

Melksham Town Council

Minutes of the Full Council meeting held on Tuesday 10th October 2023

PRESENT:

Councillor S Crundell (Town Mayor)
Councillor P Aves
Councillor G Ellis
Councillor J Hubbard
Councillor J Oatley
Councillor J Westbrook
Councillor Stokes

IN ATTENDANCE:

OFFICERS:	Linda Roberts	Town Clerk
	Hugh Davies	Head of Operations
	Andrew Meacham	Committee Clerk

Public Participation: One member of the public was present

Lisa Ellis. Wished to bring the council's attention to Wiltshire Council's plans for Salisbury City Hall and how they can be related to The Assembly Hall and Blue Pool. Lisa agreed to email the ulr link to the Town Clerk to be distributed to councillors.

599/23 Apologises

Apologises were received from Councillor Alford, Councillor Cooke, Councillor J Crundell, Councillor Forgacs, Councillor Goodhind, Councillor Mortimer, the Deputy Mayor Councillor Price and Councillor Rabey.

600/23 Declarations of Interest

There were no declarations of interest.

601/23 Conclusion of audit year ended 31 March 2023

The Town Mayor Councillor S Crundell read out a statement from Councillor Mortimer. Councillor Hubbard asked for clarification on what is being signed off. There was discussion and the Town Clerk drew the committees attention to the letter from PKF.

It was proposed by Councillor Hubbard, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to note the letter of PKF, with disappointment that the external audit has not been completed, and note the instruction from the external

auditor that the notice of audit should be published. The Council notes that the completed audit will be presented to full council in due course.

602/23 Neighbourhood Plan

Councillor Ellis gave an introduction to Neighbourhood Plan #2.

The Town Mayor Councillor S Crundell read out some amendments that the council was asked to approve.

Page 48 – para 4.8.9

The last sentence of this paragraph to be deleted it quotes incorrect housing allocations and numbers.

Page 48 Para 4.8.10

160 will be changed to 150 which will include an allocation of affordable housing to meet Wiltshire Council's adopted policy.

Page 49 4.8.13

Last Sentence to be changed to - A small allocation of land to accommodate about 8-10 (not eight) and in line with those numbers Policy 7.3 1. Land Use a. approximately 8-10 new dwellings (changed from 10).

There was some discussion on the amendments.

The Town Mayor Councillor S Crundell read out the list of evidence documents:

- DRAFT Melksham Design Guide and Code (2023 Aecom)
- DRAFT Local Green Space Report (2023)
- Green Gap & Wedge Study (2023 Aecom/Iceni Projects)
- DRAFT Locally Valued Heritage Assets Report (2023)
- DRAFT Town Centre Masterplan Report (2023 Aecom)
- Housing Needs Assessment (2022 Aecom)
- DRAFT Community Facilities Evidence Base Report (2020/Minor update 2023)
- DRAFT Green Infrastructure Evidence Base Report (2020/Minor Update 2023)
- Site Options and Assessment Report (2023 Aecom)
- Heritage Assessment (Policy 7.3 Allocation of Lane at Whitley Farm) (John Davey, 2020)

It was proposed by the Town Mayor Councillor S Crundell, seconded by Councillor Hubbard and

UNANIMOUSLY RESOLVED to

- (i) approve the amendments above.
- (ii) approve the draft reviewed joint Melksham Neighbourhood Plan (JMNP2), as one of the Qualifying Bodies including the evidence documents, for submission as part of the 7 week consultation for Regulation 14.

The Chair and Town Mayor Councillor S Crundell spoke on the Brownfield Site Regeneration Fund. He noted that Wiltshire had not applied for any funding and that one of the sites on the Neighbourhood Plan #2 was owned by Wiltshire Council and could qualify.

It was proposed by the Town Mayor Councillor S Crundell, seconded by Councillor Ellis and

UNANIMOUSLY RESOLVED that the Town Clerk liaise with Wiltshire Council to ask for a bid to be submitted.

Councillor Hubbard requested that the Town Clerk email the four Town Councillors who are also Wiltshire Councillors with details of the scheme and ask that they lobby Wiltshire Council officers accordingly. The Town Mayor Councillor S Crundell advised that he would send the briefing paper to the Town Clerk.

Meeting Closed at: 7.45 pm

Signed:

Dated: