



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor S Rabey (Chair)
Councillor J Oatley (Vice-Chair)
Councillor P Alford
Councillor P Aves
Councillor G Cooke
Councillor G Ellis
Councillor S Mortimer

23 May 2023

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Economic Development and Planning Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Tuesday 30th May 2023** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Economic Development and Planning Committee
Tuesday 30 May 2023
At 7.00 pm at the Town Hall

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access:

Please follow the joining instructions below for the virtual Zoom meeting

<https://us02web.zoom.us/j/83669876198?pwd=WlAvY1ZsYVNyUIM3VktgajFvOHhtdz09>

Join Zoom Meeting

Meeting ID: 836 6987 6198 **Passcode:** 481965

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 6)

To approve the Minutes of the Economic Development and Planning Committee meeting held on 9 May 2023.

4. Planning Considerations

Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).

5. Planning Applications

To comment on the following planning applications:

5.1 PL/2023/03807

[PL/2023/03807](#) - Householder application.

Address: 2 Martigny Road, Melksham, SN12 7PG

Proposal: 2 storey side extension

Respond By 12/06/2023

6. Planning Decisions

To note the following planning decisions:

6.1 PL/2023/01859

[PL/2023/01859](#) – Full planning permission

Address: ST ANTHONYS CHURCH, WEST END, MELKSHAM, SN12 6HJ

Proposal: To provide a church office in a separate unit

Decision: Approve with Conditions

MTC Decision: No comment made.

6.2 PL/2023/02537

[PL/2023/02537](#) - Works to trees in a conservation area

Address: Giffords Lowbourne, Melksham, SN12 7DY

Proposal: T2 Cherry reduce the 2 long lateral branches over the lawn with wound at base by up to 2 metres.

T6 Cherry Reduce the long lateral branch over the wall by up to 2 metres

T7 Cherry Reduce approx 6 upper branches by up to 1 metre to contain the shape.

Decision: No Objection

MTC Decision: Approved.

6.3 PL/2023/01919

[PL/2023/01919](#) - Householder Application

Address: 2 Sherwood Walk, Melksham, Wilts, SN12 7HR

Proposal: Single storey rear extension to replace existing conservatory.

Decision Date: 11-05-2023 Decision: Approve with Conditions
MTC Decision: No comment made.

6.4 PL/2023/01854

[PL/2023/01854](#) - Householder Application
Address: 68 SOUTHBROOK ROAD, MELKSHAM, SN12 8DT
Proposal: Single storey side kitchen extension & garage
Decision Date: 12-05-2023 Decision: Approve with Conditions

6.5 PL/2023/03284

[PL/2023/03284](#) - Lawful Development Certificate for an Proposed Use
Address: 82 Weavers Crofts, Melksham, SN12 8BP
Proposal: Proposed single storey rear extension.
Decision Date: 16-05-2023 Decision: Approve
MTC Decision: No comment made.

6.6 PL/2023/01721

[PL/2023/01721](#) - Householder Application
Address: 23 HORNBEAM CRESCENT, MELKSHAM, SN12 6JF
Proposal: Single storey rear and front porch extensions
Decision Date: 18-05-2023 Decision: Approve with Conditions
MTC Decision: Members supported this application with no objection

6.7 PL/2023/02519

[PL/2023/02519](#) - Householder Application
Address: 5 SANDRIDGE ROAD, MELKSHAM, SN12 7BE
Proposal: Two storey & single storey rear extension.
Decision Date: 18-05-2023 Decision: Approve with Conditions
MTC Decision: No comment made.

7. Local Highways and Footpath Improvement Group (LHFIG) Issues

None

8. Neighbourhood Plan

Verbal report from the Town Clerk.

9. Temporary Road Closure Notifications (Pages 7 - 8)

A350 (part), Melksham; from its junction with Avon Road to its junction with A350 Lackham College To Lackham Roundabout.

These works will commence on 23 May 2023 to 27 May between the hours of 19:00 and 06:00 and 30 May to 02 June between the hours of 19:00 to 06:00 for a total of 7 nights. This Notice will have a maximum duration of 21 days.

10. Sparkle Team and Parish Steward

To consider jobs to be undertaken by the Sparkle Team and Parish Steward.

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Melksham Town Council

Minutes of the Economic Development and Planning Committee meeting held on Tuesday 9th May 2023

PRESENT: Councillor G Ellis (Chair)

Councillor P Aves
Councillor S Crundell
Councillor C Goodhind
Councillor J Oatley
Councillor S Rabey

IN ATTENDANCE:

OFFICERS:	Linda Roberts	Town Clerk
	Andrew Meacham	Committee Clerk

PUBLIC PARTICIPATION: One member of the public was present virtually.

392/22 Apologies

Apologies were received from Councillor Cooke. Councillor Ellis expressed his good wishes to Councillor Cooke for his recovery.

393/22 Declarations of Interest

There were no declarations of interest.

394/22 Minutes

The minutes of the meeting held on 17 April 2023 and the meeting held on 24 April 2023 having previously been circulated, were approved as a correct record and signed by Councillor Ellis.

395/22 Planning Considerations

Members had due regard to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF) when considering the following planning applications.

396/22 Planning Applications

Members made the following comments on the planning applications listed below:

397/22 PL/2023/02986

PL/2023/02986 - Works to a Listed Building

Address: 17 CHURCH WALK, MELKSHAM, SN12 6LY

Proposal: New glazed canopy over rear door. . Changing one ground floor window to pair of double doors.. Replacing garden shed with garden room / home office.

The Town Mayor, Councillor Crundell expressed concern about the canopy being attached to bath stone wall.

Councillor Aves expressed the opinion that the committee needed to consider the balance between listed buildings and modern living.

