

Melksham Town Council

Minutes of the Staffing Committee meeting held on Monday 7th August 2023

PRESENT: Councillor S Crundell (Chair)

Councillor P Aves
Councillor J Crundell
Councillor J Oatley
Councillor T Price

IN ATTENDANCE:

OFFICERS: Linda Roberts Town Clerk

PUBLIC PARTICIPATION: No members of the public or press were present.

27/23 Apologies

There were no apologies.

28/23 Declarations of Interest

There were no declarations of interest.

29/23 Minutes

The minutes of the Staffing Committee meetings held on 3 July 2023 and 24 July 2023, having previously been circulated, were approved as a correct record and signed by the Town Mayor, Councillor S Crundell.

30/23 Confidential Session

In view of the confidential and sensitive nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960. It was proposed by the Town Mayor, Councillor S Crundell, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED that the public and press are excluded and are instructed to withdraw.

31/23 Staffing Matters

Members discussed the current staffing structure and validation for carrying out a staffing review. The Committee agreed that a staffing review would ensure the council have the right roles with the correct accountability and that the restructure of the team should be based on what the council wants to deliver.

It was confirmed by the Town Clerk that the Committee have the delegated authority to instigate such a review. The findings of the review would be reported to a Full Council meeting.

It was proposed by Councillor Aves, seconded by Councillor Oatley and

UNANIMOUSLY RESOLVED to approve the quotation supplied to carry out a staffing review.

Meeting Closed at: 7.00 pm

Signed:

Dated: