2022**	**15.00**						
BACS	L. Caine	15.00			1174	302	15.00	Xmas Fayre
SB7A	Banked: **30/11/2022**	**5.00**						
SB7A	S. Bennett	5.00			1045	203	5.00	Allotment rent
BACS	Banked: **30/11/2022**	**25.00**						
BACS	A. Fouad	25.00			1174	302	25.00	Xmas Fayre
	Total Receipts for Month	46,519.58	0.00	0.00			46,519.58	
	Cashbook Totals	709,950.30	0.00	0.00			709,950.30	

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Payments for Month 8 **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/11/2022	Water2Business	DDR	15.00			4103	215	15.00	Water rates - Bowerhill
01/11/2022	Water2Business	DDR	208.66			4913	205	208.66	Water rates - MP toilets
07/11/2022	Padfield Porkies	BACS	100.00			4085	115	100.00	Mayors Reception - deposit
07/11/2022	Melksham Free Dining	BACS	400.00			4301	151	400.00	Grant
07/11/2022	Melksham Carnival	BACS	2,500.00			4317	151	2,500.00	Grant
07/11/2022	CAB	BACS	5,000.00			4302	151	5,000.00	Grant
07/11/2022	4Youth SW	BACS	10,000.00			4303	151	10,000.00	Grant
08/11/2022	Houseman Environmental Ltd	46002794	570.00	570.00		501			Water hygiene - TH
08/11/2022	UK Media Solutions	762606093	58.46	58.46		501			Sign - Bloom winner
08/11/2022	The Cobblers Bench	136951325	54.00	54.00		501			Engraving
08/11/2022	IDverde Limited	426013287	2,683.86	2,683.86		501			Cleaning - BR toilets
08/11/2022	Microshade Business Consultant	223062480	197.70	197.70		501			Hosting services
08/11/2022	Peter J Dauncey	835699002	503.15	503.15		501			Town Cryer expenses
08/11/2022	Trade UK	95784284	30.58	30.58		501			Ceiling light
08/11/2022	SLCC Enterprises Ltd	701876968	445.00	445.00		501			National Conference - LR
08/11/2022	Stannah Lift Services Ltd	343805588	489.47	489.47		501			Lift maintenance
08/11/2022	T H White Installation Ltd	527684429	1,457.05	1,457.05		501			Alarm monitoring - AH
08/11/2022	Trowbridge Town Council	251462741	1,199.01	1,199.01		501			Sports Roadshows
08/11/2022	Travis Perkins Trading Company	98278917	50.44	50.44		501			Graffitti
08/11/2022	Ultra Warm Ltd	510087130	288.00	288.00		501			Boiler maintenance
08/11/2022	Vysiion Ltd	92141604	290.46	290.46		501			Online back-up (Oct-Dec 22)
08/11/2022	1st Choice Skips Ltd	831958204	500.00	500.00		501			Skip hire - KGV
08/11/2022	AquAid Southcoast	751228	20.38	20.38		501			Water refill
08/11/2022	Aquam Water Services Ltd	150915284	36.00	36.00		501			Standpipe - Mkt Pl
08/11/2022	Avon Industrial Doors Ltd	65129917	186.00	186.00		501			Door repairs - Bowerhill
08/11/2022	Boels Rental Ltd	497907594	362.16	362.16		501			Hire - ClimateFest scaffolding
08/11/2022	Drain Division Ltd	602584108	713.64	713.64		501			Drain clearance - Pavilion
08/11/2022	J. H. Jones & Sons	561806333	2,898.00	2,898.00		501			Grasscutting - Foresters
08/11/2022	NPower (Yorkshire) Ltd	346721355	26.21	26.21		501			Electricity - KGV Aug
08/11/2022	Paul Hulbert	637840926	350.00	350.00		501			Window cleaning
08/11/2022	Pollet Pool Group UK Ltd	517930966	319.68	319.68		501			Splashpad - chemicals
08/11/2022	Royal United Hospital	116058211	260.00	260.00		501			OH services
08/11/2022	South West Auto Trimming Ltd	42087961	168.00	168.00		501			Seat repair - VW
08/11/2022	VK Graphics Ltd	739115267	192.00	192.00		501			Reflective - Flat Bed
08/11/2022	Wellers Law Group	75024945	354.00	354.00		501			Legal - SIDS
08/11/2022	Enterprise	DDR	562.90		93.82	4156	202	469.08	Van lease
08/11/2022	C. Hunter	BACS	15.44		2.57	4061	101	12.87	Refs
08/11/2022	B. Burry	BACS	3.55		0.59	4903	520	2.96	Bar stock
08/11/2022	H. Davis	BACS	39.48		6.58	4024	101	11.25	Kettle
						4061	101	14.13	Parking - NEC
						4150	202	7.52	Suncream
08/11/2022	S. Land	BACS	85.13		14.19	4903	520	70.94	Bar stock
08/11/2022	Clock Tower People	BACS	834.00		139.00	4106	201	695.00	Clock controller
08/11/2022	P. Aves	BACS	26.48		4.41	4073	302	22.07	Refs - ClimateFest
08/11/2022	M. Zacarelli	BACS	43.50		7.25	4073	302	7.08	ClimateFest

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Payments for Month 8 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						4080	302	29.17	MiB plants
10/11/2022	C. Hunter	BACS	18.40		3.07	4311	115	15.33	Refs - Remembrance
10/11/2022	Microsoft	BACS	439.63		73.27	4042	101	366.36	Licence - Oct/Nov
10/11/2022	L. Roberts	BACS	91.40			4050	110	5.00	Oath - BR toilets
						4061	101	86.40	Mileage - SLCC
10/11/2022	D. Elms	BACS	109.80			4061	101	109.80	Mileage - NEC
14/11/2022	Mainstream	DDR	408.23		68.04	4027	101	340.19	Phones
14/11/2022	Mainstream	DDR	37.96		6.33	4027	101	31.63	Phones
14/11/2022	Mainstream	DDR	256.43		42.74	4027	101	213.69	Phones
14/11/2022	Daisy Communications	DDR	35.98		6.00	4250	204	29.98	Wifi - Pavilion
14/11/2022	Office Evolution	DDR	174.62		29.10	4026	101	145.52	Photocopying
14/11/2022	Wiltshire Council	DDR	936.00			4102	201	936.00	Rates - TH
14/11/2022	WPF	DDR	8,308.73			520		8,308.73	Pensions
15/11/2022	Wiltshire Council	DDR	230.00			4161	215	230.00	Rates - Unit
15/11/2022	British Gas	DDR	509.70		84.95	4252	204	424.75	Electricity - Pavilion
16/11/2022	Lloyds Bank	DDR	-53.00			4017	110	6.00	Monthly fee
						4029	101	-159.00	Refund - TV Licence (Funeral)
						4304	302	100.00	Premises Licence - Xmas
16/11/2022	Lloyds Bank	DDR	146.32		6.97	4178	210	18.70	Electricity - Roundhouse
						4100	201	75.78	Gas - TH
						4912	501	20.66	Gas - AH
						4101	201	24.21	Electricity - Market Place
16/11/2022	Lloyds Bank	DDR	1,494.22		249.04	4185	205	610.33	Electricity - MP toilets
						4042	101	289.99	Anti-Virus protection
						4029	101	0.83	Amazon Prime
						4919	510	11.98	Films (Amazon)
						4029	101	7.49	Amazon Prime
						4042	101	11.98	Zoom
						4903	520	312.58	Vimto
16/11/2022	Fuel Genie	DDR	318.08		53.01	4153	202	265.07	Fuel
16/11/2022	Lloyds Bank	BACS	0.01			4017	110	0.01	Adjustment to VAT on card
17/11/2022	West Mercia Energy	DDR	172.74		8.23	4185	205	79.36	Electricity - BR toilets
						4252	204	85.15	Electricity - KGV
18/11/2022	Oakw ood	DDR	135.00		22.50	4252	204	112.50	Container
18/11/2022	Wiltshire Council	DDR	42,736.60			520		42,736.60	Salaries
22/11/2022	Wiltshire Council	DDR	8,663.05			520		8,663.05	NI/PAYE
24/11/2022	EE	DDR	180.84		30.14	4027	202	150.70	Mobile phones
30/11/2022	Enterprise	DDR	632.40		105.40	4156	202	527.00	Van lease
30/11/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
30/11/2022	Lloyds Bank	BACS	0.02			4017	110	0.02	Adjustment to VAT on card
30/11/2022	Lloyds Bank	BACS	-0.04			4017	110	-0.04	Adjustment to VAT on card
	Total Payments for Month		100,540.91	14,703.25	1,060.60			84,777.06	
	Balance Carried Fwd		609,409.39						
	Cashbook Totals		709,950.30	14,703.25	1,060.60			694,186.45	

