



2025

MELKSHAM TOWN COUNCIL



Finance Governance & Performance Agenda

Monday 3rd November 2025



Town Hall,
Market Place,
Melksham,
Wiltshire
SN12 6ES

01225 704187
towncouncil@melksham-tc.gov.uk

www.melksham-tc.gov.uk



MELKSHAM TOWN COUNCIL

Town Hall,
Market Place,
Melksham,
Wiltshire
SN12 6ES

CEO Miss Hayley Bell, Assoc CIPD, CertHE, FSLCC

01225 704187

towncouncil@melksham-tc.gov.uk

27th October 2025

Dear Councillors R Cleary, P Aves, E Calland, J Crossley, M Drewett, A Griffin and A Westbrook

You are summoned in accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) to a meeting of Finance Governance & Performance Committee of Melksham Town Council for the transaction of the business shown on the agenda below.

Monday 3rd November 2025, to be held at 19.00 or on the rising of the extraordinary Full Council meeting, whichever is the later in the Council Chamber, Melksham Town Hall, Market Place, Melksham, SN12 7ES.

The quorum for Finance Governance & Performance is 4.

Public Participation.

Members of the public and the press may attend this meeting in person or join the meeting on teams via the following link <https://tinyurl.com/3hwan7vc>. Public participation will take place near the start of the meeting.

Each speaker is limited to three minutes, with a total public session of 20 minutes. Members of the public are requested to send their question to CEO@melksham-tc.gov.uk by noon on the working day before the meeting. You should still attend the meeting, in person or online, to ask your question.

No decisions will be made on matters not already on the agenda. The Council may ask the public and press to leave if confidential matters need to be discussed.

The Seven Principles of Public Life.

All members are reminded of their duty under the code of conduct to uphold the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Yours sincerely,

Miss Hayley Bell – CEO

Finance, Governance & Performance Committee

The Finance and Administration & Performance Committee is primarily responsible for financial oversight, management, and planning, ensuring the council operates responsibly and effectively with its financial resources. This includes monitoring income and expenditure, reviewing the annual accounts, approving the award of grants, and advising on policy and strategic financial matters.

1. Membership: Seven elected members.

- 1.1. Invited officers relevant to planning and economic development, who will have no voting rights.
- 1.2. No business may be transacted at a meeting unless at least 50% of the whole number of members of the Committee, rounded up, are present.
- 1.3. Substitution of Members - Substitutes should be nominated by the Member of the Committee planning to be absent and notified to the Proper Officer in writing by 3pm on the day of the meeting.

2. Delegated Business: The Committee has delegated authority to deal with the following matters to conclusion:

- 2.1 All financial matters, other than those which Full Council have statutory responsibility for as stated within the Standing Orders and Financial Regulations.
- 2.2 Oversight of the Monthly Management Accounts produced by the RFO.
- 2.3 To receive reports of paid invoices for goods and services.
- 2.4 Oversight of budgets drafted by the RFO for submission to Full Council for decision.
- 2.5 To set up such Sub-Committees and Working Groups as necessary.
- 2.6 Specific matters referred by the Town Council.
- 2.7 Agree and have oversight of maintenance contracts and budgets for all services.
- 2.8 To act as a Tender Committee as and when necessary to report the outcome of any tendering procedure to Full Council.
- 2.9 Receive updates/amendments to Policy Documents, Standing Orders, Financial Regulations and Terms of Reference from the Town Clerk for consideration and onward approval by Full Council. This includes all necessary legislation updates.
- 2.10 Monitor and report on the performance of the Town Council in meeting the objectives set out in its Action Plan.
- 2.11 Receive petitions and deputations from members of the public or any organisation.

3. Referred Business: The Committee will consider and make recommendations to the Town Council on the following matters:

- 3.1 All matters of policy.
- 3.2 Budget estimates to be prepared by the RFO no later than November each year.

3.3 Monitoring the performance of the Town Council in meeting its obligations, Action Plan and internal objectives. Monitoring Income and Expenditure within the Budget estimates approved by the Town Council and make necessary recommendations.

3.4 Any other matters referred to the Committee by the Town Council which is not otherwise within the Finance and Administration Terms of Reference.



AGENDA

Finance Governance & Performance

- | | |
|--|----------------------|
| 1. Apologies. | 19.00 – 19.01 |
| To receive and consider acceptance for apologies and absences | |
| (Local Government Act, 1972 s.85) | |
| 2. Declaration of interests. | 19.01 – 19.02 |
| To declare an interest relating to the business of the meeting. | |
| (Melksham Town Council Code of Conduct) | |
| 3. Minutes | 19.02 – 19.05 |
| To receive the minutes of the previous meeting on 29 th September 2025. | |
| (Local Government Act 1972, s. 12) | |
| 4. Public participation | 19.05 – 19.25 |
| To allow public participation, 3 minutes per person, 20 minutes allocation. | |
| (Local Government Act 1972, s. 12) | |
| 5. Report of the RFO | 19.25 – 19.45 |
| To receive and note the report of the RFO. | |
| For decision if required. | |
| 6. Financials | 19.45 – 20.00 |
| To receive financial reports | |
| 6.1 Unity Bank | |
| 6.2 Lloyds | |
| 6.3 Income & Expenditure | |
| 6.4 Income & Expenditure Variances | |
| 6.5 Annual Budget | |
| 6.6 Balance Sheet | |
| 6.7 Trial Balance | |

7. Bank Reconciliations

20.00 – 20.10

To receive and sign

- 7.1 Unity
- 7.2 Lloyds
- 7.3 Credit card
- 7.4 Petty Cash
- 7.5 CCLA
- 7.6 Cambridge
- 7.7 Unity Saver



Melksham Town Council

Minutes of the Finance, Governance & Performance Committee

on Monday 29th September 2025

PRESENT: Councillor R Cleary Chair
Councillor P Aves
Councillor E Calland
Councillor J Crossley
Councillor M Drewett
Councillor A Griffin
Councillor S Rabey

OFFICERS Hayley Bel CEO/Town Clerk
David Skinner RFO
Andrew Meacham Committee Clerk

No members of the public or press were present or virtually present.

46/25 Apologies

Apologies were received from Councillor A Westbrook, who was substituted by Councillor S Rabey.

47/25 Declaration of Interest

There were no declarations of interest.

48/25 Minutes

The minutes of 28th July 2025, having been previously circulated, were approved as a correct record and signed by the Chair Councillor R Cleary.

48/25 Vice Chair

Councillor A Griffin was nominated.

It was proposed by Councillor S Rabey, seconded by Councillor P Aves and

UNANIMOUSLY RESOLVED to appoint Councillor A Griffin as Vice Chair of the Finance, Governance & Performance Committee.

Before continuing with the agenda, the Chair introduced the new RFO David Skinner.

49/25 Public Participation

There was no public participation.

50/25 2025/26 Financials to Date

This was deferred to the next meeting.

51/25 Bank Balances and Reconciliations

It was proposed by Councillor A Griffin, seconded by Councillor S Rabey and

UNANIMOUSLY RESOLVED to note the bank balances and bank reconciliations, and that all bank statements and bank reconciliations are checked and signed by two councillors.

52/25 Budget 2025/26

Councillor J Crossley asked if a crib sheet of abbreviations could be provided.

It was proposed by Councillor A Griffin, seconded by Councillor J Crossley and

UNANIMOUSLY RESOLVED to note the 2025/26 budget to date.

53/25 RFO Report

In answer to a question, the CEO/Town Clerk confirmed that no significant questions had come from the external auditor or public right of inspection.

The report of the outgoing Locum RFO was noted.

Meeting closed at:

Signed

Dated

RFO REPORT TO FINANCE COMMITTEE

I have over 40 years of experience with commercial accounts and I am a qualified Accounting Technician (MAAT). Since I have joined I have been familiarising myself with the Council's finances and have been looking into how I can upgrade and improve processes. Obviously there has been an element of learning the current systems and understanding the current budget cost centres.

I am working with our Finance officer and the clerk identifying areas of concern and systematically reviewing and addressing costs.

I'm looking forward to working with the councillors and our staff to bring our systems up to modern standards and best practices for council accounting and get the best results for the residents of Melksham.

Payroll/Pensions

Currently we use Wiltshire Council payroll service for our staff payroll. I have been working with them to build up our relationship but there are some issues, particularly with the early deadlines required to achieve timely payments. Accordingly, we have been looking at the possibility of moving payroll in-house. Some work has already been done on this by our locum RFO but I will need to look at this more closely before making a recommendation.

Staff are auto enrolled into the Local Government Pension Fund Scheme (LGPS) unless they opt out which some staff have elected to do; Wiltshire Council also deal with the pension submissions which is another consideration for an in-house move.

The employer's contribution rate for 2025/26 is 19.7% and this will stay the same in 2026/27. <https://www.wiltshirepensionfund.org.uk/>

The Office of National Statistics (ONS) continue to request monthly payroll information. In my experience, once they start this they are liable to continue and this is a legal requirement and it is just unfortunate in terms of our time that we have been selected.

Internal Audit

Mark Mulberry from Mulberry and Co, attended Melksham Town Council offices on Monday 20th October for my first internal audit. He asked to see evidence of a couple of technical issues e.g. acceptance of office, before he sends his report, but he was comfortable with what he saw and will send his formal report once he has received the requested information.

AGAR (Annual Governance & Accountability Report)

The external auditors, PKF, have now successfully concluded their audit and submitted their final reports. See AGAR financials 2024/25:

<https://www.melksham-tc.gov.uk/your-council/finance-audit>

Lloyds Bank Account

The Lloyds bank account was closed on 10th October and Unity bank have confirmed transfer of the final balance. All Direct Debits have been transferred up by Unity bank as part of the transfer process and will continue to operate as normal. I would like to thank our Finance Officer, Mel, for her perseverance with this.

VAT

The VAT account is in order, and the September quarterly return has been completed.

Living Wage

The council have agreed to be a Living Wage employer. Once the changes have been implemented, we will apply for accreditation as a Living Wage Employer.

Community Infrastructure Levy (CIL) and S106 Earmarked Reserves (EMR)

There is a significant piece of ongoing work relating to MTC CIL, and we are working closely with officers from Wiltshire Council. These matters are currently under review, and an updated report will be produced in due course. With the introduction of our new coding system, CIL transactions will be tracked more clearly and automatically reported.

Budget and Actual variances

Variances are shown on the detailed Income & Expenditure (I & E) report.

Although the figures are strictly correct for an I&E report, I am of the opinion that some of these are not the most useful way of looking at the results, but I will need to implement some procedural changes elsewhere to produce more helpful figures in the future.

Utilities and Overheads Review

I have begun a thorough review of costs and am examining our current contracts to ensure value for money and services are appropriate and fit for purpose, particularly telecoms and utilities.

- Change of card payment provider, particularly in the Assembly Hall. More efficient, with potential cost savings of 25-30%.
- Telecoms: Several redundant systems found and currently looking to consolidate our telecoms, e.g. use of 'soft' phones.
 - Mobile phone new contract being negotiated.
- I.T. systems significantly outdated. Project underway to move to cloud-based systems with significant security improvements, improved connectivity and substantial long-term improvements in productivity.

Payment processes

The existing payment arrangements have at times been unwieldy and have occasionally resulted in late payments so we are addressing this by introducing the following changes:

- Streamlining the payment processes our processes to improve efficiency and consistency.
- Moving to monthly payments with 30-day payment terms, making the process more predictable for suppliers and strengthening our professional relationships.
- I will be contacting all Council contacts and suppliers to establish and maintain strong working relationships.
- Training will be provided to all officers to ensure a clear understanding of deadlines for submitting invoices and processing payments

Budget Setting

The RFO and the CEO have been holding a series of meetings with council budget holders to plan their allocations for the next financial year and to ensure they are working with contractors on accurate pricing for 2026–2027.

- Line-by-line review of past departmental expenditures is being undertaken to identify:
 - Ongoing commitments
 - One-off expenditures
 - Areas requiring increased or decreased funding in the coming year
 - Priority items for future expenditure
 - Areas for improvement
- Councillor Chairs have been involved in the initial stages of this process. A budget workshop for all councillors will be held in November to discuss the proposed budget in detail.
- This work is also being linked to a review of past council resolutions to ensure that funds are properly allocated to complete agreed projects, some of which have not yet been fully progressed. It is essential that the budget supports the effective implementation of the Council's decisions.
- The Council's precept request must be submitted to Wiltshire Council by 20th January.

Corporate Plan Day

Melksham Town Council has hosted a series of community engagement sessions and an online survey to gather residents' views on the Council and its Corporate Plan. In November, councillors will take part in a Corporate Strategy Day, where they will review the results of the consultation, along with feedback from employees, to help shape the Council's priorities for the next four years.

We also look forward to welcoming our new councillors, who will play an important role in representing their wards and contributing to the future direction of the Council.

Date: 24/10/2025

Melksham Town Council Current Year

Page: 1

Time 11:26

Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		231,614.19					231,614.19	
GNC Banked	04/08/2025	500.00						
	Sales Recpts Page 335	500.00	500.00		103			Sales Recpts Page 335
BACS Banked	04/08/2025	29.85						
	BACS HMCTS	29.85			1027	202	29.85	Arson KGV - costs
RSPB Banked	06/08/2025	50.00						
	Sales Recpts Page 336	50.00	50.00		103			Sales Recpts Page 336
BACS Banked	06/08/2025	3,689.50						
	BACS Ticketsource	3,689.50			566		3,981.52	Tickets - Fleetwood Mac
					4015	110	-292.02	TS charges
00003(B) Banked	07/08/2025	926.15						
	00003(B) Private Party	54.10		9.02	1001	520	45.08	Private Party
	00003(B) WWMCC	17.20		2.87	1001	520	14.33	WWMCC
	00003(B) WWMCC	41.20		6.87	1001	520	34.33	WWMCC
	00003(B) Simon & Garfunkel	127.10		21.18	1001	520	105.92	Simon & Garfunkel
	00003(B) WWMCC	23.85		3.98	1001	520	19.87	WWMCC
	00003(B) Rock n Roll	445.45		74.24	1001	520	371.21	Rock n Roll
	00003(B) WWMCC	27.75		4.62	1001	520	23.13	WWMCC
	00003(B) Private Party	181.10		30.18	1001	520	150.92	Private Party
	00003(B) WWMCC	8.40		1.40	1001	520	7.00	WWMCC
WWMCC Banked	07/08/2025	475.00						
	Sales Recpts Page 344	475.00	475.00		101			Sales Recpts Page 344
Cash Banked	07/08/2025	62.00						
	Cash W. Isaacs	62.00		10.33	1000	501	51.67	Deposit - Room hire
Segment Banked	08/08/2025	900.00						
	Sales Recpts Page 337	900.00	900.00		103			Sales Recpts Page 337
Debilou Banked	11/08/2025	48.00						
	Sales Recpts Page 338	48.00	48.00		103			Sales Recpts Page 338
Debilou Banked	11/08/2025	48.00						
	Sales Recpts Page 339	48.00	48.00		103			Sales Recpts Page 339
Seniors Banked	11/08/2025	162.00						
	Sales Recpts Page 343	162.00	162.00		101			Sales Recpts Page 343
Mark Event Banked	12/08/2025	130.00						
	Sales Recpts Page 340	130.00	130.00		103			Sales Recpts Page 340
Enigma Banked	12/08/2025	130.00						
	Sales Recpts Page 341	130.00	130.00		103			Sales Recpts Page 341
RUH Banked	13/08/2025	30.00						
	Sales Recpts Page 342	30.00	30.00		103			Sales Recpts Page 342
MMM Banked	14/08/2025	54.00						
	Sales Recpts Page 345	54.00	54.00		101			Sales Recpts Page 345

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Date: 24/10/2025

Melksham Town Council Current Year

Page: 2

Time 11:26

Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
TIC Banked 14/08/2025		48.00						
	Sales Recpts Page 346	48.00	48.00		101			Sales Recpts Page 346
Evies Banked 15/08/2025		1,788.00						
	Sales Recpts Page 355	1,788.00	1,788.00		103			Sales Recpts Page 355
Lions Banked 18/08/2025		60.00						
	Sales Recpts Page 347	60.00	60.00		103			Sales Recpts Page 347
Cake Sweet Banked 18/08/2025		48.00						
	Sales Recpts Page 348	48.00	48.00		103			Sales Recpts Page 348
BACS Banked 20/08/2025		1,968.00						
	BACS Ticketsource	1,968.00			566		2,134.32	Tickets - Meatloud
					4015	110	-166.32	TS charges
TIC Banked 21/08/2025		96.00						
	Sales Recpts Page 349	96.00	96.00		101			Sales Recpts Page 349
Waiteys Banked 26/08/2025		48.00						
	Sales Recpts Page 350	48.00	48.00		103			Sales Recpts Page 350
BACS Banked 26/08/2025		10.00						
	BACS Melksham Lions	10.00		1.67	1000	501	8.33	Table Top Sale
BACS Banked 28/08/2025		10,857.51						
	BACS HMRC	10,857.51			505		10,857.51	VAT refund
000036(B) Banked 29/08/2025		1,067.60						
	000036(B) Fleetwood Mac	254.90		42.48	1001	520	212.42	Fleetwood Mac
	000036(B) WWMCC	13.20		2.20	1001	520	11.00	WWMCC
	000036(B) WWMCC	21.80		3.63	1001	520	18.17	WWMCC
	000036(B) Meatloud	243.40		40.57	1001	520	202.83	Meatloud
	000036(B) WWMCC	11.60		1.93	1001	520	9.67	WWMCC
	000036(B) U/K	522.70		87.12	1001	520	435.58	U/K
00037 Banked 29/08/2025		245.50						
	00037 Motown	137.50			566		137.50	Motown
	00037 Seriously Collins	53.00			566		53.00	Seriously Collins
	00037 Abba Mania	55.00			566		55.00	Abba Mania
MIN Banked 31/08/2025		700.00						
	Sales Recpts Page 356	700.00	700.00		103			Sales Recpts Page 356
Gs Banked 31/08/2025		130.00						
	Sales Recpts Page 357	130.00	130.00		103			Sales Recpts Page 357
WWMCC Banked 31/08/2025		190.00						
	Sales Recpts Page 358	190.00	190.00		101			Sales Recpts Page 358

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Date: 24/10/2025

Melksham Town Council Current Year

Page: 3

Time 11:26

Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 5

Total Receipts for Month	24,491.11	5,635.00	344.29	18,511.82
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Cashbook Totals	<u>256,105.30</u>	<u>5,635.00</u>	<u>344.29</u>	<u>250,126.01</u>
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Continued on Page 4

Date: 24/10/2025

Melksham Town Council Current Year

Page: 4

Time 11:26

Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 5

Payments for Month 5

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
01/08/2025	Water2business	010825	27.50	27.50		501		Water - Depot
01/08/2025	Water2business	010825/2	149.59	149.59		501		Water - Mkt PI toilets
01/08/2025	Water2business	010825/3	60.98	60.98		501		Water - Addison allots
01/08/2025	Water2business	010825/4	121.73	121.73		501		Water - Awdry allotments
01/08/2025	Water2business	010825/5	239.40	239.40		501		Water - Southbrook allotments
01/08/2025	Water2business	010825/6	634.71	634.71		501		Water - Methuen allotments
01/08/2025	British Gas	010825/7	1,987.36	1,987.36		501		Electricity - Pavilion
01/08/2025	Virgin Media	010825/8	68.40	68.40		501		WiFi - TH/AH
04/08/2025	BT Group plc	040825	87.14	87.14		501		WiFi - KGV Park
04/08/2025	Redhorn Holdings Ltd	040825/2	1,400.00	1,400.00		501		Rent - Depot
05/08/2025	Water Plus	050825	39.08	39.08		501		Water - Milton allotments
08/08/2025	British Gas	080825	74.25	74.25		501		Electricity - Mkt PI toilets
14/08/2025	EMPIRE DRINKS AND REFRIGERATIO	3032484452	400.19	400.19		501		Bar stock
14/08/2025	Kan Connections	749646353	3,198.00	3,198.00		501		Lighting repairs - AH/TH
14/08/2025	The Publishing House	887697564	163.20	163.20		501		Advertising - AH
14/08/2025	Wired Publishing	427944322	96.00	96.00		501		Advertising - AH
14/08/2025	County Jewellers	541161776	720.00	720.00		501		Repairs of Chain
14/08/2025	IDverde Limited	983964047	4,567.71	4,567.71		501		Cleaning - Bath Rd toilets Jun
14/08/2025	Prosec Consultancy Ltd	100752328	178.20	178.20		501		Security - 250725
14/08/2025	Redhorn Holdings Ltd	817965025	330.02	330.02		501		Rent - Depot
14/08/2025	Trade UK	123288989	271.54	271.54		501		Rawlbolt
14/08/2025	T H White Installation Ltd	206890046	787.23	787.23		501		Monitoring - Intruder alarm TH
14/08/2025	Wiltshire Publications Ltd	892771208	147.84	147.84		501		Advertising - AH
14/08/2025	Wiltshire Council	514488626	1,810.76	1,810.76		501		Payroll - Apr-Aug 25
14/08/2025	Acer Tree Surgeons Ltd	447861418	744.00	744.00		501		Tree lopping - KGV
14/08/2025	Age UK Wiltshire	214067983	860.00	860.00		501		MCSS - additional payment
14/08/2025	AquAid Southcoast	157193141	124.51	124.51		501		Water cooler
14/08/2025	Castle Water Ltd	423176851	141.90	141.90		501		Water - Bath Rd toilets
14/08/2025	Energy Fitness Ltd	905371027	50.00	50.00		501		Boxercise sessions
14/08/2025	Exponential-E Ltd	999154989	113.02	113.02		501		Cloud back-up/monitoring
14/08/2025	J. H. Jones & Sons	341202183	2,899.20	2,899.20		501		Grasscutting - Lynch/Hazle
14/08/2025	Melksham Groundcare Machinery	273892189	1,047.30	1,047.30		501		Chainsaw - service
14/08/2025	Microsoft	839099500	253.23	253.23		501		Microsoft licences
14/08/2025	Mindcraft	454991592	120.00	120.00		501		Us Girls - Mindful Movement
14/08/2025	Neptune Aquatics Solutions	143721223	600.00	600.00		501		Water Testing cses
14/08/2025	Piggotts Flags & Branding Ltd	519186803	47.24	47.24		501		Flag pole repairs
14/08/2025	R. B. Poolman Ltd	747610074	120.00	120.00		501		Tap leak/water heater - TH
14/08/2025	Wave	752881486	6.53	6.53		501		Water - Blue Pool
14/08/2025	WPF	DDR	10,721.60			516	10,721.60	Pensions
14/08/2025	Wiltshire Council	BACS	3,327.59			4102	222	Rates - Blue Pool
14/08/2025	West Mercia Energy	140825	114.51	114.51		501		Electricity - KGV Store
15/08/2025	Wiltshire Council	BACS	1,060.00			4102	201	Rates - TH

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Date: 24/10/2025

Melksham Town Council Current Year

Page: 5

Time 11:26

Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 5

Payments for Month 5

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
15/08/2025	Wiltshire Council	BACS	536.00			4102 215	536.00	Rates - Depot
15/08/2025	Daisy Communications	150825	53.38	53.38		501		WiFi - Pavilion
15/08/2025	Castle Water Ltd	150825/2	4.38	4.38		501		Water - Mkt Pl standpipe
15/08/2025	Tolchards Ltd	150825/3	754.91	754.91		501		Bar stock
15/08/2025	British Gas	150825/4	37.86	37.86		501		Electricity - Roundhouse
16/08/2025	Lloyds Bank	DDR	406.00			4017 110	12.00	Card charges
						4909 501	180.00	Licence
						4909 501	46.00	DPS variation
						4023 101	139.23	Indeed
						4023 101	28.77	Indeed
16/08/2025	Lloyds Bank	DDR	921.89		153.65	4042 101	13.89	ChatGPT
						4034 115	27.00	Refs - Cllr Trng
						4016 101	13.71	Refs
						4016 101	1.38	Refs
						4016 101	6.95	Refs
						4016 101	1.38	Refs
						4151 202	36.65	Measuring wheel
						4016 101	1.38	Refs
						4016 101	1.66	Refs
						4042 101	25.98	AH - Domain renewal
						4903 501	37.21	Bar stock
						4016 101	1.38	Refs
						4016 101	1.38	Refs
						4106 202	180.00	Drain clearance
						4076 501	29.17	Specsavers
						4151 202	15.00	Direction arrow
						4076 110	370.00	Skip
						4151 202	4.12	Starter handle
18/08/2025	Mainstream Digital	180825	415.12	415.12		501		Phones
18/08/2025	Office Evolution Ltd	180825/2	96.73	96.73		501		Photocopying
18/08/2025	Fuel Genie	180825/4	226.46	226.46		501		Fuel
19/08/2025	British Gas	190825	40.48	40.48		501		Gas - TH
19/08/2025	British Gas	190825/2	15.49	15.49		501		Gas - AH
20/08/2025	Wiltshire Council	BACS	35,425.16			520	35,425.16	Salaries
20/08/2025	James Hallam	BACS	51,262.40			4058 101	51,262.40	Insurance
20/08/2025	Enterprise Flex-E-Rent	200825	787.38	787.38		501		Vehicle leasing
21/08/2025	British Gas	210825	1,283.98	1,283.98		501		Electricity - AH
22/08/2025	HMRC	DDR	11,786.01			515	11,786.01	PAYE/NI
22/08/2025	British Gas	220825	42.29	42.29		501		Electricity - Mkt Traders
26/08/2025	British Gas	260825	54.90	54.90		501		Electricity - Depot
27/08/2025	Unity Bank	DDR	28.62			4017 110	28.62	BACS charges
27/08/2025	British Gas	270825	382.96	382.96		501		Electricity - TH
28/08/2025	Wiltshire Council	DDR	4,434.59			4102 222	4,434.59	Rates - Blue Pool
31/08/2025	Unity Bank	DDR	25.35			4017 110	25.35	Bank charges
Total Payments for Month			148,933.80	28,998.59	153.65		119,781.56	
Balance Carried Fwd			107,171.50					
Cashbook Totals			256,105.30	28,998.59	153.65		226,953.06	

Date: 24/10/2025

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Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		107,171.50					107,171.50	
BACS Banked	02/09/2025	29.85						
BACS	HMCTS	29.85			1027	202	29.85	Arson costs - KGV
BACS Banked	02/09/2025	95.68						
BACS	Stripe	95.68			1016	115	95.68	Mayor's Charity
GNC Banked	03/09/2025	500.00						
	Sales Recpts Page 360	500.00	500.00		103			Sales Recpts Page 360
BACS Banked	04/09/2025	202.50						
BACS	Kingston Group	202.50		33.75	1000	501	168.75	Deposit - room hire
Evies Banked	08/09/2025	300.00						
	Sales Recpts Page 361	300.00	300.00		103			Sales Recpts Page 361
	Banked 08/09/2025	79,000.00						
Xfer	Lloyds Bank Assembly Hall A/c	79,000.00			251		79,000.00	Xfer between accounts
BACS Banked	08/09/2025	30.00						
BACS	Guy	30.00		5.00	1000	501	25.00	Table Top
BACS Banked	10/09/2025	8,257.00						
BACS	Ticketsource	8,257.00			566		8,257.00	Tickets
Ruby Banked	12/09/2025	40.00						
	Sales Recpts Page 363	40.00	40.00		103			Sales Recpts Page 363
Evies Banked	15/09/2025	1,788.00						
	Sales Recpts Page 362	1,788.00	1,788.00		103			Sales Recpts Page 362
ME09B Banked	19/09/2025	25.00						
ME09B	Lewis	25.00			1045	203	25.00	Allotment rent
Crepes Banked	22/09/2025	130.00						
	Sales Recpts Page 364	130.00	130.00		103			Sales Recpts Page 364
BACS Banked	22/09/2025	100.80						
BACS	SLCC	100.80			4075	101	100.80	Refund - ILCA CC
Mr G Banked	22/09/2025	130.00						
	Sales Recpts Page 365	130.00	130.00		103			Sales Recpts Page 365
BACS Banked	22/09/2025	30.00						
BACS	Zippys Sweets	30.00		5.00	1000	501	25.00	Table Top
BACS Banked	23/09/2025	258.46						
BACS	SLCC	258.46			4029	101	258.46	Refund - Subs TP
BACS Banked	25/09/2025	596,100.00						
BACS	Wiltshire Council	596,100.00			1176	152	596,100.00	Pre-cept
BACS Banked	25/09/2025	10.00						
BACS	S. Hulbert	10.00		1.67	1000	501	8.33	Table Top
MWOPC Banked	26/09/2025	2,000.00						

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Date: 24/10/2025

Melksham Town Council Current Year**Page: 2**

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Cashbook 1**User: MEL****Unity Bank - Main Account****For Month No: 6****Receipts for Month 6****Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
	Sales Recpts Page 369	2,000.00	2,000.00		103		Sales Recpts Page 369
	Alms Banked 26/09/2025	28.00					
	Sales Recpts Page 370	28.00	28.00		103		Sales Recpts Page 370
	MIN Banked 26/09/2025	700.00					
	Sales Recpts Page 371	700.00	700.00		103		Sales Recpts Page 371
Total Receipts for Month		689,755.29	5,616.00	45.42		684,093.87	
Cashbook Totals		796,926.79	5,616.00	45.42		791,265.37	

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Melksham Town Council Current Year

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Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 6

Payments for Month 6

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
01/09/2025	Zen International Ltd	010925	22.80	22.80		501		WiFi - Art House
01/09/2025	Water2business	010925/2	27.50	27.50		501		Water - Depot
01/09/2025	Water2business	010925/3	156.21	156.21		501		Water - Mkt PI toilets
01/09/2025	Virgin Media	010925/4	68.40	68.40		501		WiFi - TH/AH
01/09/2025	Water2business	010925/6	721.00	721.00		501		Water - SplashPad
02/09/2025	British Gas	020925	1,467.28	1,467.28		501		Electricity - Pavilion
03/09/2025	BT Group plc	030925	87.14	87.14		501		WiFi - KGV
03/09/2025	Redhorn Holdings Ltd	030925/2	1,400.00	1,400.00		501		Rent - Bowerhill Depot
05/09/2025	Water Plus	050925	39.08	39.08		501		Water - Milton allotments
08/09/2025	Enterprise Flex-E-Rent	080925	787.38	787.38		501		Vehicle leasing
09/09/2025	British Gas	090925	75.99	75.99		501		Electricity - Mkt PI toilets
12/09/2025	WPF	DDR	11,661.78			516	11,661.78	Pensions
12/09/2025	Tolchards Ltd	120925	1,664.93	1,664.93		501		Bar stock
15/09/2025	Wiltshire Council	DDR	1,060.00			4102 201	1,060.00	Rates - TH
15/09/2025	Wiltshire Council	DDR	536.00			4102 215	536.00	Rates - Depot
15/09/2025	Daisy Communications	150925	53.38	53.38		501		WiFi - Pavilion
15/09/2025	Office Evolution Ltd	150925/2	108.26	108.26		501		Photocopying
16/09/2025	United EPoS Solutions	263015637	1,746.00	1,746.00		501		Sales system
16/09/2025	BoA Kitchen t/a Evie's Kitchen	256558380	250.00	250.00		501		Buffet - Annual mtg 170325
16/09/2025	Kan Connections	614022860	1,920.00	1,920.00		501		EICR - TH
16/09/2025	Paul Seemayer	768173359	300.00	300.00		501		Lighting - Meatlound
16/09/2025	PPL PRS Ltd	649238704	4,454.76	4,454.76		501		Music licence
16/09/2025	Wyrley Music & Promotions Ltd	62955712	1,411.20	1,411.20		501		Tickets - Meatlound
16/09/2025	Creative Consultancy Group Ltd	7211080898	1,290.00	1,290.00		501		Website
16/09/2025	In2sport Ltd	800335511	768.00	768.00		501		Slip n Slide activity
16/09/2025	People Group Services Ltd	125123485	280.00	280.00		501		Cabinets/desks/chairs
16/09/2025	The Cobblers Bench	77267234	85.00	85.00		501		Gardening comp - shield
16/09/2025	Microshade VSM	38566505	1,522.08	1,522.08		501		Hosting services - Mar 25
16/09/2025	Prosec Consultancy Ltd	364315605	198.00	198.00		501		Doorman/First Aid courses
16/09/2025	T H White Installation Ltd	15823233	2,299.91	2,299.91		501		Fire/Intruder - annual monitor
16/09/2025	Wiltshire Publications Ltd	6377757	111.60	111.60		501		Advertising - TH
16/09/2025	AquAid Southcoast	297572069	400.51	400.51		501		Water for cooler
16/09/2025	Boels Rental Ltd	579853686	71.62	71.62		501		Hire - submersible pump
16/09/2025	Exponential-E Ltd	45805976	113.02	113.02		501		Cloud back-up/monitoring
16/09/2025	D&M Gompels Ltd	749620090	136.50	136.50		501		Pkg Redemp - July
16/09/2025	NPower (Yorkshire) Ltd	578646212	542.91	542.91		501		Electricity - Blue Pool
16/09/2025	Golden Coast	901329440	273.48	273.48		501		Salt/pen - SplashPad
16/09/2025	Total Energies Gas & Power	858248355	89.36	89.36		501		Gas - Blue Pool
16/09/2025	West Mercia Energy	160925	207.51	207.51		501		Electricity - Bath Rd toilets
16/09/2025	British Gas	160925/2	37.70	37.70		501		Electricity - Roundhouse
16/09/2025	Fuel Genie	160925/3	190.21	190.21		501		Fuel
16/09/2025	Lloyds Bank	DDR	381.67			4042 101	16.67	ChatGPT
						4050 110	7.00	Land Registry
						4909 501	174.50	TV Licence
						4909 501	174.50	TV Licence
						4017 110	9.00	Card charges

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Melksham Town Council Current Year

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Cashbook 1

User: MEL

Unity Bank - Main Account

For Month No: 6

Payments for Month 6

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
16/09/2025	Lloyds Bank	DDR	785.89		130.98	4304 303	3.95	Buyology - Poppy cards
						4016 101	1.32	Buyology - Birthday cards
						4016 101	3.33	Factory Shop - Batteries
						4903 501	1.38	Iceland - Bar stock
						4903 501	237.90	Bookers - Bar stock
						4080 303	1.24	Buyology - cards
						4106 215	370.00	Pennys - Skip hire
						4080 303	4.58	Amazon - Printing card
						4106 213	31.21	Toolstation - Mould paint
16/09/2025	TH White	DDR	-8.00		-1.33	4255 204	-6.67	Amendmt
18/09/2025	Mainstream Digital	180925	505.86	505.86		501		Phones
18/09/2025	British Gas	180925/2	38.09	38.09		501		Gas - TH
18/09/2025	British Gas	180925/3	15.49	15.49		501		Gas - AH
19/09/2025	Wiltshire Council	DDR	32,238.12			520	32,238.12	Salaries
19/09/2025	Tolchards Ltd	190925	298.83	298.83		501		Bar stock
22/09/2025	HMRC	DDR	14,079.02			515	14,079.02	PAYE/NI
22/09/2025	British Gas	220925	1,171.23	1,171.23		501		Electricity - AH
23/09/2025	British Gas	230925	36.67	36.67		501		Electricity - Mkt Traders
24/09/2025	Unity Bank	DDR	28.48			4017 110	28.48	BACS charges
25/09/2025	British Gas	250925	68.88	68.88		501		Electricity - Depot
26/09/2025	Tolchards Ltd	260925	1,105.33	1,105.33		501		Bar stock
26/09/2025	British Gas	260925/2	370.09	370.09		501		Electricity - TH
29/09/2025	Wiltshire Council	DDR	4,435.00			4102 222	4,435.00	Rates - Blue Pool
30/09/2025	Unity Bank	DDR	31.50			4017 110	31.50	Handling Charge
30/09/2025	Unity Bank	DDR	19.35			4017 110	19.35	Service charge
30/09/2025	Zen International Ltd	300925	22.80	22.80		501		WiFi - Art House
Total Payments for Month			94,260.80	29,011.99	129.65		65,119.16	
Balance Carried Fwd			702,665.99					
Cashbook Totals			796,926.79	29,011.99	129.65		767,785.15	

Date: 24/10/2025

Melksham Town Council Current Year

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		80,655.55				80,655.55	
RnR Banked	01/08/2025	216.00					
	Sales Recpts Page 352	216.00	216.00		101		Sales Recpts Page 352
Clubber Banked	04/08/2025	216.00					
	Sales Recpts Page 353	216.00	216.00		101		Sales Recpts Page 353
RnR Banked	29/08/2025	216.00					
	Sales Recpts Page 354	216.00	216.00		101		Sales Recpts Page 354
Banked	31/08/2025	1,402.25					
DoJo Credit/Debit Card Control Acco		1,402.25			213	1,402.25	Card payments - LOC01 Bar
Banked	31/08/2025	756.70					
DoJo Credit/Debit Card Control Acco		756.70			213	756.70	Card payments - LOC02 - Bar
Banked	31/08/2025	1,245.50					
DoJo Credit/Debit Card Control Acco		1,245.50			213	1,245.50	Card payments - LOC03 - Tkts
Total Receipts for Month		4,052.45	648.00	0.00		3,404.45	
Cashbook Totals		84,708.00	648.00	0.00		84,060.00	

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Date: 24/10/2025

Melksham Town Council Current Year

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 5

Payments for Month 5

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
15/08/2025	Wiltshire Council	DDR	861.00			4102	501	861.00	Rates - AH
18/08/2025	Lloyds Bank	DDR	4.25			4017	110	4.25	Bank charges
20/08/2025	DoJo	DDR	57.25		9.54	4015	110	47.71	Card machine charges
20/08/2025	DoJo	DDR	59.57		9.93	4015	110	49.64	Card machine charges
26/08/2025	DoJo	DDR	72.11		12.02	4015	110	60.09	Card machine charges
28/08/2025	Hills Waste	280825	874.43	874.43		502			Waste collection - KGV
Total Payments for Month			1,928.61	874.43	31.49			1,022.69	
Balance Carried Fwd			82,779.39						
Cashbook Totals			84,708.00	874.43	31.49			83,802.08	

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Melksham Town Council Current Year

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		82,779.39					82,779.39	
BACS	Banked 26/09/2025	216.00						
BACS	Melksham Rock n Roll	216.00		36.00	1000	501	180.00	Room hire - AH
	Banked 30/09/2025	3,669.05						
DoJo	Credit/Debit Card Control Acco	3,669.05			213		3,669.05	Card payments - Bar
	Banked 30/09/2025	3,541.05						
DoJo	Credit/Debit Card Control Acco	3,541.05			213		3,541.05	Card payments - Bar
	Banked 30/09/2025	3,901.50						
DoJo	Credit/Debit Card Control Acco	3,901.50			213		3,901.50	Card payments - Tickets
Total Receipts for Month		11,327.60	0.00	36.00			11,291.60	
Cashbook Totals		94,106.99	0.00	36.00			94,070.99	

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Date: 24/10/2025

Melksham Town Council Current Year

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 6

Payments for Month 6

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
08/09/2025	Unity Bank - Main Account	Xfer	79,000.00			203	79,000.00	Xfer between accounts
15/09/2025	Wiltshire Council	DDR	861.00			4102 501	861.00	Rates - AH
16/09/2025	Lloyds Bank	DDR	4.38			4017 101	4.38	Service charges
22/09/2025	DoJo	DDR	55.10		9.18	4015 101	45.92	Card machine charges
22/09/2025	DoJo	DDR	62.50		10.42	4015 101	52.08	Card machine charges
22/09/2025	Rentokil Initial	220925	681.34	681.34		502		Pest control
24/09/2025	DoJo	DDR	63.37		10.56	4015 101	52.81	Card machine charges
29/09/2025	Hills Waste	290925	713.30	713.30		502		Waste collection - KGV
Total Payments for Month			81,440.99	1,394.64	30.16		80,016.19	
Balance Carried Fwd			12,666.00					
Cashbook Totals			94,106.99	1,394.64	30.16		92,682.19	

Date: 24/10/2025

Melksham Town Council Current Year

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 7

Receipts for Month 7**Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		12,666.00					12,666.00	
Clubber Banked	01/10/2025	432.00						
	Sales Recpts Page 382	432.00	432.00		101			Sales Recpts Page 382
BACS Banked	07/10/2025	4.25						
BACS Lloyds		4.25			4017	101	4.25	Refund - Service charge
	Banked 31/10/2025	1,002.35						
Xfer Credit/Debit Card Control Acco		1,002.35			213		1,002.35	Card payments - Bar
	Banked 31/10/2025	886.65						
Xfer Credit/Debit Card Control Acco		886.65			213		886.65	Card payments - Bar
	Banked 31/10/2025	548.00						
Xfer Credit/Debit Card Control Acco		548.00			213		548.00	Card payments - Tickets
Total Receipts for Month		2,873.25	432.00	0.00			2,441.25	
Cashbook Totals		15,539.25	432.00	0.00			15,107.25	

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Cashbook 2

User: MEL

Lloyds Bank Assembly Hall A/c

For Month No: 7

Payments for Month 7

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/10/2025	Water2Business	DDR	501.19			4103	501	501.19	Water rates - AH
07/10/2025	Lloyds Bank	DDR	4.25			4017	101	4.25	Service charges
07/10/2025	Lloyds Bank	DDR	4.38			4017	101	4.38	Service charges
10/10/2025	Unity Bank - Main Account	Xfer	15,029.43			203		15,029.43	Closure of Lloyds A/C
Total Payments for Month			15,539.25	0.00	0.00			15,539.25	
Balance Carried Fwd			0.00						
Cashbook Totals			15,539.25	0.00	0.00			15,539.25	

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Central Costs								
4000 Salaries ENI & Pension	27,669	115,472	384,500	269,028		269,028	30.0%	
4005 Temporary / Locum Staff	7,904	77,381	3,000	(74,381)		(74,381)	2579.4%	
4015 Bank charges - Cards	151	151	0	(151)		(151)	0.0%	
4016 Sundry Office Expenses	5	332	1,200	868		868	27.7%	
4017 Bank charges	4	4	0	(4)		(4)	0.0%	
4021 Stationery	0	108	1,000	892		892	10.8%	
4023 Advertising	0	317	3,000	2,684		2,684	10.6%	
4024 Equipment/furniture	0	233	500	267		267	46.7%	
4026 Photocopier/copying	90	327	1,100	773		773	29.7%	
4027 Telephones and Mobiles	422	2,177	3,600	1,423		1,423	60.5%	
4028 Postage	0	0	600	600		600	0.0%	
4029 Subscriptions & Memberships	(258)	2,304	3,200	896		896	72.0%	
4040 Information Technology/Hardware	2,328	2,626	5,000	2,374		2,374	52.5%	
4042 Licences/Software	1,403	7,330	24,000	16,670		16,670	30.5%	
4050 Legal and Professional Fees	0	2,374	0	(2,374)		(2,374)	0.0%	
4058 Insurance	0	50,428	39,000	(11,428)		(11,428)	129.3%	
4061 Travel & Accommodation	0	0	3,000	3,000		3,000	0.0%	
4075 Training	1,331	3,592	3,000	(592)		(592)	119.7%	
4922 DNU - Publicity & Marketing	0	(736)	0	736		736	0.0%	
Central Costs :- Indirect Expenditure	41,048	264,420	475,700	211,280	0	211,280	55.6%	0
Net Expenditure	(41,048)	(264,420)	(475,700)	(211,280)				
110 Corporate Costs								
1026 Income Interest	8,821	19,192	25,000	5,808			76.8%	
1195 Precept received - Topup GR	0	0	75,000	75,000			0.0%	
Corporate Costs :- Income	8,821	19,192	100,000	80,808			19.2%	0
4015 Bank charges - Cards	0	1,300	0	(1,300)		(1,300)	0.0%	
4017 Bank charges	88	457	2,500	2,043		2,043	18.3%	
4043 HR consultancy	0	3,565	8,000	4,435		4,435	44.6%	
4050 Legal and Professional Fees	7	1,980	10,000	8,020		8,020	19.8%	
4057 Accountancy and Audit	3,000	5,806	4,000	(1,806)		(1,806)	145.2%	
4076 Health & Safety	0	370	3,500	3,130		3,130	10.6%	
Corporate Costs :- Indirect Expenditure	3,095	13,478	28,000	14,522	0	14,522	48.1%	0
Net Income over Expenditure	5,725	5,714	72,000	66,286				

Detailed Income & Expenditure by Budget Heading 30/09/2025

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Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
115 Civic and Democratic								
1016 Receipts - Mayors Reception	96	606	0	(606)			0.0%	
Civic and Democratic :- Income	96	606	0	(606)				0
4030 Town Crier's expenses	0	30	300	270		270	10.0%	
4034 Councillors' training	0	88	1,500	1,412		1,412	5.9%	
4062 Election Expenses	3,783	3,783	20,000	16,217		16,217	18.9%	
4070 Mayor's Allowance	0	0	2,000	2,000		2,000	0.0%	
4085 Civic and Ceremonial	0	(890)	6,500	7,390		7,390	(13.7%)	
4311 Remembrance Day	0	0	1,500	1,500		1,500	0.0%	
Civic and Democratic :- Indirect Expenditure	3,783	3,011	31,800	28,789	0	28,789	9.5%	0
Net Income over Expenditure	(3,688)	(2,406)	(31,800)	(29,394)				
151 Grants								
4301 Grants	0	1,891	10,000	8,109		8,109	18.9%	
4303 Grant-4Youth	0	10,000	10,000	0		0	100.0%	
4310 Grant Food and River Festival	0	5,000	5,000	0		0	100.0%	
4317 Grant Carnival	0	2,500	2,500	0		0	100.0%	
4322 Age UK Project Worker	0	0	11,500	11,500		11,500	0.0%	
4330 Grant TIC	0	4,000	4,000	0		0	100.0%	
Grants :- Indirect Expenditure	0	23,391	43,000	19,609	0	19,609	54.4%	0
Net Expenditure	0	(23,391)	(43,000)	(19,609)				
152 Precept								
1176 Precept Received	596,100	1,192,200	1,192,200	0			100.0%	
Precept :- Income	596,100	1,192,200	1,192,200	0			100.0%	0
Net Income	596,100	1,192,200	1,192,200	0				
201 Town Hall								
1034 Income Town Hall Bookings	28	2,327	2,000	(327)			116.3%	
Town Hall :- Income	28	2,327	2,000	(327)			116.3%	0
4042 Licences/Software	0	57	0	(57)		(57)	0.0%	
4076 Health & Safety	0	3,700	0	(3,700)		(3,700)	0.0%	
4100 Gas	32	480	7,500	7,020		7,020	6.4%	
4101 Electricity	343	2,134	6,500	4,366		4,366	32.8%	
4102 Non Domestic Rates	1,060	6,364	11,000	4,636		4,636	57.9%	
4103 Water Rates	0	874	2,000	1,126		1,126	43.7%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4104 Window Cleaning	593	849	1,500	651		651	56.6%	
4106 Repairs and Maintenance	682	1,265	12,000	10,735	100	10,635	11.4%	
4108 Service Contracts	1,696	4,220	8,500	4,280	605	3,674	56.8%	
Town Hall :- Indirect Expenditure	4,406	19,943	49,000	29,057	705	28,352	42.1%	0

