



# Public Document Pack

## Melksham Town Council

Town Hall, Melksham, Wiltshire, SN12 6ES  
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Town Clerk and RFO Linda Roberts BA(Hons) PGCAP, FHEA,  
FLSCC

Dear Councillor

### **Community Development Committee - Monday 11 September 2023**

I am now able to enclose, for consideration at next Monday 11 September 2023 meeting of the Community Development Committee, the following reports that were unavailable when the agenda was printed.

#### **8. Events Working Group**

For approval.

Events Working Group meeting Thursday 7 September 2023.

#### **2623 Santa's Grotto**

Working Group proposed the following ;

To have Santa's Grotto in the Art house not Rachel Fowler Centre.

Melksham Christmas lights to, set up the grotto in the Art House.

Melksham Carnival to run the grotto on the Christmas Light Switch On.

Melksham Christmas Lights to donate all bucket collections on the day to the Melksham Carnival.

Officers to put up a social media post requesting for volunteers for the grotto if Melksham Carnival on numbers . To be confirmed

Melksham Town Council to fund the grotto presents, story teller and Father Christmas.

Grotto to be free for everyone, tickets to be pre-booked – Method to be confirmed by Cllr Tom Price.

**As only two councillors were present, the Working group referred these proposals to Community Development Committee for approval.**

Yours sincerely

A handwritten signature in black ink, appearing to be 'L A Roberts', written in a cursive style.

Mrs L A Roberts BA(Hons), PGCAP, FHEA, FSLCC  
Town Clerk and RFO