Approved, subject to the concern regarding canopy

Proposed Councillor Aves

Seconded Councillor Rabey

Unanimously approved

398/22 PL/2023/02647

PL/2023/02647 – Householder Application

Address: 17 CHURCH WALK, MELKSHAM, SN12 6LY

Proposal: New glazed canopy over rear door. . Changing one ground floor window to pair of double doors.. Replacing garden shed with garden room / home office.

The Town Mayor, Councillor Crundell expressed concern about the canopy being attached to bath stone wall.

Councillor Aves expressed the opinion that the committee needed to consider the balance between listed buildings and modern living.

Approved, subject to the concern regarding canopy

Proposed Councillor Aves

Seconded Councillor Rabey

Unanimously approved

399/22 PL/2023/02074

PL/2023/02074 -Householder planning permission

Single storey annexe to the rear of the house.

16 St Margarets Gardens, MELKSHAM, SN12 7BT

Councillor Crundell noted that there was nothing in Planning Law on which to base an objection. The committee expressed its concern regarding the possible commercial letting of the annex.

Approved, subject to concern re letting.

Proposed Councillor Crundell
Seconded Councillor Oatley
Unanimously approved

400/22 Planning Decisions

Members noted the following planning decisions:

401/22 PL/2023/02507

Councillor Rabey commented that she was not aware of having seen details of the application previously. Councillor Ellis advised that the committee is not notified of Lawful Development Certificate applications. The committee expressed concern on this point.

402/22 PL/2023/02499

Noted.

403/22 PL/2023/00919

Noted

404/22 PL/2023/02021

Noted.

404/22.1 PL/2023/01624

Noted.

404/22.2 PL/2022/08504

It was noted that the Joint Melksham Neighbourhood Plan was referred to in refusing this application.

405/22 Local Highways and Footpath Improvement Group (LHFIG) Issues

Councillor Aves asked for an update on Maple Close. The Town Clerk confirmed nothing had been heard and she would chase.

The Committee noted that the questions of the high pavement and waiting restrictions were ongoing.

Councillor Crundell requested that there be a chase up on redesignating the one-way in the Market Place.

406/22 Neighbourhood Plan

The Town Clerk gave a verbal report covering the following points.

Regulation 14: An extension is not likely, but on target for July.

Town Center Masterplan: A summary and action plan will be produced.

Site Allocation: Being analysed. There will be consultation when made public. It was noted that Wiltshire Council are not sharing Site Allocation details.

The Town Clerk will update members by email as and when.

Councillor Ellis stated that the work done by The Town Clerk was impressive.

407/22 Market Towns Initiative

Members noted the funding obtained and expressed their thanks to The Town Clerk for her work on the application.

Ideas for Gateway Signage were requested.

408/22 Temporary Road Closure Notifications

It was noted that there were no Temporary Road Closure Notifications.

409/22 Sparkle Team and Parish Steward

Councillor Rabey asked that the walkway at the back of the Campus and passed the Cricket Pavilion be cleared.

Councillor Aves asked that the dead leaves on Lowbourne be cleared.

Councillor Goodhind asked that the rotting leaves by the skate park be cleared.

Councillor Crundell asked if the previous two items could be dealt with by the roadsweeper.

Councillor Crundell asked if the bath stone slabs could be pressure-washed.

Councillor Oatley mentioned the grass leading to Forest Community Centre.

It was suggested that councillors take ownership of the issues they raise.

Meeting Closed at: 8.25 pm

Signed:

Dated:

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Section 14 of the Road Traffic Regulation Act 1984

Urgent Closure of: A350 (part), Melksham

WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 22 May 2023, the following length of road shall be closed to all traffic in the interests of public safety to enable Wiltshire Council to carry out urgent carriageway resurfacing and associated works

A350 (part), Melksham; from its junction with Avon Road to its junction with A350 Lackham College To Lackham Roundabout.

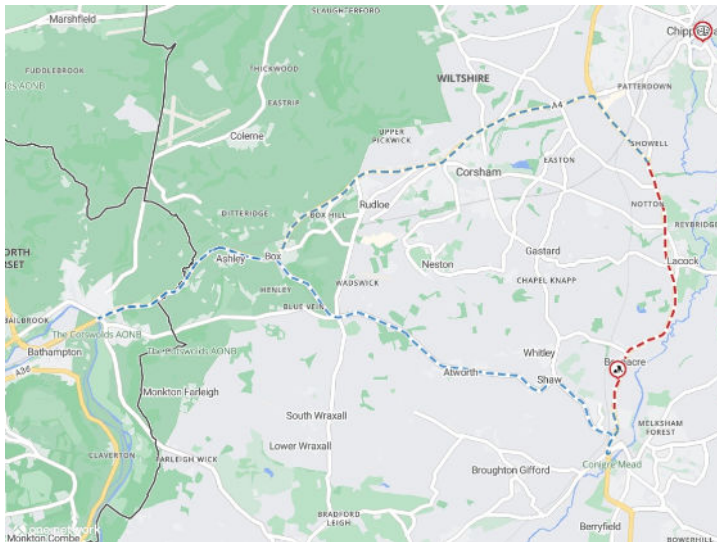
Alternative route: via A350 (unaffected length) - A4 - A365 - A350 (unaffected length) and vice versa.

The closure and diversion route will be clearly indicated by traffic signs. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works.

These works will commence on 23 May 2023 to 27 May between the hours of 19:00 and 06:00 and 30 May to 02 June between the hours of 19:00 to 06:00 for a total of 7 nights. This Notice will have a maximum duration of 21 days.

For further information regarding these works please contact Atkins on 01225 730438 on behalf of Wiltshire Council.

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN



REF:24W047

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