Net Income over Expenditure **(4,378)** **(17,616)** **(47,000)** **(29,384)**

202 Asset and Amenities

1027 Income - Amenity Services	30	1,484	6,000	4,516			24.7%	
Asset and Amenities :- Income	30	1,484	6,000	4,516			24.7%	0
4000 Salaries ENI & Pension	15,384	109,495	232,000	122,505		122,505	47.2%	
4075 Training	0	500	3,000	2,500		2,500	16.7%	
4106 Repairs and Maintenance	2,800	2,980	0	(2,980)		(2,980)	0.0%	
4150 Uniform/PPE	0	338	1,000	662		662	33.8%	
4151 Tools and Equipment	388	2,244	2,000	(244)	186	(430)	121.5%	
4153 Vehicle Running Costs	159	1,662	6,000	4,338		4,338	27.7%	
4156 Vehicle Leasing	656	2,720	6,000	3,280		3,280	45.3%	
4163 DNU - Repairs and Maintenance	0	(71)	2,000	2,071		2,071	(3.5%)	
4165 Maintenance - Play Areas	0	(69)	0	69		69	0.0%	
4167 Street Furniture and Signage	0	970	6,000	5,030		5,030	16.2%	
4168 Bus Shelters Cleaning	219	478	1,500	1,022		1,022	31.9%	
4177 Churchyard maintenance	0	270	1,000	730		730	27.0%	
4186 Defibrillators	1,398	1,398	4,000	2,602		2,602	34.9%	
Asset and Amenities :- Indirect Expenditure	21,003	122,916	264,500	141,584	186	141,399	46.5%	0

Net Income over Expenditure **(20,973)** **(121,432)** **(258,500)** **(137,069)**

203 Allotments

1045 Income	25	485	6,000	5,515			8.1%	
Allotments :- Income	25	485	6,000	5,515			8.1%	0
4103 Water Rates	39	1,135	0	(1,135)		(1,135)	0.0%	
4200 DNU - Water Rates	0	181	1,800	1,619		1,619	10.1%	
4201 DNU - Maintenance	0	963	500	(463)		(463)	192.6%	
4202 Community Allotments	0	0	500	500		500	0.0%	
Allotments :- Indirect Expenditure	39	2,279	2,800	521	0	521	81.4%	0

Net Income over Expenditure **(14)** **(1,794)** **3,200** **4,994**

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204	<u>Cafe</u>								
1046	Income - Pavilion	300	2,800	3,000	200			93.3%	
1090	Expenses Recovered	1,490	7,450	12,000	4,550			62.1%	
	Cafe :- Income	1,790	10,250	15,000	4,750			68.3%	0
4101	Electricity	1,223	8,688	0	(8,688)		(8,688)	0.0%	
4106	Repairs and Maintenance	0	270	0	(270)		(270)	0.0%	
4108	Service Contracts	317	317	0	(317)		(317)	0.0%	
4250	WiFi - Pavilion	44	267	1,300	1,033		1,033	20.5%	
4252	DNU - Electricity	0	0	12,000	12,000		12,000	0.0%	
4254	DNU - Water	0	1,094	2,500	1,406		1,406	43.7%	
4255	Fire Safety Checks	(7)	305	1,000	695		695	30.5%	
4256	DNU - Maintenance	0	195	2,500	2,305		2,305	7.8%	
	Cafe :- Indirect Expenditure	1,577	11,136	19,300	8,164	0	8,164	57.7%	0
	Net Income over Expenditure	213	(886)	(4,300)	(3,414)				
205	<u>Public Toilets - Market Place</u>								
1060	Contribution - MWPC	0	5,000	5,000	0			100.0%	
	Public Toilets - Market Place :- Income	0	5,000	5,000	0			100.0%	0
4101	Electricity	63	433	1,500	1,067		1,067	28.9%	
4103	Water Rates	156	798	2,000	1,202		1,202	39.9%	
4106	Repairs and Maintenance	0	(100)	1,500	1,600		1,600	(6.7%)	
4180	Cleaning	92	3,685	7,500	3,815		3,815	49.1%	
	Public Toilets - Market Place :- Indirect Expenditure	312	4,816	12,500	7,684	0	7,684	38.5%	0
	Net Income over Expenditure	(312)	184	(7,500)	(7,684)				
206	<u>Public Toilets - Bath Road</u>								
4101	Electricity	98	627	1,200	573		573	52.3%	
4103	Water Rates	118	(1,105)	2,000	3,105		3,105	(55.3%)	
4106	Repairs and Maintenance	70	70	500	430		430	14.0%	
4180	Cleaning	92	2,804	8,000	5,196		5,196	35.1%	
	Public Toilets - Bath Road :- Indirect Expenditure	379	2,396	11,700	9,304	0	9,304	20.5%	0
	Net Expenditure	(379)	(2,396)	(11,700)	(9,304)				
210	<u>Corporate Properties</u>								
1040	Income 31 Market Place	583	3,500	7,000	3,500			50.0%	
1048	Income Art House Cafe	500	3,000	6,000	3,000			50.0%	
	Corporate Properties :- Income	1,083	6,500	13,000	6,500			50.0%	0
	Net Income	1,083	6,500	13,000	6,500				

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211 Art House								
4108 Service Contracts	0	0	600	600		600	0.0%	
4175 WiFi	38	98	225	127		127	43.8%	
Art House :- Indirect Expenditure	38	98	825	727	0	727	11.9%	0
Net Expenditure	(38)	(98)	(825)	(727)				
212 Round House								
4076 Health & Safety	0	184	0	(184)		(184)	0.0%	
4101 Electricity	36	197	400	203		203	49.1%	
4103 Water Rates	0	108	200	92		92	54.1%	
4106 Repairs and Maintenance	0	79	250	171		171	31.6%	
Round House :- Indirect Expenditure	36	568	850	282	0	282	66.8%	0
Net Expenditure	(36)	(568)	(850)	(282)				
213 31 Market Place								
4106 Repairs and Maintenance	139	7,963	30,000	22,037		22,037	26.5%	
31 Market Place :- Indirect Expenditure	139	7,963	30,000	22,037	0	22,037	26.5%	0
Net Expenditure	(139)	(7,963)	(30,000)	(22,037)				
215 Depot								
4058 Insurance	0	0	500	500		500	0.0%	
4076 Health & Safety	0	0	300	300		300	0.0%	
4101 Electricity	57	411	1,800	1,389		1,389	22.8%	
4102 Non Domestic Rates	536	3,220	5,000	1,780		1,780	64.4%	
4103 Water Rates	28	173	300	127		127	57.7%	
4106 Repairs and Maintenance	370	370	1,000	630		630	37.0%	
4160 Leasing	1,167	7,000	15,600	8,600		8,600	44.9%	
4184 Fire security: Unit	0	456	300	(156)		(156)	152.0%	
Depot :- Indirect Expenditure	2,158	11,630	24,800	13,170	0	13,170	46.9%	0
Net Expenditure	(2,158)	(11,630)	(24,800)	(13,170)				
220 Play Areas and Open Spaces								
4157 Grasscutting and Ground Maint	358	10,232	32,000	21,768		21,768	32.0%	
4158 Replacement Play Equipment	0	500	64,000	63,500		63,500	0.8%	
4165 Maintenance - Play Areas	0	1,096	10,000	8,904		8,904	11.0%	
4169 Tree Works	276	626	2,000	1,374		1,374	31.3%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4179 Tree Planting and Ecology	222	222	0	(222)		(222)	0.0%	
4193 Rospa checks: Play areas	0	1,120	1,600	480		480	70.0%	
Play Areas and Open Spaces :- Indirect Expenditure	856	13,796	109,600	95,804	0	95,804	12.6%	0
Net Expenditure	(856)	(13,796)	(109,600)	(95,804)				
<u>221 King George V Park/Splashpad</u>								
4101 Electricity	99	683	5,000	4,317		4,317	13.7%	
4103 Water Rates	721	3,264	0	(3,264)		(3,264)	0.0%	
4106 Repairs and Maintenance	0	13,711	2,000	(11,711)		(11,711)	685.5%	13,711
4108 Service Contracts	413	14,016	12,000	(2,016)		(2,016)	116.8%	
4199 Chemicals	0	1,227	2,000	773		773	61.4%	
4913 DNU - Water	0	0	6,000	6,000		6,000	0.0%	
King George V Park/Splashpad :- Indirect Expenditure	1,233	32,902	27,000	(5,902)	0	(5,902)	121.9%	13,711
Net Expenditure	(1,233)	(32,902)	(27,000)	5,902				
6000 plus Transfers from EMR	0	13,711	0	(13,711)				
Movement to/(from) Gen Reserve	(1,233)	(19,191)	(27,000)	(7,809)				
<u>222 Blue Pool</u>								
4100 Gas	0	85	0	(85)		(85)	0.0%	
4101 Electricity	557	1,076	0	(1,076)		(1,076)	0.0%	
4102 Non Domestic Rates	4,435	12,197	0	(12,197)		(12,197)	0.0%	
4308 CCTV	0	4,138	0	(4,138)		(4,138)	0.0%	
Blue Pool :- Indirect Expenditure	4,992	17,496	0	(17,496)	0	(17,496)		0
Net Expenditure	(4,992)	(17,496)	0	17,496				
<u>302 Projects</u>								
1050 Grants Received	0	32,525	0	(32,525)			0.0%	
1052 Christmas Market Stalls	217	1,142	2,500	1,358			45.7%	
1059 Sponsorship	0	0	5,000	5,000			0.0%	
1189 Proms in Park (Vendors)	0	0	1,000	1,000			0.0%	
1193 Wiltshire Town Programme Grant	0	24,838	50,000	25,162			49.7%	
Projects :- Income	217	58,505	58,500	(5)			100.0%	0
4074 Neighbourhood Plan	0	12,877	2,825	(10,052)		(10,052)	455.8%	
4078 Community Projects	0	110	2,000	1,890		1,890	5.5%	
4080 Melksham Garden Competition	0	0	350	350		350	0.0%	
4092 Park Yoga	0	0	1,400	1,400		1,400	0.0%	

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4304 Christmas Lights	1,100	1,207	19,000	17,793		17,793	6.4%	
4313 Holiday Activities	0	2,027	0	(2,027)		(2,027)	0.0%	
4322 Age UK Project Worker	0	6,610	0	(6,610)		(6,610)	0.0%	
4329 VE Day Celebration	0	0	1,500	1,500		1,500	0.0%	
4332 Wiltshire Town Programme Exp	20,148	21,545	50,000	28,455		28,455	43.1%	
4333 Carole Round the Tree	0	0	1,000	1,000		1,000	0.0%	
4334 Youth Council	0	0	1,500	1,500		1,500	0.0%	
4336 Sensory Garden	0	5,230	11,000	5,770		5,770	47.5%	
4954 PA and Lighting Costs	2,002	2,002	0	(2,002)		(2,002)	0.0%	
Projects :- Indirect Expenditure	23,250	51,609	90,575	38,966	0	38,966	57.0%	0
Net Income over Expenditure	(23,034)	6,896	(32,075)	(38,971)				
303 Events								
1189 Proms in Park (Vendors)	(243)	755	0	(755)			0.0%	
Events :- Income	(243)	755	0	(755)				0
4080 Melksham Garden Competition	6	230	0	(230)		(230)	0.0%	
4093 Proms in Park	3,411	3,411	10,000	6,590		6,590	34.1%	
4304 Christmas Lights	(880)	0	0	0		0	0.0%	
4313 Holiday Activities	209	1,574	5,000	3,426		3,426	31.5%	
4329 VE Day Celebration	884	3,758	0	(3,758)		(3,758)	0.0%	
4335 Town Events	0	0	10,000	10,000		10,000	0.0%	
4337 General Events	0	0	5,000	5,000		5,000	0.0%	
Events :- Indirect Expenditure	3,630	8,973	30,000	21,027	0	21,027	29.9%	0
Net Income over Expenditure	(3,873)	(8,218)	(30,000)	(21,782)				
310 East Melksham Community Hall								
4050 Legal and Professional Fees	0	0	50,000	50,000		50,000	0.0%	
East Melksham Community Hall :- Indirect Expenditure	0	0	50,000	50,000	0	50,000	0.0%	0
Net Expenditure	0	0	(50,000)	(50,000)				
403 Economic Dev. and Planning								
1089 Income-Hanging Baskets	0	1,354	1,500	146			90.3%	
Economic Dev. and Planning :- Income	0	1,354	1,500	146			90.3%	0
4071 Town Floral Displays	4,847	4,957	6,500	1,543		1,543	76.3%	
4308 CCTV	0	0	8,000	8,000		8,000	0.0%	
4309 Newsletter	0	0	5,000	5,000		5,000	0.0%	

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4354 Parking Scheme	0	427	1,000	573		573	42.7%	
4356 LHFIG	0	0	5,000	5,000		5,000	0.0%	
Economic Dev. and Planning :- Indirect Expenditure	4,847	5,383	25,500	20,117	0	20,117	21.1%	0
Net Income over Expenditure	(4,847)	(4,029)	(24,000)	(19,971)				
405 Solar Farm Projects								
1182 Solar money received	0	0	50,000	50,000			0.0%	
Solar Farm Projects :- Income	0	0	50,000	50,000			0.0%	0
4500 Solar Money Projects	0	10,000	50,000	40,000		40,000	20.0%	
Solar Farm Projects :- Indirect Expenditure	0	10,000	50,000	40,000	0	40,000	20.0%	0
Net Income over Expenditure	0	(10,000)	0	10,000				
501 Assembly Hall								
1000 Income-Assembly Hall Lettings	3,659	27,824	30,000	2,176			92.7%	
Assembly Hall :- Income	3,659	27,824	30,000	2,176			92.7%	0
4000 Salaries ENI & Pension	9,939	63,236	100,000	36,764		36,764	63.2%	
4023 Advertising	228	505	0	(505)	30	(535)	0.0%	
4075 Training	0	280	600	320		320	46.7%	
4076 Health & Safety	0	34	0	(34)		(34)	0.0%	
4100 Gas	13	26	0	(26)		(26)	0.0%	
4101 Electricity	976	2,046	0	(2,046)		(2,046)	0.0%	
4102 Non Domestic Rates	861	1,722	0	(1,722)		(1,722)	0.0%	
4108 Service Contracts	412	412	0	(412)		(412)	0.0%	
4900 DNU - Uniforms	0	0	500	500		500	0.0%	
4903 Bar Stock Purchases	2,797	2,834	0	(2,834)	1,461	(4,295)	0.0%	
4905 DNU - Cleaning Materials	148	877	2,500	1,623	148	1,476	41.0%	
4907 DNU -Stationery/Printing/Post.	0	0	150	150		150	0.0%	
4909 Licences	413	4,556	5,500	944		944	82.8%	
4911 DNU - Electricity	0	4,834	17,000	12,166		12,166	28.4%	
4912 DNU - Gas	0	51	100	49		49	50.8%	
4913 DNU - Water	0	3,967	3,000	(967)	418	(1,384)	146.1%	
4914 DNU - Rates	0	3,442	9,500	6,058		6,058	36.2%	
4915 DNU - Equipment	0	1,497	2,500	1,003	1,445	(442)	117.7%	
4916 DNU -Maintenance-Equipment	0	205	5,000	4,795		4,795	4.1%	
4917 Service Contracts	365	3,157	8,400	5,243	206	5,037	40.0%	
4918 DNU - Maintenance	0	100	5,000	4,900		4,900	2.0%	
4922 DNU - Publicity & Marketing	0	947	6,000	5,053	80	4,973	17.1%	
4927 Stocktaking	0	130	600	470		470	21.7%	

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4954 PA and Lighting Costs	150	150	0	(150)	150	(300)	0.0%	
4958 Event Security	231	(73)	0	73	231	(158)	0.0%	
Assembly Hall :- Indirect Expenditure	16,532	94,934	166,350	71,416	4,168	67,247	59.6%	0
Net Income over Expenditure	(12,873)	(67,110)	(136,350)	(69,240)				
510 DNU - Assembly Hall Events								
1004 Film shows	0	49	300	251			16.3%	
1173 Live Shows - Hall Hire	0	503	20,000	19,497			2.5%	
DNU - Assembly Hall Events :- Income	0	552	20,300	19,748			2.7%	0
4919 Films: expenses and contract	0	2	0	(2)		(2)	0.0%	
4954 PA and Lighting Costs	0	242	0	(242)		(242)	0.0%	
4960 Live entertainment:	0	0	2,500	2,500		2,500	0.0%	
DNU - Assembly Hall Events :- Indirect Expenditure	0	244	2,500	2,256	0	2,256	9.8%	0
Net Income over Expenditure	0	308	17,800	17,492				
520 DNU - Ass Hall Bar/Catering								
1001 Income-Assembly Hall Bar	0	17,943	43,500	25,557			41.2%	
DNU - Ass Hall Bar/Catering :- Income	0	17,943	43,500	25,557			41.2%	0
4903 Bar Stock Purchases	0	7,371	22,000	14,629	15	14,614	33.6%	
DNU - Ass Hall Bar/Catering :- Indirect Expenditure	0	7,371	22,000	14,629	15	14,614	33.6%	0
Net Income over Expenditure	0	10,573	21,500	10,927				
901 Earmarked Reserves								
9202 Unplanned Maintenance	0	0	10,000	10,000		10,000	0.0%	
9244 Major Projects Reserve	0	0	50,000	50,000		50,000	0.0%	
9245 Solar Money	0	12,000	0	(12,000)		(12,000)	0.0%	
Earmarked Reserves :- Indirect Expenditure	0	12,000	60,000	48,000	0	48,000	20.0%	0
Net Expenditure	0	(12,000)	(60,000)	(48,000)				
902 Sinking Funds								
9234 Splashpad - KGV	0	0	5,000	5,000		5,000	0.0%	
Sinking Funds :- Indirect Expenditure	0	0	5,000	5,000	0	5,000	0.0%	0
Net Expenditure	0	0	(5,000)	(5,000)				

Detailed Income & Expenditure by Budget Heading 30/09/2025

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	611,605	1,344,978	1,543,000	198,022			87.2%	
Expenditure	133,353	742,752	1,633,300	890,548	5,075	885,473	45.8%	
Net Income over Expenditure	478,253	602,226	(90,300)	(692,526)				
plus Transfers from EMR	0	13,711	0	(13,711)				
Movement to/(from) Gen Reserve	478,253	615,936	(90,300)	(706,236)				

	<u>Actual</u>	<u>Actual Year</u>	<u>Annual</u>	<u>Variance</u>	<u>Committed</u>	<u>Funds</u>	<u>% Spent</u>	<u>Transfer</u>
	<u>Current Mt</u>	<u>To Date</u>	<u>Budget</u>	<u>Annual</u>	<u>Expenditure</u>	<u>Available</u>		<u>to/from EMR / NOTES</u>
101 Central Costs								
4000 Salaries ENI & Pension	27669	115472	384500	269028		269028	30.00%	See Locum costs now separate
4005 Temporary / Locum Staff	7904	77381	3000	(74,381)		(74,381)	2579.40%	Exceptional 25/26, most costs now in
4015 Bank charges - Cards	151	151	0	(151)		(151)	0.00%	
4016 Sundry Office Expenses	5	332	1200	868		868	27.70%	
4017 Bank charges	4	4	0	(4)		(4)	0.00%	
4021 Stationery	0	108	1000	892		892	10.80%	
4023 Advertising	0	317	3000	2684		2684	10.60%	
4024 Equipment/furniture	0	233	500	267		267	46.70%	
4026 Photocopier/copying	90	327	1100	773		773	29.70%	
4027 Telephones and Mobiles	422	2177	3600	1423		1423	60.50%	Currently reviewing, expected savings
4028 Postage	0	0	600	600		600	0.00%	
4029 Subscriptions & Memberships	(258)	2304	3200	896		896	72.00%	WALC/NALC £1948 April
4040 Infomation Technology/Hardware	2328	2626	5000	2374		2374	52.50%	
4042 Licences/Software	1403	7330	24000	16670		16670	30.50%	
4050 Legal and Professional Fees	0	2374	0	(2,374)		(2,374)	0.00%	
4058 Insurance	0	50428	39000	(11,428)		(11,428)	129.30%	Not spread, about to review
4061 Travel & Accommodation	0	0	3000	3000		3000	0.00%	
4075 Training	1331	3592	3000	(592)		(592)	119.70%	New staff
4922 DNU - Publicity & Marketing	0	(736)	0	736		736	0.00%	
110 Corporate Costs								
1026 Income Interest	8821	19192	25000	5808			76.80%	Now invested and managed
1195 Precept received - Topup GR	0	0	75000	75000			0.00%	
Corporate Costs :- Inco	8821	19192	100000	80808			19.20%	
4015 Bank charges - Cards	0	1300	0	(1,300)		(1,300)	0.00%	
4017 Bank charges	88	457	2500	2043		2043	18.30%	
4043 HR consultancy	0	3565	8000	4435		4435	44.60%	
4050 Legal and Professional Fees	7	1980	10000	8020		8020	19.80%	
4057 Accountancy and Audit	3000	5806	4000	(1,806)		(1,806)	145.20%	Recruitment £3,000 - jnl?
4076 Health & Safety	0	370	3500	3130		3130	10.60%	

115 Civic and Democratic							
1016 Receipts - Mayors Reception	96	606	0 (606)			0.00%	
Civic and Democratic :-	96	606	0 (606)				0
4030 Town Crier's expenses	0	30	300	270	270	10.00%	
4034 Councillors' training	0	88	1500	1412	1412	5.90%	
4062 Election Expenses	3783	3783	20000	16217	16217	18.90%	
4070 Mayor's Allowance	0	0	2000	2000	2000	0.00%	
4085 Civic and Ceremonial	0 (890)		6500	7390	7390	-13.70%	2024/25 accrual not needed
4311 Remembrance Day	0	0	1500	1500	1500	0.00%	
151 Grants							
4301 Grants	0	1891	10000	8109	8109	18.90%	
4303 Grant-4Youth	0	10000	10000	0	0	100.00%	
4310 Grant Food and River Festival	0	5000	5000	0	0	100.00%	
4317 Grant Carnival	0	2500	2500	0	0	100.00%	
4322 Age UK Project Worker	0	0 [11500]		0	0	0.00%	costs 4322/302
4330 Grant TIC	0	4000	4000	0	0	100.00%	
152 Precept							
1176 Precept Received	596100	1192200	1192200	0		100.00%	
201 Town Hall							
1034 Income Town Hall Bookings	28	2327	2000 (327)			116.30%	
Town Hall :- Income	28	2327	2000 (327)			116.30%	0
4042 Licences/Software	0	57	0 (57)		(57)	0.00%	
4076 Health & Safety	0	3700	0 (3,700)		(3,700)	0.00%	
4100 Gas	32	480	7500	7020	7020	6.40%	
4101 Electricity	343	2134	6500	4366	4366	32.80%	
4102 Non Domestic Rates	1060	6364	11000	4636	4636	57.90%	
4103 Water Rates	0	874	2000	1126	1126	43.70%	
4104 Window Cleaning	593	849	1500	651	651	56.60%	
4106 Repairs and Maintenance	682	1265	12000	10735	100 10635	11.40%	
4108 Service Contracts	1696	4220	8500	4280	605 3674	56.80%	

202 Asset and Amenities

1027 Income - Amenity Services	30	1484	6000	4516		24.70%	
Asset and Amenities :- I	30	1484	6000	4516		24.70%	0
4000 Salaries ENI & Pension	15384	109495	232000	122505	122505	47.20%	
4075 Training	0	500	3000	2500	2500	16.70%	
4106 Repairs and Maintenance	2800	2980	0 (2,980)		(2,980)	0.00%	
4150 Uniform/PPE	0	338	1000	662	662	33.80%	
4151 Tools and Equipment	388	2244	2000 (244)		186 (430)	121.50%	Budget not enough - review 26/27
4153 Vehicle Running Costs	159	1662	6000	4338	4338	27.70%	
4156 Vehicle Leasing	656	2720	6000	3280	3280	45.30%	
4163 DNU - Repairs and Maintenance	0 (71)		2000	2071	2071	-3.50%	2024/25 accrual not needed
4165 Maintenance - Play Areas	0 (69)		0	69	69	0.00%	2024/25 accrual not needed
4167 Street Furniture and Signage	0	970	6000	5030	5030	16.20%	
4168 Bus Shelters Cleaning	219	478	1500	1022	1022	31.90%	
4177 Churchyard maintenance	0	270	1000	730	730	27.00%	
4186 Defibrillators	1398	1398	4000	2602	2602	34.90%	

203 Allotments

1045 Income	25	485	6000	5515		8.10%	
Allotments :- Income	25	485	6000	5515		8.10%	0
4103 Water Rates	39	1135	0 (1,135)		(1,135)	0.00%	
4200 DNU - Water Rates	0	181	1800	1619	1619	10.10%	
4201 DNU - Maintenance	0	963	500 (463)		(463)	192.60%	£890 troughs Jan25
4202 Community Allotments	0	0	500	500	500	0.00%	

204 Cafe

1046 Income - Pavilion	300	2800	3000	200		93.30%	24/25 were disputed
1090 Expenses Recovered	1490	7450	12000	4550		62.10%	to be sorted eg Electricity
Cafe :- Income	1790	10250	15000	4750		68.30%	0
4101 Electricity	1223	8688	0 (8,688)		(8,688)	0.00%	Lease being reviewed
4106 Repairs and Maintenance	0	270	0 (270)		(270)	0.00%	
4108 Service Contracts	317	317	0 (317)		(317)	0.00%	
4250 WiFi - Pavilion	44	267	1300	1033	1033	20.50%	
4252 DNU - Electricity	0	0	12000	12000	12000	0.00%	
4254 DNU - Water	0	1094	2500	1406	1406	43.70%	
4255 Fire Safety Checks	(7)	305	1000	695	695	30.50%	
4256 DNU - Maintenance	0	195	2500	2305	2305	7.80%	

205 Public Toilets - Market Place							
1060 Contribution - MWPC	0	5000	5000	0		100.00%	24/25, will pay March 26
Public Toilets - Market F	0	5000	5000	0		100.00%	0
4101 Electricity	63	433	1500	1067	1067	28.90%	
4103 Water Rates	156	798	2000	1202	1202	39.90%	
4106 Repairs and Maintenance	0 (100)		1500	1600	1600	-6.70%	
4180 Cleaning	92	3685	7500	3815	3815	49.10%	
206 Public Toilets - Bath Road							
4101 Electricity	98	627	1200	573	573	52.30%	
4103 Water Rates	118 (1,105)		2000	3105	3105	-55.30%	
4106 Repairs and Maintenance	70	70	500	430	430	14.00%	
4180 Cleaning	92	2804	8000	5196	5196	35.10%	
210 Corporate Properties							
1040 Income 31 Market Place	583	3500	7000	3500		50.00%	
1048 Income Art House Cafe	500	3000	6000	3000		50.00%	
211 Art House							
4108 Service Contracts	0	0	600	600	600	0.00%	
4175 WiFi	38	98	225	127	127	43.80%	
212 Round House							
4076 Health & Safety	0	184	0 (184)		(184)	0.00%	
4101 Electricity	36	197	400	203	203	49.10%	
4103 Water Rates	0	108	200	92	92	54.10%	
4106 Repairs and Maintenance	0	79	250	171	171	31.60%	
213 31 Market Place							
4106 Repairs and Maintenance	139	7963	30000	22037	22037	26.50%	needs review

215 Depot						
4058 Insurance	0	0	500	500	500	0.00%
4076 Health & Safety	0	0	300	300	300	0.00%
4101 Electricity	57	411	1800	1389	1389	22.80%
4102 Non Domestic Rates	536	3220	5000	1780	1780	64.40% was revalued after budget
4103 Water Rates	28	173	300	127	127	57.70%
4106 Repairs and Maintenance	370	370	1000	630	630	37.00%
4160 Leasing	1167	7000	15600	8600	8600	44.90%
4184 Fire security: Unit	0	456	300 (156)	(156)		152.00% low budget - review
220 Play Areas and Open Spaces						
4157 Grasscutting and Ground Maint	358	10232	32000	21768	21768	32.00%
4158 Replacement Play Equipment	0	500	64000	63500	63500	0.80%
4165 Maintenance - Play Areas	0	1096	10000	8904	8904	11.00%
4169 Tree Works	276	626	2000	1374	1374	31.30%
4179 Tree Planting and Ecology	222	222	0 (222)	(222)		0.00%
4193 Rospa checks: Play areas	0	1120	1600	480	480	70.00%
221 King George V Park/Splashpad						
4101 Electricity	99	683	5000	4317	4317	13.70%
4103 Water Rates	721	3264	0 (3,264)	(3,264)		0.00%
4106 Repairs and Maintenance	0	13711	2000 (11,711)			100.00% 13711 from EMR, not budget
4108 Service Contracts	413	14016	12000 (2,016)	(2,016)		116.80% under review
4199 Chemicals	0	1227	2000	773	773	61.40%
4913 DNU - Water	0	0	6000	6000	6000	0.00%
6000 plus Transfers from EMR	0	13711	0 (13,711)			

222 Blue Pool

4100 Gas	0	85	0 (85)	(85)	0.00%
4101 Electricity	557	1076	0 (1,076)	(1,076)	0.00%
4102 Non Domestic Rates	4435	12197	0 (12,197)	(12,197)	0.00% being reviewed
4308 CCTV	0	4138	0 (4,138)	(4,138)	0.00%

