



Public Document Pack

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187

Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,
FLSCC

To: Councillor S Mortimer (Chair)
Councillor S Rabey (Vice-Chair)
Councillor G Cooke
Councillor J Crundell
Councillor G Ellis
Councillor C Forgacs
Councillor J Hubbard

28 August 2023

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are invited to attend the **Finance, Administration and Performance Committee** meeting of Melksham Town Council. The meeting will be held at the Town Hall on **Monday 4th September 2023** commencing at **7.00 pm**.

A period of public participation will take place in accordance with Standing Order 3(e) prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting in person, alternatively the public and press may join the meeting via Zoom.

In accordance with the Council's commitment to being open and transparent; all Town Council meetings are recorded and broadcast live. The right to do so was established under the Openness of Local Government Bodies Regulations.

Yours sincerely

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC
Town Clerk and RFO

Melksham Town Council
Finance, Administration and Performance Committee
Monday 4 September 2023
At 7.00 pm at the Town Hall

Public Participation – To receive questions from members of the public.

In the exercise of Council functions. Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivery services under the public sector Equality Duty and Equality 2010.

Virtual Meeting Access:

Please follow the joining instructions below for the virtual Zoom meeting

<https://us02web.zoom.us/j/83669876198?pwd=WlAvY1ZsYVNyUIM3VktgajFvOHhtdz09>

Join Zoom Meeting

Meeting ID: 836 6987 6198 **Passcode:** 481965

Participants will be directly let in the meeting by clicking on the above link. There is no waiting room

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest in respect of items on this agenda as required by the Code of Conduct adopted by the Council.

Members are reminded that, in accordance with the Council's Code of Conduct, they are required to declare any disclosable pecuniary interest or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared on the Register, as well as any other registrable or other interests.

3. Minutes (Pages 1 - 2)

To approve the Minutes of the Finance, Administration and Performance Committee meeting held on 31 July 2023.

4. Grants (Pages 3 - 82)

To consider a report of the Community Development Officer and to agree and award grants to community groups.

5. Detailed Income & Expenditure by Budget Heading 31/07/2023 (Pages 83 - 92)

To receive the detailed Income & Expenditure by Budget Heading 31/07/2023

6. Monthly Financial Statement 31 July 2023 (Pages 93 - 94)

To receive the monthly Financial Statement 31 July 2023

7. Payments and Receipts

7.1 Unity Payments (Pages 95 - 104)

To receive lists of payments for April, May, June and July 2023

7.2 Unity Receipts (Pages 105 - 112)

To receive lists of receipts for April, May, June and July 2023

7.3 Lloyds Payments (Pages 113 - 120)

To receive lists of payments for April, May, June and July 2023.

7.4 Lloyds Receipts (Pages 121 - 132)

To receive lists of receipts for April, May, June and July 2023.

7.5 Petty Cash Payments (Pages 133 - 140)

To receive lists of payments for April, May, June and July 2023.

7.6 Petty Cash Receipts (Pages 141 - 142)

To receive list of receipts for June. There are no receipts for April, May or July

8. Earmarked Reserves (Pages 143 - 146)

To receive the report on Earmarked Reserves and projected expenditure against them.

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Public Document Pack Agenda Item 3

Melksham Town Council

Minutes of the Finance, Administration and Performance Committee meeting held on Monday 31st July 2023

PRESENT:

Councillor S Rabey (Vice-Chair)
Councillor J Crundell
Councillor G Ellis
Councillor C Forgacs
Councillor J Hubbard

IN ATTENDANCE: Two members of the public were virtually present

OFFICERS:	Linda Roberts	Town Clerk
	Andrew Meacham	Committee Clerk

In the absence of the Chair, the Vice-Chair Councillor Rabey assumed the Chair

39/23 Apologies

Apologies were received from Councillor Mortimer.

40/23 Declarations of Interest

There were no declarations of interest.

41/23 Minutes

The minutes of 9 May 2023, having previously been circulated, were approved as a correct record and signed by The Chair Councillor Rabey.

42/23 Rialtas Accounting Software

The Chair noted that the problem appeared to be resolved and the general feeling was it was a system the council was used to.

It was suggested the council seek some compensation, in the form of some free training, for the inconvenience.

It was suggested the council request a detailed bug report from Rialtas.

Meeting Closed at: 7.10 pm

Signed:

Dated:

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Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for	Regular Grant up to £1000
<input checked="" type="checkbox"/>	Room Hire Grant
How much are you applying for in this application? £	850

1. ORGANISATION/GROUP'S NAME	
MELKSHAM CHORAL SOCIETY	
2. APPLICANTS DETAILS (Give details of a representative for correspondence)	
[REDACTED]	
3. ABOUT YOUR ORGANISATION	
Does your organisation:	
Have its own bank account, with two unrelated signatories?	Yes/ No
Have at least three members on its management committee?	Yes
Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)	Yes -
Are you a registered charity? Yes/No: If so, please give your charity number:	
Is your organisation part of, or affiliated to, a larger organisation? If so, which: No	
Please circle the categories that best describe your organisation?	
<ul style="list-style-type: none"> • Charitable Organisations • Youth Group • Senior Citizen Group • Sports Clubs and Arts Groups • Advice Organisations 	<ul style="list-style-type: none"> • Organisations assisting the disabled • Minority Groups • Community buildings • Community events • Health/transport/safety groups • Other (please explain)
4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:	

What does your organisation do and how does it benefit the residents of Melksham?
 Melksham Choral Society was set up in 1947 by a Miss Thruswell.
 The Society puts on two concerts a year in Melksham at Easter + Christmas + a free concert in the summer.
 Many Melksham residents are in the choir and it is a social gathering weekly.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

We are requesting funds to help pay for the hire of rooms for rehearsal, weekly.

If needed, please elaborate here with further details

We pay weekly for an accompanist and for our leader Paul Badley and as there are diminishing choir numbers we may soon not be able to do this and pay for room hire.

How will this benefit the community or people of Melksham?

As the society has been in Melksham since 1947, it is an important facility and social interaction for the people of Melksham of any age. But 50% of our members are over 60 years age.

What evidence do you have that this project/service is required in Melksham?

The Society provides a friendly social weekly meeting. Singing is very good for Mental Health.

What evidence do you have of adverse effects on the community if your project does not go ahead?

It will be a sad loss to many especially the older members who look forward to singing + meeting friends weekly.

6. BENEFICIARIES

How many people in total will benefit from this grant?

30

How many of the beneficiaries are residents of Melksham Town?

@20.

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

From knowing the addresses of all the current members.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £

GRANT AID REQUESTED FROM MTC £ 850.

What are your current or planned subs/fees/charges?

CURRENTLY £6.00/week/term. CHOIR MEMBER @ £2200 annually.
 Room Hire = £850/yr. ACOMPAANIST £640/term

HIRE OF MUSIC ROOM = £339/yr.

SOUNISTS FOR CONCERTS £1500 ORGANISTS

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

(APPLYING FOR A ROOM GRANT.)

Item	Amount
	£ 550 - RACHA FOWLER
	£ 300 - UNITED CHURCH
	£
	£
	£
	£
	£
Total£	

1850

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source £	Confirmed?
£ 5837	SUBSCRIPTIONS WEEKLY/TERM.
£ 454	RAFFLE.
£ 1153	CONCERT TICKETS.
£ 208	TEA/CORRUE AT MEETINGS.
£	
£	
Total£	

6552

8. ANNUAL ACCOUNTS

Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 19/4/23

TOTAL GROSS INCOME £ 8174

TOTAL EXPENDITURE £ 7098

BALANCE AT YEAR END £ 1076.
INVESTMENTS) £

SAVINGS (RESERVES, CASH,
NONE.

If your savings are more than your annual expenditure, what are they for?

THIS CORRECTED THE LOSS OF £740 - YR 21-22.

9. ELEGIBILITY

	YES/NO
1. Is the grant for a private organisation operating as a business to make a profit or surplus?	No
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	No
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	No
5. Is the funding for Loans or interest payments?	No
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	No

7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	No
8. If you are requesting funding for a one-off project, has the project already happened?	N/A
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	No
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	No
<p>If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes (name of contact) / No (Not applicable)</p> <p>If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Yes (name of contact) / No (Not applicable)</p>	
10. CHECKLIST	
<p>Have you submitted the following (please tick the appropriate boxes)?</p> <p><input checked="" type="checkbox"/> A copy of your most recent accounts</p> <p><input type="checkbox"/> Your most recent bank account statement & details of any other investments/savings;</p> <p><input checked="" type="checkbox"/> A copy of your constitution/terms of reference/set of rules.</p> <p><input type="checkbox"/> A copy of your safeguarding policy if your group works with vulnerable adults or children.</p> <p><input type="checkbox"/> A copy of your adopted equal opportunities policy or statement</p> <p><input type="checkbox"/> Evidence of the environmentally responsible and sustainable practices of your organisation.</p>	
11. BANK DETAILS	
[REDACTED]	
12. DECLARATIONS	
<p>In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.</p> <p>I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.</p> <p>Declaration: I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request. I/we declare that we have read the MTC grants policy and that our application complies with the policy. I/we declare that we have included all the requested information. I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.</p>	

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000



Room Hire Grant

How much are you applying for in this application?

£1,000

1. ORGANISATION/GROUP'S NAME

MELKSHAM MUSIC FESTIVAL LTD.

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No

YES

Have at least three members on its management committee?

YES

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

YES

Are you a registered charity? Yes/No: If so, please give your charity number:

NO

Is your organisation part of, or affiliated to, a larger organisation? If so, which:

NO

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations

- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain)

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

- TO PROVIDE OPPORTUNITIES TO LOCAL PEOPLE WITH TALENT TO PERFORM IN PUBLIC
- TO PROVIDE SAFE ENTERTAINMENT FOR ALL AGES
- TO PROVIDE OPPORTUNITIES FOR LOCAL ORGANISATIONS AND CHARITIES TO INCREASE THEIR PROFILE IN THE COMMUNITY.
- TO PROVIDE OPPORTUNITIES FOR LOCAL TRADERS TO PROMOTE THEMSELVES IN A POSITIVE MANNER.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

TO ASSIST WITH FUNDING FOR ACTS AND VENUE HIRE.

If needed, please elaborate here with further details

How will this benefit the community or people of Melksham?

THE EVENT IS AIMED AT FAMILIES, OFFERING A SAFE ENVIRONMENT TO CELEBRATE HALLOWEEN.

What evidence do you have that this project/service is required in Melksham?

THE EVENT HAS BEEN WELL SUPPORTED BY THE COMMUNITY IN PREVIOUS YEARS.

What evidence do you have of adverse effects on the community if your project does not go ahead?

ONE LESS ACTIVITY FOR FAMILIES TO ENJOY.

6. BENEFICIARIES

How many people in total will benefit from this grant?

THOSE ATTENDING
200?

How many of the beneficiaries are residents of Melksham Town?

Please use the attached map which indicates the Melksham Town boundary.

90%? SOME
FROM MELKSHAM W/C

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

ADVERTISING WILL BE CONCENTRATED WITHIN MELKSHAM.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £ 1650

GRANT AID REQUESTED FROM MTC £1,000

What are your current or planned subs/fees/charges?

ENTRY £5.00 PER PERSON, UNDER 55 FREE.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
PERFORMING ACTS	£ 450-00
LOCAL DANCE TROOP	£ 50-00
DS PLUS PHOTOBOOTH.	£ 400-00
CONTRIBUTION FOR HALL HIRE HIRE	£ 100-00
	£
	£
	£
Total	£ 1,000-00

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
EXISTING RESERVES	£ 650.00	
	£	
	£	
	£	
	£	
	£	
	£	
Total	£ 650.00	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 28 / 2 / 2022

TOTAL GROSS INCOME £ 80-00

TOTAL EXPENDITURE £ 233

BALANCE AT YEAR END £ 1,908-00

SAVINGS (RESERVES, CASH, INVESTMENTS) £ 7,390.04

If your savings are more than your annual expenditure, what are they for?

SAVINGS ARE FOR FUTURE EVENTS SUCH AS PART 7 - IN-THE-PARK.

9. ELEGIBILITY

	YES/NO
1. Is the grant for a private organisation operating as a business to make a profit or surplus?	NO
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	NO
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	NO
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	NO
5. Is the funding for Loans or interest payments?	NO
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	NO
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	NO
8. If you are requesting funding for a one-off project, has the project already happened?	N/A.

Is the grant requested for ongoing running costs such as salaries or rent?
If so, please explain the exceptional circumstances, and how you will meet these costs in future.

No

Is the grant requested (for a Regular Grant) more than £1000?
If so, please explain the exceptional circumstances.

No

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Yes (name of contact N/A) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contact N/A) / No/Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- ☒ A copy of your most recent accounts
- ☒ Your most recent bank account statement & details of any other investments/savings;
- ☒ A copy of your constitution/terms of reference/set of rules.
- ☒ A copy of your safeguarding policy if your group works with vulnerable adults or children.
- ☒ A copy of your adopted equal opportunities policy or statement
- ☒ Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	
Room Hire Grant	YES
£Hall Hire	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

MELKSHAM GARDENERS SOCIETY

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted Name]
[Redacted Address]
[Redacted Email: goodnewmike@yahoo.com]

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No

YES

Have at least three members on its management committee?

YES

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

YES

Are you a registered charity? Yes/No: If so, please give your charity number: NO

Is your organisation part of, or affiliated to, a larger organisation? If so, which: RHS

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- **Advice Organisations**
- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- **Other (please explain)** Social and practical meetings and events for those interested in gardening. Involving presentations from experts.

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Our society aims to bring information, share ideas, give presentations, arrange visits to gardens and hold talks for club members and guests with regard to gardening. We achieve this by inviting speakers and organising visits to gardens (NGS, RHS etc). We also organise an annual show with approximately 90 classes for members and the public to enter. Principal beneficiaries of the club are people from

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5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

To stage our annual Flower and Produce show at Melksham Assembly Hall

If needed, please elaborate here with further details

How will this benefit the community or people of Melksham?

200 people attended the am?
An opportunity for people to gather together and exhibit their skills in gardening, photography, baking and crafts with a section for young people to get involved. It is a great opportunity for people to interact with other like minded people. The show normally attracts over 200 hundred exhibits, demonstrating very high skill levels.

What evidence do you have that this project/service is required in Melksham?

This year will be the 13th time the show has taken place. We currently have over 90 members and more than 200 people attended the 2022 show. At the last show, the first since covid we had well over 200 exhibits.

What evidence do you have of adverse effects on the community if your project does not go ahead?

6. BENEFICIARIES

How many people in total will benefit from this grant?

90 in Society. Average of 200 attend show

How many of the beneficiaries are residents of Melksham Town?
Please use the attached map which indicates the Melksham Town boundary.

75% Melksham town
25% Melksham Without and surrounding areas

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

Numbers calculated from contact details on our membership list.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £
£250

GRANT AID REQUESTED FROM MTC £
£250 (IN THE FORM OF FREE HALL RENTAL)

What are your current or planned subs/fees/charges?

Member ship is £15/year. Admission charge to monthly meetings £1 for members and £3 for non members.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Hall rental for flower show	£250
	£
	£
	£
	£
	£
	£
	£
Total	£

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Club funds will pay for any ancillary items needed to run the show	£200	
	£	
	£	
	£	
	£	
	£	
Total	£	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 27 / 3 / 2023

TOTAL GROSS INCOME £ 3,902.16

TOTAL EXPENDITURE £ 4,461.83

BALANCE AT YEAR END £ 2,897.89

SAVINGS (RESERVES, CASH, INVESTMENTS) £

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY

YES

2. FUNDAMENTAL INFORMATION

ESTIMATE THE COST OF PROJECT 1
 PROJECT AND REPORT THE COST

If you are working on a project, please provide the following information to the project manager.

Now we will start the project and the project manager will provide the following information to the project manager.

Project Name	Project Manager	Project Status	Project Cost
Project A	Project Manager A	Project A Status	Project A Cost
Project B	Project Manager B	Project B Status	Project B Cost
Project C	Project Manager C	Project C Status	Project C Cost
Project D	Project Manager D	Project D Status	Project D Cost
Project E	Project Manager E	Project E Status	Project E Cost
Project F	Project Manager F	Project F Status	Project F Cost
Project G	Project Manager G	Project G Status	Project G Cost
Project H	Project Manager H	Project H Status	Project H Cost
Project I	Project Manager I	Project I Status	Project I Cost
Project J	Project Manager J	Project J Status	Project J Cost

Now we will start the project and the project manager will provide the following information to the project manager.

Project Name	Project Manager	Project Status	Project Cost
Project A	Project Manager A	Project A Status	Project A Cost
Project B	Project Manager B	Project B Status	Project B Cost
Project C	Project Manager C	Project C Status	Project C Cost
Project D	Project Manager D	Project D Status	Project D Cost
Project E	Project Manager E	Project E Status	Project E Cost
Project F	Project Manager F	Project F Status	Project F Cost
Project G	Project Manager G	Project G Status	Project G Cost
Project H	Project Manager H	Project H Status	Project H Cost
Project I	Project Manager I	Project I Status	Project I Cost
Project J	Project Manager J	Project J Status	Project J Cost

Now we will start the project and the project manager will provide the following information to the project manager.

Project Name	Project Manager	Project Status	Project Cost
Project A	Project Manager A	Project A Status	Project A Cost
Project B	Project Manager B	Project B Status	Project B Cost
Project C	Project Manager C	Project C Status	Project C Cost
Project D	Project Manager D	Project D Status	Project D Cost
Project E	Project Manager E	Project E Status	Project E Cost
Project F	Project Manager F	Project F Status	Project F Cost
Project G	Project Manager G	Project G Status	Project G Cost
Project H	Project Manager H	Project H Status	Project H Cost
Project I	Project Manager I	Project I Status	Project I Cost
Project J	Project Manager J	Project J Status	Project J Cost

Now we will start the project and the project manager will provide the following information to the project manager.

1. Is the grant for a private organisation operating as a business to make a profit or surplus?	NO
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	NO
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	NO
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	NO
5. Is the funding for Loans or interest payments?	NO
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	NO
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	NO
8. If you are requesting funding for a one-off project, has the project already happened?	NO
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	NO
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	NO
<p>If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes (name of contact) / No/Not applicable N/A</p> <p>If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Yes (name of contact) / No/Not applicable. N/A</p>	

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- ☐ A copy of your most recent accounts YES
- ☐ Your most recent bank account statement & details of any other investments/savings; YES
- ☐ A copy of your constitution/terms of reference/set of rules. YES
- ☐ A copy of your safeguarding policy if your group works with vulnerable adults or children. N/A
- ☐ A copy of your adopted equal opportunities policy or statement. YES
- ☐ Evidence of the environmentally responsible and sustainable practices of your organisation. N/A

11. BANK DETAILS

[REDACTED]

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023

Figure 1: A diagram illustrating the relationship between the variables in the model. The diagram shows a flow from the left to the right, with a central box labeled "Model" and two boxes on the right labeled "Output" and "Error". The flow is represented by arrows, and the boxes are connected by lines. The text "Figure 1: A diagram illustrating the relationship between the variables in the model." is written above the diagram.



Accounts?

Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	✓
Room Hire Grant	
£200	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Melksham WI Group

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?	Yes/ No
Have at least three members on its management committee?	yes
Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)	yes

Are you a registered charity? ~~Yes~~/No: If so, please give your charity number:

Is your organisation part of, or affiliated to, a larger organisation? If so, which: WI (UK)

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations
- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain) **WOMEN' GROUP**

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

We are a small group of approximately 24 members from Melksham and Melksham Without. Members benefit from educational talks, presentations, local trips and social meetings. We are open to all ages and backgrounds although our members, currently, range from 50s – 90's.

5. THE PROJECT

In **ONE SENTENCE** please describe what the funding is being requested for:

To help towards the costs of speakers – most have increased their prices and travel costs quite extensively this year that limits small groups like ours.

If needed, please elaborate here with further details

We have talks and presentations on diverse subjects like Bomb Disposal, Jewellery making, Lebanese food and dancing (part of our 40th Anniversary, crafting from scraps etc. Meals out as a group or trips out (these are self-paid not from funds), Quiz nights etc.

Individuals pay an annual subscription; half goes to the Main WI and the rest to our group. We get no funding from central WI so any monies we raise or are granted go direct to the Melksham group only.

How will this benefit the community or people of Melksham?

Although the group is currently an older demographic (of which Melksham is overall), it is always open to all women of all ages and of all backgrounds and the grant will help towards that.

What evidence do you have that this project/service is required in Melksham?

Many of our members are living on their own/widows and this forms a safe place for them to meet up every month. Other WIs have closed in the area – Lacock is one – and although the majority of our members are from Melksham, we have members coming from as far as Devizes to be with our group, showing the requirement.

What evidence do you have of adverse effects on the community if your project does not go ahead?

We don't have any physical evidence but it would mean that another WI is at risk of closing and our meetings would rarely have speakers, it would be just meeting up. We are currently booking into 2024 and this would help.

If we closed, then our current members lose that link.

6. BENEFICIARIES

How many people in total will benefit from this grant?

24 plus (often bring a guest)

How many of the beneficiaries are residents of Melksham Town?

Please use the attached map which indicates the Melksham Town boundary.

We have on average 21

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

From their addresses

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £

GRANT AID REQUESTED FROM MTC £200.00

What are your current or planned subs/fees/charges?