Receipts for Month 9 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**609,409.39**					**609,409.39**	
BACS	Banked: **01/12/2022**	**35.00**							
BACS	Melksham TIC		35.00			1174	302	35.00	Xmas Fayre
BACS	Banked: **01/12/2022**	**40.00**							
BACS	J. Gomme		40.00			1174	302	40.00	Xmas Fayre
BACS	Banked: **02/12/2022**	**40.00**							
BACS	A. Lawrence		40.00			1174	302	40.00	Xmas Fayre
BACS	Banked: **02/12/2022**	**20.00**							
BACS	L. McCall		20.00			1174	302	20.00	Xmas Fayre
Cheques	Banked: **09/12/2022**	**85.00**							
Cheques	Shed		10.00			1174	302	10.00	Xmas Fayre
Cheques	Larder		10.00			1174	302	10.00	Xmas Fayre
Cheques	Smith		25.00			1174	302	25.00	Xmas Fayre
Cheques	Vince		25.00			1174	302	25.00	Xmas Fayre
Cheques	WI		15.00			1174	302	15.00	Xmas Fayre
BACS	Banked: **16/12/2022**	**109.42**							
BACS	Allens		109.42		18.24	4085	115	91.18	Refund - Mayors Reception
BACS	Banked: **20/12/2022**	**474.70**							
BACS	S. Hillman		474.70			1030	403	474.70	Melksham Makers Market
BACS	Banked: **22/12/2022**	**150,000.00**							
BACS	MWOPC		150,000.00			1180	901	150,000.00	CiL - East/Melksham
BACS	Banked: **28/12/2022**	**583.33**							
BACS	Wiltshire Publications		583.33		97.22	1040	210	486.11	Rent - 31 Mkt Pl
	Total Receipts for Month	151,387.45		0.00	115.46			151,271.99	
	Cashbook Totals	760,796.84		0.00	115.46			760,681.38	

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Payments for Month 9 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/12/2022	Water2Business	DDR	681.48			4103	201	681.48	Water rates - TH
01/12/2022	Water2Business	DDR	15.00			4103	215	15.00	Water rates - Unit
01/12/2022	Water2Business	DDR	58.43			4178	210	58.43	Water rates - Roundhouse
01/12/2022	Water2Business	DDR	92.04			4913	205	92.04	Water rates - Mkt Pl loos
02/12/2022	Grounds Maintenance	DDR	157.50			4029	101	157.50	Subscription
09/12/2022	H. Davies	BACS	582.20		97.03	4304	302	30.00	Xmas fayre
						4061	101	17.12	Refs
						4903	520	438.05	Bar stock
12/12/2022	Enterprise	DDR	562.90		93.82	4156	202	469.08	Van lease
14/12/2022	Wired Publishing	843067902	178.80	178.80		501			Advert - Xmas
14/12/2022	Worknest Ltd	249129705	1,920.00	1,920.00		501			EAP renew al
14/12/2022	IDverde Limited	755266369	604.00	604.00		501			Cleaning - Mkt Pl loos - Nov
14/12/2022	Melksham Tyre Supplies	88953540	131.28	131.28		501			Tyre - Tipper
14/12/2022	Microshade Business Consultant	266247608	917.70	917.70		501			Hosting services
14/12/2022	Prosec Consultancy Ltd	756	842.40	842.40		501			Security - ClimateFest
14/12/2022	Rialtas Business Solutions Ltd	858883097	161.40	161.40		501			Omega licence upgrade
14/12/2022	RBL Poppy Appeal	769059345	90.00	90.00		501			Wreaths
14/12/2022	Trade UK	194686169	94.63	94.63		501			Spray paint
14/12/2022	S J Aplin Playgrounds Ltd	27770868	1,480.00	1,480.00		501			Repairs - KGV play eqpmt
14/12/2022	Trow bridge Tow n Council	467043243	316.01	316.01		501			Sports Roadshow s - Jul 22
14/12/2022	Wiltshire Publications Ltd	70024234	933.91	933.91		501			Advert - Remembrance/Climate
14/12/2022	ADS Surveys Ltd	336542569	1,074.00	1,074.00		501			East Meksham - Topography
14/12/2022	Boels Rental Ltd	860740354	167.52	167.52		501			Hire - barrier
14/12/2022	The Community Heartbeat Trust	853168027	930.00	930.00		501			Cabinet - Beanacre Road
14/12/2022	Donna Wilson	26873539	350.00	350.00		501			Xmas fayre - singing
14/12/2022	Distant Thunder Firew orks	308851994	1,200.00	1,200.00		501			Xmas fayre - firew orks
14/12/2022	J. H. Jones & Sons	833455788	1,380.00	1,380.00		501			Grasscutting - Methuen
14/12/2022	Lazerlight Roadshow	745400441	650.00	650.00		501			Xmas fayre - lightshow
14/12/2022	Melksham Groundcare Machinery	723166435	40.00	40.00		501			Line
14/12/2022	Plan of Action	745400441/	150.00	150.00		501			Xmas fayre - music
14/12/2022	Reece's Rentals Ltd	852638501	1,164.00	1,164.00		501			Road sw eeping
14/12/2022	Sw indon Stilt Walkers	708680456	400.00	400.00		501			Xmas fayre - stilt w alker
14/12/2022	VK Graphics Ltd	103126171	300.00	300.00		501			Xmas fayre - signs
14/12/2022	Wellers Law Group	503484857	720.00	720.00		501			Legal - BR Toilets
14/12/2022	Wicksteed Leisure Ltd	240559888	11,784.86	11,784.86		501			Play equipment
14/12/2022	Your Wiltshire	987710457	36.00	36.00		501			Advert - Xmas
14/12/2022	WPF	DDR	15,305.44			520		15,305.44	Pensions
14/12/2022	Mainstream	DDR	89.53		14.92	4027	101	74.61	Phones
14/12/2022	Mainstream	DDR	37.96		6.33	4027	101	31.63	Phones
14/12/2022	Mainstream	DDR	34.43		5.74	4027	101	28.69	Phones
14/12/2022	Cambridge BS	Transfer	85,000.00			215		85,000.00	Tfr to savings account
15/12/2022	Leafield Environmental Ltd	110276	1,896.00	1,896.00		501			Litter bin
15/12/2022	T H White Installation Ltd	299126856	368.40	368.40		501			Fire ext maint - R'House
15/12/2022	West Mercia Energy	DDR	91.73		15.29	4185	206	76.44	Electricity - BR loos
15/12/2022	Wiltshire Council	DDR	936.00			4102	201	936.00	Rates - TH

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Payments for Month 9 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
15/12/2022	Office Evolution	DDR	507.97		84.66	4021	101	423.31	Stationery
15/12/2022	Office Evolution	DDR	145.95		24.32	4026	101	121.63	Photocopying
15/12/2022	Wiltshire Council	DDR	230.00			4161	215	230.00	Rates - Unit
15/12/2022	Parc Ponies	BACS	270.00		45.00	4304	302	225.00	Carol singing - Donkeys
15/12/2022	G. Delves	BACS	34.70		5.78	4304	302	28.92	Xmas decs
15/12/2022	Youth Adventure	BACS	492.00			4301	151	492.00	Grant
15/12/2022	Wessex MS Society	BACS	300.00			4301	151	300.00	Grant
15/12/2022	Splash	BACS	650.00			4301	151	650.00	Grant
15/12/2022	Music for Minis	BACS	700.00			4301	151	700.00	Grant
15/12/2022	Melksham Remembers	BACS	350.00			4301	151	350.00	Grant
15/12/2022	Melksham PHAB	BACS	430.00			4301	151	430.00	Grant
15/12/2022	Melksham Free Dining	BACS	402.00			4301	151	402.00	Grant
15/12/2022	Age (UK) Wilts	BACS	750.00			4301	151	750.00	Grant
15/12/2022	2385 Squadron ATC	BACS	919.96			4301	151	919.96	Grant
15/12/2022	M. Zacarelli	BACS	21.00			4304	302	21.00	Temp Event Licence
15/12/2022	M. Zacarelli	BACS	12.00		2.00	4304	302	5.00	Xmas items
						4021	101	5.00	Key
15/12/2022	S. Land	BACS	37.50		6.25	4304	302	31.25	Xmas Fayre
15/12/2022	Charles Endirect	BACS	120.77		20.13	4151	202	100.64	Elec box key - TH
15/12/2022	Midori	BACS	1,116.96		186.16	4199	221	930.80	Light bulb - Splashpad
15/12/2022	M. Saunders	BACS	180.00			4073	302	180.00	Banners - Climatefest
15/12/2022	B. Burry	BACS	122.55			4916	501	120.00	PA system
						4901	520	2.55	Bar stock
15/12/2022	S. Crundell	BACS	1,000.00			4070	115	1,000.00	Mayors Allowance
15/12/2022	SJ Aplin	BACS	0.80		0.13	4165	220	0.67	Maintenance - play eqpmt
16/12/2022	Daisy Communications	DDR	35.98		6.00	4250	204	29.98	Wifi - Pavilion
16/12/2022	Fuel Genie	DDR	443.87		73.98	4153	202	369.89	Fuel
16/12/2022	Lloyds Bank	DDR	1,075.63		179.27	4178	210	18.00	Electricity - Roundhouse
						4311	115	202.79	Remembrance Day - catering
						4042	101	11.99	Zoom
						4029	101	7.49	Amazon Prime
						4021	101	105.98	Xmas cards
						4100	201	78.65	Gas - TH
						4101	201	20.55	Electricity - Market Traders
						4905	501	248.90	Cleaning items
						4185	205	202.01	Electricity - Mkt Pl toilets
16/12/2022	Lloyds Bank	DDR	311.54			4058	101	282.54	Insurance - Xmas Fayre
						4050	110	23.00	DPS - Xmas Fayre
						4017	110	6.00	Debit card fee
19/12/2022	British Gas	DDR	81.32		3.87	4159	215	77.45	Electricity - Unit
19/12/2022	British Gas	DDR	415.92		69.32	4101	201	346.60	Electricity - TH
19/12/2022	British Gas	DDR	1,637.26		272.88	4911	501	1,364.38	Electricity - AH
19/12/2022	Oakwood	DDR	135.00		22.50	4256	204	112.50	Container
19/12/2022	Wiltshire Council	DDR	27,460.38			520		27,460.38	Salaries
21/12/2022	British Gas	DDR	524.11		87.35	4101	201	436.76	Electricity - TH
21/12/2022	British Gas	DDR	1,781.22		296.87	4911	501	1,484.35	Electricity - AH
22/12/2022	HMRC	DDR	18,805.43			520		18,805.43	NI/PAYE
28/12/2022	EE	DDR	161.30		26.88	4027	202	134.42	Mobile phones