302 Projects

1050 Grants Received	0	32525	0 (32,525)		0.00%
1052 Christmas Market Stalls	217	1142	2500	1358	45.70%
1059 Sponsorship	0	0	5000	5000	0.00%
1189 Proms in Park (Vendors)	0	0	1000	1000	0.00%
1193 Wiltshire Town Programme Grant	0	24838	50000	25162	49.70%
4074 Neighbourhood Plan	0	12877	2825 (10,052)	(10,052)	455.80% budget to be reviewed/not finished, further worl
4078 Community Projects	0	110	2000	1890	5.50%
4080 Melksham Garden Competition	0	0	350	350	0.00%
4092 Park Yoga	0	0	1400	1400	0.00%
4304 Christmas Lights	1100	1207	19000	17793	6.40%
4313 Holiday Activities	0	2027	0 (2,027)	(2,027)	0.00%
4322 Age UK Project Worker	0	6610	11500 (6,610)	(6,610)	0.00% Budget 4322/151 £11,500
4329 VE Day Celebration	0	0	1500	1500	0.00%
4332 Wiltshire Town Programme Exp	20148	21545	50000	28455	43.10%
4333 Carole Round the Tree	0	0	1000	1000	0.00%
4334 Youth Council	0	0	1500	1500	0.00%
4336 Sensory Garden	0	5230	11000	5770	47.50%
4954 PA and Lighting Costs	2002	2002	0 (2,002)	(2,002)	0.00%

303 Events						
1189 Proms in Park (Vendors)	(243)	755	0 (755)			0.00%
4080 Melksham Garden Competition	6	230	0 (230)	(230)		0.00%
4093 Proms in Park	3411	3411	10000	6590	6590	34.10%
4304 Christmas Lights	(880)	0	0	0	0	0.00%
4313 Holiday Activities	209	1574	5000	3426	3426	31.50%
4329 VE Day Celebration	884	3758	0 (3,758)	(3,758)		0.00%
4335 Town Events	0	0	10000	10000	10000	0.00%
4337 General Events	0	0	5000	5000	5000	0.00%
310 East Melksham Community Hall						
4050 Legal and Professional Fees	0	0	50000	50000	50000	0.00% EMR
403 Economic Dev. and Planning						
1089 Income-Hanging Baskets	0	1354	1500	146		90.30%
4071 Town Floral Displays	4847	4957	6500	1543	1543	76.30% summer cost
4308 CCTV	0	0	8000	8000	8000	0.00%
4309 Newsletter	0	0	5000	5000	5000	0.00%
4354 Parking Scheme	0	427	1000	573	573	42.70%
4356 LHFIG	0	0	5000	5000	5000	0.00%
405 Solar Farm Projects						
1182 Solar money received	0	0	50000	50000		0.00% annual receipt
4500 Solar Money Projects	0	10000	50000	40000	40000	20.00%

501 Assembly Hall

1000 Income-Assembly Hall Lettings	3659	27824	30000	2176		92.70%	
4000 Salaries ENI & Pension	9939	63236	100000	36764	36764	63.20%	low budget - reviewing
4023 Advertising	228	505	0 (505)		30 (535)	0.00%	
4075 Training	0	280	600	320	320	46.70%	
4076 Health & Safety	0	34	0 (34)		(34)	0.00%	
4100 Gas	13	26	0 (26)		(26)	0.00%	
4101 Electricity	976	2046	0 (2,046)		(2,046)	0.00%	
4102 Non Domestic Rates	861	1722	0 (1,722)		(1,722)	0.00%	
4108 Service Contracts	412	412	0 (412)		(412)	0.00%	
4900 DNU - Uniforms	0	0	500	500	500	0.00%	
4903 Bar Stock Purchases	2797	2834	0 (2,834)		1461 (4,295)	0.00%	
4905 DNU - Cleaning Materials	148	877	2500	1623	148	1476	41.00%
4907 DNU -Stationery/Printing/Post.	0	0	150	150		150	0.00%
4909 Licences	413	4556	5500	944		944	82.80% more events
4911 DNU - Electricity	0	4834	17000	12166		12166	28.40%
4912 DNU - Gas	0	51	100	49		49	50.80%
4913 DNU - Water	0	3967	3000 (967)		418 (1,384)	146.10%	Meter readings, arrears
4914 DNU - Rates	0	3442	9500	6058		6058	36.20%
4915 DNU - Equipment	0	1497	2500	1003	1445 (442)	117.70%	one-offs eg projector
4916 DNU -Maintenance-Equipment	0	205	5000	4795		4795	4.10%
4917 Service Contracts	365	3157	8400	5243	206	5037	40.00%
4918 DNU - Maintenance	0	100	5000	4900		4900	2.00%
4922 DNU - Publicity & Marketing	0	947	6000	5053	80	4973	17.10%
4927 Stocktaking	0	130	600	470		470	21.70%
4954 PA and Lighting Costs	150	150	0 (150)		150 (300)	0.00%	
4958 Event Security	231 (73)		0	73	231 (158)	0.00%	

510 DNU - Assembly Hall Events								
1004 Film shows	0	49	300	251			16.30%	
1173 Live Shows - Hall Hire	0	503	20000	19497			2.50%	
DNU - Assly Hall Events Income	0	552	20300	19748			2.70%	0
4919 Films: expenses and contract	0	2	0 (2)		(2)		0.00%	
4954 PA and Lighting Costs	0	242	0 (242)		(242)		0.00%	
4960 Live entertainment:	0	0	2500	2500	2500		0.00%	
520 DNU - Ass Hall Bar/Catering								
1001 Income-Assembly Hall Bar	0	17943	43500	25557			41.20%	
4903 Bar Stock Purchases	0	7371	22000	14629	15	14614	33.60%	
901 Earmarked Reserves								
9202 Unplanned Maintenance	0	0	10000	10000	10000		0.00%	
9244 Major Projects Reserve	0	0	50000	50000	50000		0.00%	
9245 Solar Money	0	12000	0 (12,000)		(12,000)		0.00%	
Earmarked Reserves :-	0	12000	60000	48000	0	48000	20.00%	0
902 Sinking Funds								
9234 Splashpad - KGV	0	0	5000	5000		5000	0.00%	
Sinking Funds :- Indirec	0	0	5000	5000	0	5000	0.00%	0
Net Expenditure	0	0 (5,000)	(5,000)					
Grand Totals:- Income	611605	1344978	1543000	198022			87.20%	
Expenditure	133353	742752	1633300	890548	5075	885473	45.80%	
Net Income over Expenditure	478253	602226 (90,300)	(692,526)					
plus Transfers from EM	0	13711	0 (13,711)					
Movement to/(from) Ge	478253	615936 (90,300)	(706,236)					

Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	Central Costs									
4000	Salaries ENI & Pension	225,000	452,982	384,500	115,472	0	0	0	0	0
4005	Temporary / Locum Staff	0	15,541	3,000	77,381	0	0	0	0	0
4015	Bank charges - Cards	0	0	0	151	0	0	0	0	0
4016	Sundry Office Expenses	0	1,203	1,200	332	0	0	0	0	0
4017	Bank charges	0	0	0	4	0	0	0	0	0
4021	Stationery	1,000	1,050	1,000	108	0	0	0	0	0
4023	Advertising	3,000	7,890	3,000	317	0	0	0	0	0
4024	Equipment/furniture	1,000	24	500	233	0	0	0	0	0
4026	Photocopier/copying	1,000	1,141	1,100	327	0	0	0	0	0
4027	Telephones and Mobiles	2,500	3,855	3,600	2,177	0	0	0	0	0
4028	Postage	500	173	600	0	0	0	0	0	0
4029	Subscriptions & Memberships	3,000	2,517	3,200	2,304	0	0	0	0	0
4032	Market Charter Anniversary	0	304	0	0	0	0	0	0	0
4040	Information Technology/Hardware	5,000	6,528	5,000	2,626	0	0	0	0	0
4042	Licences/Software	6,000	20,907	24,000	7,330	0	0	0	0	0
4050	Legal and Professional Fees	0	0	0	2,374	0	0	0	0	0
4058	Insurance	38,000	38,578	39,000	50,428	0	0	0	0	0
4061	Travel & Accommodation	300	5,241	3,000	0	0	0	0	0	0
4075	Training	2,500	494	3,000	3,592	0	0	0	0	0
4922	DNU - Publicity & Marketing	0	1,548	0	-736	0	0	0	0	0
	Overhead Expenditure	288,800	559,975	475,700	264,420	0	0	0	0	0
6000	plus Transfers from EMR	0	2,400	0	0	0	0	0	0	0

Continued on next page

Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

11:27

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(288,800)</u>	<u>(557,575)</u>	<u>(475,700)</u>	<u>(264,420)</u>	<u>0</u>		<u>0</u>		
110 Corporate Costs										
1026	Income Interest	1,000	16,230	25,000	19,192	0	0	0	0	0
1176	Precept Received	1,047,270	1,047,270	0	0	0	0	0	0	0
1195	Precept received - Topup GR	0	0	75,000	0	0	0	0	0	0
Total Income		<u>1,048,270</u>	<u>1,063,500</u>	<u>100,000</u>	<u>19,192</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4015	Bank charges - Cards	0	0	0	1,300	0	0	0	0	0
4017	Bank charges	500	5,140	2,500	457	0	0	0	0	0
4043	HR consultancy	6,000	13,625	8,000	3,565	0	0	0	0	0
4050	Legal and Professional Fees	7,000	23,356	10,000	1,980	0	0	0	0	0
4057	Accountancy and Audit	5,000	3,497	4,000	5,806	0	0	0	0	0
4076	Health & Safety	3,500	6,240	3,500	370	0	0	0	0	0
Overhead Expenditure		<u>22,000</u>	<u>51,858</u>	<u>28,000</u>	<u>13,478</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>1,026,270</u>	<u>1,011,642</u>	<u>72,000</u>	<u>5,714</u>	<u>0</u>		<u>0</u>		
115 Civic and Democratic										
1016	Receipts - Mayors Reception	0	3,853	0	606	0	0	0	0	0
Total Income		<u>0</u>	<u>3,853</u>	<u>0</u>	<u>606</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4030	Town Crier's expenses	300	105	300	30	0	0	0	0	0
4034	Councillors' training	0	960	1,500	88	0	0	0	0	0
4062	Election Expenses	8,000	22,489	20,000	3,783	0	0	0	0	0
4070	Mayor's Allowance	1,000	84	2,000	0	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4085	Civic and Ceremonial	3,000	8,766	6,500	-890	0	0	0	0	0
4311	Remembrance Day	1,500	1,665	1,500	0	0	0	0	0	0
Overhead Expenditure		13,800	34,068	31,800	3,011	0	0	0	0	0
Movement to/(from) Gen Reserve		(13,800)	(30,215)	(31,800)	(2,406)	0		0		
151	Grants									
4301	Grants	16,000	18,539	10,000	1,891	0	0	0	0	0
4303	Grant-4Youth	10,000	10,000	10,000	10,000	0	0	0	0	0
4306	Grant Party in the Park	3,000	0	0	0	0	0	0	0	0
4310	Grant Food and River Festival	5,000	5,000	5,000	5,000	0	0	0	0	0
4317	Grant Carnival	0	2,500	2,500	2,500	0	0	0	0	0
4322	Age UK Project Worker	0	12,000	11,500	0	0	0	0	0	0
4324	The Friends of Canberra Park	0	7,988	0	0	0	0	0	0	0
4330	Grant TIC	4,000	4,000	4,000	4,000	0	0	0	0	0
Overhead Expenditure		38,000	60,027	43,000	23,391	0	0	0	0	0
6000	plus Transfers from EMR	0	7,988	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(38,000)	(52,039)	(43,000)	(23,391)	0		0		
152	Precept									
1176	Precept Received	0	0	1,192,200	1,192,200	0	0	0	0	0
Total Income		0	0	1,192,200	1,192,200	0	0	0	0	0
Movement to/(from) Gen Reserve		0	0	1,192,200	1,192,200	0		0		
201	Town Hall									
1034	Income Town Hall Bookings	2,000	3,185	2,000	2,327	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		2,000	3,185	2,000	2,327	0	0	0	0	0
4042	Licences/Software	0	0	0	57	0	0	0	0	0
4076	Health & Safety	0	0	0	3,700	0	0	0	0	0
4100	Gas	7,200	4,512	7,500	480	0	0	0	0	0
4101	Electricity	6,000	4,917	6,500	2,134	0	0	0	0	0
4102	Non Domestic Rates	11,000	10,604	11,000	6,364	0	0	0	0	0
4103	Water Rates	2,000	1,258	2,000	874	0	0	0	0	0
4104	Window Cleaning	1,800	1,492	1,500	849	0	0	0	0	0
4106	Repairs and Maintenance	6,000	15,367	12,000	1,265	0	100	0	0	0
4108	Service Contracts	8,000	6,217	8,500	4,220	0	605	0	0	0
Overhead Expenditure		42,000	44,367	49,000	19,943	0	705	0	0	0
Movement to/(from) Gen Reserve		(40,000)	(41,183)	(47,000)	(17,616)	0		0		
202 Asset and Amenities										
1027	Income - Amenity Services	4,500	10,425	6,000	1,484	0	0	0	0	0
Total Income		4,500	10,425	6,000	1,484	0	0	0	0	0
4000	Salaries ENI & Pension	275,000	289,147	232,000	109,495	0	0	0	0	0
4027	Telephones and Mobiles	1,500	0	0	0	0	0	0	0	0
4075	Training	3,000	0	3,000	500	0	0	0	0	0
4106	Repairs and Maintenance	0	0	0	2,980	0	0	0	0	0
4150	Uniform/PPE	1,000	250	1,000	338	0	0	0	0	0
4151	Tools and Equipment	2,000	1,960	2,000	2,244	0	186	0	0	0
4153	Vehicle Running Costs	6,000	5,664	6,000	1,662	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4156	Vehicle Leasing	11,000	6,331	6,000	2,720	0	0	0	0	0
4163	DNU - Repairs and Maintenance	6,000	2,155	2,000	-71	0	0	0	0	0
4165	Maintenance - Play Areas	0	634	0	-69	0	0	0	0	0
4167	Street Furniture and Signage	6,000	4,689	6,000	970	0	0	0	0	0
4168	Bus Shelters Cleaning	0	836	1,500	478	0	0	0	0	0
4177	Churchyard maintenance	1,000	0	1,000	270	0	0	0	0	0
4186	Defibrillators	4,000	1,100	4,000	1,398	0	0	0	0	0
4196	Container storage	1,500	0	0	0	0	0	0	0	0
Overhead Expenditure		318,000	312,765	264,500	122,916	0	186	0	0	0
Movement to/(from) Gen Reserve		(313,500)	(302,341)	(258,500)	(121,432)	0		0		
203	Allotments									
1045	Income	7,000	4,775	6,000	485	0	0	0	0	0
Total Income		7,000	4,775	6,000	485	0	0	0	0	0
4103	Water Rates	0	0	0	1,135	0	0	0	0	0
4200	DNU - Water Rates	1,800	1,560	1,800	181	0	0	0	0	0
4201	DNU - Maintenance	4,000	0	500	963	0	0	0	0	0
4202	Community Allotments	0	0	500	0	0	0	0	0	0
Overhead Expenditure		5,800	1,560	2,800	2,279	0	0	0	0	0
Movement to/(from) Gen Reserve		1,200	3,215	3,200	(1,794)	0		0		
204	Cafe									
1046	Income - Pavilion	0	2,529	3,000	2,800	0	0	0	0	0
1090	Expenses Recovered	17,500	11,809	12,000	7,450	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		17,500	14,337	15,000	10,250	0	0	0	0	0
4101	Electricity	0	0	0	8,688	0	0	0	0	0
4106	Repairs and Maintenance	0	0	0	270	0	0	0	0	0
4108	Service Contracts	0	0	0	317	0	0	0	0	0
4250	WiFi - Pavilion	1,000	889	1,300	267	0	0	0	0	0
4252	DNU - Electricity	12,000	19,805	12,000	0	0	0	0	0	0
4254	DNU - Water	2,500	1,860	2,500	1,094	0	0	0	0	0
4255	Fire Safety Checks	400	859	1,000	305	0	0	0	0	0
4256	DNU - Maintenance	2,000	2,040	2,500	195	0	0	0	0	0
Overhead Expenditure		17,900	25,452	19,300	11,136	0	0	0	0	0
Movement to/(from) Gen Reserve		(400)	(11,114)	(4,300)	(886)	0		0		
205 Public Toilets - Market Place										
1060	Contribution - MWPC	5,000	0	5,000	5,000	0	0	0	0	0
Total Income		5,000	0	5,000	5,000	0	0	0	0	0
4101	Electricity	2,200	852	1,500	433	0	0	0	0	0
4103	Water Rates	3,000	969	2,000	798	0	0	0	0	0
4106	Repairs and Maintenance	1,000	1,734	1,500	-100	0	0	0	0	0
4180	Cleaning	7,000	7,112	7,500	3,685	0	0	0	0	0
Overhead Expenditure		13,200	10,667	12,500	4,816	0	0	0	0	0
Movement to/(from) Gen Reserve		(8,200)	(10,667)	(7,500)	184	0		0		
206 Public Toilets - Bath Road										