The WI annual subscription is £44; of which half goes to the Main WI and half to our group. We raise monies through the year by holding cake stalls or tombolas at fetes – where we can – and the members pay for their own travel and own meals. Guests can visit free twice.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
	£
There is no specific item – it all goes into the pot to pay for speakers throughout the	£
Year, all have different charges but they are all rising, year on year. The average for	£
The speakers we have booked this year has been £50.	£
	£
	£
	£
	£
Total	£

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
	£	
	£	
	£	
	£	
	£	
	£	
	£	
Total	£	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: / /

TOTAL GROSS INCOME £

TOTAL EXPENDITURE £

BALANCE AT YEAR END £

SAVINGS (RESERVES, CASH, INVESTMENTS) £

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus?

No

2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	no
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	no
5. Is the funding for Loans or interest payments?	no
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	np
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	no
8. If you are requesting funding for a one-off project, has the project already happened?	no
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	no
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances. n/a	no

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?
Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- ☐ ✓ A copy of your most recent accounts
- ☐ ✓ Your most recent bank account statement & details of any other investments/savings;
- ☐ ✓ A copy of your constitution/terms of reference/set of rules.
- n/a ☐ A copy of your safeguarding policy if your group works with vulnerable adults or children.
- n/a ☐ A copy of your adopted equal opportunities policy or statement
- n/a ☐ Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I declare that we have read the MTC grants policy and that our application complies with the policy.

I declare that we have included all the requested information.

I fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for	<input type="checkbox"/> Regular Grant up to £1000
	<input type="checkbox"/> Room Hire Grant
	<input type="checkbox"/>
How much are you applying for in this application? £	

1. ORGANISATION/GROUP'S NAME

MELKSHAM CRICKET CLUB.

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes

No

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes.

Are you a registered charity? Yes/No: If so, please give your charity number:

Is your organisation part of, or affiliated to, a larger organisation? If so, which:

Yes ECB

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations

- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain)

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Delivering Cricket to Melksham & the Surrounding areas. This keeps people active & healthy. We provide a Social Space for all the Community.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

Girls/Ladies Cricket Kit for a new Sports group.

If needed, please elaborate here with further details

We have Created a new ladies/Girls Section and would like to Purchase Softball bats & balls.

This kit is different than the normal wooden.

How will this benefit the community or people of Melksham?

bats & leather balls is we have bought 12 bats already mens cricket. but the group has grown to 20 plus ladies & girls & we require more kits to

What evidence do you have that this project/service is required in Melksham?

we've grown from 16 to over 20 ladies & continue to grow. accomadate use & need.

What evidence do you have of adverse effects on the community if your project does not go ahead?

The ladies are advising its good for their mental health & fitness. The Club will continue in winter nets so will be all year round.

6. BENEFICIARIES

How many people in total will benefit from this grant?

20+

How many of the beneficiaries are residents of Melksham Town?

12.

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

We used the registration information.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £335.82

GRANT AID

REQUESTED FROM MTC

£59.88 ECB Womens Soft balls £4.99 x 12

£335.

£275.94 ECB Womens Soft ball bat £45.99 x 6

What are your current or planned subs/fees/charges?

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
12	£ 4.99 ECB Womens Softballs £59.88
6	£ 45.99 ECB Womens Softball Bats £150.00
£	£
£	Wicket Gloves (The club are looking to find these)
£	£
£	£
£	£
Total £	
	£335.82

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source £ Confirmed?

£	Sponsorship Paid for full ladies T-shirts.
£	£
£	mcc have paid for 4 bats & 12 balls but these
£	have been heavily used due to the increase
£	in numbers. mcs will be purchasing new
£	Wicket kit & Safety guards. mcs have paid
Total £	
	for new training incredible

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 2021/2022.

TOTAL GROSS INCOME £ 26,821.80 TOTAL EXPENDITURE £ 19,053.31.

BALANCE AT YEAR END £ SAVINGS (RESERVES, CASH, INVESTMENTS) £ 7768.49. 302.46.

If your savings are more than your annual expenditure, what are they for?

We Purchased an astro Covers & the large Minus on the end of year accounts was Nets System.

9. ELIGIBILITY	YES/NO
1. Is the grant for a private organisation operating as a business to make a profit or surplus?	No
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	No
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	No
5. Is the funding for Loans or interest payments?	No
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	No
7. does your organisation discriminate on the grounds of	

race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	No.
8. If you are requesting funding for a one-off project, has the project already happened?	No not one off.
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	No.
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	No.

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact No) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contact No) / No/Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- ☐ A copy of your most recent accounts
- ☒ Your most recent bank account statement & details of any other investments/savings;
- ☒ A copy of your constitution/terms of reference/set of rules.
- ☒ A copy of your safeguarding policy if your group works with vulnerable adults or children.
- ☒ A copy of your adopted equal opportunities policy or statement
- ☒ Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

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Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the information and/or if our application does not comply with the policy, it may be rejected.

Date:

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for	<input checked="" type="checkbox"/> Regular Grant up to £1000
	<input type="checkbox"/> Room Hire Grant
How much are you applying for in this application?	£ 2400 if available

* we wish to fund our own events, but we need help to go forward.
any assistance would help in a huge way

1. ORGANISATION/GROUP'S NAME	
Melksham Carnival	
2. APPLICANTS DETAILS (Give details of a representative for correspondence)	
[REDACTED]	
ADDRESS:	[REDACTED]
[REDACTED]	
3. ABOUT YOUR ORGANISATION	
Does your organisation:	
Have its own bank account, with two unrelated signatories? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Have at least three members on its management committee? Yes	
Have a constitution, terms of reference or set of rules? (please ask for help with this if N/A. needed)	
Are you a registered charity? Yes <input checked="" type="radio"/> No <input type="radio"/> If so, please give your charity number:	
Is your organisation part of, or affiliated to, a larger organisation? If so, which: NO	
Please circle the categories that best describe your organisation?	
<ul style="list-style-type: none">• Charitable Organisations• Youth Group• Senior Citizen Group• Sports Clubs and Arts Groups	<ul style="list-style-type: none">• Organisations assisting the disabled• Minority Groups• Community buildings

<ul style="list-style-type: none"> • Advice Organisations 		<ul style="list-style-type: none"> • <u>Community events</u> • Health/transport/safety groups • Other (please explain)
4. AIMS AND OBJECTIVES OF YOUR ORGANISATION: What does your organisation do and how does it benefit the residents of Melksham?		
To provide multiple free or affordable events to be enjoyed by families + individuals of Melksham		
5. THE PROJECT		
In ONE SENTENCE please describe what the funding is being requested for: A range of tangible assets to help support / promote our goals.		
If needed, please elaborate here with further details We plan to improve our visibility at the events we attend all year, to help boost our fundraising efforts for Carnival &		
How will this benefit the community or people of Melksham? By helping to boost our funds, we will be able to provide an all inclusive free event, as well as regular smaller fun events		
What evidence do you have that this project/service is required in Melksham? Melksham Carnival is an organisation with good standing in the community. We host a highly anticipated free event which press coverage shows is attended by thousands		
What evidence do you have of adverse effects on the community if your project does not go ahead? We are asked constantly about our events, Bonnie baby, Royalty + the carnival provide a happy memorable event that raises spirits & people's mental health - esp as carnival is free to attend		
6. BENEFICIARIES		
How many people in total will benefit from this grant?	the entire town 2021 pop: 18,271 people	
How many of the beneficiaries are residents of Melksham Town?	All areas	
Please use the attached map which indicates the Melksham Town boundary.	can attend / help / take part	
Please explain how you calculated the number of beneficiaries within the Melksham Town boundary. Google		

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £

£ 6786-

GRANT AID

REQUESTED FROM

MTC £ 2400

What are your current or planned subs/fees/charges?

Insurance - £562
Lottery license - £40

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item Amount

Flags £1059 + vat

Walls £249 + vat

Flags £218 + vat

bases £75 + vat

barnes £399 + vat

£

£

Total £

2400

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Ongoing community events

Source £ Confirmed?

Ramie £146

baby £

£

lego £

events £22.

£

Total £

1156

8. ANNUAL ACCOUNTS

Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 30 /09/ 22

TOTAL GROSS INCOME £ 1200

TOTAL EXPENDITURE £5232.31

BALANCE AT YEAR END £977.23
INVESTMENTS) £ N/A

SAVINGS (RESERVES, CASH,

If your savings are more than your annual expenditure, what are they for? ~~AK~~ N/A

YES/NO

9. ELEGIBILITY	
1. Is the grant for a private organisation operating as a business to make a profit or surplus?	no
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	no
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	no
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	no
5. Is the funding for Loans or interest payments?	no
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	no
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	no
8. If you are requesting funding for a one-off project, has the project already happened?	no
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	no
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	Yes we can not function without a boost we dont want carnival to die - and we are fighting to save it!
If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes (name of contact)/ No/Not applicable	
If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Yes (name of contact)/ No/Not applicable	
10. CHECKLIST	
Have you submitted the following (please tick the appropriate boxes)?	
<input checked="" type="checkbox"/> A copy of your most recent accounts <input checked="" type="checkbox"/> Your most recent bank account statement & details of any other investments/savings; <input checked="" type="checkbox"/> A copy of your constitution/terms of reference/set of rules. <input checked="" type="checkbox"/> A copy of your safeguarding policy if your group works with vulnerable adults or children. <input checked="" type="checkbox"/> A copy of your adopted equal opportunities policy or statement <input checked="" type="checkbox"/> Evidence of the environmentally responsible and sustainable practices of your organisation.	
11. BANK DETAILS	
Name of Account:Account number:Sort Code: - -	

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	£430
Room Hire Grant	£162
How much are you applying for in this application?	£592

1. ORGANISATION/GROUP'S NAME

Melksham Free Dining

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[REDACTED]

[REDACTED]

TELEPHONE:

07492692671

EMAIL:

Louise46louis@outlook.com

3. ABOUT YOUR ORGANISATION

Does your organisation:

Yes/ No

Have its own bank account, with two unrelated signatories?

Yes

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? Yes/No: If so, please give your charity number: 14156045

Is your organisation part of, or affiliated to, a larger organisation? If so, which: no

Please circle the categories that best describe your organisation?

- | | |
|---|--|
| <ul style="list-style-type: none">• Charitable Organisations• Youth Group• Senior Citizen Group• Sports Clubs and Arts Groups• Advice Organisations | <ul style="list-style-type: none">• Organisations assisting the disabled• Minority Groups• Community buildings• Community events• Health/transport/safety groups• Other (please explain) FREE LUNCH |
|---|--|

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Our core function is to improve lives by promoting good health and encouraging social improvement to people who suffer socially, economically or/and have emotional distress. We offer a healthy hot two course lunch, plus our after-lunch activities encourage socialising, forges friendships and helps our diners become more confident. The concept of "Free Dining" is to encourage residents from all walks of life, who are in need of this service, to come to lunch, oblivious of their economic status, thus putting everyone on the same level playing field. The idea being, to encourage people out of their homes, after Covid, and bring them into a safe friendly environment in order to improve the conditions and quality of their lives.

Evidence of the environmentally responsible and sustainable practices of your organisation.
 We operate together with the food bank the local supermarkets and the food larder, Working together we try to limit as little as possible food for the landfill .
 Re our diners we work with the local GP's Surgeries and Social Prescribers who identify some of the patients as in need of our organisation.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

The hire of the Assembly hall and funds towards the expense of the xmas day meal

If needed, please elaborate here with further details

At xmas we always hold a free xmas day lunch on xmas day. We like to make it special with xmas crackers, turkey and stuffing, all of the extras eg sauces, xmas pudding, xmas cake, wine, chocs with cup of tea and coffee etc.

How will this benefit the community or people of Melksham?

The xmas day diners will all be from Melksham Town and Melksham Without

What evidence do you have that this project/service is required in Melksham?

For the last 2 years we have been fully booked on xmas day

What evidence do you have of adverse effects on the community if your project does not go ahead?

We would have approx. 60 residents not only not having a xmas day meal but also having to spend xmas day alone.

6. BENEFICIARIES

How many people in total will benefit from this grant?

60 xmas diners

How many of the beneficiaries are residents of Melksham Town?

70/30

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

We have an address book that carries all of the diners addresses , we are now approx. 50/50 but xmas day tends to attract residents from the town that don't dine with us on wednesdays

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £592

GRANT AID REQUESTED FROM MTC £592

What are your current or planned subs/fees/charges?

We don't charge so 0

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Hire of table at Xmas lights	£30.00
Hire of Assembly Hall Xmas day 10.30am – 4.30pm 6 hrs@£27.00 ph x	£162.00
Donation towards Xmas day re : crackers, tablecloths, sauces, Xmas puddings, choc logs, 60 diners.	£400
	£
	£
	£
	£
Total	£592

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Grants 2022 -2023	£19085.30	yes
Fundraising 2022 -2023	£2351.60	yes
	£	
	£	
	£	
	£	
Total	£21436.90	yes

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 31 / 05 / 2023

TOTAL GROSS INCOME £ 26213.90

TOTAL EXPENDITURE £8826.12

BALANCE AT YEAR END £ 17387.78

SAVINGS (RESERVES, CASH, INVESTMENTS) £0

If your savings are more than your annual expenditure, what are they for? We provide welfare help re Food vouchers, Warm clothing, Help with heating costs, xtra hot meals during the week with poorly diners,

9. ELEGIBILITY

YES/NO

Page 51

1. Is the grant for a private organisation operating as a business to make a profit or surplus?

no

2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	no
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	no
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	no
5. Is the funding for Loans or interest payments?	no
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	no
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	no
8. If you are requesting funding for a one-off project, has the project already happened?	no
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	no
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	no

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Yes (name of contact) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?
Yes (name of contact) / No/Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- A copy of your most recent accounts
- Your most recent bank account statement & details of any other investments/savings;
- A copy of your constitution/terms of reference/set of rules.
- A copy of your safeguarding policy if your group works with vulnerable adults or children.
- A copy of your adopted equal opportunities policy or statement
- Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

[REDACTED]

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

£ [REDACTED] Date: 21/07/2023 [REDACTED]

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 19th August 2023





Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	X
Room Hire Grant	
How much are you applying for in this application?	£500.00

1. ORGANISATION/GROUP'S NAME

Melksham Phab Club

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted Name]	[Redacted Address]
[Redacted Name]	[Redacted Address]
[Redacted Name]	[Redacted Address]

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No
No

NB: Due to deaths during Covid-19, signatories have been reduced to two related individuals. However, we have sworn in a new trustee/secretary who will become third signatory shortly.

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? Yes If so, please give your charity number: 1018646

Is your organisation part of, or affiliated to, a larger organisation? If so, which: Phab.org.uk

Please circle the categories that best describe your organisation? We have highlighted in yellow:

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations
- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain)

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Melksham Phab Club provides a unique place for individuals with and without disabilities to equally participate in various activities, enabling attendees to share in community, support, and friendship. The main objective of our charity is to promote social inclusion for all who attend by creating a welcoming and fun environment for all.

We play games and quizzes, learn new crafts and develop skills, and on occasion share a meal together. We aim to plan trips throughout the year based on the preferences of our members, such as a day trip to the beach (Weymouth), pub meals out at Christmas, and seasonal activities outside of our regular meeting space.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

We would like to plan an outing to the Swindon Wyvern theatre to see the Christmas Pantomime (Snow White) for around 20 attendees.

If needed, please elaborate here with further details

We aim to spend the grant monies on ticket costs, transportation (mini bus or coach), and some food and drink.

How will this benefit the community or people of Melksham?

The trip out will benefit the community by providing an inclusive and enjoyable experience for Melksham Phab club members. This event promotes social interaction, boosts confidence, and fosters a sense of belonging and community.

What evidence do you have that this project/service is required in Melksham?

The pantomime trip offers participants from Melksham Phab club the opportunity to engage with theatre and arts events in a unique and enriching way. Exposure to events such as pantomimes, promotes creativity, self-expression, and mental well-being. It also provides a sensory experience and provides an avenue for individuals with disabilities to explore different forms of communication and emotion. The experience contributes to personal growth, social integration, and a broader appreciation for the arts within the local community. This trip is a highlight of the year and greatly cherished by all. It is a happy memory that people discuss at Phab club all year round.

What evidence do you have of adverse effects on the community if your project does not go ahead?

Without Melksham Phab Club's facilitation of this trip out, members would have little chance to attend, and to experience the benefits outlined above.

6. BENEFICIARIES

How many people in total will benefit from this grant?	20
How many of the beneficiaries are residents of Melksham Town?	20
Please use the attached map, which indicates the Melksham Town boundary.	
Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.	
Majority of Melksham Phab club attendees live within the Melksham Town Boundaries.	

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £500

GRANT AID REQUESTED FROM MTC £500

What are your current or planned subs/fees/charges?

Each member pays £10 per quarter (£40 yearly) to attend the group.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
20 x pantomime tickets	£508.50
Coach or minibuses with wheelchair access	£ estimated 400. TBC
Food and drink (£5 each x 20)	£100
	£
	£
	£
	£
	£
Total	£

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Existing Reserves	£500	Yes
	£	
	£	
	£	
	£	
	£	
Total	£	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: / / Please expect this information sent to you in due course.

TOTAL GROSS INCOME £

TOTAL EXPENDITURE £

BALANCE AT YEAR END £

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Savings (RESERVES, CASH, INVESTMENTS) £

If your savings are more than your annual expenditure, what are they for?

On-costs including hall hire, longevity of the group being able to run, future trips, craft resources, etc.

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus?

No

2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?

No

3. Will you be passing the funding on to any other groups (except to pay for goods and services)?

No

4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?

No

5. Is the funding for Loans or interest payments?

No

6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?

No

7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?

No

8. If you are requesting funding for a one-off project, has the project already happened?

No

Is the grant requested for ongoing running costs such as salaries or rent?

No

If so, please explain the exceptional circumstances, and how you will meet these costs in future.

Is the grant requested (for a Regular Grant) more than £1000?

No

If so, please explain the exceptional circumstances.

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Yes (name of contactNot Applicable.....) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contactNot Applicable, participants will bring a carer if required.....) / No/Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

A copy of your most recent accounts

Your most recent bank account statement & details of any other investments/savings;

A copy of your constitution/terms of reference/set of rules.

A copy of your safeguarding policy if your group works with vulnerable adults or children.

A copy of your adopted equal opportunities policy or statement

Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	Yes
Room Hire Grant	
£768	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Splash (Community First Wiltshire)

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

3. ABOUT YOUR ORGANISATION

Does your organisation:

Yes/ No

Have its own bank account, with two unrelated signatories?

Yes

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? Yes/No: If so, please give your charity number: 288117

Is your organisation part of, or affiliated to, a larger organisation? If so, which: N/A

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations
- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain)

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Splash has been supporting Wiltshire's young people for 33 years and forms part of Youth Action Wiltshire, the 'Youth Arm' of Wiltshire charity Community First (registered charity number 288117).

The Splash team provide individualised 1 to 1 youth worker support, weekly termtime online group activities and face to face group activities at weekends and during school holidays for young people facing challenges in their lives including those with special education needs, child protection issues, those living in care, young

carers and young victims of crime. Through our menu of service support options Splash aims to facilitate the development of confidence and self-esteem, develop feelings of self-worth, acceptance of others, reduce peer on peer bullying, facilitate the development of positive friendships, improve the mental health and wellbeing of our beneficiaries and facilitate the development of resilience to future life challenges. Through positive experiences and welcoming, encouraging environments we aim to empower young people and raise their aspirations for a brighter future.

This grant application is specifically for opportunities for young people facing challenges in their lives, from Melksham. In the past 12 months 36 young people from Melksham attended 145 sessions (this includes a mixture of 1:1 input, group activities and webinars attended).

We know through experience and national research that working with young people who are often vulnerable and disadvantaged, in small groups with high supervision levels, enables young people to benefit from the close interaction with positive role models, enabling the development of positive friendships and developing feelings of self-worth and acceptance which in turn support improved mental wellbeing and resilience to future life challenges. During our group activities we challenge young people in a bid to enable them to achieve things they didn't think they could, again developing those feelings of self-esteem and accomplishment. This could be something as seemingly straight forward as facing a fear of heights, to eating in front of others, developing a friendship or taking the lead in a challenge. Together we encourage, empathise, praise and celebrate those engaging with Splash. The development in the young people is recognised and valued in schools, families and the wider community.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

12 places on Splash positive activities for young people aged 9-16 from Melksham who are facing challenges in their lives.

If needed, please elaborate here with further details

Young people can have access to a variety of different positive projects dependent on their choices and what we have on offer, we can also provide 1-1 sessions with our staff where necessary and we have recently started to collaboratively work with a variety of MH services who are offering counselling sessions to young people who are referred via our charity.

How will this benefit the community or people of Melksham?

As well as the direct benefits to the young people from the town that attend Splash, there are benefits to the wider community. Families report young people feeling happier after engaging with Splash, schools report an increase in attendance and engagement in lessons and through the development of positive social skills and youth volunteering skills local communities benefit too.

Returns from our April 2023 parent/referrer feedback survey reported the following impact on beneficiaries:

- 91% of young people engaging with Splash reported increased self-esteem, happiness, pride & self-worth.
- 91% of young people engaging with splash reported increase in self-confidence - belief in themselves and their abilities
- 89% of young people engaging with Splash reported improved mental health and wellbeing.
- 78% of families report that the attendance at school for their young person has improved since engaging with Splash.
- 90% of families engaging with Splash report that attitude and behaviour of their young person - towards them and others has improved. The same is reported for increased feeling of inclusion thus reducing isolation.
- 88% of families engaging with Splash reported improved quality of home life and improved social skills including communications and interaction within the family and with others.

- 93% of young people engaging with Splash reported increased knowledge/level of learning.

What evidence do you have that this project/service is required in Melksham?

From 1/04/2020 to date 74 young people from the town have benefited from Splash support attending 341 Splash contact sessions. Young people from Melksham have been referred under the following referral categories:

Parent/Young Person Mental Health issues
Behaviour Difficulties
Non/Poor/Reluctant school Attendance
Statement of SEN/Learning Difficulties/ASD
Free School Meals
Emotional Difficulties
Victims of Crime/Bullying/Abuse
Those with Child Protection Plans/issues
Children in Care

What evidence do you have of adverse effects on the community if your project does not go ahead?

Early intervention and prevention are vital elements of supporting young people evade long term mental health issues.

The number of children in mental health crisis has reached record levels in England, analysis of NHS data by the mental health charity Young Minds shows.

For the first time, urgent referrals of under-18s to mental health crisis teams reached more than 3,500 in May, three times higher than in May 2019. And in the year to March 2023 there were 21,555 urgent referrals to mental health crisis teams, up 46% on 2022, Young Minds reports.

In addition to the 3,732 urgent referrals, the NHS monthly data reveals that the number of children and young people undergoing treatment or waiting to start care also reached new records, with 466,250 open referrals to children and young people's mental health services (CAMHS) in May.

As well as the additional pressure mounting on NHS services, services such as CAMHS are seeing a rise in referrals and the Education Policy Institute are reporting that school attendance post-pandemic is still not rising. Good school attendance is seen as important in its own right, but it also impacts on pupils' attainment across all phases, as well as longer-term outcomes such as post-16 destinations. It also serves as an indicator of wider issues such as deteriorating mental health among secondary school pupils. The overall rate of persistent absence has risen sharply, from 13.1 per cent of all pupils in autumn 2019 to 24.2 per cent in autumn 2022. To put this into perspective, a persistent absence rate of 24.2 per cent equates to over 1.7 million pupils. The Splash team work closely with local schools including Melksham Oak. We accept referrals into our support service from schools and also undertake 1:1 support in schools with young people engaging with Splash to enable them to address and work through specific difficulties they are facing. Our April 2023 feedback survey recorded 78% of families reporting that the attendance at school for their young person had improved since engaging with Splash and 89% of young people engaging with Splash reported improved mental health and wellbeing, evidencing that Splash early intervention is extremely effective. These positive effects on individuals have a direct positive impact on their families, their peer groups, their school communities and the wider local community.

In addition to the MH issues that our young people are experiencing there is also a significant increase in children with excessive weight in the south west. We recognise that young people often face multiple challenges which are all interlinked, however being supported, listened to and welcomed within a peer group is hugely impactful on young people's motivation, confidence and self-belief and facilitates the development of resilience to future

challenges, whilst also developing a multitude of positive life skills, getting and staying active and developing aspirations for a positive future. The key to Splash support is understanding, listening and empathising, supporting, welcoming, encouraging and challenging young people, and through this young people thrive. Without Splash (and other youth support services) young people will continue to struggle, family and school relationships will continue to be strained and communities will continue to experience the negative implications of young peoples poor emotional and mental well being.

6. BENEFICIARIES

How many people in total will benefit from this grant?	12 (plus wider familial impact)
---	--

How many of the beneficiaries are residents of Melksham Town? Please use the attached map which indicates the Melksham Town boundary.	12 (plus wider familial impact)
--	--

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.
Based on previous years statistics we anticipate approx. 30-40 young people from the town engaging with Splash. However, we operate a multi-source funding model and will approach other local funders to ensure all young people referred from the town will be able to access our services. We are proposing that the Town Council fund 12 places for young people from the town, who are facing challenges in their lives.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £1047	GRANT AID REQUESTED FROM MTC £768
--	--

What are your current or planned subs/fees/charges?
All our services, including transport to and from activities is provided free of charge. This is in order to provide equality of opportunity and easy access in a bid to engage the hardest to reach young people.

How will you spend the grant money you are applying for?
Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Activity Facilitators	£420
Travel and Travel to and from activity venues across the county – broadening opportunities for young people from the town	£100
Youth Support Worker, Project Coordination, Safeguarding, Health and Safety, Monitoring and Evaluation	£376
Overheads – HR, finance support and office costs	£137
Welfare Costs	£14
	£
Total	£1047

How else are you funding your project?
Please include grants from other organisations, fund raising and existing reserves.
Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
OPCC	£279	Confirmed
	£	
	£	
	£	
	£	
	£	
Total	£279	Confirmed

8. ANNUAL ACCOUNTS **Please provide the following information from your annual accounts:**

ACCOUNT YEAR ENDING: 31 /03 /2023

TOTAL GROSS INCOME £ 237,449

TOTAL EXPENDITURE £224,449

BALANCE AT YEAR END £ 13,000

SAVINGS (RESERVES, CASH, INVESTMENTS) £

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus? No
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution? No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)? No
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project? No
5. Is the funding for Loans or interest payments? No
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services? No
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability? No
8. If you are requesting funding for a one-off project, has the project already happened? No

Is the grant requested for ongoing running costs such as salaries or rent?
If so, please explain the exceptional circumstances, and how you will meet these costs in future.
Running costs to enable the Splash places to be facilitated are included such as transport, safeguarding, project admin, etc However staff costs for the activities have already been match funded

YES

Is the grant requested (for a Regular Grant) more than £1000?
If so, please explain the exceptional circumstances.

No

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Yes (name of contact) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contact) / No/Not applicable

Splash/Youth Action Wiltshire is a registered provider of youth service with Wiltshire Council

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

A copy of your most recent accounts

Your most recent bank account statement & details of any other investments/savings;

A copy of your constitution/terms of reference/set of rules.

A copy of your safeguarding policy if your group works with vulnerable adults or children.

A copy of your adopted equal opportunities policy statement

Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

[REDACTED]

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

[REDACTED]

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	/
Room Hire Grant	
£1000	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Carer Support Wiltshire

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted]

[Redacted]

[Redacted]

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No

yes

Have at least three members on its management committee?

yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

yes

Are you a registered charity? Yes/No: If so, please give your charity number: 1092762

Is your organisation part of, or affiliated to, a larger organisation? If so, which: Local Council

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Advice Organisations
- Organisations assisting the disabled
- Community events
- Other (please explain) young and senior – ages 5+ vulnerable people

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Carer Support Wiltshire is a registered charity (Charity no: 1092762) that supports all unpaid carers, from 5 years upwards, in Wiltshire. Our aim is to create a society which understands and supports unpaid carers. We also operate in Dorset under the name Carer Support Dorset.

We help carers to access services, information, education and training, respite, and breaks from their caring role. We ensure carers have a voice and we work with health and social care professionals and employers to raise carer awareness and develop best practice.

We work towards a future where:

- Carers have better health and wellbeing.
- Carers can make choices about their caring role and access the right support and services for themselves and the person they care for.
- Carers needs, voices and the contribution they make to society are recognised and valued.

Our mission

Improving life for all unpaid carers by:

- Listening to and meeting their needs;
- Providing information to give them choices;
- Giving them a voice;
- Influencing and raising awareness of unpaid caring.
-

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

A Festive Christmas Event for young carers and their families.

If needed, please elaborate here with further details

How will this benefit the community or people of Melksham?

A carer and cared for friendly event held locally in Melksham for local young unpaid carers and families. These are often the most financially unstable carer households. We hope to offer them not only respite but a chance to celebrate and receive gifts and treats – Christmas is afterall, not a time of year that is enjoyable for everyone. Many reliant upon outside help and assistance will find this a restricted period of support.

What evidence do you have that this project/service is required in Melksham?

There are 1310 young carers registered in Wiltshire , xxxxx in Melksham area. We know from our assessment teams that these carers are often in financially restricted/unstable homes and so financial aid becomes a focus of their support.

What evidence do you have of adverse effects on the community if your project does not go ahead?
Continued disengagement of young carers with their peers. The chance to enjoy a festive day together with their cared for in a supportive understanding environment alleviates isolation and feelings of guilt and stress at Christmas.

6. BENEFICIARIES

How many people in total will benefit from this grant?

100

How many of the beneficiaries are residents of Melksham Town?

Please use the attached map which indicates the Melksham Town boundary.

45 registered young carers

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

These are 45 young carers registered with us in Melksham alone – more in surrounding areas.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £1000

GRANT AID REQUESTED FROM MTC £1000

What are your current or planned subs/fees/charges

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Refreshments	£380
Venue Hire	£75
Silent Disco	£165
Crafts and activities/ small gifts	£340
Decorations	£40
	£
	£
Total	£

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
	£	
	£	

	£	
	£	
	£	
	£	
Total	£	1000

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 1 / 3 / 2022

TOTAL GROSS INCOME £ £1,687,060

TOTAL EXPENDITURE £ £1,838,221

BALANCE AT YEAR END £ £23,847

SAVINGS (RESERVES, CASH, INVESTMENTS) £ £324,462

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus?

no

2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?

no

3. Will you be passing the funding on to any other groups (except to pay for goods and services)?

no

4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?

no

5. Is the funding for Loans or interest payments?

no

6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?

no

7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?

no

8. If you are requesting funding for a one-off project, has the project already happened?

no

Is the grant requested for ongoing running costs such as salaries or rent?

If so, please explain the exceptional circumstances, and how you will meet these costs in future.

Is the grant requested (for a Regular Grant) more than £1000?

If so, please explain the exceptional circumstances.

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact) / No/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contact) / No/Not applicable

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- /A copy of your most recent accounts
- /Your most recent bank account statement & details of any other investments/savings;
- /A copy of your constitution/terms of reference/set of rules.
- /A copy of your safeguarding policy if your group works with vulnerable adults or children.
- /A copy of your adopted equal opportunities policy or statement
- Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	Yes
Room Hire Grant	
£1000	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Meadowbrook (Wiltshire) CIC – a Community Interest Company Limited by Guarantee

Meadowbrook is a Not-for-Profit Company no. 13545123

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted]

[Redacted]

[Redacted]

3. ABOUT YOUR ORGANISATION

Does your organisation:

	Yes/ No
Have its own bank account, with two unrelated signatories?	yes
Have at least three members on its management committee?	yes
Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)	yes

Are you a registered charity? No If so, please give your charity number:

Is your organisation part of, or affiliated to, a larger organisation? If so, which: n/a

Please circle the categories that best describe your organisation?

- | | |
|---|---|
| <ul style="list-style-type: none">Charitable OrganisationsYouth GroupSenior Citizen GroupSports Clubs and Arts GroupsAdvice Organisations | <ul style="list-style-type: none">Organisations assisting the disabledMinority GroupsCommunity buildingsCommunity eventsHealth/transport/safety groupsOther (please explain) Outdoor Community Space |
|---|---|

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Meadowbrook is a social enterprise based at a 2 ½ acre plot of ex-agricultural land set on the outskirts of Melksham at SN12 7RD. Established in August '21, Meadowbrook is being developed into a special outdoors space where Melksham residents experiencing mental and physical health challenges (who often find

themselves isolated and marginalised) can enjoy community and connection. We aim to assure a warm welcome and an invitation to experience inclusion and belonging. Our outdoor activities and indoor activities bring Melksham residents outside of the confines of their own living spaces; with a long-term goal being that of improved wellbeing and a sense of purpose. Meadowbrook will offer specific supported sessions along with more 'drop-in' style open sessions in horticulture, green crafts, creative arts, yoga, and fitness. These will take place outdoors in the meadow and in the communal growing area as well as within various shelters. We are committed to establishing a nurturing setting which enables people to come and go as their mental health allows.

This contrasts with the more common model of 'time-limited' recovery projects that, as people frequently tell us, feel rushed, pressured, and offer fleeting support. Those projects often rely on criteria that doesn't cover people who want to address/improve their situation before it worsens. We recognise that trust, relationships, and recovery take time. We know that many people with physical and mental health challenges yearn for a long-term source of support and companionship they can access at will. The Meadowbrook Motto is 'A place to just be' and its five core values are Grow, Make, Play, Rest and Move. All 'therapeutic' activities that will occur at Meadowbrook will be centred around our five core values. All activities can be adapted for the many different beneficiary groups within the town who will access our venture over time.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

Improve entrance track and car park area at Meadowbrook CIC

If needed, please elaborate here with further details

We are working hard to ensure the whole site will be fit for purpose for all beneficiaries. The Meadowbrook site is made up of ex-agricultural land - a small front field and much larger back field, as well as a substantial brook and a small storage barn next to an area of hard standing for parking on. It is owned outright by the CIC's co-founders and was bought specifically for the purpose of creating this setting for the community. Meadowbrook has an entrance track consisting of crushed stone that goes through the small front field and leads into a sizable area of hard standing which is used by everyone as the parking area.

We urgently need to get both the entrance track and hard standing parking area addressed. When we get any periods of prolonged heavy rain, the sunken stone track and hard standing become waterlogged, churned up and unsafe. This spring, several of our regular volunteers got their cars stuck in the churned-up mud. Before this winter, we urgently need to get a digger (with driver) to scrape off the existing grass/mud in the hard standing area used for parking. We need a geotextile terram laid down in the parking area before new crushed stone is then added to top up the whole of the main parking area. We also need crushed stone to top up the entrance track coming in. The digger will then need to level out and compact down all the replacement crushed stone. The footprint of both the track and the parking area would remain the same and we would replace/ top up the surfaces with like-for-like material. The new crushed stone will enable better drainage.

How will this benefit the community or people of Melksham?

At its core, Meadowbrook is all about the people and the place. Meadowbrook is being developed to be a special outdoors place where residents from the Melksham community can truly experience and testify that being part of a healthy community directly affects their wellbeing for the better. Meadowbrook will strive to create a climate in which local individuals, local community, and local land can thrive and grow. We truly believe

that the nature of the work to occur at Meadowbrook will make a tangible and lasting positive difference to the quality of people's lives locally. The peaceful location of the Meadowbrook site sets it apart as a literal and metaphorical breathing space and a safe neutral meeting place. As people gather and get stuck into a fantastic assortment of therapeutic activities, over time, they can experience richer, healthier, and happier lives.

The more disadvantaged and socially isolated residents in Melksham deserve to have good things to do, places to be and nice occasions to stick in their calendars on a regular basis. The impact of providing this is that they have something tangible to look forward to and know they will have opportunity to connect with others. This lifts the spirit; bringing purpose to the solitude of their day-to-day life and injects hope where despair can threaten to overwhelm. Loneliness is literally a killer. It shortens life spans. Meadowbrook can help to turn the tide on this avoidable affliction within society. Chronic physical and mental ill health erodes so much from the lives of individuals experiencing it. The negative knock-on effects are numerous. Loss of employment, loss of income, loss of independence and the breakdown of relationships can occur. Self-esteem and self-confidence often take a nose-dive. The smallest of tasks can feel daunting and unachievable. Individuals can feel robbed of their identity, experience personality and behavioural changes and develop crippling anxieties and fears. Meadowbrook is a place to 'just be' as stated in our project motto. Individuals are invited to show up just as they are. As they start to understand that their showing up to the project matters and that their contribution to the project matters - a shift in their outlook can happen which can have long term positive ripple effects.

Many residents living in the new housing estates nearby have limited access to green community spaces. Meadowbrook is easily reached by foot, bicycle, bus, and car (parking on site is available) and will offer a beautiful and lovingly developed green space that will allow residents to visit and participate in various activities. Participants will develop a renewed appreciation of nature; being out in all weathers and through the seasons. They will get dirt under their fingernails as they get stuck into the growing process, enjoy the fruits of their labour, and have time out from everyday life in a restorative setting. Environmentally speaking – much of what will take place at Meadowbrook is about helping locals tune into the countless benefits of connecting with nature and learning the value of caring, protecting and nurturing the pockets of green; whether big or small, on their doorstep. Melksham residents will acquire skills, exchange knowledge, and grow in awareness about their relationship with the environment. Growing in a communal space encourages a real sense of togetherness and helps foster a renewed sense of community spirit and pride. We believe that both the people visiting and participating, as well as the land itself, will always be left better than before. There is much scope for collaboration with other local groups and organisations within the town as time unfolds.

Longer term vision of Meadowbrook as a micro 'hosting space' will be of great benefit to the Melksham community.

We are working towards Meadowbrook becoming a viable 'micro hosting space.' This multi-purpose year-round venue can serve as a local space of imagination and atmosphere. It will grow in reputation for hosting unique yet affordable 'Al-fresco' small-scale events and gatherings. Many Melksham residents living in the new housing estates that have sprung up nearby have limited access to green community spaces that can be used in this way. The site would host micro and small events where people can hire out part; or all, of the field space exclusively for their own use – whether for celebrations of life, family parties, wellbeing retreats or corporate team building days. There is a lot of scope to adapt it to be of benefit to local photographers, home educators, local societies, small businesses looking for an away-day space and much more. The growing area on site could supply produce for these 'gatherings' and this produce could also eventually supply charitable Melksham groups like the Wednesday Free Dining in Bowerhill and Melksham foodbank as well as paying businesses locally. Local service providers are keen to use more interesting and alternative venues. Being a predominantly outdoors venue raises the awareness and engagement of locals with the environment and their connection with local wildlife and nature. In addition, an ethical Not-For-Profit venue is appealing to Melksham residents and groups/businesses that are keen to be involved in societal change on their doorstep. Other local session providers are already being identified who'd benefit from hiring out the space in which to deliver their sessions, whether this be art, yoga, bootcamps, outdoor cooking and so on. Short regular sessions would be initially facilitated by myself and my husband and consist of visual arts, green crafts, gardening, and yoga. The regular 'free' (and perhaps 'pay-what-you-can') sessions during the week will be tailored to the more vulnerable

members of the community. For these people – knowing they are coming to a more guided/ facilitated session that actively caters for their needs can be more achievable to attend, less anxiety-inducing and more likely to encourage regular attendance. Once Meadowbrook is fit-for-purpose, the various income streams from hosting on site will help ensure sustainability for the venture.

What evidence do you have that this project/service is required in Melksham?

We want residents experiencing hardship and deprivation to be able to access the benefits of a nurturing green space and be co-creators from the off. We support vulnerable people (of any age) but we know from our referral partners, there is a particularly strong need to support those of working age locally. Whilst Melksham has a wonderful array of activities for older adults, there is much less on offer for those of a working age within the town who experience chronic health challenges, disengagement, and social isolation. This issue is highlighted in the following statement from the 2021 report - Needs Analysis for Wiltshire and Swindon: - "Melksham is the most deprived town in Wiltshire. Melksham also has the highest proportion of people receiving working age benefits of all the towns in Wiltshire – 23.3%" Currently our referral partners are - Melksham Social Prescribing team based at Giffords Surgery, Rethink Mental Illness and Back on Track Stroke Rehab Charity.

Abi Mitchell, group coordinator of Access Community Mental Health (Wiltshire) with Rethink states: -

"Whilst working within the Wiltshire Access Community Mental Health Service, I have met with a number of local community groups in Melksham and the local area. I have also met with a number of clients in the community which I feel would greatly benefit from nature-based wellbeing activities. A number of individuals have stated the impact of social isolation and a difficulty in finding groups for the working adult age range from 18-65. Local groups in the Melksham area have also cited that there are groups for older adults and youth groups but not many specific groups dedicated to mental health and adults of working age. Wiltshire is also a very rural county, with some residents unable to access local transport – I feel a specific nature-based wellbeing project like Meadowbrook would greatly benefit the local residents in the Melksham area."

We are developing links with Avon and Wiltshire Mental Health Partnership NHS Trust too. People locally are invited to self-refer and come via other means too. We have a growing volunteer group that includes Melksham residents. Melksham Shed have agreed to construct two bespoke wheelchair-friendly wheelchair beds for the project this Autumn as we are acutely aware of those with mobility/ access needs locally. Accessibility is at the heart of what we are about. We have just installed a fully accessible composting loo, have an accessible pathway system, adaptable tools and special barrows – all funded through grants and some crowdfunding.

Links are already in place with local charities and projects who have existing clients/participants that are ready and keen to help create, develop and benefit from the green space. These include: -

- Wiltshire Service Users Network (WSUN - local charity)
- Nature and Art Friends Group (That Meeting Space)
- Pause Wiltshire (nationwide charity/council-run service working with women whose children have been taken into care)
- Wiltshire-based charity 'See Me Be'(with a focus of enabling those with learning disabilities to secure employment)

What evidence do you have of adverse effects on the community if your project does not go ahead?

It is vital we address the issue of accessibility before this winter sets in. Without safe access on and off site as well as level, well-drained parking, we simply cannot provide all the great activities on site for our beneficiaries and the wider community. Meadowbrook CIC will struggle to be an accessible year-round setting and certainly will not be able to help as many local Melksham residents. This June we hosted our second community Big Lunch which 90 people came to. This August we hosted our first outdoor family theatre show. We are starting to host more planting sessions, small creative workshops, and yoga. This is just the beginning. We need to ensure our site access is up to scratch for pedestrians, cyclists, and vehicles and able to deal with the wetter spells that are inevitable.

We have already been pro-active in looking to address the existing flooding issue. The brook that goes through our land, floods in the wetter seasons, and so adds to the issue of the slippery track and parking area. We are now working closely with the Bristol and Avon River Trust and their plans, once implemented in the next year, will greatly alleviate this flooding issue.