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Payments for Month 9 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
30/12/2022	Enterprise	DDR	612.00		102.00	4156	202	510.00	Van leasing
30/12/2022	Zen	DDR	20.40		3.40	4175	210	17.00	Wifi - Art House
31/12/2022	Unity Bank	BACS	52.05			4017	110	52.05	Service Charge
	Total Payments for Month		196,273.12	30,280.91	1,751.88			164,240.33	
	Balance Carried Fwd		564,523.72						
	Cashbook Totals		760,796.84	30,280.91	1,751.88			728,764.05	

Receipts for Month 5 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**701,494.30**					**701,494.30**	
BACS	Banked: **01/08/2022**	**99.00**							
BACS	Tiger Martial Arts		99.00		16.50	1000	501	82.50	Room hire - AH
BACS	Banked: **03/08/2022**	**45.00**							
BACS	Ticketsource		45.00		7.50	1004	510	37.50	Film Show
BACS	Banked: **03/08/2022**	**500.00**							
BACS	Good News Church		500.00			1048	210	500.00	Rent - Art House
BACS	Banked: **04/08/2022**	**33.00**							
BACS	Wiltshire Mind		33.00			1034	201	33.00	Room hire - TH
BACS	Banked: **05/08/2022**	**82.48**							
BACS	J. Pickett		82.48			1034	201	82.48	Room hire - TH
BACS	Banked: **24/08/2022**	**32.25**							
BACS	N. Coleman		32.25			1034	201	32.25	Room hire - TH
BACS	Banked: **25/08/2022**	**162.00**							
BACS	J. Woodman		162.00		27.00	1000	501	135.00	Room hire - AH
BACS	Banked: **26/08/2022**	**24.75**							
BACS	J. Pickett		24.75			1034	201	24.75	Room hire - TH
BACS	Banked: **31/08/2022**	**33.00**							
BACS	Wiltshire Mind		33.00			1034	201	33.00	Room hire - TH
BACS	Banked: **31/08/2022**	**73.00**							
BACS	WBCT		73.00		12.17	1000	501	60.83	Room hire - AH
	Banked: **31/08/2022**	**980.28**							
TRF	Credit/Debit Card Control Acco		980.28			213		980.28	AIB card payments
	Total Receipts for Month	2,064.76		0.00	63.17			2,001.59	
	Cashbook Totals	703,559.06		0.00	63.17			703,495.89	

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Payments for Month 5 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2022	Water2Business	DDR	193.39			4913	501	193.39	Water rates - AH
15/08/2022	BTE Services	DDR	44.74		7.46	4917	501	37.28	Sanitary cleaning
15/08/2022	Wiltshire Council	DDR	861.00			4914	501	861.00	Rates - AH
17/08/2022	MarketPlace Merchants	DDR	25.16		4.19	4917	501	20.97	Cash till
31/08/2022	Hills Waste	DDR	491.31		81.88	4917	501	409.43	Waste collection
	Total Payments for Month		1,615.60	0.00	93.53			1,522.07	
	Balance Carried Fwd		701,943.46						
	Cashbook Totals		703,559.06	0.00	93.53			703,465.53	

Receipts for Month 6 — **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**701,943.46**					**701,943.46**	
BACS	Banked: **05/09/2022**	**500.00**							
BACS	Good News Church		500.00			1048	210	500.00	Rent - Art House
BACS	Banked: **12/09/2022**	**539.00**							
BACS	Melksham TIC		539.00		89.83	566		449.17	Tickets
BACS	Banked: **21/09/2022**	**3,040.00**							
BACS	Ticket source		3,040.00		506.67	1173	510	2,533.33	DS:UK
500647/8	Banked: **26/09/2022**	**1,832.70**							
500647/8	Stalls		125.00		20.83	1173	510	104.17	Stalls
500647/8	DS:UK		76.00		12.67	566		63.33	DS:UK
500647/8	Room hire - AH		1,620.00		270.00	1000	501	1,350.00	Room hire - AH
500647/8	Room hire - TH		11.70			1034	201	11.70	Room hire - TH
BACS	Banked: **27/09/2022**	**453.60**							
BACS	Masons		453.60		75.60	1000	501	378.00	Room hire - AH
	Banked: **30/09/2022**	**3,324.76**							
AIB	Credit/Debit Card Control Acco		3,324.76			213		3,324.76	AIB payments
	Banked: **30/09/2022**	**669.23**							
Trans	Assembly Hall Bar A/c		669.23			252		669.23	Wrongly coded invoices
	Total Receipts for Month	10,359.29		0.00	975.60			9,383.69	
	Cashbook Totals	712,302.75		0.00	975.60			711,327.15	

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Payments for Month 6 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2022	Water2Business	DDR	209.63			4913	501	209.63	Water rates - AH
01/09/2022	Wiltshire Council	DDR	861.00			4914	501	861.00	Rates - AH
09/09/2022	Tolchards	DDR	2,051.02		341.84	4903	520	1,709.18	Bar stock
20/09/2022	Market Place Merchants	DDR	25.16		4.19	4917	501	20.97	Cash till
20/09/2022	Rentokil	DDR	329.17		54.86	4917	501	274.31	Vermin control
30/09/2022	Dave Phillips Music	3653	2,228.88	2,228.88		502			Show - Dire Straits
30/09/2022	United EPoS Solutions	3654	60.00	60.00		502			Softw are - AH till
30/09/2022	Hunt Management Solutions	3655	156.00	156.00		502			Stocktake - AH
30/09/2022	Paul Seemayer	3656	300.00	300.00		502			Lighting - DS:UK
30/09/2022	Sound Associates Ltd	3657	1,396.80	1,396.80		502			Annual service - projector
30/09/2022	TicketSource Ltd	3658	47.63	47.63		502			Blank tickets
30/09/2022	Hills	DDR	630.33		105.06	4917	501	525.27	Waste collection
30/09/2022	Assembly Hall Bar A/c	Trans	1,338.46			252		1,338.46	Wrongly coded invoice
	Total Payments for Month		9,634.08	4,189.31	505.95			4,938.82	
	Balance Carried Fwd		702,668.67						
	Cashbook Totals		712,302.75	4,189.31	505.95			707,607.49	

Date: 16/01/2023

Time: 12:09

Melksham Town Council Current Year

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Bank Assembly Hall A/c

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For Month No: 7

Receipts for Month 7

Nominal Ledger Analysis

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**702,668.67**					**702,668.67**	
BACS	Banked: **03/10/2022**	**500.00**							
BACS	Good News Church		500.00			1048	210	500.00	Rent - Art House
BACS	Banked: **03/10/2022**	**274.20**							
BACS	Wilts Building Rec		274.20		45.70	1000	501	228.50	Room hire - AH
BACS	Banked: **10/10/2022**	**480.00**							
BACS	Heineken UK Ltd		480.00		80.00	1003	520	400.00	Refund - buy back
BACS	Banked: **10/10/2022**	**468.00**							
BACS	M. Menghini		468.00		78.00	1000	501	390.00	Room hire - AH
BACS	Banked: **10/10/2022**	**82.48**							
BACS	J. Pickett		82.48			1034	201	82.48	Room hire - TH
500649(B)	Banked: **12/10/2022**	**2,625.80**							
500649(B)	Film		8.80		1.47	1001	520	7.33	Film
500649(B)	Hen Party		14.50		2.42	1001	520	12.08	Hen Party
500649(B)	Rock n Roll		786.60		131.10	1001	520	655.50	Rock n Roll
500649(B)	Boxing		760.70		126.78	1001	520	633.92	Boxing
500649(B)	DS:UK		373.50		62.25	1001	520	311.25	DS:UK
500649(B)	Rock n Roll		343.00		57.17	1001	520	285.83	Rock n Roll
500649(B)	Masons Dinner		281.40		46.90	1001	520	234.50	Masons Dinner
500649(B)	ClimateFest		57.30		9.55	1001	520	47.75	ClimateFest
BACS	Banked: **12/10/2022**	**153.72**							
BACS	Arts Society		153.72		25.62	1000	501	128.10	Room hire - AH
BACS	Banked: **17/10/2022**	**209.00**							
BACS	Melksham TIC		209.00		34.83	566		174.17	Tickets
BACS	Banked: **19/10/2022**	**195.92**							
BACS	Arts Society		195.92		32.65	1000	501	163.27	Room hire - AH
BACS	Banked: **19/10/2022**	**41.25**							
BACS	Tiger Martial Arts		41.25		6.88	1000	501	34.37	Room hire - AH
BACS	Banked: **25/10/2022**	**33.00**							
BACS	Wiltshire Mind		33.00			1034	201	33.00	Room hire - TH
BACS	Banked: **26/10/2022**	**7,383.00**							
BACS	Ticketsource		7,383.00		1,230.50	1173	510	6,152.50	Majesty
	Banked: **31/10/2022**	**5,313.19**							
Xfer	Credit/Debit Card Control Acco		5,313.19			213		5,313.19	AIB payments
	Total Receipts for Month	17,759.56		0.00	1,971.82			15,787.74	
	Cashbook Totals	720,428.23		0.00	1,971.82			718,456.41	