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4101	Electricity	1,700	1,421	1,200	627	0	0	0	0	0
4103	Water Rates	2,000	3,369	2,000	-1,105	0	0	0	0	0
4106	Repairs and Maintenance	1,000	8	500	70	0	0	0	0	0
4180	Cleaning	7,000	7,870	8,000	2,804	0	0	0	0	0
Overhead Expenditure		11,700	12,668	11,700	2,396	0	0	0	0	0
Movement to/(from) Gen Reserve		(11,700)	(12,668)	(11,700)	(2,396)	0		0		
210	Corporate Properties									
1040	Income 31 Market Place	7,000	7,075	7,000	3,500	0	0	0	0	0
1048	Income Art House Cafe	6,700	6,161	6,000	3,000	0	0	0	0	0
Total Income		13,700	13,236	13,000	6,500	0	0	0	0	0
Movement to/(from) Gen Reserve		13,700	13,236	13,000	6,500	0		0		
211	Art House									
4108	Service Contracts	0	905	600	0	0	0	0	0	0
4175	WiFi	750	476	225	98	0	0	0	0	0
Overhead Expenditure		750	1,381	825	98	0	0	0	0	0
Movement to/(from) Gen Reserve		(750)	(1,381)	(825)	(98)	0		0		
212	Round House									
4076	Health & Safety	0	0	0	184	0	0	0	0	0
4101	Electricity	400	388	400	197	0	0	0	0	0
4103	Water Rates	200	214	200	108	0	0	0	0	0
4106	Repairs and Maintenance	250	448	250	79	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		850	1,049	850	568	0	0	0	0	0
Movement to/(from) Gen Reserve		(850)	(1,049)	(850)	(568)	0		0		
213	31 Market Place									
4106	Repairs and Maintenance	1,000	1,093	30,000	7,963	0	0	0	0	0
4108	Service Contracts	1,000	0	0	0	0	0	0	0	0
Overhead Expenditure		2,000	1,093	30,000	7,963	0	0	0	0	0
Movement to/(from) Gen Reserve		(2,000)	(1,093)	(30,000)	(7,963)	0		0		
215	Depot									
4058	Insurance	0	330	500	0	0	0	0	0	0
4076	Health & Safety	0	0	300	0	0	0	0	0	0
4101	Electricity	1,800	1,432	1,800	411	0	0	0	0	0
4102	Non Domestic Rates	5,000	6,278	5,000	3,220	0	0	0	0	0
4103	Water Rates	250	324	300	173	0	0	0	0	0
4106	Repairs and Maintenance	2,000	1,869	1,000	370	0	0	0	0	0
4160	Leasing	15,600	12,350	15,600	7,000	0	0	0	0	0
4184	Fire security: Unit	300	96	300	456	0	0	0	0	0
Overhead Expenditure		24,950	22,679	24,800	11,630	0	0	0	0	0
Movement to/(from) Gen Reserve		(24,950)	(22,679)	(24,800)	(11,630)	0		0		
220	Play Areas and Open Spaces									
1050	Grants Received	0	58,182	0	0	0	0	0	0	0
Total Income		0	58,182	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4157	Grasscutting and Ground Maint	25,000	39,104	32,000	10,232	0	0	0	0	0
4158	Replacement Play Equipment	0	74,431	64,000	500	0	0	0	0	0
4165	Maintenance - Play Areas	10,000	835	10,000	1,096	0	0	0	0	0
4169	Tree Works	4,000	0	2,000	626	0	0	0	0	0
4179	Tree Planting and Ecology	10,000	660	0	222	0	0	0	0	0
4193	Rospa checks: Play areas	1,600	0	1,600	1,120	0	0	0	0	0
Overhead Expenditure		50,600	115,030	109,600	13,796	0	0	0	0	0
Movement to/(from) Gen Reserve		(50,600)	(56,849)	(109,600)	(13,796)	0		0		
221 King George V Park/Splashpad										
4101	Electricity	7,000	926	5,000	683	0	0	0	0	0
4103	Water Rates	0	0	0	3,264	0	0	0	0	0
4106	Repairs and Maintenance	1,000	18,828	2,000	13,711	0	0	0	0	0
4108	Service Contracts	5,500	11,724	12,000	14,016	0	0	0	0	0
4199	Chemicals	2,000	453	2,000	1,227	0	0	0	0	0
4913	DNU - Water	10,500	9,132	6,000	0	0	0	0	0	0
Overhead Expenditure		26,000	41,064	27,000	32,902	0	0	0	0	0
6000	plus Transfers from EMR	0	0	0	13,711	0	0	0	0	0
Movement to/(from) Gen Reserve		(26,000)	(41,064)	(27,000)	(19,191)	0		0		
222 Blue Pool										
4100	Gas	0	0	0	85	0	0	0	0	0
4101	Electricity	0	0	0	1,076	0	0	0	0	0
4102	Non Domestic Rates	0	0	0	12,197	0	0	0	0	0
4308	CCTV	0	0	0	4,138	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		0	0	0	17,496	0	0	0	0	0
Movement to/(from) Gen Reserve		0	0	0	(17,496)	0		0		
302	Projects									
1050	Grants Received	0	69,124	0	32,525	0	0	0	0	0
1052	Christmas Market Stalls	2,000	-350	2,500	1,142	0	0	0	0	0
1059	Sponsorship	5,000	0	5,000	0	0	0	0	0	0
1174	Christmas Income	0	50	0	0	0	0	0	0	0
1179	Neighbourhood Plan	0	3,456	0	0	0	0	0	0	0
1189	Proms in Park (Vendors)	0	0	1,000	0	0	0	0	0	0
1193	Wiltshire Town Programme Grant	0	0	50,000	24,838	0	0	0	0	0
Total Income		7,000	72,281	58,500	58,505	0	0	0	0	0
4074	Neighbourhood Plan	0	13,472	2,825	12,877	0	0	0	0	0
4078	Community Projects	4,000	6,957	2,000	110	0	0	0	0	0
4080	Melksham Garden Competition	250	305	350	0	0	0	0	0	0
4092	Park Yoga	0	1,400	1,400	0	0	0	0	0	0
4304	Christmas Lights	20,000	17,882	19,000	1,207	0	0	0	0	0
4313	Holiday Activities	0	1,030	0	2,027	0	0	0	0	0
4322	Age UK Project Worker	0	0	0	6,610	0	0	0	0	0
4329	VE Day Celebration	0	933	1,500	0	0	0	0	0	0
4332	Wiltshire Town Programme Exp	0	12,008	50,000	21,545	0	0	0	0	0
4333	Carole Round the Tree	0	0	1,000	0	0	0	0	0	0
4334	Youth Council	0	0	1,500	0	0	0	0	0	0
4336	Sensory Garden	0	0	11,000	5,230	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

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		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4954	PA and Lighting Costs	0	0	0	2,002	0	0	0	0	0
	Overhead Expenditure	24,250	53,987	90,575	51,609	0	0	0	0	0
	Movement to/(from) Gen Reserve	(17,250)	18,293	(32,075)	6,896	0		0		
303	Events									
1005	Deposits	0	-917	0	0	0	0	0	0	0
1189	Proms in Park (Vendors)	0	0	0	755	0	0	0	0	0
	Total Income	0	-917	0	755	0	0	0	0	0
4080	Melksham Garden Competition	0	0	0	230	0	0	0	0	0
4093	Proms in Park	0	0	10,000	3,411	0	0	0	0	0
4313	Holiday Activities	5,000	4,964	5,000	1,574	0	0	0	0	0
4329	VE Day Celebration	0	0	0	3,758	0	0	0	0	0
4335	Town Events	0	0	10,000	0	0	0	0	0	0
4337	General Events	0	0	5,000	0	0	0	0	0	0
	Overhead Expenditure	5,000	4,964	30,000	8,973	0	0	0	0	0
	Movement to/(from) Gen Reserve	(5,000)	(5,881)	(30,000)	(8,218)	0		0		
310	East Melksham Community Hall									
4050	Legal and Professional Fees	2,500	0	50,000	0	0	0	0	0	0
	Overhead Expenditure	2,500	0	50,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(2,500)	0	(50,000)	0	0		0		
403	Economic Dev. and Planning									
1089	Income-Hanging Baskets	1,300	1,222	1,500	1,354	0	0	0	0	0

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Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)

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Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		1,300	1,222	1,500	1,354	0	0	0	0	0
4071	Town Floral Displays	6,000	6,004	6,500	4,957	0	0	0	0	0
4308	CCTV	0	31,745	8,000	0	0	0	0	0	0
4309	Newsletter	2,000	9,790	5,000	0	0	0	0	0	0
4354	Parking Scheme	1,000	1,115	1,000	427	0	0	0	0	0
4356	LHFIG	5,000	0	5,000	0	0	0	0	0	0
Overhead Expenditure		14,000	48,654	25,500	5,383	0	0	0	0	0
403 Net Income over Expenditure		-12,700	-47,432	-24,000	-4,029	0	0	0	0	0
6000	plus Transfers from EMR	0	31,262	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(12,700)	(16,170)	(24,000)	(4,029)	0		0		
405 Solar Farm Projects										
1182	Solar money received	40,000	49,405	50,000	0	0	0	0	0	0
Total Income		40,000	49,405	50,000	0	0	0	0	0	0
4500	Solar Money Projects	40,000	0	50,000	10,000	0	0	0	0	0
Overhead Expenditure		40,000	0	50,000	10,000	0	0	0	0	0
405 Net Income over Expenditure		0	49,405	0	-10,000	0	0	0	0	0
6001	less Transfers to EMR	0	49,405	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		0	0	0	(10,000)	0		0		
501 Assembly Hall										
1000	Income-Assembly Hall Lettings	30,000	32,917	30,000	27,824	0	0	0	0	0

Continued on next page

11:27 Annual Budget - By Centre (Actual YTD Month 6)

Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1172	Tickets : private events	0	831	0	0	0	0	0	0	0
Total Income		30,000	33,748	30,000	27,824	0	0	0	0	0
4000	Salaries ENI & Pension	85,000	104,409	100,000	63,236	0	0	0	0	0
4023	Advertising	0	0	0	505	0	30	0	0	0
4075	Training	0	125	600	280	0	0	0	0	0
4076	Health & Safety	0	0	0	34	0	0	0	0	0
4100	Gas	0	0	0	26	0	0	0	0	0
4101	Electricity	0	0	0	2,046	0	0	0	0	0
4102	Non Domestic Rates	0	0	0	1,722	0	0	0	0	0
4106	Repairs and Maintenance	0	174	0	0	0	0	0	0	0
4108	Service Contracts	0	0	0	412	0	0	0	0	0
4163	DNU - Repairs and Maintenance	0	175	0	0	0	0	0	0	0
4900	DNU - Uniforms	1,000	945	500	0	0	0	0	0	0
4903	Bar Stock Purchases	0	0	0	2,834	0	1,461	0	0	0
4905	DNU - Cleaning Materials	2,000	3,002	2,500	877	0	148	0	0	0
4907	DNU -Stationery/Printing/Post.	150	113	150	0	0	0	0	0	0
4909	Licences	3,500	5,400	5,500	4,556	0	0	0	0	0
4911	DNU - Electricity	17,000	13,927	17,000	4,834	0	0	0	0	0
4912	DNU - Gas	100	161	100	51	0	0	0	0	0
4913	DNU - Water	3,000	2,461	3,000	3,967	0	418	0	0	0
4914	DNU - Rates	9,500	8,608	9,500	3,442	0	0	0	0	0
4915	DNU - Equipment	5,000	4,126	2,500	1,497	0	1,445	0	0	0
4916	DNU -Maintenance-Equipment	7,000	1,810	5,000	205	0	0	0	0	0
4917	Service Contracts	8,400	7,284	8,400	3,157	0	206	0	0	0

Continued on next page

Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4918	DNU - Maintenance	13,000	3,224	5,000	100	0	0	0	0	0
4922	DNU - Publicity & Marketing	6,000	7,190	6,000	947	0	80	0	0	0
4927	Stocktaking	600	520	600	130	0	0	0	0	0
4954	PA and Lighting Costs	0	0	0	150	0	150	0	0	0
4958	Event Security	0	608	0	-73	0	231	0	0	0
Overhead Expenditure		161,250	164,262	166,350	94,934	0	4,168	0	0	0
Movement to/(from) Gen Reserve		(131,250)	(130,514)	(136,350)	(67,110)	0		0		
510	DNU - Assembly Hall Events									
1004	Film shows	300	4	300	49	0	0	0	0	0
1172	Tickets : private events	0	335	0	0	0	0	0	0	0
1173	Live Shows - Hall Hire	20,000	14,257	20,000	503	0	0	0	0	0
Total Income		20,300	14,597	20,300	552	0	0	0	0	0
4919	Films: expenses and contract	220	2	0	2	0	0	0	0	0
4954	PA and Lighting Costs	4,500	5,965	0	242	0	0	0	0	0
4958	Event Security	0	1,307	0	0	0	0	0	0	0
4960	Live entertainment:	0	3,078	2,500	0	0	0	0	0	0
Overhead Expenditure		4,720	10,352	2,500	244	0	0	0	0	0
Movement to/(from) Gen Reserve		15,580	4,245	17,800	308	0		0		
520	DNU - Ass Hall Bar/Catering									
1001	Income-Assembly Hall Bar	43,500	56,778	43,500	17,943	0	0	0	0	0
Total Income		43,500	56,778	43,500	17,943	0	0	0	0	0

