

## **Melksham Town Council**

### **Minutes of the Staffing Committee meeting held on Friday 10th March 2023**

**PRESENT:** Councillor S Crundell (Chair)

Councillor S Mortimer  
Councillor P Aves  
Councillor J Crundell  
Councillor C Houghton

**IN ATTENDANCE:** Councillor Lewis – Note Taker

**OFFICERS:**

**PUBLIC PARTICIPATION:** No members of the public or press were present.

#### **13/22 Apologies**

There were no apologies.

#### **14/22 Declarations of Interest**

There were no declarations of interest.

#### **15/22 Minutes**

The minutes of the meeting held on 3rd March 2023 having previously been circulated, were approved as a correct record and signed by the Town Mayor Councillor S Crundell.

#### **16/22 Confidential Session**

In view of the sensitive nature of the business to be transacted it was **UNANIMOUSLY RESOLVED** that the press and public be instructed to withdraw.

#### **17/22 Staffing Matters**

A request had been made by an officer for a four week sabbatical without pay. It was proposed by the Town Mayor, Councillor Crundell, seconded by Councillor Aves and

**UNANIMOUSLY RESOLVED** that the officer should be paid for the four week sabbatical and the Town Mayor would meet with the officer to discuss further

Confidential Notes of 10<sup>th</sup> March 2023 refer to other staffing matters raised.

Meeting Closed at: 9.00 pm

**Signed:** .....

Dated:10<sup>th</sup> May 2023