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Payments for Month 7 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/10/2022	Water2Business	DDR	185.40			4913	501	185.40	Water rates - AH
14/10/2022	Tolchards	DDR	1,224.54		204.09	4903	520	1,020.45	Bar stock
17/10/2022	Wiltshire Council	DDR	861.00			4914	501	861.00	Rates - AH
19/10/2022	Market Place Merchants	DDR	25.16		4.19	4917	501	20.97	Cash till
28/10/2022	United EPoS Solutions	3659	60.00	60.00		502			Software - AH till
28/10/2022	Wired Publishing	3660	90.00	90.00		502			Advertising - AH
28/10/2022	Prosec Consultancy Ltd	3661	243.00	243.00		502			Security - AH function
28/10/2022	Tolchards	DDR	1,885.96		314.33	4903	520	1,571.63	Bar stock
28/10/2022	Hills Waste	DDR	658.14		109.69	4917	501	548.45	Waste collection
	Total Payments for Month		5,233.20	393.00	632.30			4,207.90	
	Balance Carried Fwd		715,195.03						
	Cashbook Totals		720,428.23	393.00	632.30			719,402.93	

Receipts for Month 8 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**715,195.03**					**715,195.03**	
500650(B)	Banked: **01/11/2022**	**4,937.70**							
500650(B)	Private Party		1,426.60		237.77	1001	520	1,188.83	Private Party
500650(B)	Pole-de-Cise		1,384.90		230.82	1001	520	1,154.08	Pole-de-Cise
500650(B)	Model Flying Club		45.00		7.50	1001	520	37.50	Model Flying Club
500650(B)	Majesty		1,339.20		223.20	1001	520	1,116.00	Majesty
500650(B)	Rock n Roll		124.20		20.70	1001	520	103.50	Rock n Roll
500650(B)	Monster Ball		587.30		97.88	1001	520	489.42	Monster Ball
500650(B)	Film - Poltergeist		30.50		5.08	1001	520	25.42	Film - Poltergeist
500650(B)	Banked: **01/11/2022**	**-4,937.70**							
500650(B)	Private Party		-1,426.60		-237.77	1001	520	-1,188.83	Private Party
500650(B)	Pole-de-Cise		-1,384.90		-230.82	1001	520	-1,154.08	Pole-de-Cise
500650(B)	Model Flying Club		-45.00		-7.50	1001	520	-37.50	Model Flying Club
500650(B)	Majesty		-1,339.20		-223.20	1001	520	-1,116.00	Majesty
500650(B)	Rock n Roll		-124.20		-20.70	1001	520	-103.50	Rock n Roll
500650(B)	Monster Ball		-587.30		-97.88	1001	520	-489.42	Monster Ball
500650(B)	Film - Poltergeist		-30.50		-5.08	1001	520	-25.42	Film - Poltergeist
500650/1	Banked: **01/11/2022**	**1,183.50**							
500650/1	Christmas Memories		24.00		4.00	566		20.00	Christmas Memories
500650/1	Through the Decades		18.50		3.08	566		15.42	Through the Decades
500650/1	80s 90s Party		40.00		6.67	566		33.33	80s 90s Party
500650/1	Majesty		25.00		4.17	566		20.83	Majesty
500650/1	Film		10.00		1.67	566		8.33	Film
500650/1	Room hire - AH		1,066.00		177.67	1000	501	888.33	Room hire - AH
500650(B)	Banked: **01/11/2022**	**3,108.90**							
500650(B)	Private Party		904.50		150.75	1001	520	753.75	Private Party
500650(B)	Pole-de-Cise		469.10		78.18	1001	520	390.92	Pole-de-Cise
500650(B)	Model Flying Club		17.30		2.88	1001	520	14.42	Model Flying Club
500650(B)	Majesty		814.60		135.77	1001	520	678.83	Majesty
500650(B)	Rock n Roll		602.50		100.42	1001	520	502.08	Rock n Roll
500650(B)	Monster Ball		300.90		50.15	1001	520	250.75	Monster Ball
BACS	Banked: **01/11/2022**	**61.86**							
BACS	J. Pickett		61.86			1034	201	61.86	J. Pickett
BACS	Banked: **01/11/2022**	**57.75**							
BACS	N. Coleman		57.75			1034	201	57.75	N. Coleman
BACS	Banked: **01/11/2022**	**30.00**							
BACS	Ticketsource		30.00		5.00	1173	510	25.00	Film - Poltergeist
BACS	Banked: **03/11/2022**	**500.00**							
BACS	Good New s Church		500.00			1048	210	500.00	Room hire - Art House
BACS	Banked: **09/11/2022**	**24.75**							
BACS	Tiger Martial Arts		24.75		4.12	1000	501	20.63	Room hire - AH
BACS	Banked: **16/11/2022**	**548.72**							
BACS	Bow ls Club		548.72		91.45	1000	501	457.27	Room hire - AH

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Receipts for Month 8 **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
500652	Banked: **16/11/2022**	**31.00**							
500652	Unravelling Wilburys		21.00		3.50	566		17.50	Unravelling Wilburys
500652	Film		10.00		1.67	566		8.33	Film
500652(B)	Banked: **16/11/2022**	**1,497.90**							
500652(B)	Unravelling Wilburys		247.60		41.27	1001	520	206.33	Unravelling Wilburys
500652(B)	Bow ls Dinner		1,250.30		208.38	1001	520	1,041.92	Bow ls Dinner
BACS	Banked: **16/11/2022**	**1,239.00**							
BACS	Ticketsource		1,239.00		206.50	1173	510	1,032.50	Unravelling Wilburys
BACS	Banked: **22/11/2022**	**302.40**							
BACS	Arts Society		302.40		50.40	1000	501	252.00	Room hire - AH
500653(B)	Banked: **28/11/2022**	**972.10**							
500653(B)	WMFC		30.20		5.03	1001	520	25.17	WMFC
500653(B)	Free Dining Event		685.00		114.17	1001	520	570.83	Free Dining Event
500653(B)	Rock n Roll		256.90		42.82	1001	520	214.08	Rock n Roll
500653/4	Banked: **28/11/2022**	**374.00**							
500653/4	History of Soul		240.00		40.00	566		200.00	History of Soul
500653/4	Through the Decades		74.00		12.33	566		61.67	Through the Decades
500653/4	Film		20.00		3.33	566		16.67	Film
500653/4	80s 90s Party		40.00		6.67	566		33.33	80s 90s Party
500653(B)	Banked: **28/11/2022**	**-972.10**							
500653(B)	WMFC		-30.20		-5.03	1001	520	-25.17	WMFC
500653(B)	Free Dining Event		-685.00		-114.17	1001	520	-570.83	Free Dining Event
500653(B)	Rock n Roll		-256.90		-42.82	1001	520	-214.08	Rock n Roll
500653/4	Banked: **28/11/2022**	**-374.00**							
500653/4	History of Soul		-240.00		-40.00	566		-200.00	History of Soul
500653/4	Through the Decades		-74.00		-12.33	566		-61.67	Through the Decades
500653/4	80s 90s Party		-40.00		-6.67	566		-33.33	80s 90s Party
500653/4	Film		-20.00		-3.33	1004	510	-16.67	Film
500653/4	Banked: **28/11/2022**	**1,073.00**							
500653/4	Through the Decades		74.00		12.33	566		61.67	Through the Decades
500653/4	Room hire - AH		999.00		166.50	1000	501	832.50	Room hire - AH
500653(B)	Banked: **28/11/2022**	**1,431.85**							
500653(B)	WMFC		31.50		5.25	1001	520	26.25	WMFC
500653(B)	Free Dining Event		435.20		72.53	1001	520	362.67	Free Dining Event
500653(B)	Rock n Roll		965.15		160.86	1001	520	804.29	Rock n Roll
	Banked: **30/11/2022**	**3,412.07**							
Xfer	Credit/Debit Card Control Acco		3,412.07			213		3,412.07	AIB payments
BACS	Banked: **30/11/2022**	**56.00**							
BACS	Robins		56.00		9.33	1000	501	46.67	Room hire - AH

