



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

To:

Councillor S Crundell (Town Mayor)  
Councillor T Price (Deputy Town Mayor)  
Councillor S Mortimer  
Councillor P Alford  
Councillor P Aves  
Councillor G Cooke  
Councillor J Crundell  
Councillor G Ellis  
Councillor C Forgacs  
Councillor C Goodhind  
Councillor C Houghton  
Councillor J Hubbard  
Councillor J Oatley  
Councillor S Rabey

15 May 2023

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summoned to attend the **Full Council** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 22nd May 2023** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO

**Melksham Town Council  
Full Council  
Monday 22 May 2023  
At 7.00 pm at the Town Hall**

**Public Participation** – To receive questions from members of the public.

*In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.*

**Virtual Meeting Access:**

Please follow the joining instructions below for the virtual Zoom meeting

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83669876198?pwd=WlAvY1ZsYVNyUIM3VktgajFzOHhtdz09>

Meeting ID: 836 6987 6198

Passcode: 481965

**Participants will be directly let in the meeting by clicking on the above link. There is no waiting room**

**AGENDA**

**15.2 Drainage at KGV (Pages 1 - 8)**

Resolution of The Asset Management Committee

UNANIMOUSLY RESOLVED to share the CCTV footage provided by one contractor with the other contractors and ask the contractors to confirm best pricing for the installation of both a four inch pipe and a six inch pipe. It was delegated to the Town Clerk and Head of Operations to appoint a contractor to carry out the works as required up to a budget of £10,000. An extra ordinary meeting of Council was to be convened if the budget exceeded £10,000.

The quotes have come in over £10000 and seeking authority to appoint a contractor

**Email:** [towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk) **Web:** [www.melksham-tc.gov.uk](http://www.melksham-tc.gov.uk)  
**Facebook:** [facebook.com/melksham.town](https://facebook.com/melksham.town)

from the attached quotes.

A £14628.00

B £22140.00

C £15750.00

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## Proposed New 150mm Drain at St Georges Playing Field

Further to our meeting this morning we have pleasure in submitting our quotation for the new 150mm diameter drain in the sum of f14,628.00 plus VAT at the applicable rate.

Our quotation allows for excavating alongside the backdrop manhole on the edge of the park to invert and replacing the backdrop pipe with a 150mm plastic pipe.

Excavating and providing a new 150mm diameter pipe to an approximate depth of 1000mm from the backdrop to the existing manhole situated by the pavilion in two lengths to miss the existing delict building.

On the change of direction to provide a 450mm diameter manhole with a D400 manhole cover.

We have allowed for the whole run to be Heras fenced both sides of the excavation and for a standalone welfare unit.

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## Quote B

Subject: Quotation 040523001 for provision of various groundwork's at The Pavilion Melksham SN12 7ED

Dear Dave

Following our discussions and site visit I am submitting our quotation for your consideration.

I trust you find our quotation acceptable and look forward to receiving your instructions to proceed.

## Description

New Foul drainage run from existing manhole near pavilion to existing Wessex Water chamber adjacent to road

- Mobilise plant and equipment to site
- Excavate adjacent to existing manhole with existing backdrop, connect stub and rocker pipes onto existing 100mm backdrop pipe at approx. 2.2 deep
- Take levels from invert levels of backdrop pipe and existing chamber adjacent to pavilion and work out gradient
- Set up pipe laser to new gradient level
- Excavate for and lay 100mm SN8 pipework at an average depth of 1.6 deep allowing for 75LM, air test all drainage runs and have witnessed by client
- Construct x 3 new manholes, concrete sectional, requirement of x 3 manholes are to avoid tree roots
- All trenches to be backfilled with as dug material
- Cart away surplus arrissings
- Place top soil to surface, rake and seed

Total exc VAT

We have allowed for 100mm drainage, if this has to be changed to 150mm pipe, the existing backdrop will have to be altered to suit, this would mean entering a manhole at 45m deep and fitting new backdrop system, this would add £6,500 to above quote

- Unit Price

Total



£22,140.00

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WORK DESCRIPTION: Excavate and install 100m new 6" foul system ESTIMATED DURATION: 14 Days

ID	DESCRIPTION	ITEMISED QUANTITY
1	Labour	3
2	Van	1
3	1.5T Digger	1
4	Fuel	1
5	Breaker	1
6	Concrete Saw	1
7	Whacker	1
8	3CX (digger)	1
9	Dragbox	1
10	Chains	1
11	Shackles	1
12	Guard Fencing inc feet & clips	20

ID	MATERIALS	QUANTITY
1	6" Osma Pipe (Socket Ended)	16
2	Pipe Bedding	10T
3	6" Osma 'T' Juntion & Cap end	1
4	1m3 ST2 Concrete	1
5	Muck Away	1 Lorry

Subtotal

Total £15750.00

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