We ultimately intend for many participants/ beneficiaries to become peer volunteers; supporting others and where appropriate; facilitating activities and workshops themselves in time. We hope that individuals will also feel more confident and proactive at joining in with other groups and opportunities out in the wider community. If people don't feel confident accessing the site, many opportunities will be missed. Our experiences with other projects have shown us that the benefits of direct engagement for beneficiaries is transformative. The positive ripple effect on the potential beneficiaries stated below will spread further into the community as beneficiaries feel useful, empowered, and able to share support with others. This would be a missed opportunity for Melksham as a town and as a community.

If we don't get this issue sorted, there will ongoing uncertainty about providing reliable access to great activities that will address key environmental issues. Safely getting more local people on site all year round means we can get busy creating all the environmentally features on site that will massively help the local environment. These include creating a sensory garden with wildlife pond, major improvements to the brook as mentioned, getting our 11-bed communal growing area up and running, planting in many varieties of willow all over site, establishing a sizeable orchard, having a dedicated compost station, installing beehives, and developing dedicated wildflower and meadow areas. We are a low impact venture - we have an accessible composting toilet and will be installing a sizeable tank for rainwater harvesting. We have been donated a couple of small solar panels and will be investigating small-scale solar power for the future on site.

6. BENEFICIARIES

How many people in total will benefit from this grant?	370
How many of the beneficiaries are residents of Melksham Town?	248
Please use the attached map which indicates the Melksham Town boundary.	

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

KNOWN MELKSHAM BENEFICIARIES: -

- Back on Track Rehab Group – 10 Melksham residents
 - ‘Nature and Art Friends’ Group (meet in ‘That Meeting Space’) – approx. 12 Melksham residents currently
 - Signposted via Social prescriber thinks 12 – 15 pcm - approx. 160 Melksham residents p.a.
 - Rethink - 5 Melksham residents would likely be signposted to Meadowbrook in a year (21 people with SN12 postcode were referred to their local service between Aug '21 and Aug'22)
 - Good News Church – 1 Melksham resident currently
 - Direct contacts through events and project subscriber list - 45
- ‘YET-TO-BE KNOWN’ MELKSHAM BENEFICIARIES: -**

Meadowbrook is located at 211, Woodrow Road, Melksham, SN12 7RD.

Melksham residents particularly geographically local to the Meadowbrook site are –

1. Those living in the many existing and emerging housing developments within Melksham East Ward (3460 electorates at the May '21 election)
2. Those living within the nearby Melksham Forest Ward (3,966 electorates at the May '21 election)

Considering that 1 in 4 people experience mental ill health during their lifetime it's likely that many residents in these nearest wards would greatly benefit from access to the therapeutic activities that will occur on site. In addition, there are many residents who live with chronic physical health conditions and social isolation whose numbers are hard to estimate.

Obviously, residents from the other wards would be more than welcome in addition to the 2 mentioned here.

In addition, Melksham Free Dining (Bowerhill), Melksham Foodbank and other Melksham churches work with many vulnerable residents who would be able to be signposted to us.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £3200	GRANT AID REQUESTED FROM MTC £1000
--	---

What are your current or planned subs/fees/charges?

We have not yet resolved our planned fees. Future regular sessional work (likely to be up to 3 hours in duration) will be tiered in price. Many of our horticulture-focused and creative activities will be regular 'free' (and perhaps 'pay-what-you-can') sessions and be tailored to the more vulnerable members of the community. We will offer subsidises for local charitable organisations alongside promoting full priced sessions to those able to afford it in the local community. Our current pop-up events have a variety of tickets prices around the £6/7 mark as well as concessions. We are test-piloting our ticket prices and systems currently, depending on our target audience as well as the nature of the events too.

Other future income streams – Please previous section entitled 'How will this benefit the community or people of Melksham?'

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Proposed groundwork incl. labour and materials (as detailed in Project section) to be completed by local groundworks company Pete Meagor (We can provide evidence of this quote as well as another quote we have too if needed)	£3200
	£
	£
	£
	£
	£
	£
Total	£3200

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Melksham Area Board Grant	£1600	TBC 15/9
Crowdfunding campaign	£600	no
	£	
	£	
	£	
	£	
Total	£2200	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 31 / 08 / 2022

TOTAL GROSS INCOME £ 5966.00

TOTAL EXPENDITURE £ 6638.00

BALANCE AT YEAR END £ 3719.50 (as of 18/08/23) This current balance consists of funding awarded by The Tree Council. It is all to be spent in next month on items as specified by The Tree Council.

SAVINGS (RESERVES, CASH, INVESTMENTS) £ 0.00

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY**YES/NO**

1. Is the grant for a private organisation operating as a business to make a profit or surplus?	No
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	No
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	No
5. Is the funding for Loans or interest payments?	No
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	No

7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	No
8. If you are requesting funding for a one-off project, has the project already happened?	No
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	No
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	No
<p>If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Not applicable</p> <p>If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Not as yet – still waiting on WCC</p>	
10. CHECKLIST	
<p>Have you submitted the following (please tick the appropriate boxes)?</p> <ul style="list-style-type: none"> <input type="checkbox"/> A copy of your most recent accounts <input type="checkbox"/> Your most recent bank account statement & details of any other investments/savings; <input type="checkbox"/> A copy of your constitution/terms of reference/set of rules. <input type="checkbox"/> A copy of your safeguarding policy if your group works with vulnerable adults or children. <input type="checkbox"/> A copy of your adopted equal opportunities policy or statement <input type="checkbox"/> Evidence of the environmentally responsible and sustainable practices of your organisation. 	
11. BANK DETAILS	
<div style="background-color: black; height: 40px; width: 100%;"></div>	
12. DECLARATIONS	
<p>In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.</p> <p>I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.</p> <p>Declaration: I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request. I/we declare that we have read the MTC grants policy and that our application complies with the policy. I/we declare that we have included all the requested information. I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.</p> <div style="background-color: black; height: 20px; width: 100%;"></div>	

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	X
Room Hire Grant	
£500	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Read Easy North & West Wiltshire

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted Name]	
[Redacted Address]	
[Redacted Email]	

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No

Yes

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? No: If so, please give your charity number: we are too small to register as a charity but are affiliated to Read Easy UK registered Charity

Is your organisation part of, or affiliated to, a larger organisation? If so, which: we are affiliated to Read Easy UK Charity number: 1151288

Please circle the categories that best describe your organisation?

- | | |
|---|---|
| <ul style="list-style-type: none">• Charitable Organisations• Youth Group• Senior Citizen Group• Sports Clubs and Arts Groups• Advice Organisations | <ul style="list-style-type: none">• Organisations assisting the disabled• Minority Groups• Community buildings• Community events• Health/transport/safety groups• Other (please explain) helping adults to learn to read |
|---|---|

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

We recruit, train and support Volunteer Reading Coaches from the local community, who then work one to one with local adults, who are unable to read, to improve their literacy using a recognised adult reading scheme.

Research demonstrates that this can increase their access to and engagement with health services and improve well-being and economic potential. There is no charge to readers. We receive referrals (from public and community organisations) and self-referrals for adults with low or no functional literacy. In addition, by supporting local people to volunteer both as coaches and in various roles in the Management Team (fundraising, publicity, literacy support etc), we contribute to creating a sense of community and enable volunteers to develop skills and resilience.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

To support local adults to improve their life chances, economic potential and well-being with no cost to them by providing them with resources and tailored learning, so that they can improve their literacy, self-worth and self-confidence.

If needed, please elaborate here with further details Read Easy is a unique programme, run solely by volunteers, where a trained and supported volunteer coach is matched with a 'new reader' and works with them, one to one, using the tailored resources we provide, for anything from 6 months to 2 years to help them improve their literacy and increase their confidence.

How will this benefit the community or people of Melksham? This local Read Easy group started in Melksham and still has strong roots in and key volunteers (Deputy Team Leader, Treasurer, Volunteer Recruiter, Literacy Specialist and coaches) from the Melksham community. This is an essential opportunity for local adults who are disadvantaged because of their low or no literacy skills. Our free programme and the resources we give them provide chance to grow, learn and become more economically and socially independent.

What evidence do you have that this project/service is required in Melksham?

Research indicates that over 2.4 million adults in England can barely read or cannot read at all. Statistically in the Melksham area there will be at least 5% of adults in this position (possibly as many as 1200).

What evidence do you have of adverse effects on the community if your project does not go ahead?

Adult literacy problems are usually hidden. Some can stem from unrecognised learning disabilities or those recovering from brain injury. Many are the result of limited engagement with or access to support when in education under 18.

Research shows that over 50% of adults do not even reveal to their partners that they cannot read or struggle to do so.

The impacts of not being able to read have been shown to be multiple and wide-ranging from lower earnings and job status to unemployment, reduced well-being and self-confidence, social isolation and even negative health impacts. Inevitably these impacts are real not just for the non-reader but also their wider family (including children and grandchildren)

6. BENEFICIARIES

How many people in total will benefit from this grant?

Up to 25 readers and up to 35 volunteers

How many of the beneficiaries are residents of Melksham Town?
Please use the attached map which indicates the Melksham Town boundary.

Up to 2 readers (from a pool of up to 1200 potential beneficiaries) and up to 6 volunteers

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

Depending upon our ability to recruit and retain dedicated volunteers (up to 6 local residents who will act as coaches or in the support team) we aim to help 2/3 readers in the Melksham Town Council area during 2023.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £4,900 2022/23 (our financial year runs Oct – Sept)	GRANT AID REQUESTED FROM MTC £500.00
---	---

What are your current or planned subs/fees/charges?

There is no charge to readers.

We pay £240 per annum to affiliate to Read Easy UK in order to be able to access insurance, structured training for Coaches and discounted reading resources.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Coach training, materials and induction support for up to 2 readers	£500.00
	£
	£
	£
	£
	£
	£
Total	£500.00

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Wiltshire Community Foundation Grant (year 2 of a 3 year grant)	£2,000	yes
Chippenham Borough Lands Charity	£800	yes
Devizes Town Council	£100	yes
Mander Duffill (private company) Community Grant	£500	pending
Calne Town Council	£500	pending
	£	
Total	£	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 30 / 09 / 2022

TOTAL GROSS INCOME £4,591.88

TOTAL EXPENDITURE £4,594

BALANCE AT YEAR END £ 4,398.37

SAVINGS (RESERVES, CASH, INVESTMENTS) £4,398.37

If your savings are more than your annual expenditure, what are they for?

We have insufficient guaranteed income to cover our annual costs (our only ongoing grant is that from WCF). We therefore endeavour to hold where possible to hold 6-12 months of costs in reserve. In addition, in 2023 we have increased our safeguarding practices to meet best practice, increased coach and reader support and refreshed our reading and literacy resources as well as recruiting additional readers who are in need of help. All of which is leading to an increase in our costs.

9. ELIGIBILITY	YES/NO
1. Is the grant for a private organisation operating as a business to make a profit or surplus?	no
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	no
3. Will you be passing the funding on to any other group (except to pay for goods and services)?	no

4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	no
5. Is the funding for Loans or interest payments?	no
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	no
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	no
8. If you are requesting funding for a one-off project, has the project already happened?	n/a
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	no
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	no

If the funding is for security measures do you have the support of the local police and/or crime reduction officer? **No**

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Amongst our readers there are usually 1 or 2 adults at any time who are identified as 'at risk'. It is therefore unlikely, but possible, that Melksham -based readers might be in this group. We take our safeguarding responsibilities very seriously with enhanced DBS checks now in place for ALL coaches and coordinators. For non-emergency safeguarding issue our coaches refer to our safeguarding champion and the WC advice and contact line. **Yes WC Advice and Contact line: 0300 456 0111**

10. CHECKLIST

Have you submitted the following (please tick the appropriate boxes)?

- X A copy of your most recent accounts
- X Your most recent bank account statement & details of any other investments/savings;
- X A copy of your constitution/terms of reference/set of rules.
- X A copy of your safeguarding policy if your group works with vulnerable adults or children.
- X A copy of your adopted equal opportunities policy or statement
- X Evidence of the environmentally responsible and sustainable practices of your organisation.

11. BANK DETAILS

[REDACTED]

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

[REDACTED]

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES
Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant –September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	
Room Hire Grant	
How much are you applying for in this application?	£1000.00

1. ORGANISATION/GROUP'S NAME

Wiltshire Scrapstore

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[Redacted Name]			
[Redacted Address]			
[Redacted Contact Details]			

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?	Yes/ No
Have at least three members on its management committee?	Yes
Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)	Yes

Are you a registered charity? Yes: If so, please give your charity number: 1077193

Is your organisation part of, or affiliated to, a larger organisation? If so, which: No

Please circle the categories that best describe your organisation?

- | | |
|---|--|
| <ul style="list-style-type: none"> • Charitable Organisations • Youth Group • Senior Citizen Group • Sports Clubs and Arts Groups • Advice Organisations | <ul style="list-style-type: none"> • Organisations assisting the disabled • Minority Groups • Community buildings • Community events • Health/transport/safety groups • Other (please explain) |
|---|--|

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

We are an Environmental, Community Charity. We work with local industry to divert waste materials from going to Landfill and make these resources available to the community for use in Arts, Crafts and DIY projects. We support over 50 volunteers, many have learning differences, physical disabilities, may live alone or struggle with their mental well being. We also work with schools, preschools and Community groups to provide resources to support creative projects. We work closely with all the Melksham schools and provide workshops for Spurgeons Children's Centre, particularly in partnership with those based at the Canberra

Centre in Melksham. Many of our volunteers live in Melksham.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

Christmas Craft boxes of fun for families on low incomes.

If needed, please elaborate here with further details

Over the past few years we have provided craft boxes to many families across Wiltshire both during the summer holidays and at Christmas. We have worked in partnership with both Primary Schools and Childrens Centres to ensure these boxes go to families on the lowest incomes.

Last year we worked in Partnership with the Chippenham Lions to distribute to families in the Chippenham Area.

How will this benefit the community or people of Melksham?

This summer we were approached by the head teachers of Primary schools in Melksham to see if we could provide boxes to families in Melksham. We had a limited amount of funding to distribute to a few families in Melksham in partnership with Forest and Sandridge Primary, The Manor, Aloeric and River mead.

We would like to do this again for Christmas.

We know that many families are struggling with the cost of living crisis and basic crafts and activities for the children are often not a priority or something there is spare money for.

What evidence do you have that this project/service is required in Melksham?

We have been approached by Head teachers of Melksham Primary schools to provide such resources for struggling families and Christmas in particular is a time when families are financially stretched. The craft boxes will contain resources for children to make Christmas cards, Decorations and gifts for their loved ones.

What evidence do you have of adverse effects on the community if your project does not go ahead?

This project will enable children to create gifts and cards for their family which they might otherwise not be able to do with money being in short supply.

6. BENEFICIARIES

How many people in total will benefit from this grant?

150

How many of the beneficiaries are residents of Melksham Town?

150

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

Each box will contain enough resources for up to three children to get creative. We will distribute these in partnership with only Melksham Primary Schools and will ensure they only distribute to families who reside in Melksham

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £1000
50 boxes @ £20 each = £1000.00

GRANT AID REQUESTED FROM MTC £1000

What are your current or planned subs/fees/charges?

Membership to the Scrapstore is free and open to anyone, there are no charges or fees. We only ask for a donation for resources taken from the Scrapstore.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Resources to make gifts x 150 @ £5 = £750	£750.00
Card making kits x 150 @ £1.50 each = £225	£225.00
Glue stick x 50 @50p = £25	£25.00
	£
	£
	£
	£
Total	£1000.00

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Shred House 50 boxes	£52.00	Yes
Volunteer time x 2 to fill boxes x 12 hours @ £11	£264	Yes
Delivery diesel @ .45p x 12 miles	£5.40	Yes
Delivery driver time 3 hours @ £11	£33.00	Yes
Volunteer time to make the card making packs x 20 hours @ £11	£220.00	Yes
Volunteer time to make gift making packs x 40 hours @ £11	£440.00	Yes
Total	£1014.40	Yes

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 31 / 03 / 2023

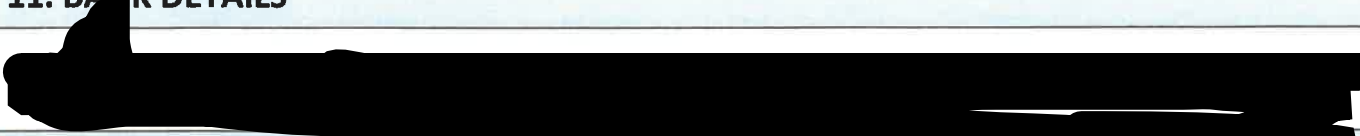
TOTAL GROSS INCOME £ 302894.33

TOTAL EXPENDITURE £303001.20

BALANCE AT YEAR END £ -106.87

SAVINGS (RESERVES, CASH, INVESTMENTS) £70224.00

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY		YES/NO
1. Is the grant for a private organisation operating as a business to make a profit or surplus?		No
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?		No
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?		No
4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?		No
5. Is the funding for Loans or interest payments?		No
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?		No
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?		No
8. If you are requesting funding for a one-off project, has the project already happened?		No
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.		No
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.		No
<p>If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes (name of contact) / No/Not applicable</p> <p>If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Yes (name of contact) / No/Not applicable</p>		
10. CHECKLIST		
<p>Have you submitted the following (please tick the appropriate boxes)?</p> <ul style="list-style-type: none"> ✓ A copy of your most recent accounts ✓ Your most recent bank account statement & details of any other investments/savings; ✓ A copy of your constitution/terms of reference/set of rules. ✓ A copy of your safeguarding policy if your group works with vulnerable adults or children. ✓ A copy of your adopted equal opportunities policy or statement ✓ Evidence of the environmentally responsible and sustainable practices of your organisation. 		
11. BANK DETAILS		
		
12. DECLARATIONS		

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: miriamzaccarelli@melksham-tc.gov.uk

Application for Grant – March 2023

Please read the 2022 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	✓
Room Hire Grant	
How much are you applying for in this application?	£750

1. ORGANISATION/GROUP'S NAME

Wiltshire and Bath Independent Living Trust Ltd

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

[REDACTED]

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes/ No

Yes

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? Yes/No: If so, please give your charity number: 1000659

Is your organisation part of, or affiliated to, a larger organisation? If so, which: No

Please circle the categories that best describe your organisation?

- | | |
|---|---|
| <ul style="list-style-type: none">Charitable OrganisationsYouth GroupSenior Citizen GroupSports Clubs and Arts GroupsAdvice Organisations | <ul style="list-style-type: none">Organisations assisting the disabledMinority GroupsCommunity buildingsCommunity eventsHealth/transport/safety groupsOther (please explain) |
|---|---|

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

The Independent Living Centre is a charity based in Semington, nestled between Trowbridge and Melksham offering free and impartial advice to people of any age with disabilities, living in Wiltshire and BaNES. We assist people with disabilities to lead healthy and fulfilling lives by recommending mobility aids and

adaptations to assist with their daily living needs. We are by far the nearest Independent Living Centre for the residents of Melksham.

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

This year we are making a straightforward plea for help with our energy costs. We have forecast our electricity and oil costs to be in excess of £22000 for the 2023 2024 financial year. This represents 23% of our planned income for the 2023 2024 financial year. We know we are not alone in seeking contributions to energy costs which is why we have requested what we hope will be considered a reasonable and manageable amount that equates to only 3.4% of our energy costs bill but will make a huge difference to us.

If needed, please elaborate here with further details

How will this benefit the community or people of melksham?

We are the nearest Independent Living Centre for Melksham citizens. This funding will contribute to help us keep the doors open and to allow us to continue to take referrals from professionals in Melksham such as GPs and OTs, for our service.

What evidence do you have that this project/service is required in Melksham?

In the 2022-23 financial year (to date 9 month) we have assisted 60 people from Melksham, either through an appointment with our occupational therapist or via an information enquiry to our help line.

What evidence do you have of adverse effects on the community if your project does not go ahead?

As noted above, we are the nearest Independent Living Centre to Melksham. Grants like those from Melksham Town Council make a huge difference to our ability to keep providing the range of services that we currently provide.

We have evidence of the difference we make to the lives of the people that we do help, saving them money on buying equipment they think they want but isn't actually suitable for them, helping them understand what will help them into the future as well as now, preventing them from having inappropriate home or car adaptations and introducing people experiencing disability or memory issues and their loved ones to equipment and technology they weren't aware of that ensure people can retain independence and dignity. Without our service we know more people would be more reliant on carers (to help wash and eat), have less independence, be unable to leave home and experience poor mental health as a result.

6. BENEFICIARIES

How many people in total will benefit from this grant?

Based on historical data, we are confident that this grant will allow us to continue to assist 100+ Melksham citizens every year.

How many of the beneficiaries are residents of Melksham Town?

100+

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

The number of beneficiaries is based on historical data.

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £22000

GRANT AID REQUESTED FROM MTC £750

What are your current or planned subs/fees/charges?

Our service is provided free of charge at the point of delivery.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
Contribution to energy costs for the 2023 2024 financial year	£750
	£
	£
	£
	£
	£
	£
	£
Total	£750

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Existing reserves and planned income	£21250	Yes
MTB grant applied for	£750	No
	£	
	£	
	£	
	£	

8. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 31 / 03 / 2022 (Audited)

TOTAL GROSS INCOME £ 93932

TOTAL EXPENDITURE £103526

BALANCE AT YEAR END £ -£9594

SAVINGS (RESERVES, CASH, INVESTMENTS) £111423

If your savings are more than your annual expenditure, what are they for? To ensure we meet our reserves policy obligations.

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus?

No

2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?

No

3. Will you be passing the funding on to any other groups (except to pay for goods and services)?

No

4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?

No

5. Is the funding for Loans or interest payments?

No

6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?

No

7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?