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Total Receipts for Month	14,558.70	0.00	1,754.50	12,804.20
Cashbook Totals	729,753.73	0.00	1,754.50	727,999.23

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Payments for Month 8 — **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/11/2022	Water2Business	DDR	209.63			4913	501	209.63	Water rates - AH
15/11/2022	Wiltshire Council	DDR	861.00			4914	501	861.00	Rates - AH
17/11/2022	Market Place Merchants	DDR	25.16		4.19	4917	501	20.97	Cash till
18/11/2022	Tolchards	DDR	964.39		160.73	4901	520	803.66	Bar stock
25/11/2022	Air Conditioning Services	3662	600.00	600.00		502			Air con maint - AH
25/11/2022	United EPoS Solutions	3663	60.00	60.00		502			Software - AH
25/11/2022	Handle With Care Productions	3664	1,013.10	1,013.10		502			Unravelling Wilburys
25/11/2022	Paul Seemayer	3665	225.00	225.00		502			Lighting - Pole de Cise
25/11/2022	Preston Underground Water Serv	3666	650.00	650.00		502			Tap/stopcock - AH
25/11/2022	RELEA Productions Ltd	3667	6,605.70	6,605.70		502			Majesty
25/11/2022	Wired Publishing	3668	90.00	90.00		502			Advert - AH
25/11/2022	Wiltshire Publications Ltd	3669	138.60	138.60		502			Advert - Halloween
25/11/2022	Tolchards	DDR	1,015.51		169.25	4901	520	846.26	Bar stock
30/11/2022	Hills Waste	DDR	852.70		142.12	4917	501	710.58	Waste collection
	Total Payments for Month		13,310.79	9,382.40	476.29			3,452.10	
	Balance Carried Fwd		716,442.94						
	Cashbook Totals		729,753.73	9,382.40	476.29			719,895.04	

Receipts for Month 9 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**716,442.94**					**716,442.94**	
BACS	Banked: **01/12/2022**	**82.48**							
BACS	J. Pickett		82.48			1034	201	82.48	Room hire - TH
BACS	Banked: **05/12/2022**	**60.00**							
BACS	Tiger Martial Arts		60.00		10.00	1000	501	50.00	Room hire - AH
BACS	Banked: **05/12/2022**	**18.00**							
BACS	FOSF		18.00			1034	201	18.00	Room hire - TH
BACS	Banked: **05/12/2022**	**500.00**							
BACS	Good New s Church		500.00			1048	210	500.00	Rent - Art House
BACS	Banked: **06/12/2022**	**1,572.50**							
BACS	Ticketsource		1,572.50		262.08	1173	510	1,310.42	Through the Decades
BACS	Banked: **06/12/2022**	**110.00**							
BACS	Wiltshire Buildings		110.00		18.33	1000	501	91.67	Room hire - AH
BACS	Banked: **08/12/2022**	**202.50**							
BACS	A. Freestone		202.50		33.75	1000	501	168.75	Room hire - AH
BACS	Banked: **19/12/2022**	**61.86**							
BACS	J. Pickett		61.86			1034	201	61.86	Room hire - TH
BACS	Banked: **21/12/2022**	**226.80**							
BACS	Arts Society		226.80		37.80	1000	501	189.00	Room Hire - AH
BACS	Banked: **21/12/2022**	**54.00**							
BACS	Tiger Martial Arts		54.00		9.00	1000	501	45.00	Room hire - AH
BAC	Banked: **21/12/2022**	**1,506.00**							
BAC	Ticketsource		1,506.00		251.00	1173	510	1,255.00	Unravelling Wilburys
500653(B)	Banked: **23/12/2022**	**2,403.00**							
500653(B)	Future of Football		354.50		59.08	1001	520	295.42	Future of Football
500653(B)	Through the Decades		330.00		55.00	1001	520	275.00	Through the Decades
500653(B)	Xmas Fayre		413.00		68.83	1001	520	344.17	Xmas Fayre
500653(B)	Private Party		188.70		31.45	1001	520	157.25	Private Party
500653(B)	Christmas Memories		154.20		25.70	1001	520	128.50	Christmas Memories
500653(B)	80s 90s Party		422.50		70.42	1001	520	352.08	80s 90s Party
500653(B)	Rock n Roll		540.10		90.02	1001	520	450.08	Rock n Roll
500655	Banked: **23/12/2022**	**600.50**							
500655	Christmas Memories		24.00		4.00	566		20.00	Christmas Memories
500655	Through the Decades		55.50		9.25	566		46.25	Through the Decades
500655	80s 90s Party		20.00		3.33	566		16.67	80s 90s Party
500655	Room hire - AH		501.00		83.50	1000	501	417.50	Room hire - AH
BACS	Banked: **29/12/2022**	**290.00**							
BACS	Tisketsource		290.00		48.33	1173	510	241.67	Pyjama Party
	Banked: **31/12/2022**	**4,387.93**							

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Receipts for Month 9

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
TFR	Credit/Debit Card Control Acco	4,387.93			213		4,387.93	AIB payments
	Total Receipts for Month	12,075.57	0.00	1,170.87			10,904.70	
	Cashbook Totals	728,518.51	0.00	1,170.87			727,347.64	

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Payments for Month 9 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/12/2022	Water2Business	DDR	175.16			4913	501	175.16	Water rates - AH
09/12/2022	Tolchards	DDR	1,107.41		184.57	4903	520	922.84	Bar stock
15/12/2022	Wiltshire Council	DDR	861.00			4914	501	861.00	Rates - AH
19/12/2022	Market Place Merchants	DDR	25.16		4.19	4917	501	20.97	Till
23/12/2022	Tolchards	DDR	999.79		166.63	4903	520	833.16	Bar stock
28/12/2022	Rentokil	DDR	329.17		54.86	4917	501	274.31	Pest control
30/12/2022	Hills Waste	DDR	449.19		74.86	4917	501	374.33	Waste
31/12/2022	A M Productions	3671	1,786.96	1,786.96		502			Through the Decades
31/12/2022	United EPoS Solutions	3672	60.00	60.00		502			Cash till
31/12/2022	Neil Sands Productions	3673	1,224.30	1,224.30		502			Christmas Memories
31/12/2022	Paul Seemayer	3674	310.00	310.00		502			Lighting - Unravelling Wilbury
31/12/2022	PPL PRS Ltd	3675	1,322.85	1,322.85		502			Music licence
31/12/2022	The Publishing House	3676	163.80	163.80		502			Advertising - AH
31/12/2022	Wired Publishing	3677	90.00	90.00		502			Advertising - AH
31/12/2022	Prosec Consultancy Ltd	3678	180.00	180.00		502			Security - function 101222
31/12/2022	T H White Installation Ltd	3579	359.16	359.16		502			Repairs - Intruder Alarm - AH
31/12/2022	Wiltshire Publications Ltd	3680	138.60	138.60		502			Advert - AH
31/12/2022	Mrs. L.J. Ellis	3681	556.00	556.00		502			Leaflets - AH
31/12/2022	MJ Elmes Electrical Services	3682	369.52	369.52		502			Replace lights - AH
	Total Payments for Month		10,508.07	6,561.19	485.11			3,461.77	
	Balance Carried Fwd		718,010.44						
	Cashbook Totals		728,518.51	6,561.19	485.11			721,472.21	

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Detailed Income & Expenditure by Budget Heading 31/12/2022

Month No: 9 | **Committee Report**

Finance, Admin & Performance

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	**Central Costs**							
4000	Salaries ENI & Pension	20,980	199,889	225,000	25,111		25,111	88.8%
4021	Stationery	534	931	2,750	1,819		1,819	33.9%
4023	Advertising	0	231	1,750	1,519		1,519	13.2%
4024	Equipment/furniture	0	24	3,000	2,976		2,976	0.8%
4026	Photocopier/copying	122	1,315	1,200	(115)		(115)	109.6%
4027	Telephones and Mobiles	135	1,852	3,000	1,148		1,148	61.7%
4028	Postage	83	167	400	233		233	41.8%
4029	Subscriptions	165	1,984	4,000	2,016		2,016	49.6%
4040	Infomation Technology/Hardware	80	10,552	17,500	6,948		6,948	60.3%
4042	Licences/Software	1,471	7,434	4,500	(2,934)		(2,934)	165.2%
4058	Insurance	2,543	35,310	9,750	(25,560)		(25,560)	362.2%
4061	Travel	17	350	500	150		150	70.1%
4075	Training	426	2,508	5,000	2,492		2,492	50.2%
	Central Costs :- Indirect Expenditure	**26,557**	**262,548**	**278,350**	**15,802**	**0**	**15,802**	**94.3%**
	Net Expenditure	**(26,557)**	**(262,548)**	**(278,350)**	**(15,802)**			
110	**Corporate Costs**							
1176	Precept Received	0	966,204	966,204	0			100.0%
	Corporate Costs :- Income	**0**	**966,204**	**966,204**	**0**			**100.0%**
4017	Bank account fees	58	321	500	179		179	64.2%
4043	HR consultancy	0	9,486	5,000	(4,486)		(4,486)	189.7%
4050	Legal	23	7,880	500	(7,380)		(7,380)	1576.1%
4057	Accountancy and Audit	1,200	7,275	12,000	4,725		4,725	60.6%
4076	Health & Safety	0	0	2,500	2,500		2,500	0.0%
	Corporate Costs :- Indirect Expenditure	**1,281**	**24,963**	**20,500**	**(4,463)**	**0**	**(4,463)**	**121.8%**
	Net Income over Expenditure	**(1,281)**	**941,241**	**945,704**	**4,463**			
115	**Civic and Democratic**							
4030	Town Crier's expenses	0	503	300	(203)		(203)	167.7%
4034	Councillors' training	0	250	2,000	1,750		1,750	12.5%
4062	Election Expenses	0	0	2,000	2,000		2,000	0.0%
4070	Mayor's Allowance	1,000	1,000	1,000	0		0	100.0%
4085	Civic and Ceremonial	(91)	2,857	2,500	(357)		(357)	114.3%
4311	Remembrance Day	642	788	2,000	1,212		1,212	39.4%
	Civic and Democratic :- Indirect Expenditure	**1,551**	**5,399**	**9,800**	**4,401**	**0**	**4,401**	**55.1%**
	Net Expenditure	**(1,551)**	**(5,399)**	**(9,800)**	**(4,401)**			

