



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor G Cooke (Chair)
Councillor C Forgacs (Vice-Chair)
Councillor G Ellis
Councillor C Goodhind
Councillor C Houghton
Councillor J Hubbard
Councillor J Oatley
Councillor T Price

4 April 2023

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Asset Management and Amenities Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Tuesday 11th April 2023** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Asset Management and Amenities Committee

Tuesday 11 April 2023
At 7.00 pm at the Town Hall

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access

Join Zoom Meeting

<https://us02web.zoom.us/j/86096062782?pwd=ZjdqZUpiU1RSVTNVWFdCL3N5eVMwZz09>

Meeting ID: 860 9606 2782 **Passcode:** 181629

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room.

AGENDA

- 6.1 **Review of Sensory garden Tender Document** (Pages 1 - 2)
- 10.1 **1870 KGV Lighting Tender comparison names removed** (Pages 3 - 4)

MELKSHAM TOWN COUNCIL
MEETING OF Asset & Amenities Committee
11th April 2023

Review of Sensory garden Tender Document

Report of the Head of Operations

1. Purpose of the report.

As requested at a previous meeting, Councillors wanted to review the Sensory Garden tender specification to ascertain its relevance on what they believed the residents wanted.

2. Current Situation.

The area for the Sensory Garden has been identified as the wooded strip of land in KGV along the side of the road at Lowbourn

3. Background.

The Sensory Garden project has been mooted several times over the last 18 months and for one reason or another has yet to take off.

4. Financial implications

A potential cost of £80k has been discussed, looking at the work that was proposed but also a smaller scheme that could be built up and added to over a phased schedule of several years works has also been discussed.

5. Costings

The budget for the smaller project was discussed at £20k.

6. Links to Town Council policies and core values.

The project was part of the original master plan for KGV

7. Risk assessment.

There is a risk that the compacted subsoil and spoil may not allow flora to reach its full potential due to the nature of the make-up of the media in that area.

8. Crime and disorder implications.

The design of the facility should be such that there are no hiding places for ASB or drug use, which would detract from the ambience of the area.

9. Biodiversity considerations.

Wherever possible, natural materials will be used and sourced locally from sustainable resources.

10. Safeguarding.

As the users of this type of facility have the potential to be children and vulnerable adults, it is important to recommend that participants should be accompanied.

11. Recommendations. The Council consider the current tender spec (attached) and decide the value and funding source that they would like to attach to this project.

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Tender Package Collection Sheet

Measured Work		Contractor 1	Contractor 2	Contractor 3	Contractor 4	Contractor 5
1.00	Preliminaries	3214 incl		5,000.00	2300	8,616.00
Electrical Works						
1.02	Mains & Distribution	5095	5,997.00	5,265.25	5913.1	8,455.00
1.03	Kiosk Lighting and Power	794.9	3,164.00	2,596.29	1781.05	1723
1.04	Cable containment	423.68 incl		568.70	1612.98	279.00
1.05	Lighting Wiring within ducts	5805.42	6,324.00	12,080.16	8499.5	8,783.00
1.06	Lighting columns and luminaires	33040	42,653.00	37,273.34	39044.92	35,338.00
1.07	Controls	852 incl		incl	835.06	678.00
1.08	Builders work and civils	19688	28,103.00	26402.2	34724.25	49,931.00
1.09	Testing & Commissioning	750	867.00	327.91	595	442.00
1.10	O&M manual	450 incl		1,452.00	650	600.00
1.11	Other	0	0.00	0.00	0	0.00
2.01	12 Months maintenance	432 incl		excl		1,200.00
3.01	General Contingency	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Tender Total:	£75,545.00	£92,108.00	£95,965.85	£100,955.86	£121,045.00
	Tender cost difference compared to lowest tender:	£0.00	£16,563.00	£20,420.85	£25,410.86	-£28,937.00
	Tender % cost difference compared to lowest tender:	0.00%	17.26%	22.17%	33.64%	-31.42%
4.01	Date & Time received	14.23pm 08.03.23	15.29pm 10.03.23	09.25am 10.03.23	09.41am 10.03.23	11.12am 10.03.23

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