No

8. If you are requesting funding for a one-off project, has the project already happened?

No

Is the grant requested for ongoing running costs such as salaries or rent?

No

If so, please explain the exceptional circumstances, and how you will meet these costs in future.

Is the grant requested (for a Regular Grant) more than £1000?

No

If so, please explain the exceptional circumstances.

If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact) / ~~No~~/Not applicable

If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council?

Yes (name of contact) / ~~No~~/Not applicable**10. CHECKLIST****Have you submitted the following (please tick the appropriate boxes)?**

A copy of your most recent accounts ✓

Your most recent bank account statement & details of any other investments/savings; ✓

A copy of your constitution / terms of reference / set of rules; ✓

A copy of your safeguarding policy if your group works with vulnerable adults, or children; ✓

A copy of your adopted equal opportunities policy statement ✓

Evidence of the environmentally responsible and sustainable practices of your organisation. ✓

11. BANK DETAILS

12. DECLARATIONS

In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the MTC grants policy and that our application complies with the policy.

I/we declare that we have included all the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES or by email to grants@melksham-tc.gov.uk by 21st August 2023



Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES

Tel: (01225) 704187 Email: grants@melksham-tc.gov.uk

Application for Grant – September 2023

Please read the 2022 -2023 Grants Policy before completing this form

Please tick to say which grant your application is for

Regular Grant up to £1000	<input checked="" type="checkbox"/>
Room Hire Grant	<input type="checkbox"/>
	<input type="checkbox"/>
£750	

How much are you applying for in this application?

1. ORGANISATION/GROUP'S NAME

Music for Miniatures

2. APPLICANTS DETAILS (Give details of a representative for correspondence)

3. ABOUT YOUR ORGANISATION

Does your organisation:

Have its own bank account, with two unrelated signatories?

Yes

Yes

Have at least three members on its management committee?

Yes

Have a constitution, terms of reference or set of rules? (please ask for help with this if needed)

Yes

Are you a registered charity? Yes/No: If so, please give your charity number: 1184284

Is your organisation part of, or affiliated to, a larger organisation? If so, which:

Please circle the categories that best describe your organisation?

- Charitable Organisations
- Youth Group
- Senior Citizen Group
- Sports Clubs and Arts Groups
- Advice Organisations

- Organisations assisting the disabled
- Minority Groups
- Community buildings
- Community events
- Health/transport/safety groups
- Other (please explain)

4. AIMS AND OBJECTIVES OF YOUR ORGANISATION:

What does your organisation do and how does it benefit the residents of Melksham?

Music for Miniatures brings high quality live classical music for families with babies and toddlers to Melksham. This in turn brings cultural activities to the town, lessens feelings of isolation for parents, boosts mental health, increases wellbeing for both parent and child and provides an activity where parents can bond with their children.

"We were able to chat to other parents and meet people and discover music. A vital cultural event in the community"

"Music for Miniatures enable many families to experience a concert and music. The Pay What You decide opens up the opportunity to all regardless of income therefore fully inclusive. The ability to take a baby/toddler to watch live music is incredible, there is no other way to do this in this capacity."

5. THE PROJECT

In ONE SENTENCE please describe what the funding is being requested for:

We will provide 3 baby-friendly classical music concerts during the 23/24 year on a Pay What You Decide basis so that live music is accessible for EVERY family.

If needed, please elaborate here with further details

- Based at the Rachel Fowler Centre, we will give 3 x 45 min concerts throughout the year featuring professional musicians performing on different instruments each time. Eg concert 1 is trumpet and piano, concert 2 is violin and viola, concert 3 is oboe and clarinet.
- Audience will be made up of local families with babies/toddlers/young children
- Children get to interact and get up close to the musicians and their instruments

How will this benefit the community or people of Melksham?

Families on low incomes will be able to access the benefits of live classical music. We will reach new audiences and provide an opportunity for parents to meet and mix.

"A lovely way to bring people together and it's great to lessen feelings of isolation for mums and dads."

What evidence do you have that this project/service is required in Melksham?

We ran a similar project in 22/23 and it was very popular! 60% of our audience had never been to a classical concert before or one of our concerts. We reached 127 people over 3 concerts. Each concert had more and more people attending as word spread about our events. 100% of our audience said they'd like to come again if more concerts like this were held in Melksham as they believe it is important to be able to attend with their child.

What evidence do you have of adverse effects on the community if your project does not go ahead?

Families will not be able to attend cultural events such as ours if the project doesn't go ahead as we are the ONLY providers of these events in the whole of the South West. Families on low incomes will miss out on an opportunity to bond with their child and introduce them to the instruments with all the benefits that live music provides. Families will then have to travel to our concerts (if they can) and this has a detrimental effect on the environment when they could walk or travel by bus to a concert in their local community.

6. BENEFICIARIES

How many people in total will benefit from this grant?

Estimate 250+

How many of the beneficiaries are residents of Melksham Town?

Hopefully all of them!

Please use the attached map which indicates the Melksham Town boundary.

Please explain how you calculated the number of beneficiaries within the Melksham Town boundary.

We took the audience numbers for our 22/23 concerts and continued the rising trend over another 3 concerts

7. FINANCIAL INFORMATION

ESTIMATED TOTAL COST OF PROJECT £1620	GRANT AID REQUESTED FROM MTC £750
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What are your current or planned subs/fees/charges?

Our concerts in Melksham are on a Pay What You Decide basis so we are accessible for ALL families. We anticipate donations of around £250 spread over the 3 concerts.

How will you spend the grant money you are applying for?

Please remember that Melksham Town Council do not normally give grants for running costs unless there are exceptional circumstances.

Item	Amount
2 professional musicians to perform at each concert (x 3)	£750
	£
	£
	£
	£
	£
	£
Total	£750

How else are you funding your project?

Please include grants from other organisations, fund raising and existing reserves.

Please note that projects must be match funded if over £250 (voluntary time can be counted as benefit in kind).

Source	£	Confirmed?
Grants from other organisations	£620	expected
Donations from audience	£250	expected
	£	
	£	
	£	
	£	
Total	£870	

3. ANNUAL ACCOUNTS Please provide the following information from your annual accounts:

ACCOUNT YEAR ENDING: 28 /02 /22

TOTAL GROSS INCOME £ 52,279

TOTAL EXPENDITURE £46,152

BALANCE AT YEAR END £ 7214

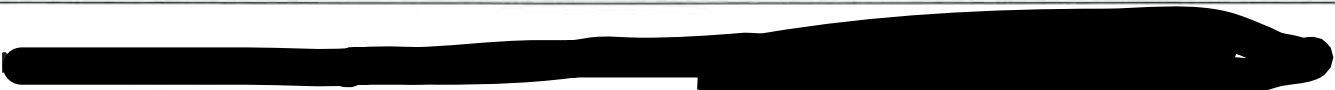
SAVINGS (RESERVES, CASH, INVESTMENTS) £1000

If your savings are more than your annual expenditure, what are they for?

9. ELEGIBILITY

YES/NO

1. Is the grant for a private organisation operating as a business to make a profit or surplus?	NO
2. Is the grant for an "Upward funder", i.e., a local group whose fund raising is sent to central Head Quarters for redistribution?	NO
3. Will you be passing the funding on to any other groups (except to pay for goods and services)?	NO

4. Is the funding for an individual, a political organisation/project, or a religious organisation/project?	NO
5. Is the funding for Loans or interest payments?	NO
6. Is the function of your group primarily undertaken by the health authority or Wiltshire Council's Social Services?	NO
7. does your organisation discriminate on the grounds of race, religion, age, gender, transgender, sexual orientation, marital status, pregnancy or any disability?	NO
8. If you are requesting funding for a one-off project, has the project already happened?	NO
Is the grant requested for ongoing running costs such as salaries or rent? If so, please explain the exceptional circumstances, and how you will meet these costs in future.	NO
Is the grant requested (for a Regular Grant) more than £1000? If so, please explain the exceptional circumstances.	NO
<p>If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Yes (name of contact) / No/Not applicable</p> <p>If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Wiltshire Council? Yes (name of contact) / No/Not applicable</p>	
10. CHECKLIST	
<p>Have you submitted the following (please tick the appropriate boxes)?</p> <p>A copy of your most recent accounts</p> <p>Your most recent bank account statement & details of any other investments/savings;</p> <p>A copy of your constitution/terms of reference/set of rules.</p> <p>A copy of your safeguarding policy if your group works with vulnerable adults or children.</p> <p>A copy of your adopted equal opportunities policy or statement</p> <p>Evidence of the environmentally responsible and sustainable practices of your organisation.</p>	
11. BANK DETAILS	
	
12. DECLARATIONS	
<p>In accordance with the General Data Protection Regulation (GDPR), I agree that Melksham Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.</p> <p>I also understand that Melksham Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.</p> <p>Declaration:</p> <p>I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.</p> <p>I/we declare that we have read the MTC grants policy and that our application complies with the policy.</p> <p>I/we declare that we have included all the requested information.</p>	

/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.



Please return your completed form with copies of the relevant documents to Melksham Town Hall, SN12 6ES, or by email to grants@melksham-tc.gov.uk by 21st August 2023

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Melksham Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance, Admin & Performance</u>							
<u>101 Central Costs</u>							
4000 Salaries ENI & Pension	17,812	72,565	300,500	227,935		227,935	24.1%
4021 Stationery	49	1,036	500	(536)		(536)	207.2%
4023 Advertising	364	48	500	452		452	9.5%
4024 Equipment/furniture	0	665	1,000	335		335	66.5%
4026 Photocopier/copying	198	451	750	299		299	60.1%
4027 Telephones and Mobiles	80	690	3,000	2,310		2,310	23.0%
4028 Postage	0	54	500	446		446	10.8%
4029 Subscriptions	0	1,763	3,500	1,737		1,737	50.4%
4040 Information Technology/Hardware	378	578	20,000	19,422		19,422	2.9%
4042 Licences/Software	2,030	13,054	7,000	(6,054)		(6,054)	186.5%
4058 Insurance	34,741	34,741	38,000	3,259		3,259	91.4%
4061 Travel	208	368	500	133		133	73.5%
4075 Training	785	3,571	6,000	2,429		2,429	59.5%
Central Costs :- Indirect Expenditure	56,644	129,582	381,750	252,168	0	252,168	33.9%
Net Expenditure	(56,644)	(129,582)	(381,750)	(252,168)			
<u>110 Corporate Costs</u>							
1026 Income Interest	0	193	400	207			48.1%
1176 Precept Received	0	499,892	999,784	499,892			50.0%
Corporate Costs :- Income	0	500,084	1,000,184	500,100			50.0%
4017 Bank account fees	9	102	500	398		398	20.4%
4043 HR consultancy	0	3,660	7,500	3,840		3,840	48.8%
4050 Legal and Professional Fees	3,062	3,131	7,000	3,869		3,869	44.7%
4057 Accountancy and Audit	600	1,200	12,000	10,800		10,800	10.0%
4076 Health & Safety	0	1,696	3,500	1,804		1,804	48.5%
Corporate Costs :- Indirect Expenditure	3,671	9,789	30,500	20,711	0	20,711	32.1%
Net Income over Expenditure	(3,671)	490,295	969,684	479,389			
<u>115 Civic and Democratic</u>							
1016 Receipts - Mayors Reception	0	538	0	(538)			0.0%
Civic and Democratic :- Income	0	538	0	(538)			
4030 Town Crier's expenses	0	0	300	300		300	0.0%
4034 Councillors' training	0	0	1,000	1,000		1,000	0.0%
4062 Election Expenses	0	0	2,000	2,000		2,000	0.0%
4070 Mayor's Allowance	0	0	1,000	1,000		1,000	0.0%

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4085 Civic and Ceremonial	0	305	3,500	3,195		3,195	8.7%
4311 Remembrance Day	0	0	1,000	1,000		1,000	0.0%
Civic and Democratic :- Indirect Expenditure	0	305	8,800	8,495	0	8,495	3.5%

Net Income over Expenditure	0	233	(8,800)	(9,033)
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<u>151 Grants</u>							
4301 Grants	0	0	16,000	16,000		16,000	0.0%
4302 Grant CAB	0	5,000	5,000	0		0	100.0%
4303 Grant-4Youth	0	10,000	10,000	0		0	100.0%
4305 Grant Christmas Lights	0	0	10,000	10,000		10,000	0.0%
4306 Grant Party in the Park	0	0	3,000	3,000		3,000	0.0%
4310 Grant Food and River Festival	0	5,000	3,000	(2,000)		(2,000)	166.7%
4317 Grant Carnival	0	0	2,500	2,500		2,500	0.0%
4330 Grant TIC	0	4,000	4,000	0		0	100.0%
Grants :- Indirect Expenditure	0	24,000	53,500	29,500	0	29,500	44.9%

Net Expenditure	0	(24,000)	(53,500)	(29,500)
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Finance, Admin & Performance :- Income	0	500,622	1,000,184	499,562			50.1%
Expenditure	60,315	163,677	474,550	310,873	0	310,873	34.5%
Movement to/(from) Gen Reserve	(60,315)	336,946					

Asset Management & Amenities

<u>201 Town Hall</u>							
1034 Income Town Hall Bookings	26	363	2,000	1,637			18.2%
Town Hall :- Income	26	363	2,000	1,637			18.2%
4100 Gas	67	2,482	6,000	3,518		3,518	41.4%
4101 Electricity	277	1,217	5,000	3,783		3,783	24.3%
4102 Non Domestic Rates	1,060	4,244	10,000	5,756		5,756	42.4%
4103 Water Rates	3	514	2,000	1,486		1,486	25.7%
4104 Window Cleaning	200	992	1,600	608		608	62.0%
4106 Repairs and Maintenance	0	2,990	6,000	3,010		3,010	49.8%
4108 Service Contracts	761	3,175	10,500	7,325		7,325	30.2%
4109 Trade Waste	0	0	1,400	1,400		1,400	0.0%
4261 Building Condition Reps Works	2,880	2,880	70,000	67,120		67,120	4.1%
Town Hall :- Indirect Expenditure	5,249	18,494	112,500	94,006	0	94,006	16.4%
Net Income over Expenditure	(5,223)	(18,131)	(110,500)	(92,369)			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
202 Asset and Amenities							
1027 Income - Amenity Services	1,106	2,861	3,000	139			95.4%
Asset and Amenities :- Income	1,106	2,861	3,000	139			95.4%
4000 Salaries ENI & Pension	9,681	59,863	275,000	215,137		215,137	21.8%
4027 Telephones and Mobiles	143	584	1,500	916		916	38.9%
4150 Uniform/PPE	0	(36)	1,000	1,036		1,036	(3.6%)
4151 Tools and Equipment	191	372	2,000	1,628		1,628	18.6%
4153 Vehicle Running Costs	185	1,302	5,000	3,698		3,698	26.0%
4156 Vehicle Leasing	979	3,950	5,800	1,850		1,850	68.1%
4163 Repairs and Maintenance	306	442	8,000	7,558		7,558	5.5%
4167 Street Furniture and Signage	375	375	7,500	7,125		7,125	5.0%
4177 Churchyard maintenance	0	0	1,000	1,000		1,000	0.0%
4186 Defibrillators	0	770	4,000	3,230		3,230	19.3%
Asset and Amenities :- Indirect Expenditure	11,860	67,622	310,800	243,178	0	243,178	21.8%
Net Income over Expenditure	(10,754)	(64,761)	(307,800)	(243,039)			
203 Allotments							
1045 Income Allotments	40	140	5,000	4,860			2.8%
Allotments :- Income	40	140	5,000	4,860			2.8%
4200 Water Rates - Allotments	53	53	1,200	1,147		1,147	4.4%
4201 Maintenance - Allotments	0	607	1,000	393		393	60.7%
Allotments :- Indirect Expenditure	53	660	2,200	1,540	0	1,540	30.0%
Net Income over Expenditure	(13)	(520)	2,800	3,320			
204 Pavilion and Car Park							
1046 Income - Pavilion	18	81	5,000	4,919			1.6%
Pavilion and Car Park :- Income	18	81	5,000	4,919			1.6%
4250 Telephone - Pavilion	34	102	500	398		398	20.4%
4252 Electricity	2,037	4,851	3,000	(1,851)		(1,851)	161.7%
4254 Water - Pavilion	0	0	1,000	1,000		1,000	0.0%
4255 Fire Safety Checks	0	0	250	250		250	0.0%
4256 Maintenance - Pavilion	1,093	2,361	4,500	2,139		2,139	52.5%
Pavilion and Car Park :- Indirect Expenditure	3,163	7,315	9,250	1,935	0	1,935	79.1%
Net Income over Expenditure	(3,146)	(7,233)	(4,250)	2,983			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
205 Public Toilets - Market Place							
1060 Contribution to running costs	0	6,000	7,500	1,500			80.0%
Public Toilets - Market Place :- Income	0	6,000	7,500	1,500			80.0%
4101 Electricity	0	840	1,800	960		960	46.7%
4103 Water Rates	171	426	3,000	2,574		2,574	14.2%
4106 Repairs and Maintenance	0	150	1,000	850		850	15.0%
4180 Cleaning	503	1,510	7,000	5,490		5,490	21.6%
Public Toilets - Market Place :- Indirect Expenditure	674	2,926	12,800	9,874	0	9,874	22.9%
Net Income over Expenditure	(674)	3,074	(5,300)	(8,374)			
206 Public Toilets - Bath Road							
4101 Electricity	234	521	1,400	879		879	37.2%
4103 Water Rates	0	0	2,000	2,000		2,000	0.0%
4106 Repairs and Maintenance	0	0	1,000	1,000		1,000	0.0%
4180 Cleaning	615	2,963	7,000	4,037		4,037	42.3%
Public Toilets - Bath Road :- Indirect Expenditure	849	3,484	11,400	7,916	0	7,916	30.6%
Net Expenditure	(849)	(3,484)	(11,400)	(7,916)			
210 Corporate Properties							
1040 Income 31 Market Place	583	2,333	6,900	4,567			33.8%
1048 Income Art House Cafe	500	2,000	6,000	4,000			33.3%
Corporate Properties :- Income	1,083	4,333	12,900	8,567			33.6%
Net Income	1,083	4,333	12,900	8,567			
211 Art House Cafe							
4100 Gas	0	0	1,000	1,000		1,000	0.0%
4175 Costs Art House Cafe	411	496	0	(496)		(496)	0.0%
Art House Cafe :- Indirect Expenditure	411	496	1,000	504	0	504	49.6%
Net Expenditure	(411)	(496)	(1,000)	(504)			
212 Round House							
4101 Electricity	56	(1,430)	500	1,930		1,930	(285.9%)
4103 Water Rates	0	55	240	185		185	22.8%
4106 Repairs and Maintenance	0	0	1,000	1,000		1,000	0.0%
Round House :- Indirect Expenditure	56	(1,375)	1,740	3,115	0	3,115	(79.0%)
Net Expenditure	(56)	1,375	(1,740)	(3,115)			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
213 31 Market Place							
4108 Service Contracts	0	0	1,000	1,000		1,000	0.0%
31 Market Place :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Net Expenditure	0	0	(1,000)	(1,000)			
215 Depot							
4101 Electricity	112	180	2,000	1,820		1,820	9.0%
4102 Non Domestic Rates	241	964	2,500	1,536		1,536	38.6%
4103 Water Rates	13	50	250	200		200	20.0%
4106 Repairs and Maintenance	0	0	4,000	4,000		4,000	0.0%
4159 Electric - Unit	0	1,008	0	(1,008)		(1,008)	0.0%
4160 Leasing	1,029	4,117	12,350	8,233		8,233	33.3%
4184 Fire security: Unit	0	0	300	300		300	0.0%
Depot :- Indirect Expenditure	1,394	6,319	21,400	15,081	0	15,081	29.5%
Net Expenditure	(1,394)	(6,319)	(21,400)	(15,081)			
220 Play Areas and Open Spaces							
4157 Grasscutting	5,508	14,095	30,000	15,905		15,905	47.0%
4158 Replacement Play Equipment	0	7,564	0	(7,564)		(7,564)	0.0%
4165 Maintenance play areas	0	8,193	5,000	(3,193)		(3,193)	163.9%
4169 Maintenance of trees	0	1,155	2,000	845		845	57.8%
4179 Tree Planting	0	0	10,000	10,000		10,000	0.0%
4193 Rospa checks: Play areas	0	252	1,600	1,348		1,348	15.8%
Play Areas and Open Spaces :- Indirect Expenditure	5,508	31,259	48,600	17,341	0	17,341	64.3%
Net Expenditure	(5,508)	(31,259)	(48,600)	(17,341)			
221 King George V Park							
4101 Electricity	27	44	5,000	4,956		4,956	0.9%
4106 Repairs and Maintenance	310	310	0	(310)		(310)	0.0%
4108 Service Contracts	317	336	5,000	4,664		4,664	6.7%
4199 Chemicals	0	396	2,000	1,604		1,604	19.8%
4313 Sports Roadshow	0	749	5,000	4,251		4,251	15.0%
4913 Water	0	0	7,000	7,000		7,000	0.0%
King George V Park :- Indirect Expenditure	653	1,835	24,000	22,165	0	22,165	7.6%
Net Expenditure	(653)	(1,835)	(24,000)	(22,165)			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
405 Solar Farm Projects							
1182 Solar money received	0	0	40,000	40,000			0.0%
Solar Farm Projects :- Income	0	0	40,000	40,000			0.0%
4500 Solar Money Projects	0	0	40,000	40,000		40,000	0.0%
Solar Farm Projects :- Indirect Expenditure	0	0	40,000	40,000	0	40,000	0.0%
Net Income over Expenditure	0	0	0	0			
Asset Management & Amenities :- Income	2,273	13,779	75,400	61,621			18.3%
Expenditure	29,871	139,036	596,690	457,654	0	457,654	23.3%
Movement to/(from) Gen Reserve	(27,598)	(125,257)					
Community Development							
302 Projects							
1050 Grants Received	0	2,500	0	(2,500)			0.0%
1052 Switch on Event - Stalls	120	162	0	(162)			0.0%
Projects :- Income	120	2,662	0	(2,662)			
4073 Environmental Projects	1,106	1,134	2,500	1,366		1,366	45.4%
4074 Neighbourhood Plan	7,563	9,857	2,000	(7,857)		(7,857)	492.8%
4078 Community Projects	0	0	1,000	1,000		1,000	0.0%
4080 Melksham in Bloom Competition	0	0	500	500		500	0.0%
4081 Melksham Art Project	0	0	1,000	1,000		1,000	0.0%
4304 Switch on Event	1,233	1,233	6,000	4,767		4,767	20.6%
4321 Coronation	0	6,857	4,500	(2,357)		(2,357)	152.4%
4322 Age UK Project Worker	5,271	5,271	0	(5,271)		(5,271)	0.0%
Projects :- Indirect Expenditure	15,172	24,352	17,500	(6,852)	0	(6,852)	139.2%
Net Income over Expenditure	(15,052)	(21,690)	(17,500)	4,190			
Community Development :- Income	120	2,662	0	(2,662)			0.0%
Expenditure	15,172	24,352	17,500	(6,852)	0	(6,852)	139.2%
Movement to/(from) Gen Reserve	(15,052)	(21,690)					