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
151	Grants							
4301	Grants	4,994	12,221	25,000	12,779		12,779	48.9%
4302	Grant CAB	0	5,000	5,000	0		0	100.0%
4303	Grant-4Youth	0	10,000	10,000	0		0	100.0%
4305	Grant Christmas Lights	0	10,000	10,000	0		0	100.0%
4306	Grant Party in the Park	0	3,716	3,000	(716)		(716)	123.9%
4310	Grant Food and River Festival	0	3,000	3,000	0		0	100.0%
4317	Grant Carnival	0	2,500	2,500	0		0	100.0%
4330	Grant TIC	0	4,000	4,000	0		0	100.0%
	Grants :- Indirect Expenditure	**4,994**	**50,437**	**62,500**	**12,063**	**0**	**12,063**	**80.7%**
	Net Expenditure	**(4,994)**	**(50,437)**	**(62,500)**	**(12,063)**			
	Finance, Admin & Performance :- Income	**0**	**966,204**	**966,204**	**0**			**100.0%**
	Expenditure	**34,383**	**343,347**	**371,150**	**27,803**	**0**	**27,803**	**92.5%**
	Movement to/(from) Gen Reserve	**(34,383)**	**622,857**					

Asset Management & Amenities

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
201	Town Hall							
1034	Income Town Hall Bookings	162	7,297	1,000	(6,297)			729.7%
	Town Hall :- Income	**162**	**7,297**	**1,000**	**(6,297)**			**729.7%**
4100	Gas	79	2,392	4,667	2,275		2,275	51.3%
4101	Electricity	804	2,881	3,334	453		453	86.4%
4102	Non Domestic Rates	936	8,650	10,000	1,350		1,350	86.5%
4103	Water Rates	681	1,486	1,800	314		314	82.5%
4104	Window Cleaning	0	1,070	1,600	530		530	66.9%
4106	Repairs and Maintenance	714	3,378	6,000	2,622		2,622	56.3%
4108	Service Contracts	0	4,250	10,240	5,990		5,990	41.5%
4109	Trade Waste	0	0	1,200	1,200		1,200	0.0%
	Town Hall :- Indirect Expenditure	**3,214**	**24,108**	**38,841**	**14,734**	**0**	**14,734**	**62.1%**
	Net Income over Expenditure	**(3,052)**	**(16,811)**	**(37,841)**	**(21,030)**			
202	Asset and Amenities							
1027	Income - Amenity Services	0	2,044	4,000	1,956			51.1%
1950	Sale of Assets	0	1,000	0	(1,000)			0.0%
	Asset and Amenities :- Income	**0**	**3,044**	**4,000**	**956**			**76.1%**
4000	Salaries ENI & Pension	18,578	187,747	225,000	37,253		37,253	83.4%
4027	Telephones and Mobiles	134	1,351	1,800	449		449	75.1%

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4150	Uniform/PPE	132	838	2,400	1,562		1,562	34.9%
4151	Tools and Equipment	105	448	4,000	3,552		3,552	11.2%
4153	Vehicle Running Costs	370	4,562	7,000	2,438		2,438	65.2%
4156	Vehicle Leasing	979	8,897	13,000	4,103		4,103	68.4%
4163	Repairs and Maintenance	2	2,323	12,000	9,677		9,677	19.4%
4167	Street Furniture and Signage	110	3,625	10,000	6,375		6,375	36.2%
4177	Churchyard maintenance	0	340	1,500	1,160		1,160	22.7%
4186	Defibrillators	0	1,655	4,444	2,789		2,789	37.2%
4196	Container storage	0	900	0	(900)		(900)	0.0%
	Asset and Amenities :- Indirect Expenditure	**20,411**	**212,686**	**281,144**	**68,458**	**0**	**68,458**	**75.7%**
	Net Income over Expenditure	**(20,411)**	**(209,641)**	**(277,144)**	**(67,503)**			
203	Allotments							
1045	Income Allotments	0	410	5,000	4,590			8.2%
	Allotments :- Income	**0**	**410**	**5,000**	**4,590**			**8.2%**
4200	Water Rates - Allotments	0	411	1,800	1,389		1,389	22.8%
4201	Maintenance - Allotments	0	72	1,000	928		928	7.2%
	Allotments :- Indirect Expenditure	**0**	**483**	**2,800**	**2,317**	**0**	**2,317**	**17.3%**
	Net Income over Expenditure	**0**	**(73)**	**2,200**	**2,273**			
204	Pavilion and Car Park							
1046	Income - Pavilion	0	550	1,500	950			36.7%
	Pavilion and Car Park :- Income	**0**	**550**	**1,500**	**950**			**36.7%**
4250	Telephone - Pavilion	30	276	300	24		24	92.1%
4252	Electricity	401	(6,269)	2,300	8,569		8,569	(272.6%)
4254	Water - Pavilion	0	394	1,200	806		806	32.8%
4255	Fire Safety Checks	0	102	250	148		148	40.8%
4256	Maintenance - Pavilion	113	3,635	2,000	(1,635)		(1,635)	181.7%
4257	Insurance - Pavilion	0	0	1,200	1,200		1,200	0.0%
4258	Pavilion Development	0	0	3,000	3,000		3,000	0.0%
4260	Non Domestic Rates - Car Park	0	829	2,000	1,171		1,171	41.4%
	Pavilion and Car Park :- Indirect Expenditure	**543**	**(1,033)**	**12,250**	**13,283**	**0**	**13,283**	**(8.4%)**
	Net Income over Expenditure	**(543)**	**1,583**	**(10,750)**	**(12,333)**			
205	Public Toilets - Market Place							
1060	Contribution to running costs	0	0	7,500	7,500			0.0%
	Public Toilets - Market Place :- Income	**0**	**0**	**7,500**	**7,500**			**0.0%**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4106	Repairs and Maintenance	0	799	2,000	1,201		1,201	40.0%
4180	Cleaning	1,007	5,413	15,000	9,587		9,587	36.1%
4185	Electricity supply: Toilets	202	1,308	2,133	825		825	61.3%
4913	Water	92	(1,268)	2,500	3,768		3,768	(50.7%)
	Public Toilets - Market Place :- Indirect Expenditure	**1,301**	**6,253**	**21,633**	**15,380**	**0**	**15,380**	**28.9%**
	Net Income over Expenditure	**(1,301)**	**(6,253)**	**(14,133)**	**(7,880)**			
206	Public Toilets - Bath Road							
4106	Repairs and Maintenance	0	1,507	0	(1,507)		(1,507)	0.0%
4180	Cleaning	0	3,075	0	(3,075)		(3,075)	0.0%
4185	Electricity supply: Toilets	76	354	0	(354)		(354)	0.0%
	Public Toilets - Bath Road :- Indirect Expenditure	**76**	**4,936**	**0**	**(4,936)**	**0**	**(4,936)**	
	Net Expenditure	**(76)**	**(4,936)**	**0**	**4,936**			
210	Corporate Properties							
1040	Income 31 Market Place	486	5,625	6,900	1,275			81.5%
1048	Income Art House Cafe	500	3,083	6,000	2,917			51.4%
	Corporate Properties :- Income	**986**	**8,708**	**12,900**	**4,192**			**67.5%**
4175	Costs Art House Cafe	17	593	1,000	407		407	59.3%
4178	Costs Roundhouse	76	282	4,000	3,718		3,718	7.1%
4191	Costs 31 Market Place	0	485	500	15		15	97.0%
	Corporate Properties :- Indirect Expenditure	**93**	**1,361**	**5,500**	**4,139**	**0**	**4,139**	**24.7%**
	Net Income over Expenditure	**893**	**7,348**	**7,400**	**52**			
211	Art House Cafe							
4202	Gas	0	0	900	900		900	0.0%
4913	Water	0	0	600	600		600	0.0%
	Art House Cafe :- Indirect Expenditure	**0**	**0**	**1,500**	**1,500**	**0**	**1,500**	**0.0%**
	Net Expenditure	**0**	**0**	**(1,500)**	**(1,500)**			
212	Round House							
4102	Non Domestic Rates	0	0	600	600		600	0.0%
4913	Water	0	0	240	240		240	0.0%
	Round House :- Indirect Expenditure	**0**	**0**	**840**	**840**	**0**	**840**	**0.0%**
	Net Expenditure	**0**	**0**	**(840)**	**(840)**			