Economic Development**403 Economic Dev. and Planning**

1030 Income-Melksham Makers Market	0	198	2,000	1,802			9.9%
1089 Income-Hanging Baskets	0	0	1,300	1,300			0.0%
Economic Dev. and Planning :- Income	0	198	3,300	3,102			6.0%

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4071 Town Floral Displays	0	423	10,000	9,577		9,577	4.2%
4309 Newsletter	0	0	5,000	5,000		5,000	0.0%
4328 Electric/ Climate Development	0	0	1,000	1,000		1,000	0.0%
4354 Parking Scheme	69	180	500	320		320	36.0%
4356 Highways projects CATG	0	0	10,000	10,000		10,000	0.0%
4922 Publicity & Marketing	0	0	1,500	1,500		1,500	0.0%
4925 Town Development	0	688	15,000	14,313		14,313	4.6%
Economic Dev. and Planning :- Indirect Expenditure	69	1,291	43,000	41,709	0	41,709	3.0%
Net Income over Expenditure	(69)	(1,093)	(39,700)	(38,607)			
Economic Development :- Income	0	198	3,300	3,102			6.0%
Expenditure	69	1,291	43,000	41,709	0	41,709	3.0%
Movement to/(from) Gen Reserve	(69)	(1,093)					
Assembly Hall							
<u>501 Assembly Hall Central Costs</u>							
1000 Income-Assembly Hall Lettings	1,999	11,088	50,000	38,912			22.2%
Assembly Hall Central Costs :- Income	1,999	11,088	50,000	38,912			22.2%
4000 Salaries ENI & Pension	7,056	28,454	85,000	56,546		56,546	33.5%
4900 Uniforms	0	0	500	500		500	0.0%
4905 Cleaning Materials	293	453	2,000	1,547		1,547	22.7%
4907 Stationery/Printing/Postage	(1)	(1)	150	151		151	(0.7%)
4909 Licences	0	0	4,500	4,500	3,500	1,000	77.8%
4911 Electricity	1,345	5,489	13,500	8,011		8,011	40.7%
4912 Gas	24	87	350	263		263	24.9%
4913 Water	150	391	2,600	2,209		2,209	15.1%
4914 Rates	861	3,442	9,500	6,058		6,058	36.2%
4916 Maintenance-Equipment	0	5,701	7,500	1,799		1,799	76.0%
4917 Service Contracts	1,267	3,483	12,000	8,518		8,518	29.0%
4918 Maintenance	0	4,932	7,000	2,068		2,068	70.5%
4922 Publicity & Marketing	446	1,685	5,000	3,315		3,315	33.7%
4924 Telephone: security alarms	0	0	300	300		300	0.0%
4927 Stocktaking	0	130	600	470		470	21.7%
4929 AIB	0	0	2,000	2,000		2,000	0.0%
4958 Event Security	0	270	1,500	1,230		1,230	18.0%
Assembly Hall Central Costs :- Indirect Expenditure	11,442	54,515	154,000	99,485	3,500	95,985	37.7%
Net Income over Expenditure	(9,442)	(43,428)	(104,000)	(60,572)			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
510 Assembly Hall Events							
1004 Film shows	21	138	600	462			22.9%
1173 Live Entertainment	7,660	8,827	2,000	(6,827)			441.3%
Assembly Hall Events :- Income	7,680	8,964	2,600	(6,364)			344.8%
4919 Films: expenses and contract	0	10	300	290		290	3.3%
4954 PA and Lighting Costs	870	1,020	1,000	(20)		(20)	102.0%
4960 Live entertainment:	4,757	5,023	1,000	(4,023)		(4,023)	502.3%
Assembly Hall Events :- Indirect Expenditure	5,627	6,053	2,300	(3,753)	0	(3,753)	263.2%
Net Income over Expenditure	2,054	2,911	300	(2,611)			
520 Assembly Hall Bar and Catering							
1001 Income-Assembly Hall Bar	4,104	11,733	55,000	43,267			21.3%
Assembly Hall Bar and Catering :- Income	4,104	11,733	55,000	43,267			21.3%
4903 Bar Stock Purchases	16	3,401	24,750	21,349		21,349	13.7%
Assembly Hall Bar and Catering :- Indirect Expenditure	16	3,401	24,750	21,349	0	21,349	13.7%
Net Income over Expenditure	4,088	8,333	30,250	21,917			
Assembly Hall :- Income	13,784	31,785	107,600	75,815			29.5%
Expenditure	17,084	63,969	181,050	117,081	3,500	113,581	37.3%
Movement to/(from) Gen Reserve	(3,300)	(32,184)					

Earmarked Reserves

901 Earmarked Reserves							
1180 CIL Received	0	1,140	0	(1,140)			0.0%
Earmarked Reserves :- Income	0	1,140	0	(1,140)			
9202 Unplanned Maintenance	0	0	67,109	67,109		67,109	0.0%
9204 Town Team Project	0	0	5,000	5,000		5,000	0.0%
9218 Election expenses	0	0	14,830	14,830		14,830	0.0%
9235 Market Town Initiative	0	3,500	20,000	16,500		16,500	17.5%
9241 Cil Eadt Melksham Comm Hall	0	0	315,030	315,030		315,030	0.0%
9243 Green Spaces	0	2,314	10,743	8,429		8,429	21.5%
9244 Major Projects Reserve	717	5,058	278,945	273,887		273,887	1.8%
9245 Solar Money	0	41,959	95,933	53,974		53,974	43.7%
9246 Precept Support Fund	0	0	45,000	45,000		45,000	0.0%
9248 CIL	0	0	52,520	52,520		52,520	0.0%
Earmarked Reserves :- Indirect Expenditure	717	52,832	905,110	852,278	0	852,278	5.8%
Net Income over Expenditure	(717)	(51,692)	(905,110)	(853,418)			

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>902 Sinking Funds</u>							
9203 Recreation Fund	0	0	2,130	2,130		2,130	0.0%
9228 Office Equipment	0	0	4,275	4,275		4,275	0.0%
9232 Street Furniture	0	0	13,837	13,837		13,837	0.0%
9233 Equipment Replacement	0	0	21,000	21,000		21,000	0.0%
Sinking Funds :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>41,242</u>	<u>41,242</u>	<u>0</u>	<u>41,242</u>	<u>0.0%</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(41,242)</u>	<u>(41,242)</u>			
Earmarked Reserves :- Income	0	1,140	0	(1,140)			0.0%
Expenditure	717	52,832	946,352	893,520	0	893,520	5.6%
Movement to/(from) Gen Reserve	<u>(717)</u>	<u>(51,692)</u>					
Grand Totals:- Income	16,177	550,186	1,186,484	636,298			46.4%
Expenditure	123,229	445,156	2,259,142	1,813,986	3,500	1,810,486	19.9%
Net Income over Expenditure	<u>(107,052)</u>	<u>105,030</u>	<u>(1,072,658)</u>	<u>(1,177,688)</u>			
Movement to/(from) Gen Reserve	<u>(107,052)</u>	<u>105,030</u>					

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Melksham Town Council
Monthly Financial Statement 31 July 2023

Cash and Bank Balances:

Unity Bank	248,587	
Cambridge B S	85,053	
Assembly General Account	744,520	
Lloyds Short Term Fixed Deposit	51,957	
Lloyds Fixed Term Deposit	315,030	
CCLA Investment	118	
Credit/Debit Card Control	3,138	
Petty Cash	360	
Bar Float	1,100	
		1,449,863

Debtors (monies owed to council)

H M Customs - Vat recoverable	35,522	
Bar Stock	3,329	
Debtors and Prepayments	3,555	
		42,406
		1,492,269

Less: Creditors (monies owed by council)

Suppliers of goods and services	49,019	
Retention Due	8,065	
Other Creditors	5,129	
Salaries Control	10,661	
Paye, Ni and Pension Due		
Events Control	3,855	
		76,729

Net Cash Available 1,415,540

Represented by:

General Fund

Current Year Surplus	105,029	
Earmarked Reserves Used in year	<u>52,832</u>	
	157,861	
Contribution to Earmarked Reserves	<u>1,140</u>	156,721
General Reserve balance at beginning of year		364,159

Earmarked Reserves

Balance at 1st April 2023	797,899	
Plus; Added in Year	<u>797,899</u>	
Less: Used to Fund Expenditure	<u>10,873</u>	787,026

Specific Reserves

CIL

Balance at 1st April 2023	52,520	
Plus: Received in Year	<u>1,140</u>	
	53,660	
Less: Used to Fund Expenditure		53,660

Solar Farm

Balance at 1st April 2023	95,933	
Plus Received in Year	<u>95,933</u>	
	41,959	
Less: Used to Fund Expenditure		53,974

1,415,540

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Date: 28/07/2023

Time: 10:47

Melksham Town Council Current Year

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Unity Bank

List of Payments made between 01/04/2023 and 30/04/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/04/2023	Water2business	03042023	185.87		Water rates - depot
05/04/2023	Grenke Leasing	05042023	177.98		Lease - photocopier
11/04/2023	Rose Hoskins	11042023	90.00		Mayor's Reception - vouchers
11/04/2023	Miriam Zaccarelli	11042023/1	314.32		Various
11/04/2023	Kevin Farrow	11042023/2	21.33		Various
11/04/2023	Hugh Davis	11042023/3	129.00		Various
11/04/2023	Sara Land	11042023/4	75.30		Mayor's Reception
11/04/2023	Turvec Solutions Ltd	11042023/5	70.80		Pump gasket
13/04/2023	Enterprise Flex-E-Rent	13042023	1,195.30		Van leasing
13/04/2023	West Mercia Energy	13042023/1	166.77		Electricity
14/04/2023	WPF	DD	8,598.98		Pensions
14/04/2023	Mainstream Digital	14042023	94.39		Phones
17/04/2023	Lloyds Bank	DD	313.00		Debit card
17/04/2023	Lloyds Bank	DD	2,002.59		Debit card
17/04/2023	Wiltshire Council	DDR	241.17		Rates - Bow erhill
17/04/2023	Wiltshire Council	DDR	1,063.75		Rates - TH
17/04/2023	Office Evolution Ltd	17042023	129.74		Photocopying
18/04/2023	British Gas	18042023	2,678.81		Electricity - Bow erhill
18/04/2023	Fuel Genie	18042023/1	325.26		Fuel
18/04/2023	Oakwood	18042023/2	135.00		Container
19/04/2023	Daisy Communications	19042023	40.80		Wifi - Pavilion
20/04/2023	Wiltshire Council	DD	28,758.35		Salaries
21/04/2023	HMRC	DD	9,159.43		PAYE/NI
24/04/2023	EE	24042023	169.24		Mobile phones
24/04/2023	Redhorn Holdings Ltd	24042023/1	1,234.99		Rent - Unit May 23
28/04/2023	ICO	28042023	55.00		GDPR/Data Protection
Total Payments			57,427.17		

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Melksham Town Council Current Year**Page 1**

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Unity Bank**List of Payments made between 01/05/2023 and 31/05/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/05/2023	Zen International Ltd	02052023	31.20		Wifi - Art House
02/05/2023	Water2business	30344676	12.50		Water rates - Bow erhill
02/05/2023	Water2business	30344676/2	227.57		Water rates - Mkt Pl toilets
02/05/2023	British Gas	02052023/1	651.96		Electricity - Pavilion
02/05/2023	Water2business	30344676/3	224.57		Water rates - Mkt Pl toilets
04/05/2023	Melksham Without Parish Council	122127253	2,098.13		NHP - shared costs
04/05/2023	Microshade Business Consultant	732923378	11,411.34		Annual renewal - Mod.Gov
04/05/2023	Playsafety Ltd	722225971	1,193.40		Annual ROSPA checks
04/05/2023	Trade UK	26240222	603.63		Stepladders
04/05/2023	Vysion Ltd	692681852	327.90		Online back-up services
04/05/2023	Wiltshire Publications Ltd	25859038	1,626.91		Advertising - various
04/05/2023	Acer Tree Surgeons Ltd	241882091	990.00		Tree works - Friends Garden
04/05/2023	Castle Water Ltd	665732370	92.84		Water - Roundabout
04/05/2023	Civica UK Ltd	884006523	1,496.40		Mod.Gov training
04/05/2023	Compliance Training Products	162935294	372.00		Training - data security
04/05/2023	Donna Wilson	274224306	695.00		Mayors Reception
04/05/2023	Shred-on-Site	245979412	115.20		Paper shredding
04/05/2023	D&M Gompels Ltd	942260731	110.20		Parking redemption
04/05/2023	Gonjo Cafe & Bakehouse	651737141	1,000.00		Coronation - picnic lunch
04/05/2023	Homemaker	950094908	679.00		Dishwasher - TH
04/05/2023	J. H. Jones & Sons	537077241	3,466.80		Grasscutting - KGV
04/05/2023	Microsoft	104598473	234.19		Online services
04/05/2023	Midori Services	36337685	2,953.31		Service contract - Splashpad
04/05/2023	PA to Go Ltd	771390685	345.00		Committee Clerk
04/05/2023	Place Studio Ltd	731181658	5,573.12		NHP - support/expenses
04/05/2023	Shane Hallett	293016121	210.00		Connect dishwasher
04/05/2023	Sylvia Novak	536045106	150.00		Coronation - musical act
04/05/2023	Sara Land	195106098	32.43		Refreshments
10/05/2023	Enterprise Flex-E-Rent	10052023	562.90		Van lease
11/05/2023	Office Evolution Ltd	65041	716.16		Stationary
11/05/2023	British Gas	11052023/1	900.60		Gas - TH
11/05/2023	British Gas	11052023/2	15.57		Gas - AH
11/05/2023	British Gas	811204325	22.36		Electricity - Mkt Traders
12/05/2023	WPF	BACS	9,265.21		WPF
15/05/2023	Wiltshire Council	DD	1,060.00		Rates - TH
15/05/2023	Wiltshire Council	DD	241.00		Rates - Bow erhill
15/05/2023	Mainstream Digital	15052023/1	403.63		Phones
15/05/2023	Mainstream Digital	15052023/2	37.96		Phones
15/05/2023	Mainstream Digital	15052023/3	34.43		Phones
15/05/2023	Daisy Communications	15052023/4	40.80		Wifi - Pavilion
16/05/2023	Lloyds Bank	DDR	9.00		Monthly charge x 3
16/05/2023	Lloyds Bank	DDR	892.33		Zoom
16/05/2023	Fuel Genie	8828402	188.36		Fuel
17/05/2023	Office Evolution Ltd	65252	83.91		Photocopying
17/05/2023	British Gas	833608896	35.11		Electricity - Mkt Pl toilets
18/05/2023	West Mercia Energy	11345455	153.55		Electricity - Bath Rd toilets
18/05/2023	Office Evolution Ltd	65060	1,800.00		Picnic blankets - Coronation

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Melksham Town Council Current Year

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Unity Bank**List of Payments made between 01/05/2023 and 31/05/2023**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
18/05/2023	Oakwood	18052023	135.00		Container storage
19/05/2023	Wiltshire Council	BACS	25,219.84		Salaries
19/05/2023	British Gas	975769886	811.27		Gas - TH
19/05/2023	British Gas	975765887	14.96		Gas - AH
19/05/2023	British Gas	864012885	36.15		Electricity - Roundhouse
22/05/2023	HMRC	BACS	9,930.61		PAYE/NI
22/05/2023	British Gas	827211117	290.52		Electricity - TH
22/05/2023	British Gas	827211118	1,495.42		Electricity - AH
22/05/2023	Redhorn Holdings Ltd	273	1,234.99		Rent - Bow erhill Jun 23
24/05/2023	EE	24052023	169.24		Mobile phones
24/05/2023	Zen International Ltd	41045483	7.81		Wifi - Art House
26/05/2023	Comax UK Ltd	15266035	137.90		Cleaning products
26/05/2023	Elite Promotions	885884582	285.00		DJ & Disco - Coronation
26/05/2023	Kan Connections	157887852	6,862.80		Electrical work - Pavilion
26/05/2023	Mr. Steve HOLDER	336074315	450.00		Sound system - Coronation
26/05/2023	T H White Installations Ltd	6866512345	232.80		Fire alarm - TH
26/05/2023	UK Media Solutions	383369347	23.98		Posters - Civility/Respect
26/05/2023	Avon IT systems	789722183	168.00		IT support - Jan - April 2023
26/05/2023	Embroidery UK Ltd	75917102	423.00		Blanket embroidery
26/05/2023	IDverde Limited	908934164	4,025.82		Cleaning - Bath Rd toilets
26/05/2023	Light Fantastic	283949745	1,146.00		Lighting - Confetti gun Corona
26/05/2023	Microshade Business Consultant	243864392	239.34		Hosting services
26/05/2023	Prosec Consultancy Ltd	657059994	651.00		Security - Coronation
26/05/2023	Rialtas Business Solutions Ltd	24609634	638.74		Omega licence
26/05/2023	Trade UK	359371568	194.76		Epoxy tubes
26/05/2023	S J Aplin Playgrounds Ltd	654805858	9,831.60		Swings
26/05/2023	SLCC Enterprises Ltd	459258259	84.00		Training - Agendas & Minutes
26/05/2023	Wiltshire Publications Ltd	706017958	831.60		Advertising - Coronation
26/05/2023	AquaAid Southcoast	191431248	80.36		Water
26/05/2023	Castle Water Ltd	704318139	6.32		Water - Mkt Pl
26/05/2023	Dave Elmes	139167798	30.10		Various
26/05/2023	Friends of Melksham Hospital	461656372	42.00		Tables - Coronation
26/05/2023	D&M Gompels Ltd	476282308	103.60		Parking redemption
26/05/2023	Hawkins Insulation Ltd	719448431	2,026.80		Management survey
26/05/2023	Hugh Davis	112762298	74.25		Mileage
26/05/2023	Industrial Door & Gate Solutio	221778763	180.00		6 mthly PPM visit
26/05/2023	J. H. Jones & Sons	612238978	4,345.68		Scalpins - KGV
26/05/2023	Wiltshire Association of Local	152396400	2,115.89		WALC - annual subs
26/05/2023	Louma Events	153593067	60.00		Mascots - Coronation
26/05/2023	Mel Rolph	87961323	86.39		Postage
26/05/2023	Microsoft	563061022	226.50		Licences
26/05/2023	Pat Aves	129399978	60.00		Coronation flow ers
26/05/2023	PA to Go Ltd	132186738	135.00		Committee Clerk 3/170423
26/05/2023	Golden Coast	331200911	475.68		Splashpad chemicals
26/05/2023	Rob Beale Ltd	466351356	276.00		Toilets - Coronation
26/05/2023	SASS Events Ltd	467717039	275.00		Face-painting - Coronation
26/05/2023	Shiners Commercial Ltd	717437295	200.00		Window cleaning

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Melksham Town Council Current Year

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Unity Bank

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/05/2023	The Sunnies	282670149	180.00		Coronation - Music
26/05/2023	Sunlite Group Ltd	269903743	34,654.80		Lighting - East of Melksham
26/05/2023	Wilts & Berks Canal Trust	574936244	3,500.00		Cont - Hydro feasibility
26/05/2023	IC2 CCTV Security Specialists	186785963	15,696.00		Remote CCTV
26/05/2023	4Y outh (South West)	26052023	10,000.00		Grant
26/05/2023	Melksham Tourist Information C	26052023/2	4,000.00		Grant
26/05/2023	Citizens Advice	26052023/3	5,000.00		Grant
26/05/2023	Food & River Festival	26052023/4	5,000.00		Grant
26/05/2023	Gloria Delves	26052023/5	61.91		Coronation items (Carnival)
26/05/2023	Mant Leisure Ltd	26052023/6	9,077.15		Dog agility (dep)
26/05/2023	Kan Connections	3628	379.20		PAT - AH May 2022
26/05/2023	1st Aid Fencing Ltd	BACS	3,830.11		Metal fencing - Agility (dep)
30/05/2023	Zen International Ltd	41210015	31.20		Wifi - Art House
31/05/2023	Enterprise Flex-E-Rent	31052023	612.00		Van lease
31/05/2023	British Gas	809616446	71.91		Electricity - Bow erhill
Total Payments			<u>221,853.48</u>		

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Unity Bank

List of Payments made between 01/07/2023 and 31/07/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/07/2023	Water2business	03072023	53.32		Water rates - Dorset allotmts
03/07/2023	Water2business	03072023/2	12.50		Water rates - Bow erhill Unit
03/07/2023	Water2business	03072023/3	171.03		Water rates - Mkt Pl toilets
03/07/2023	West Mercia Energy	04072023	152.37		Electricity
06/07/2023	Grenke Leasing	06072023	177.98		Lease - photocopier
10/07/2023	Enterprise Flex-E-Rent	10072023	562.90		Van leasing
10/07/2023	Office Evolution Ltd	12072023	59.05		Photocopying
13/07/2023	British Gas	13072023	1,860.03		Electricity - Pavilion
14/07/2023	WPF	BACS	5,940.53		Pensions
14/07/2023	Mainstream Digital	14072023	96.43		Phones
14/07/2023	British Gas	14072023/2	58.73		Electricity - Roundhouse
17/07/2023	Wiltshire Council	BACS	1,060.00		Rates - TH
17/07/2023	Wiltshire Council	BACS	241.00		Rates - Bow erhill Unit
17/07/2023	Lloyds Bank	BACS	9.00		Debit card
17/07/2023	Lloyds Bank	BACS	901.91		Debit card
17/07/2023	Daisy Communications	17072023	40.80		Wifi - Pavilion
17/07/2023	Redhorn Holdings Ltd	17072023/2	1,234.99		Rent - Bow erhill Aug 23
18/07/2023	Fuel Genie	18072023	86.00		Fuel
18/07/2023	Oakwood	18072023/2	135.00		Container
18/07/2023	British Gas	19072023	70.02		Gas - TH
19/07/2023	British Gas	19072023/2	24.82		Gas - AH
20/07/2023	Wiltshire Council	BACS	21,363.96		Salaries
20/07/2023	West Mercia Energy	20072023	121.11		Electricity - Bath Rd toilets
20/07/2023	British Gas	20072023/2	584.30		Electricity - Pavilion
20/07/2023	British Gas	20072023/3	24.83		Electricity - Market Traders
21/07/2023	British Gas	21072023	266.18		Electricity - TH
21/07/2023	British Gas	21072023/2	1,614.43		Electricity - AH
24/07/2023	EE	24072023	171.36		Mobile phones
26/07/2023	Microsoft	211125488	238.60		Licences
26/07/2023	Place Studio Ltd	125552144	5,574.12		NHP - support
26/07/2023	The Community Heartbeat Trust	492030699	924.00		Annual renewal - Defibs
26/07/2023	Imagin Products Ltd	270680563	55.32		Photo ID badges
26/07/2023	Shiners Commercial Ltd	13177667	392.00		Window cleaning
26/07/2023	AJs Training Ltd	136418305	468.00		Training - NRSW2 HD/DE
26/07/2023	D&M Gompels Ltd	578025649	97.70		Pkg redemption - May
26/07/2023	Royal United Hospital	560662287	300.00		Occ Health services
26/07/2023	Castle Water Ltd	739218247	0.56		Water rates - Mkt Pl
26/07/2023	SLCC Enterprises Ltd	487465841	47.50		Clerks Manual
26/07/2023	Neptune Aquatics Solutions	547170439	1,134.00		Training - water treatment
26/07/2023	Raymond Mills	45333.819	560.00		Shelving
26/07/2023	Kingspan Water & Energy Ltd	354400342	728.40		Water troughs
26/07/2023	R. B. Poolman Ltd	80306118	276.00		Tap & ball valve
26/07/2023	Playsafety Ltd	116804203	474.00		Training ROSPA play areas
26/07/2023	IDverde Limited	108858256	1,341.94		Cleaning - Bath Rd toilets
26/07/2023	Microshade Business Consultant	828704887	720.00		Accounting support - Feb 23
26/07/2023	J. H. Jones & Sons	65756135	429.00		Grasscutting - KGV
26/07/2023	Worknест Ltd	843173262	4,032.00		Employment - year 1

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Melksham Town Council Current Year

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List of Payments made between 01/07/2023 and 31/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/07/2023	Trow bridge Town Council	608109034	748.70		Sports Roadshows
26/07/2023	Joe McCann	577921859	76.30		Mayor's picture
26/07/2023	Hugh Davis	623455113	189.49		Various
26/07/2023	Stage Events	457225022	625.00		Xmas - Trailer stage hire
26/07/2023	James Hallam Council Guard	100764947	34,740.58		Insurance - PA & Business Trav
26/07/2023	Providence Ecological Ltd	182442567	1,106.00		KGV - Bat survey
27/07/2023	Stannah Lift Services Ltd	543861178	533.52		Service - Lift
28/07/2023	British Gas	28072023	134.13		Electricity - Bow erhill Unit
31/07/2023	Enterprise Flex-E-Rent	31072023	612.00		Van lease
31/07/2023	Zen International Ltd	31072023/2	31.20		Wifi - Art House
Total Payments			<u>93,684.64</u>		

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Melksham Town Council Current Year

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Unity Bank

List of Payments made between 01/06/2023 and 30/06/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/06/2023	British Gas	01062023	1,041.46		Electricity - Bow erhill
01/06/2023	British Gas	01062023/1	415.62		Electricity - Pavilion
01/06/2023	British Gas	01062023/2	1,675.65		Electricity - Pavilion
01/06/2023	British Gas	01062023/4	30.07		Electricity - Pavilion
01/06/2023	Water2business	01062023/3	12.50		Water rates - Bow erhill
01/06/2023	Water2business	01062023/5	30.07		Water rates - Mkt Pl toilets
01/06/2023	Water2business	01062023/6	510.12		Water rates - TH
01/06/2023	Water2business	01062023/7	54.67		Water rates - Roundhouse
01/06/2023	Office Evolution Ltd	01062023/8	57.00		Business cards
01/06/2023	Office Evolution Ltd	01062023/9	70.20		Photocopying
02/06/2023	HMCTS	DD	31.84		Arson payment
02/06/2023	HMCTS	DD	-31.84		Arson payment
08/06/2023	Enterprise Flex-E-Rent	08062023	562.90		Van lease
12/06/2023	British Gas	12062023	557.60		Electricity - Pavilion
12/06/2023	West Mercia Energy	12062023/3	5.57		Electricity - KGV store
13/06/2023	British Gas	13062023	26.82		Electricity - Market Traders
14/06/2023	WPF	DD	7,494.29		Pensions
14/06/2023	Mainstream Digital	14062023	161.48		Phones
15/06/2023	Wiltshire Council	DD	1,060.00		Rates - TH
15/06/2023	Wiltshire Council	DD	241.00		Rates - Bow erhill
15/06/2023	Daisy Communications	15062023	40.80		Wifi - Pavilion
16/06/2023	Lloyds Bank	DD	9.00		Debit card
16/06/2023	Lloyds Bank	DD	725.45		Debit card
16/06/2023	Fuel Genie	16062023	182.33		Fuel
16/06/2023	British Gas	16062023/2	112.90		Electricity - Mkt Pl toilets
19/06/2023	Sonova UK Ltd	797896159	1,603.49		Hearing loop
19/06/2023	Microshade Business Consultant	726130118	1,349.34		Hosting services
19/06/2023	Playsafety Ltd	128236902	302.40		Annual Insp - Skatepark
19/06/2023	SLCC Enterprises Ltd	135677892	495.80		Management conference - LR
19/06/2023	T H White Installation Ltd	598246447	556.76		Alarm monitoring - TH
19/06/2023	1st Aid 4 Fencing Ltd	818119781	2,777.07		Wooden fencing - Dog area
19/06/2023	Acer Tree Surgeons Ltd	761975212	396.00		Tree work - Church St
19/06/2023	AquaAid Southcoast	756889635	29.76		Environmental charge
19/06/2023	Community First Trading Ltd	18339362	1,380.00		Survey software
19/06/2023	The MOT Centre & The Garage on	759197246	256.00		VW - MOT/work
19/06/2023	J. H. Jones & Sons	978877704	5,154.60		Grasscutting - Queensway
19/06/2023	J. P. Lennard Ltd	709017848	159.72		Splashpad chemicals
19/06/2023	Microsoft	322598235	234.87		Licences
19/06/2023	phs Group	414602390	747.56		Sanitary stock - TH
19/06/2023	Piggotts Flags & Branding Ltd	634554069	1,596.00		WJ flag
19/06/2023	Shiners Commercial Ltd	872862956	200.00		Window cleaning
19/06/2023	Bricks Tarding Ltd	135554093	4,200.00		Market Towns Initiative
19/06/2023	Oakwood	19062023	135.00		Container
19/06/2023	Redhorn Holdings Ltd	19062023/1	1,234.99		Rent - Bowerhill - July
20/06/2023	Wiltshire Council	DD	23,940.60		Salaries
20/06/2023	British Gas	20062023	240.48		Gas - TH
20/06/2023	British Gas	20062023/1	31.33		Gas - AH

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Unity Bank

List of Payments made between 01/06/2023 and 30/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/06/2023	British Gas	21062023	292.43		Electricity - TH
22/06/2023	HMRC	DD	7,015.33		PAYE/NI
22/06/2023	British Gas	22062023	27.04		Electricity - Market Traders
22/06/2023	British Gas	22062023/1	1,467.50		Electricity - AH
26/06/2023	EE	26062023	169.94		Mobile phones
28/06/2023	British Gas	28062023	506.40		Electricity - Mkt Pl toilets
30/06/2023	Unity Bank	DD	7.30		Handling charge
30/06/2023	Unity Bank	DD	58.50		Service charge
30/06/2023	British Gas	30062023	81.37		Electricity - Bowerhill
30/06/2023	Enterprise Flex-E-Rent	30062023/1	632.40		Van lease
30/06/2023	Zen International Ltd	30062023/2	31.20		Wifi - Art House
Total Payments			<u>72,388.68</u>		

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Cashbook 1

User: MEL

Unity Bank

Receipts received between 01/04/2023 and 30/04/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
BACS Banked: 05/04/2023		15.92					
BACS HMCTS		15.92			1046	204	15.92 Arson payments
ME11A Banked: 11/04/2023		20.00					
ME11A Jarman		20.00			1045	203	20.00 Allotment rent
BACS Banked: 14/04/2023		487.21					
BACS DJ Cooper		487.21		81.20	1027	202	406.01 Factory Shop caretaking
ME28/29 Banked: 14/04/2023		80.00					
ME28/29 Jacklin		80.00			1045	203	80.00 Allotment rent
DC3A Banked: 14/04/2023		20.00					
DC3A Pratt		20.00			1045	203	20.00 Allotment rent
ME17A Banked: 18/04/2023		20.00					
ME17A Coe		20.00			1045	203	20.00 Allotment rent
SB27A Banked: 18/04/2023		20.00					
SB27 MacDonald		20.00			1045	203	20.00 Allotment rent
ME12B Banked: 19/04/2023		20.00					
ME12B Chu		20.00			1045	203	20.00 Allotment rent
SB30B Banked: 25/04/2023		20.00					
SB30B Noyes		20.00			1045	203	20.00 Allotment rent
BACS Banked: 26/04/2023		583.33					
BACS Wiltshire Publications		583.33			1040	210	583.33 Rent - 31 Mkt Pl
BACS Banked: 26/04/2023		499,891.86					
BACS Wiltshire Council		499,891.86			1176	110	499,891.86 Pre-cept
BACS Banked: 27/04/2023		4,091.17					
BACS MWOPC		4,091.17			1060	205	4,091.17 Mkt Pl toilets - 21/22
BACS Banked: 27/04/2023		421.20					
BACS MWOPC		421.20			1027	202	421.20 C'taking - Shurnhd 21/22
Total Receipts:		505,690.69	0.00	81.20			505,609.49

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Cashbook 1

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Unity Bank

Receipts received between 01/05/2023 and 31/05/2023

		Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 03/05/2023	112.00					
	BACS Wiltshire Council	112.00		18.67	1000	501	93.33 Room hire - AH
	BACS Banked: 04/05/2023	15.92					
	BACS HMCTS	15.92			1046	204	15.92 Arson payments
	BACS Banked: 09/05/2023	18,909.48					
	BACS HMRC	18,909.48			105		18,909.48 VAT refund
	BACS Banked: 12/05/2023	833.88					
	BACS Wiltshire Council	833.88		138.98	1000	501	694.90 Room hire - AH
	Cheque Banked: 16/05/2023	18.00					
	Cheque C. Forgacs	18.00			1016	115	18.00 Mayor's Reception
	BACS Banked: 22/05/2023	1,139.90					
	BACS Wiltshire Council	1,139.90			1180	901	1,139.90 CiL - Littlejohn/Forest
	Cheque Banked: 24/05/2023	1,546.83					
	Cheque British Gas	1,546.83			4101	212	1,546.83 Refund - Roundhouse
	BACS Banked: 26/05/2023	583.33					
	BACS Wiltshire Publications	583.33			1040	210	583.33 Rent - 31 Mkt Pl
	ME12A Banked: 30/05/2023	20.00					
	ME12A Haworth	20.00			1045	203	20.00 Allotment rent
	BACS Banked: 30/05/2023	1,404.00					
	BACS MWOPC	1,404.00			1027	202	1,404.00 Caretaking - Shurnhold
	BACS Banked: 30/05/2023	6,000.00					
	BACS MWOPC	6,000.00			1060	205	6,000.00 Mkt Pl toilets - 23/24
	BACS Banked: 30/05/2023	2,500.00					
	BACS MWOPC	2,500.00			1050	302	2,500.00 MCS Senior Project
	BACS Banked: 30/05/2023	351.00					
	BACS MWOPC	351.00			1027	202	351.00 Caretaking - Shurnhold
Total Receipts:		33,434.34	0.00	157.65			33,276.69

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Cashbook 1

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Unity Bank

Receipts received between 01/07/2023 and 31/07/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 04/07/2023	503.94					
	BACS Wiltshire Council	503.94		83.99	1000	501	419.95 Room hire - AH
	BACS Banked: 05/07/2023	17.52					
	BACS HMCTS	17.52			1046	204	17.52 Arson repayment
	BACS Banked: 10/07/2023	120.00					
	BACS Joanne Beaney	120.00			1052	302	120.00 Stalls - Xmas Fayre
	ME13B Banked: 10/07/2023	20.00					
	ME13B Whitbread	20.00			1045	203	20.00 Allotment rent
	AA52B Banked: 20/07/2023	20.00					
	AA52B Cooke	20.00			1045	203	20.00 Allotment rent
	BACS Banked: 24/07/2023	487.21					
	BACS DJ Coopers	487.21		81.20	1027	202	406.01 Caretaking - Factory Shop
	BACS Banked: 26/07/2023	583.33					
	BACS Wiltshire Publications	583.33			1040	210	583.33 Rent - 31 Market Place
	BACS Banked: 28/07/2023	840.00					
	BACS James Wilkins Events	840.00		140.00	1027	202	700.00 Rent - KGV
Total Receipts:		2,592.00	0.00	305.19			2,286.81

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Cashbook 1

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Unity Bank

Receipts received between 01/06/2023 and 30/06/2023

Nominal Ledger Analysis						
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount Transaction Detail
ME9A	Banked: 01/06/2023	20.00				
BACS	Parslow	20.00			1045 203	20.00 Allotment rent
BACS	Banked: 02/06/2023	31.84				
BACS	HMCTS	31.84			1046 204	31.84 Arson payment
BACS	Banked: 21/06/2023	50.00				
BACS	Zippy Sw eets	50.00		8.33	1052 302	41.67 Stall hire - Xmas
MA4	Banked: 21/06/2023	40.00				
MA4	Thomas	40.00			1045 203	40.00 Allotment rent
AA57A	Banked: 26/06/2023	20.00				
AA57A	Gurd	20.00			1045 203	20.00 Allotment rent
BACS	Banked: 26/06/2023	583.33				
BACS	Wiltshire Publications	583.33			1040 210	583.33 Rent - 31 Market Place
BACS	Banked: 26/06/2023	1,187.28				
BACS	MWOPC	1,187.28			4074 302	1,187.28 NHP
BACS	Banked: 30/06/2023	198.00				
BACS	Melksham Makers Market	198.00			1030 403	198.00 Stalls
Total Receipts:		2,130.45	0.00	8.33		2,122.12

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Date: 28/07/2023

Melksham Town Council Current Year

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Bank Assembly Hall A/c

List of Payments made between 01/04/2023 and 30/04/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2023	Water2Business	BACS	192.84		Water rates - AH
03/04/2023	Water2business	03042023	192.84		Water rates - AH
03/04/2023	Water2Business	BACS	192.84		Water rates - AH
03/04/2023	Water2Business	BACS	-192.84		Water rates - AH
03/04/2023	Water2Business	BACS	-192.84		Water rates - AH
11/04/2023	Tolchards	BACS	995.92		Bar stock
11/04/2023	Tolchards Ltd	11042023	995.92		Bar stock
11/04/2023	Tolchards	BACS	-995.92		Bar stock
14/04/2023	Guns n Roses	3710	2,263.32		Show
17/04/2023	Wiltshire Council	BACS	858.75		Rates - AH
18/04/2023	Market Place Merchants	DD	25.16		Till
18/04/2023	Market Place Merchants	18042023	25.16		Cash till
18/04/2023	Market Place Merchants	18042023	-25.16		Till
28/04/2023	Hills Waste	28042023	575.78		Wate collection
30/04/2023	Paul Seemayer	3714	300.00		Lighting - History of Soul
30/04/2023	Soul Street Productions Ltd	3716	6,422.78		History of Soul
30/04/2023	The Publishing House	3717	163.80		Advertising - AH
30/04/2023	Prosec Consultancy Ltd	3719	162.00		Security - 230323
30/04/2023	Wiltshire Publications Ltd	3720	138.60		Advertising - AH
30/04/2023	Bailey Employment Services Ltd	3712	944.49		Cleaner - 20/260323
30/04/2023	United EPoS Solutions	3713	60.00		Touchpoint
30/04/2023	Mr. Steve HOLDER	3715	550.00		Sound - History of Soul
30/04/2023	Wired Publishing	3718	93.60		Advertising - AH
30/04/2023	R. B. Poolman Ltd	3721	3,546.00		Radiator/cisterns/pipew ork
30/04/2023	Your Wiltshire	3722	36.00		Advertising - AH
Total Payments			<u>17,329.04</u>		

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Date: 28/07/2023

Melksham Town Council Current Year

Page 1

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Bank Assembly Hall A/c

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/05/2023	Water2business	1048604901	241.30		Water rates - AH
12/05/2023	Tolchards Ltd	TRIA0285	679.76		Bar stock
15/05/2023	Wiltshire Council	DDR	861.00		Rates - AH
17/05/2023	Market Place Merchants	1281730Z1B	25.16		Till
24/05/2023	A V Parts Master Ltd	3723	798.00		Projector
24/05/2023	Bailey Employment Services Ltd	3724	574.91		Cleaning - 080523/140523
24/05/2023	Comax UK Ltd	3725	349.85		Cleaning products
24/05/2023	United EPoS Solutions	3726	60.00		Till
24/05/2023	Psychic Medium Nikki Kitt	3727	320.08		Show - Psychic Medium
24/05/2023	The Publishing House	3728	163.80		Advertising - AH
24/05/2023	Wired Publishing	3729	93.60		Advertising - AH
24/05/2023	Wiltshire Publications Ltd	3730	138.60		Advertising - AH
24/05/2023	R. B. Poolman Ltd	3731	1,328.40		Water heater - AH
24/05/2023	Your Wiltshire	3732	36.00		Advertising - AH
26/05/2023	Tolchards Ltd	TRIA5025	714.22		Bar stock
31/05/2023	Hills Waste	31052023/1	149.52		Waste collection
31/05/2023	Hills Waste	31052023/2	159.52		Waste collection
31/05/2023	Hills Waste	31052023/3	216.80		Wate collection
Total Payments			<u>6,910.52</u>		

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Date: 30/08/2023

Melksham Town Council Current Year

Page 1

Time: 08:26

Bank Assembly Hall A/c

List of Payments made between 01/07/2023 and 31/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/07/2023	Water2business	03072023	150.02		Water rates - AH
03/07/2023	Market Place Merchants	19072023	25.16		Till - AH
03/07/2023	Hills Waste	31072023	995.78		Waste collection
17/07/2023	Wiltshire Council	BACS	861.00		Rates - AH
31/07/2023	Houseman Environmental Ltd	3750	190.00		KGV - w ater hygiene
31/07/2023	Houseman Environmental Ltd	3750	760.00		Water hygiene - TH
Total Payments			<u>2,981.96</u>		