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
213	31 Market Place							
4106	Repairs and Maintenance	0	0	1,200	1,200		1,200	0.0%
	31 Market Place :- Indirect Expenditure	**0**	**0**	**1,200**	**1,200**	**0**	**1,200**	**0.0%**
	Net Expenditure	**0**	**0**	**(1,200)**	**(1,200)**			
215	Depot							
4103	Water Rates	15	135	250	115		115	54.0%
4106	Repairs and Maintenance	0	155	1,500	1,345		1,345	10.3%
4159	Electric - Unit	77	659	2,400	1,741		1,741	27.5%
4160	Leasing	0	3,896	10,850	6,954		6,954	35.9%
4161	Rates-Unit at Bowerhill	230	1,835	2,472	637		637	74.2%
4184	Fire security: Unit	0	88	300	212		212	29.3%
	Depot :- Indirect Expenditure	**322**	**6,768**	**17,772**	**11,004**	**0**	**11,004**	**38.1%**
	Net Expenditure	**(322)**	**(6,768)**	**(17,772)**	**(11,004)**			
220	Play Areas and Open Spaces							
4157	Grasscutting	1,870	12,505	18,000	5,495		5,495	69.5%
4158	Replacement Play Equipment	0	9,821	50,000	40,179		40,179	19.6%
4165	Maintenance play areas	1	1,898	5,000	3,102		3,102	38.0%
4179	Tree Planting	0	0	15,000	15,000		15,000	0.0%
4193	Rospa checks: Play areas	0	395	1,100	705		705	35.9%
	Play Areas and Open Spaces :- Indirect Expenditure	**1,871**	**24,619**	**89,100**	**64,481**	**0**	**64,481**	**27.6%**
	Net Expenditure	**(1,871)**	**(24,619)**	**(89,100)**	**(64,481)**			
221	King George V Park							
4101	Electricity	0	40	0	(40)		(40)	0.0%
4106	Repairs and Maintenance	0	1,433	0	(1,433)		(1,433)	0.0%
4199	Chemicals	3,105	7,661	10,000	2,339		2,339	76.6%
4313	Sports Roadshow	0	1,263	5,000	3,737		3,737	25.3%
4913	Water	0	0	2,200	2,200		2,200	0.0%
	King George V Park :- Indirect Expenditure	**3,105**	**10,397**	**17,200**	**6,803**	**0**	**6,803**	**60.4%**
	Net Expenditure	**(3,105)**	**(10,397)**	**(17,200)**	**(6,803)**			
405	Solar Farm Projects							
1182	Solar money received	0	44,190	38,620	(5,570)			114.4%
	Solar Farm Projects :- Income	**0**	**44,190**	**38,620**	**(5,570)**			**114.4%**

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4500	Solar Money Projects	0	0	38,620	38,620		38,620	0.0%
	Solar Farm Projects :- Indirect Expenditure	**0**	**0**	**38,620**	**38,620**	**0**	**38,620**	**0.0%**
	Net Income over Expenditure	**0**	**44,190**	**0**	**(44,190)**			
	Asset Management & Amenities :- Income	**1,148**	**64,200**	**70,520**	**6,320**			**91.0%**
	Expenditure	**30,936**	**290,577**	**528,400**	**237,823**	**0**	**237,823**	**55.0%**
	Movement to/(from) Gen Reserve	**(29,788)**	**(226,377)**					

Community Development

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
302	Projects							
1050	Grants Received	0	10,839	0	(10,839)			0.0%
1174	Christmas Income	427	1,842	0	(1,842)			0.0%
	Projects :- Income	**427**	**12,681**	**0**	**(12,681)**			
4073	Environmental Projects	180	1,957	1,000	(957)		(957)	195.7%
4074	Neighbourhood Plan	2,709	14,650	5,000	(9,650)		(9,650)	293.0%
4078	Community Projects	0	0	1,000	1,000		1,000	0.0%
4080	Melksham in Bloom Competition	0	502	1,000	498		498	50.2%
4081	Melksham Art Project	0	0	2,000	2,000		2,000	0.0%
4083	Virtual Community Hub	0	0	1,200	1,200		1,200	0.0%
4304	Switch on Event	6,308	9,450	1,500	(7,950)		(7,950)	630.0%
	Projects :- Indirect Expenditure	**9,198**	**26,559**	**12,700**	**(13,859)**	**0**	**(13,859)**	**209.1%**
	Net Income over Expenditure	**(8,771)**	**(13,878)**	**(12,700)**	**1,178**			
310	East Melksham Community Hall							
4050	Legal	0	0	1,000	1,000		1,000	0.0%
	East Melksham Community Hall :- Indirect Expenditure	**0**	**0**	**1,000**	**1,000**	**0**	**1,000**	**0.0%**
	Net Expenditure	**0**	**0**	**(1,000)**	**(1,000)**			
	Community Development :- Income	**427**	**12,681**	**0**	**(12,681)**			**0.0%**
	Expenditure	**9,198**	**26,559**	**13,700**	**(12,859)**	**0**	**(12,859)**	**193.9%**
	Movement to/(from) Gen Reserve	**(8,771)**	**(13,878)**					

Economic Development

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
403	Economic Dev. and Planning							
1030	Income-Melksham Makers Market	475	2,043	1,000	(1,043)			204.3%

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
1089	Income-Hanging Baskets	0	1,328	0	(1,328)			0.0%
	Economic Dev. and Planning :- Income	**475**	**3,371**	**1,000**	**(2,371)**			**337.1%**
4071	Town Floral Displays	0	2,915	10,000	7,085		7,085	29.1%
4308	CCTV	0	2,448	12,500	10,052		10,052	19.6%
4309	Newsletter	0	3,696	4,000	304		304	92.4%
4327	Community Development Support	0	0	750	750		750	0.0%
4354	Parking Scheme	0	287	1,500	1,213		1,213	19.1%
4356	Highways projects CATG	0	208	7,500	7,292		7,292	2.8%
4922	Publicity & Marketing	0	0	2,000	2,000		2,000	0.0%
4925	Town Development	0	1,200	15,000	13,800		13,800	8.0%
	Economic Dev. and Planning :- Indirect Expenditure	**0**	**10,754**	**53,250**	**42,496**	**0**	**42,496**	**20.2%**
	Net Income over Expenditure	**475**	**(7,383)**	**(52,250)**	**(44,867)**			
	Economic Development :- Income	**475**	**3,371**	**1,000**	**(2,371)**			**337.1%**
	Expenditure	**0**	**10,754**	**53,250**	**42,496**	**0**	**42,496**	**20.2%**
	Movement to/(from) Gen Reserve	**475**	**(7,383)**					

Assembly Hall

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
501	Assembly Hall Central Costs							
1000	Income-Assembly Hall Lettings	1,041	12,936	38,000	25,064			34.0%
1020	Miscellaneous Income	0	30	0	(30)			0.0%
	Assembly Hall Central Costs :- Income	**1,041**	**12,966**	**38,000**	**25,034**			**34.1%**
4000	Salaries ENI & Pension	6,435	59,548	78,000	18,452		18,452	76.3%
4900	Uniforms	0	0	625	625		625	0.0%
4905	Cleaning Materials	249	1,006	700	(306)		(306)	143.7%
4907	Stationery/Printing/Postage	0	82	600	518		518	13.7%
4909	Licences	1,102	1,633	3,600	1,967	3,500	(1,533)	142.6%
4911	Electricity	2,849	11,650	13,200	1,550		1,550	88.3%
4912	Gas	0	191	1,000	809		809	19.1%
4913	Water	175	2,058	2,400	342		342	85.8%
4914	Rates	861	7,747	9,000	1,253		1,253	86.1%
4915	Equipment	0	450	0	(450)		(450)	0.0%
4916	Maintenance-Equipment	170	2,075	10,000	7,925		7,925	20.8%
4917	Service Contracts	670	9,203	7,200	(2,003)		(2,003)	127.8%
4918	Maintenance	299	1,526	12,000	10,474		10,474	12.7%
4922	Publicity & Marketing	631	2,124	4,800	2,677		2,677	44.2%
4923	Mnagement Information Systems	0	0	6,600	6,600		6,600	0.0%
4924	Telephone: security alarms	0	0	360	360		360	0.0%

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4927	Stocktaking	0	260	600	340		340	43.3%
4929	AIB	0	0	1,800	1,800		1,800	0.0%
4949	Provision/Hire Stage Lights	0	0	1,800	1,800		1,800	0.0%
4958	Event Security	150	698	2,400	1,703		1,703	29.1%
	Assembly Hall Central Costs :- Indirect Expenditure	**13,591**	**100,250**	**156,685**	**56,435**	**3,500**	**52,935**	**66.2%**
	Net Income over Expenditure	**(12,550)**	**(87,284)**	**(118,685)**	**(31,401)**			
510	Assembly Hall Events							
1004	Film shows	0	38	2,000	1,963			1.9%
1173	Live Entertainment	4,573	29,268	43,000	13,732			68.1%
	Assembly Hall Events :- Income	**4,573**	**29,305**	**45,000**	**15,695**			**65.1%**
4919	Films: expenses and contract	0	12	2,000	1,988		1,988	0.6%
4954	PA and Lighting Costs	310	2,045	6,000	3,955		3,955	34.1%
4960	Live entertainment:	2,509	17,349	40,000	22,651		22,651	43.4%
	Assembly Hall Events :- Indirect Expenditure	**2,819**	**19,406**	**48,000**	**28,594**	**0**	**28,594**	**40.4%**
	Net Income over Expenditure	**1,754**	**9,900**	**(3,000)**	**(12,900)**			
520	Assembly Hall Bar and Catering							
1001	Income-Assembly Hall Bar	5,083	34,465	60,750	26,285			56.7%
1003	Income Food and Snacks	0	400	21,500	21,100			1.9%
	Assembly Hall Bar and Catering :- Income	**5,083**	**34,865**	**82,250**	**47,385**			**42.4%**
4901	Catering Stock Purchases	3	11	10,752	10,741		10,741	0.1%
4903	Bar Stock Purchases	2,215	15,195	30,575	15,380		15,380	49.7%
	Assembly Hall Bar and Catering :- Indirect Expenditure	**2,218**	**15,206**	**41,327**	**26,121**	**0**	**26,121**	**36.8%**
	Net Income over Expenditure	**2,865**	**19,659**	**40,923**	**21,264**			
	Assembly Hall :- Income	**10,697**	**77,137**	**165,250**	**88,113**			**46.7%**
	Expenditure	**18,628**	**134,862**	**246,012**	**111,150**	**3,500**	**107,650**	**56.2%**
	Movement to/(from) Gen Reserve	**(7,931)**	**(57,726)**					

Earmarked Reserves

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
901	Earmarked Reserves							
1180	CIL Received	150,000	152,901	0	(152,901)			0.0%
	Earmarked Reserves :- Income	**150,000**	**152,901**	**0**	**(152,901)**			
9202	Unplanned Maintenance	0	9,993	65,780	55,787		55,787	15.2%

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
9203	Recreation Fund	0	0	2,130	2,130		2,130	0.0%
9204	Town Team Project	0	0	5,000	5,000		5,000	0.0%
9218	Election expenses	0	0	12,830	12,830		12,830	0.0%
9228	Office Equipment	0	0	4,275	4,275		4,275	0.0%
9232	Street Furniture	0	0	0	(0)		(0)	0.0%
9233	Equipment Replacement	0	0	21,000	21,000		21,000	0.0%
9243	Green Spaces	0	0	10,743	10,743		10,743	0.0%
9244	Major Projects Reserve	0	(1,000)	290,948	291,948		291,948	(0.3%)
9245	Solar Money	0	0	95,933	95,933		95,933	0.0%
9246	Precept Support Fund	0	0	45,000	45,000		45,000	0.0%
9248	CIL	0	0	203,992	203,992		203,992	0.0%
9249	Jubilee Celebrations	0	0	3,000	3,000		3,000	0.0%
	Earmarked Reserves :- Indirect Expenditure	**0**	**8,994**	**760,631**	**751,637**	**0**	**751,637**	**1.2%**
	Net Income over Expenditure	**150,000**	**143,907**	**(760,631)**	**(904,538)**			
	Earmarked Reserves :- Income	**150,000**	**152,901**	**0**	**(152,901)**			**0.0%**
	Expenditure	**0**	**8,994**	**760,631**	**751,637**	**0**	**751,637**	**1.2%**
	Movement to/(from) Gen Reserve	**150,000**	**143,907**					
	Grand Totals:- Income	**162,747**	**1,276,493**	**1,202,974**	**(73,519)**			**106.1%**
	Expenditure	**93,145**	**815,092**	**1,973,143**	**1,158,051**	**3,500**	**1,154,551**	**41.5%**
	Net Income over Expenditure	**69,602**	**461,401**	**(770,169)**	**(1,231,570)**			
	Movement to/(from) Gen Reserve	**69,602**	**461,401**					

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Melksham Town Council
Earmarked Reserves 31 March 2023
Schedule E
31.12.2022

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	Balance at 1.04.2022	Added in Year	Total Spent	Closing Balance
Earmarked Reserves				
Unplanned Maintenance	65,780		9,993	55,787
Recreation Fund	2,130			2,130
Election Expenses	12,830			12,830
Office Equipment	4,275			4,275
Street Furniture	0			0
Equipment Replacement	21,000			21,000
Green Spaces	10,743			10,743
Major Projects Reserve	290,948		-1,000	291,948
Precept Contribution 20/21	45,000			45,000
Town Team Project	5,000			5,000
Jubilee Celebrations	3,000			3,000
	460,706	0	8,993	451,713
Specific Reserves				
CIL	51,091	152,901		203,992
Solar Money	51,743	44,190		95,933
	102,834	197,091	0	299,925
Total Reserves	563,540	197,091	8,993	751,638

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MELKSHAM TOWN COUNCIL

MEETING OF THE FINANCE, ADMINISTRATION AND PERFORMANCE COMMITTEE

23 January 2023

Change of Fully Managed Payroll Provider

Report of the Deputy Town Clerk

1. Introduction

At the meeting of the Finance, Administration and Performance Committee on 26 September 2022, the following resolution was made:

'*to defer the approval of the change in Fully Managed Payroll provider until a full tender specification is provided, with the new provider showing what experience they have had with providing payroll services for Councils. A full tender process would be followed with a view to awarding the contract at the beginning of the new Financial Year (April 2023)*'.

2. Definition

A Fully Managed Payroll Service is one where the payroll for an organisation is completely outsourced to a service provider who then becomes the organisation's payroll department.

The service provider deals with all aspects of the organisation's payroll process as follows:

- input of payroll data
- changes of PAYE tax codes
- student loan deductions
- provision of employee starter and leaver information to HMRC
- implementation of changes to PAYE personal allowances, income tax rates and national insurance rates
- calculation of mandatory deductions e.g., income tax, employer/employee national insurance contributions, employer/employee pension contributions or voluntary deductions e.g., cycle to work scheme, payroll giving
- payment of salaries, income tax, employer/employee national insurance, employer/employee pension contributions by BACS
- production of monthly reports, payslips, annual P60s, payroll year-end and P45s
- submission of reports to HMRC to ensure that they are RTI compliant
- dealing with workplace pensions to ensure compliance with Auto Enrolment legislation
- implementation of pay rises
- ensure compliance with changes to legislation

It should, however, be noted that it is not necessary for a Fully Managed Payroll provider to have knowledge of the way that councils operate. When dealing with an organisation's payroll, one pension scheme or pay award system is dealt with in the same way as another organisation's pension scheme or pay award system.

3. Research with Other Town Councils

Research has been carried out with other local councils to establish the types of service providers used.

Of the five local councils approached, one completed their payroll inhouse, one used the service provider currently used by Melksham Town Council, and three used different Fully Manged Payroll providers. All were satisfied with their current service providers.

4. Current Situation

The Town Council has used supplier x to provide its fully managed payroll service for several years.

Costs have risen and the service provided is less satisfactory. For the 2022/2023 financial year, £3,236.52 has been paid for the service. The Town Council is obliged to provide the monthly details by the first Friday of the month when salaries aren't paid until 20th of the month, there is little flexibility when amendments are required and changes to the point of contact mean that there is a lack of corporate knowledge.

The Deputy Town Clerk has attended virtual demonstrations of the Fully Managed Payroll services being offered and obtained quotes from three other providers of fully managed payroll services.

5. Financial implications

Quotes from the other service providers are as follows:

Provider A – Year 1 and Recurring - £1,500.00 for payroll, £288.00 for pension, One-off £35.00.

Provider B – Year 1 £8,370.60, Recurring £4,395.60.

Provider C – Year 1 – verbal quote £4,000.00 – a written quote wasn't pursued in view of the amount quoted verbally.

Provider D – Year 1 £5.00 per person, Recurring £504 plus £90 for monthly payments to HMRC.

The value of the quotes falls below the thresholds set in the Town Council's Financial Regulations and Procurement Policy requiring a tender process to be undertaken.

6. Risk assessment

All three service providers are reputable, national companies and compliant with current GDPR legislation.

7. Crime and disorder implications

There are no immediate crime and disorder implications.

8. Biodiversity considerations

There are no immediate biodiversity considerations.

9. Safeguarding

There are no immediate safeguarding considerations.

10. Recommendations

The Council's current payroll provider was appointed by the Council prior to 2019. For transparency, any change of provider should be decided by Council.

To give the Deputy Town Clerk approval to move the Town Council's payroll to provider A from the start of the new financial year in April 2023.

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