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Date: 28/07/2023

Melksham Town Council Current Year

Page 1

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Bank Assembly Hall A/c

List of Payments made between 01/06/2023 and 30/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
09/06/2023	Tolchards Ltd	09062023	1,116.13		Bar stock
12/06/2023	Bailey Employment Services Ltd	3744	492.78		Cleaner
12/06/2023	Denman Electrical Wholesalers	3735	5.49		Bulb
12/06/2023	United EPoS Solutions	3736	60.00		Till
12/06/2023	Hunt Management Solutions	3737	156.00		Stock take
12/06/2023	Paul Seemayer	3738	150.00		Lighting - GM Live
12/06/2023	The Publishing House	3739	163.80		Advertising - AH
12/06/2023	Wired Publishing	3740	93.60		Advertising - AH
12/06/2023	Prosec Consultancy Ltd	3741	324.00		Security - 010423
12/06/2023	Mrs. L.J. Ellis	3742	552.00		Printing - AH leaflets
12/06/2023	Your Wiltshire	3743	36.00		Advertising - AH
15/06/2023	Wiltshire Council	BACS	861.00		Rates - AH
16/06/2023	Tolchards Ltd	16062023	10.26		Bar stock
19/06/2023	Market Place Merchants	19062023	25.16		Cash till
22/06/2023	Preston Water Services	3745	650.00		Stop cock/tap - AH
26/06/2023	Rentokil Initial	26062023	329.17		Pest control
30/06/2023	Tolchards Ltd	300623	995.99		Bar stock
30/06/2023	Hills Waste	30062023	680.44		Waste collection
Total Payments			<u>6,701.82</u>		

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Melksham Town Council Current Year

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Cashbook 2

User: MEL

Bank Assembly Hall A/c

Receipts received between 01/04/2023 and 30/04/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 03/04/2023	500.00					
	BACS Good New s Church	500.00			1048	210	500.00 Rent - Art House
	BACS Banked: 05/04/2023	59.00					
	BACS Ticketsource	24.00		4.00	1173	510	20.00 George Michael
	BACS Ticketsource	35.00		5.83	1173	510	29.17 Quiz Night
	BACS Banked: 05/04/2023	226.80					
	BACS Arts Society	226.80		37.80	1000	501	189.00 Room hire - AH
	BACS Banked: 12/04/2023	60.00					
	BACS Ticketsource	60.00		10.00	1004	510	50.00 Film - Peter Rabbit
	BACS Banked: 14/04/2023	56.00					
	BACS Daybreak Family	56.00			1034	201	56.00 Room hire - TH
	BACS Banked: 17/04/2023	135.00					
	BACS Tiger Martial Arts	135.00		22.50	1000	501	112.50 Room hire - AH
	BACS Banked: 19/04/2023	30.00					
	BACS Ticketsource	30.00		5.00	1004	510	25.00 Film - Peter Rabbit
	BACS Banked: 19/04/2023	567.00					
	BACS All Star Dance	567.00		94.50	1000	501	472.50 Room hire - AH
500714/715	Banked: 24/04/2023	1,084.00					
500714/715	Stalls	140.00		23.33	1000	501	116.67 Room hire - AH
500714/715	Quiz Team	20.00		3.33	1173	510	16.67 Quiz Team
500714/715	Film	50.00		8.33	1004	510	41.67 Film
500714/715	Room hire - AH	856.00		142.67	1000	501	713.33 Room hire - AH
500714/715	Room hire - TH	18.00			1034	201	18.00 Room hire - TH
500714(B)	Banked: 25/04/2023	1,047.40					
500714(B)	Quiz Night	70.70		11.78	1001	520	58.92 Quiz Night
500714(B)	Mayor's Reception	64.00		10.67	1001	520	53.33 Mayor's Reception
500714(B)	WWMCC	8.50		1.42	1001	520	7.08 WWMCC
500714(B)	Film - Peter Rabbit	6.20		1.03	1001	520	5.17 Film - Peter Rabbit
500714(B)	Film - Peter Rabbit 2	4.40		0.73	1001	520	3.67 Film - Peter Rabbit 2
500714(B)	Roller Disco	49.80		8.30	1001	520	41.50 Roller Disco
500714(B)	Rock n Roll	818.60		136.43	1001	520	682.17 Rock n Roll
500714(B)	Record Fayre	25.20		4.20	1001	520	21.00 Record Fayre
	Banked: 30/04/2023	1,432.99					
AIB	Credit/Debit Card Control Acco	1,432.99			213		1,432.99 AIB - card payments
Total Receipts:		5,198.19	0.00	531.85			4,666.34

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Melksham Town Council Current Year

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Cashbook 2

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Bank Assembly Hall A/c

Receipts received between 01/05/2023 and 31/05/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 02/05/2023	243.00					
	BACS Mortimer	243.00		40.50	1000	501	202.50 Room hire - AH
	BACS Banked: 02/05/2023	108.00					
	BACS D. Ilin	108.00		18.00	1000	501	90.00 Room hire - AH
	BACS Banked: 03/05/2023	500.00					
	BACS Good News Church	500.00			1048	210	500.00 Rent - Art House
	BACS Banked: 03/05/2023	15.00					
	BACS TicketSource	15.00		2.50	1173	510	12.50 Quiz Night
	BACS Banked: 09/05/2023	226.80					
	BACS Arts Society	226.80		37.80	1000	501	189.00 Room hire - AH
	BACS Banked: 09/05/2023	99.72					
	BACS Melksham MDNA	99.72			1034	201	99.72 Room hire - TH
	BACS Banked: 09/05/2023	54.00					
	BACS Tiger Martial Arts	54.00		9.00	1000	501	45.00 Room hire - AH
	BACS Banked: 09/05/2023	377.00					
	BACS TIC	69.00			1173	510	69.00 Giants of Rock
	BACS TIC	57.00			1173	510	57.00 Giants of Rock
	BACS TIC	25.00			1173	510	25.00 Giants of Rock (Earlybird)
	BACS TIC	216.00			1173	510	216.00 History of Soul
	BACS TIC	10.00			1173	510	10.00 Quiz Night (April)
	BACS Banked: 16/05/2023	1,058.40					
	BACS Masons	1,058.40		176.40	1000	501	882.00 Room hire - AH
	BACS Banked: 16/05/2023	736.30					
	BACS Room hire - AH	736.30		122.72	1000	501	613.58 Masons
	500716(B) Banked: 23/05/2023	1,004.20					
	500716(B) WWMCC	12.40		2.07	1001	520	10.33 WWMCC
	500716(B) Quiz Night	79.90		13.32	1001	520	66.58 Quiz Night
	500716(B) Tea Dance	113.50		18.92	1001	520	94.58 Tea Dance
	500716(B) Masons	216.20		36.03	1001	520	180.17 Masons
	500716(B) 4Star Dance	43.30		7.22	1001	520	36.08 4Star Dance
	500716(B) WWMCC	7.20		1.20	1001	520	6.00 WWMCC
	500716(B) Nikki Kitt	175.20		29.20	1001	520	146.00 Nikki Kitt
	500716(B) Air Cadets	345.30		57.55	1001	520	287.75 Air Cadets
	500716(B) WWMCC	11.20		1.87	1001	520	9.33 WWMCC
	500716/717 Banked: 23/05/2023	635.00					
	500716/717 Stalls	30.00		5.00	1000	501	25.00 Room hire
	500716/717 Dreamers	66.00		11.00	566		55.00 Dreamers
	500716/717 Quiz Team	20.00		3.33	566		16.67 Quiz Team
	500716/717 Room hire - AH	519.00		86.50	1000	501	432.50 Room hire - AH
	BACS Banked: 24/05/2023	732.00					
Subtotal Carried Forward:		5,789.42	0.00	680.13			4,377.29

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Melksham Town Council Current Year

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Cashbook 2

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Bank Assembly Hall A/c

Receipts received between 01/05/2023 and 31/05/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
BACS	TicketSource	732.00		122.00	1173 510	610.00	Nikki Kitt
BACS	Banked: 31/05/2023	15.00					
BACS	TicketSource	15.00		2.50	1173 510	12.50	Quiz Night
	Banked: 31/05/2023	2,683.05					
AIB	Credit/Debit Card Control Acco	2,683.05			213	2,683.05	AIB
Total Receipts:		8,487.47	0.00	804.63		7,682.84	

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Melksham Town Council Current Year

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Cashbook 2

User: MEL

Bank Assembly Hall A/c

Receipts received between 01/07/2023 and 31/07/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 03/07/2023	500.00					
	BACS Good New s Church	500.00			1048	210	500.00 Rent - Art House
500719(B)	Banked: 04/07/2023	618.00					
500719(B)	Masons	280.10		46.68	1001	520	233.42 Masons
500719(B)	Historical Association	84.40		14.07	1001	520	70.33 Historical Association
500719(B)	WWMCC	7.60		1.27	1001	520	6.33 WWMCC
500719(B)	Pride	123.80		20.63	1001	520	103.17 Pride
500719(B)	Quiz Night	112.20		18.70	1001	520	93.50 Quiz Night
500719(B)	Film Club	7.20		1.20	1001	520	6.00 Film Club
500719(B)	WWMCC	2.70		0.45	1001	520	2.25 WWMCC
500719	Banked: 04/07/2023	380.50					
500719	Seven Wonders	19.50		3.25	566		16.25 Seven Wonders
500719	Everything Changes	50.00		8.33	566		41.67 Everything Changes
500719	Variety Rules	-40.00		-6.67	566		-33.33 Variety Rules
500719	Quiz Team	25.00		4.17	566		20.83 Quiz Team
500719	Unravelling Wilburys	36.00		6.00	566		30.00 Unravelling Wilburys
500719	Film	5.00		0.83	1004	510	4.17 Film
500719	Room hire - AH	285.00		47.50	1001	520	237.50 Room hire - AH
	BACS Banked: 05/07/2023	20.00					
	BACS Ticketsource	20.00		3.33	1004	510	16.67 Film Club
	BACS Banked: 05/07/2023	40.00					
	BACS Ticketsource	40.00		6.67	1173	510	33.33 Quiz Night
	BACS Banked: 06/07/2023	226.80					
	BACS Arts Society	226.80		37.80	1000	501	189.00 Room hire - AH
	BACS Banked: 06/07/2023	108.00					
	BACS Tiger Martial Arts	108.00		18.00	1000	501	90.00 Room hire - AH
	BACS Banked: 06/07/2023	91.50					
	BACS Eleven Roller	91.50		15.25	1000	501	76.25 Room hire - AH
	BACS Banked: 10/07/2023	14.00					
	BACS Ordinary Life	14.00			1034	201	14.00 Room hire - TH
	BACS Banked: 12/07/2023	2,280.00					
	BACS Ticketsource	2,280.00		380.00	1173	510	1,900.00 Simon & Garfunkel
	BACS Banked: 12/07/2023	2,150.00					
	BACS Ticketsource	2,150.00		358.33	1173	510	1,791.67 Take That
	BACS Banked: 19/07/2023	2,866.50					
	BACS Ticketsource	2,866.50		477.75	1173	510	2,388.75 Fleetw ood Mac
500720/21	Banked: 19/07/2023	662.00					
500720/21	Simon & Garfunkel	40.00		6.67	566		33.33 Simon & Garfunkel
500720/21	Quiz Team	5.00		0.83	566		4.17 Quiz Team
500720/21	New Jersey Boys	42.00		7.00	566		35.00 New Jersey Boys
Subtotal Carried Forward:		9,957.30	0.00	1,478.04			7,904.26

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Melksham Town Council Current Year

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Cashbook 2

User: MEL

Bank Assembly Hall A/c

Receipts received between 01/07/2023 and 31/07/2023

Nominal Ledger Analysis							
Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
500720/21	Room hire - AH	563.00		93.83	1000	501	469.17 Room hire - AH
500720/21	Room hire - TH	12.00			1034	201	12.00 Room hire - TH
500720(B)	Banked: 19/07/2023	875.50					
500720(B)	Simon & Garfunkel	190.10		31.68	1001	520	158.42 Simon & Garfunkel
500720(B)	Everything Changes	192.30		32.05	1001	520	160.25 Everything Changes
500720(B)	WWMCC	3.40		0.57	1001	520	2.83 WWMCC
500720(B)	Any Questions	34.70		5.78	1001	520	28.92 Any Questions
500720(B)	Seven Wonders	455.00		75.83	1001	520	379.17 Seven Wonders
BACS	Banked: 21/07/2023	550.00					
BACS	TIC	24.00			1173	510	24.00 Nikki Kitt
BACS	TIC	10.00			1173	510	10.00 Quiz Night
BACS	TIC	140.00			1173	510	140.00 Simon & Garfunkel
BACS	TIC	25.00			1173	510	25.00 Everything Changes
BACS	TIC	351.00			1173	510	351.00 Seven Wonders
BACS	Banked: 24/07/2023	40.00					
BACS	Amy Boddy	40.00		6.67	1000	501	33.33 Room hire - AH (Lego)
BACS	Banked: 28/07/2023	300.00					
BACS	BBC	300.00		50.00	1000	501	250.00 Room hire - AH
BACS	Banked: 31/07/2023	16.00					
BACS	N. Fox	16.00		2.67	1000	501	13.33 N. Fox
	Banked: 31/07/2023	4,708.20					
AIB	Credit/Debit Card Control Acco	4,708.20			213		4,708.20 AIB
Total Receipts:		16,447.00	0.00	1,777.12			14,669.88

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Melksham Town Council Current Year

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Cashbook 2

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Bank Assembly Hall A/c

Receipts received between 01/06/2023 and 30/06/2023

		Nominal Ledger Analysis					
Receipt Ref	Name of Payer	£ Amt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	BACS Banked: 05/06/2023	500.00					
	BACS Good New s Church	500.00			1048	210	500.00 Rent - Art House
	BACS Banked: 08/06/2023	226.80					
	BACS Carer Support	226.80		37.80	1000	501	189.00 Room hire - AH
	BACS Banked: 12/06/2023	682.00					
	BACS Carlton Entertainment	682.00		113.67	1000	501	568.33 Room hire - AH
	BACS Banked: 12/06/2023	108.00					
	BACS Tiger Martial Arts	108.00		18.00	1000	501	90.00 Room hire - AH
	BACS Banked: 12/06/2023	226.80					
	BACS GW Burgess	226.80		37.80	1000	501	189.00 Room hire - AH
	BACS Banked: 12/06/2023	21.17					
	BACS Ordinary Life	21.17			1034	201	21.17 Room hire - TH
500718(B)	Banked: 12/06/2023	1,368.00					
500718(B)	GM Live	283.50		47.25	1001	520	236.25 GM Live
500718(B)	Quiz Night	56.10		9.35	1001	520	46.75 Quiz Night
500718(B)	Kickboxing	996.60		166.10	1001	520	830.50 Kickboxing
500718(B)	WWMCC	4.80		0.80	1001	520	4.00 WWMCC
500718(B)	Roller Disco	27.00		4.50	1001	520	22.50 Roller Disco
500718	Banked: 12/06/2023	235.00					
500718	Variety Rules	40.00		6.67	566		33.33 Variety Rules
500718	Quiz Team	5.00		0.83	566		4.17 Quiz Team
500718	Room hire - AH	190.00		31.67	1001	520	158.33 Room hire - AH
	BACS Banked: 19/06/2023	932.40					
	BACS PGL	932.40		155.40	1000	501	777.00 Room hire - AH
	BACS Banked: 19/06/2023	639.40					
	BACS PGL	639.40		106.57	1000	501	532.83 Room hire - AH
	Banked: 30/06/2023	2,707.05					
AIB p'mts	Assembly Hall Bar A/c	2,707.05			252		2,707.05
	BACS Banked: 30/06/2023	92.40					
	BACS Thera	92.40			1034	201	92.40 Room hire - TH
Total Receipts:		7,739.02	0.00	736.41			7,002.61

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Melksham Town Council Current Year

Petty Cash

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List of Payments made between 01/04/2023 and 30/04/2023

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
03/04/2023	L. Lew is	TRANS	36.00		Refund - Mayor's Reception
04/04/2023	M. Rolph	TRANS	6.00		Stamps
12/04/2023	S. Land	TRANS	9.50		Refs
12/04/2023	S. Land	TRANS	5.98		Cards
20/04/2023	Hale Vets	TRANS	20.00		Parking redemption
24/04/2023	L. Roberts	TRANS	13.00		Keys
25/04/2023	L. Roberts	TRANS	2.49		Diary
Total Payments			92.97		

Date: 30/08/2023

Melksham Town Council Current Year

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Time: 08:33

Petty Cash

List of Payments made between 01/05/2023 and 31/05/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/05/2023	S. Land	TRANS	2.55		Refs
15/05/2023	S. Land	TRANS	7.00		Refs
19/05/2023	S. Land	TRANS	6.00		Sanitiser
20/05/2023	B. Burry	TRANS	5.85		Bar stock
22/05/2023	H. Davies	TRANS	9.99		Diary
22/05/2023	A. Meacham	TRANS	3.55		Refs
22/05/2023	H. Davies	TRANS	3.85		Gutter hooks
25/05/2023	B. Burry	TRANS	2.55		Refs
30/05/2023	S. Land	TRANS	1.80		Refs
31/05/2023	S. Land	TRANS	3.88		Cards
Total Payments			<u>47.02</u>		

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Melksham Town Council Current Year

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Petty Cash

List of Payments made between 01/07/2023 and 31/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/07/2023	K. Farrow	TRANS	5.80		Bar stock
10/07/2023	S. Land	TRANS	7.95		Refs
12/07/2023	S. Randall	TRANS	8.48		Funnel
13/07/2023	S. Land	TRANS	23.98		Laminating pouches
14/07/2023	S. Land	TRANS	16.77		Refs
18/07/2023	S. Land	TRANS	8.60		Milk/w ipes
22/07/2023	K. Farrow	TRANS	6.00		Bar stock
24/07/2023	S. Land	TRANS	1.19		Cards
Total Payments			<u>78.77</u>		

Date: 30/08/2023

Melksham Town Council Current Year

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Petty Cash

List of Payments made between 01/06/2023 and 30/06/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/06/2023	S. Land	TRANS	18.00		Stamps
05/06/2023	K. Farrow	TNSFR	3.55		Refs
05/06/2023	S. Land	TRANS	4.00		Refs
07/06/2023	S. Land	TRANS	4.70		Refs
08/06/2023	S. Land	TRANS	1.55		Refs
20/06/2023	K. Farrow	TRANS	2.55		Refs
20/06/2023	R. Collett	TRANS	40.00		Fuel
20/06/2023	S. Land	TRANS	27.74		Refs
22/06/2023	S. Land	TRANS	6.43		Refs
26/06/2023	L. Roberts	TRANS	83.70		Mileage
26/06/2023	D. Elmes	TRANS	3.99		Door cushions
30/06/2023	L. Roberts	TRANS	1.55		Milk
30/06/2023	B. Burry	TRANS	7.60		Bar stock
Total Payments			<u>205.36</u>		

30/08/2023		Melksham Town Council Current Year				Page 1	
08:36		Cashbook 9				User: MEL	
		Petty Cash					
		Receipts received between 01/06/2023 and 30/06/2023					
Nominal Ledger Analysis							
Receipt Ref_	Name of Payer	£ Amnt Received	£ Debtors_	£ VAT_	A/c_	Centre_	£ Amount Transaction Detail
	Cash Banked: 30/06/2023	502.00					
	Cash H4H	502.00			4085	115	502.00 Charity - Mayors reception
	Cash Banked: 30/06/2023	-502.00					
	Cash H4H	-502.00			4085	115	-502.00 Charity - Mayors reception
	Cash Banked: 30/06/2023	502.00					
	Cash H4H	502.00			1016	115	502.00 Charity - Mayors reception
	Cash Banked: 30/06/2023	18.00					
	Cash Mayors Reception	18.00			1016	115	18.00 Tickets
Total Receipts:		520.00	0.00	0.00			520.00

Melksham Town Council
Earmarked Reserves 31 March 2024
Schedule E
31.07.2023

	Balance at 1.04.2022	Added in Year	Total Spent	Projected Spend 23-24	Closing Balance
<u>Earmarked Reserves</u>					
Unplanned Maintenance	67,109			50,000	17,109
Election Expenses	14,830				14,830
Green Spaces	10,743		2,314	10,082	-1,653
Major Projects Reserve	278,945		5,058	185,000	88,887
Precept Contribution	45,000				45,000
Town Team Project	5,000				5,000
Jubilee Celebrations	0				0
Market Town Initiative	20,000		3,500		16,500
	441,627	0	10,872	245,082	185,673
<u>Sinking Funds</u>					
Recreation Fund	2,130				2,130
Office Equipment	4,275				4,275
Street Furniture	13,837				13,837
Equipment Replacement	21,000				21,000
	41,242	0	0	0	41,242
<u>Specific Reserves</u>					
CIL	52,520	1,140			53,660
CIL East Melksam Community Hall	315,030				315,030
Solar Money	95,933		41,959	68,000	-14,026
	463,483	1,140	41,959	68,000	354,664
Total Reserves	946,352	1,140	52,831	313,082	581,579

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	General Reserve	Major Projects	Solar Farm	Green Spaces	Unplanned maintenance	New Earmarked Building Condition Work	Unspecified
Sandridge Road			10000				
KGV Lighting		60000					
Awdry Avenue		50000					
Bowmans Court			8000				
KGV Fencing				10081.93			
Maintenance Shed		40,000 (est)					
KGV Drainage completed	14600						¹
Dog Agility							20000 ²
BMX Track							???
Cricketers Café					29500		25000
Sensory Garden		25000					
CCTV			50000				
Roundhouse					20500		
Assembly Hall/Blue Pool Structural Engineer		10000					
	14600	185000	68000	10081.93	50000		45000
St Michaels Church Wall							Estimate 9000
Assembly Hall Roof							To be determined

Bowmans Court Lighting – low level lighting is not suitable for the location – costs will be higher so back to council for consideration

Dog Agility no budget was identified in resolution - installation date 29 August 2023

BMX Pump Track estimate £62,000 – debate suggested using £40,000 from solar farm funding.

KGV Fencing completed