Continued on next page

Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

11:27

		<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4903	Bar Stock Purchases	22,000	21,289	22,000	7,371	0	15	0	0	0
	Overhead Expenditure	22,000	21,289	22,000	7,371	0	15	0	0	0
	Movement to/(from) Gen Reserve	21,500	35,488	21,500	10,573	0		0		
901	Earmarked Reserves									
1180	CIL Received	0	640,520	0	0	0	0	0	0	0
	Total Income	0	640,520	0	0	0	0	0	0	0
9202	Unplanned Maintenance	10,000	16,612	10,000	0	0	0	0	0	0
9244	Major Projects Reserve	50,000	4,089	50,000	0	0	0	0	0	0
9245	Solar Money	0	255	0	12,000	0	0	0	0	0
9248	CIL	0	7,076	0	0	0	0	0	0	0
	Overhead Expenditure	60,000	28,032	60,000	12,000	0	0	0	0	0
	901 Net Income over Expenditure	-60,000	612,488	-60,000	-12,000	0	0	0	0	0
6000	plus Transfers from EMR	0	28,032	0	0	0	0	0	0	0
6001	less Transfers to EMR	0	640,520	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(60,000)	0	(60,000)	(12,000)	0		0		
902	Sinking Funds									
9233	Play Area Replacement Fund	25,000	0	0	0	0	0	0	0	0
9234	Splashpad - KGV	5,000	0	5,000	0	0	0	0	0	0
	Overhead Expenditure	30,000	0	5,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(30,000)	0	(5,000)	0	0		0		

Continued on next page

Melksham Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 6)
Note: Budget 2025/2026

	<u>Budget 2024/2025</u>		<u>Budget 2025/2026</u>				<u>Budget 2026/2027</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,240,070	2,039,125	1,543,000	1,344,978	0	0	0	0	0
Expenditure	1,240,070	1,627,245	1,633,300	742,752	0	5,075	0	0	0
Net Income over Expenditure	<u>0</u>	<u>411,880</u>	<u>-90,300</u>	<u>602,226</u>	<u>0</u>	<u>-5,075</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfers from EMR	0	69,682	0	13,711	0	0	0	0	0
less Transfers to EMR	0	689,925	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(208,362)</u>	<u>(90,300)</u>	<u>615,936</u>	<u>0</u>		<u>0</u>		

Detailed Balance Sheet - Excluding Stock Movement**Month 6 Date 30/09/2025**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
101	Debtors	11,829
103	Town hall Sales ledger	3,049
105	Vat Control	20,558
120	Bar Stock	7,138
203	Unity Bank	702,666
205	Unity - Instant Savings A/c	703,643
213	Credit/Debit Card Control	(9,748)
214	CCLA: Investment	723,445
215	Cambridge BS	91,626
220	Petty Cash	19
251	Lloyds Cash & Bank Assembly	12,666
253	Assembly Hall Float	1,100
Total Current Assets		2,267,991
<u>Current Liabilities</u>		
501	Creditors	95,001
505	Vat Creditor	6
515	PAYE/NI Due	2,847
516	Pension Due	7,031
520	Salaries Control	395
566	Events Control 2021 Onwards	5,352
Total Current Liabilities		110,631
Net Current Assets		2,157,360
Total Assets less Current Liabilities		2,157,360
<u>Represented by :-</u>		
301	Current Year Fund	602,226
310	General Fund	274,143
322	EMR - CIL - SEC106	639,637
323	EMR - Solar Monies	143,241
325	EMR - East Melksham Comm Hall	315,030
326	EMR - Unplanned Maintenance	3,795
327	EMR - Election Expenses	5,199
328	EMR - Green Spaces	1,311
329	EMR - Major Projects Reserve	86,537
334	EMR - Office Equipments	4,275
335	EMR - Street Furniture	13,837
336	EMR - Equipment Replacement	48,130
338	EMR - Shurnhold Field	15,000
339	EMR - Splashpad KGV	5,000
Total Equity		2,157,360

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
101	Debtors			11,829.13	
103	Town hall Sales ledger			3,048.80	
105	Vat Control			20,557.75	
120	Bar Stock			7,137.81	
203	Unity Bank			702,665.99	
205	Unity - Instant Savings A/c			703,643.39	
213	Credit/Debit Card Control				9,747.55
214	CCLA: Investment			723,445.39	
215	Cambridge BS			91,625.84	
220	Petty Cash			18.94	
251	Lloyds Cash & Bank Assembly			12,666.00	
253	Assembly Hall Float			1,100.00	
310	General Fund				260,431.92
322	EMR - CIL - SEC106				639,636.64
323	EMR - Solar Monies				143,240.85
325	EMR - East Melksham Comm Hall				315,030.00
326	EMR - Unplanned Maintenance				3,795.00
327	EMR - Election Expenses				5,199.41
328	EMR - Green Spaces				1,311.38
329	EMR - Major Projects Reserve				86,536.71
334	EMR - Office Equipments				4,275.00
335	EMR - Street Furniture				13,837.00
336	EMR - Equipment Replacement				48,130.00
338	EMR - Shurnhold Field				15,000.00
339	EMR - Splashpad KGV				5,000.00
501	Creditors				95,000.86
505	Vat Creditor				5.80
515	PAYE/NI Due				2,847.12
516	Pension Due				7,030.78
520	Salaries Control				394.53
566	Events Control 2021 Onwards				5,352.00
1000	Income-Assembly Hall Lettings	501	Assembly Hall		27,824.40
1001	Income-Assembly Hall Bar	520	DNU - Ass Hall Bar/Catering		17,943.19
1004	Film shows	510	DNU - Assembly Hall Events		48.75
1016	Receipts - Mayors Reception	115	Civic and Democratic		605.68
1026	Income Interest	110	Corporate Costs		19,192.41
1027	Income - Amenity Services	202	Asset and Amenities		1,484.05
1034	Income Town Hall Bookings	201	Town Hall		2,326.80
1040	Income 31 Market Place	210	Corporate Properties		3,499.98
1045	Income	203	Allotments		485.00
1046	Income - Pavilion	204	Cafe		2,800.00
1048	Income Art House Cafe	210	Corporate Properties		3,000.00
1050	Grants Received	302	Projects		32,525.00
1052	Christmas Market Stalls	302	Projects		1,141.65
1060	Contribution - MWPC	205	Public Toilets - Market Place		5,000.00
1089	Income-Hanging Baskets	403	Economic Dev. and Planning		1,354.00
1090	Expenses Recovered	204	Cafe		7,450.00
1173	Live Shows - Hall Hire	510	DNU - Assembly Hall Events		503.33
1176	Precept Received	152	Precept		1,192,200.00
1189	Proms in Park (Vendors)	303	Events		755.31
1193	Wiltshire Town Programme Grant	302	Projects		24,838.20
4000	Salaries ENI & Pension	101	Central Costs	115,472.13	
4000	Salaries ENI & Pension	202	Asset and Amenities	109,495.17	
4000	Salaries ENI & Pension	501	Assembly Hall	63,236.00	
4005	Temporary / Locum Staff	101	Central Costs	77,381.02	
4015	Bank charges - Cards	101	Central Costs	150.81	
4015	Bank charges - Cards	110	Corporate Costs	1,300.34	
4016	Sundry Office Expenses	101	Central Costs	332.05	
4017	Bank charges	101	Central Costs	4.38	
4017	Bank charges	110	Corporate Costs	456.95	
4021	Stationery	101	Central Costs	107.56	
4023	Advertising	101	Central Costs	316.50	
4023	Advertising	501	Assembly Hall	504.60	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4024	Equipment/furniture	101	Central Costs	233.33	
4026	Photocopier/copying	101	Central Costs	327.24	
4027	Telephones and Mobiles	101	Central Costs	2,176.97	
4029	Subscriptions & Memberships	101	Central Costs	2,303.62	
4030	Town Crier's expenses	115	Civic and Democratic	30.00	
4034	Councillors' training	115	Civic and Democratic	87.82	
4040	Information Technology/Hardware	101	Central Costs	2,625.97	
4042	Licences/Software	101	Central Costs	7,330.23	
4042	Licences/Software	201	Town Hall	57.00	
4043	HR consultancy	110	Corporate Costs	3,564.62	
4050	Legal and Professional Fees	101	Central Costs	2,374.17	
4050	Legal and Professional Fees	110	Corporate Costs	1,979.65	
4057	Accountancy and Audit	110	Corporate Costs	5,806.42	
4058	Insurance	101	Central Costs	50,428.41	
4062	Election Expenses	115	Civic and Democratic	3,783.19	
4071	Town Floral Displays	403	Economic Dev. and Planning	4,956.67	
4074	Neighbourhood Plan	302	Projects	12,877.22	
4075	Training	101	Central Costs	3,591.73	
4075	Training	202	Asset and Amenities	500.00	
4075	Training	501	Assembly Hall	280.00	
4076	Health & Safety	110	Corporate Costs	370.00	
4076	Health & Safety	201	Town Hall	3,699.66	
4076	Health & Safety	212	Round House	184.25	
4076	Health & Safety	501	Assembly Hall	34.16	
4078	Community Projects	302	Projects	110.00	
4080	Melksham Garden Competition	303	Events	230.43	
4085	Civic and Ceremonial	115	Civic and Democratic		889.76
4093	Proms in Park	303	Events	3,410.50	
4100	Gas	201	Town Hall	480.13	
4100	Gas	222	Blue Pool	85.10	
4100	Gas	501	Assembly Hall	25.82	
4101	Electricity	201	Town Hall	2,133.85	
4101	Electricity	204	Cafe	8,688.41	
4101	Electricity	205	Public Toilets - Market Place	432.85	
4101	Electricity	206	Public Toilets - Bath Road	627.10	
4101	Electricity	212	Round House	196.53	
4101	Electricity	215	Depot	410.71	
4101	Electricity	221	King George V Park/Splashpad	683.19	
4101	Electricity	222	Blue Pool	1,076.01	
4101	Electricity	501	Assembly Hall	2,046.01	
4102	Non Domestic Rates	201	Town Hall	6,363.75	
4102	Non Domestic Rates	215	Depot	3,220.25	
4102	Non Domestic Rates	222	Blue Pool	12,197.18	
4102	Non Domestic Rates	501	Assembly Hall	1,722.00	
4103	Water Rates	201	Town Hall	874.15	
4103	Water Rates	203	Allotments	1,134.98	
4103	Water Rates	205	Public Toilets - Market Place	798.17	
4103	Water Rates	206	Public Toilets - Bath Road		1,105.48
4103	Water Rates	212	Round House	108.18	
4103	Water Rates	215	Depot	173.00	
4103	Water Rates	221	King George V Park/Splashpad	3,264.23	
4104	Window Cleaning	201	Town Hall	849.20	
4106	Repairs and Maintenance	201	Town Hall	1,264.71	
4106	Repairs and Maintenance	202	Asset and Amenities	2,980.00	
4106	Repairs and Maintenance	204	Cafe	270.00	
4106	Repairs and Maintenance	205	Public Toilets - Market Place		100.00
4106	Repairs and Maintenance	206	Public Toilets - Bath Road	70.00	
4106	Repairs and Maintenance	212	Round House	79.00	
4106	Repairs and Maintenance	213	31 Market Place	7,963.10	
4106	Repairs and Maintenance	215	Depot	370.00	
4106	Repairs and Maintenance	221	King George V Park/Splashpad	13,710.86	
4108	Service Contracts	201	Town Hall	4,220.44	
4108	Service Contracts	204	Cafe	316.66	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4108	Service Contracts	221	King George V Park/Splashpad	14,016.00	
4108	Service Contracts	501	Assembly Hall	412.29	
4150	Uniform/PPE	202	Asset and Amenities	338.46	
4151	Tools and Equipment	202	Asset and Amenities	2,243.88	
4153	Vehicle Running Costs	202	Asset and Amenities	1,662.36	
4156	Vehicle Leasing	202	Asset and Amenities	2,719.54	
4157	Grasscutting and Ground Maint	220	Play Areas and Open Spaces	10,232.00	
4158	Replacement Play Equipment	220	Play Areas and Open Spaces	499.58	
4160	Leasing	215	Depot	7,000.02	
4163	DNU - Repairs and Maintenance	202	Asset and Amenities		70.90
4165	Maintenance - Play Areas	202	Asset and Amenities		68.65
4165	Maintenance - Play Areas	220	Play Areas and Open Spaces	1,095.91	
4167	Street Furniture and Signage	202	Asset and Amenities	970.14	
4168	Bus Shelters Cleaning	202	Asset and Amenities	477.76	
4169	Tree Works	220	Play Areas and Open Spaces	626.17	
4175	WiFi	211	Art House	98.46	
4177	Churchyard maintenance	202	Asset and Amenities	270.00	
4179	Tree Planting and Ecology	220	Play Areas and Open Spaces	222.08	
4180	Cleaning	205	Public Toilets - Market Place	3,684.53	
4180	Cleaning	206	Public Toilets - Bath Road	2,804.36	
4184	Fire security: Unit	215	Depot	456.02	
4186	Defibrillators	202	Asset and Amenities	1,397.79	
4193	Rospa checks: Play areas	220	Play Areas and Open Spaces	1,120.00	
4199	Chemicals	221	King George V Park/Splashpad	1,227.40	
4200	DNU - Water Rates	203	Allotments	181.12	
4201	DNU - Maintenance	203	Allotments	962.86	
4250	WiFi - Pavilion	204	Cafe	266.88	
4254	DNU - Water	204	Cafe	1,093.54	
4255	Fire Safety Checks	204	Cafe	305.34	
4256	DNU - Maintenance	204	Cafe	195.29	
4301	Grants	151	Grants	1,890.63	
4303	Grant-4Youth	151	Grants	10,000.00	
4304	Christmas Lights	302	Projects	1,207.08	
4308	CCTV	222	Blue Pool	4,138.00	
4310	Grant Food and River Festival	151	Grants	5,000.00	
4313	Holiday Activities	302	Projects	2,027.20	
4313	Holiday Activities	303	Events	1,574.40	
4317	Grant Carnival	151	Grants	2,500.00	
4322	Age UK Project Worker	302	Projects	6,610.00	
4329	VE Day Celebration	303	Events	3,757.99	
4330	Grant TIC	151	Grants	4,000.00	
4332	Wiltshire Town Programme Exp	302	Projects	21,545.18	
4336	Sensory Garden	302	Projects	5,230.00	
4354	Parking Scheme	403	Economic Dev. and Planning	426.60	
4500	Solar Money Projects	405	Solar Farm Projects	10,000.00	
4903	Bar Stock Purchases	501	Assembly Hall	2,834.07	
4903	Bar Stock Purchases	520	DNU - Ass Hall Bar/Catering	7,370.55	
4905	DNU - Cleaning Materials	501	Assembly Hall	876.93	
4909	Licences	501	Assembly Hall	4,555.95	
4911	DNU - Electricity	501	Assembly Hall	4,834.29	
4912	DNU - Gas	501	Assembly Hall	50.80	
4913	DNU - Water	501	Assembly Hall	3,966.69	
4914	DNU - Rates	501	Assembly Hall	3,441.75	
4915	DNU - Equipment	501	Assembly Hall	1,496.63	
4916	DNU -Maintenance-Equipment	501	Assembly Hall	204.89	
4917	Service Contracts	501	Assembly Hall	3,156.75	
4918	DNU - Maintenance	501	Assembly Hall	100.25	
4919	Films: expenses and contract	510	DNU - Assembly Hall Events	1.78	
4922	DNU - Publicity & Marketing	101	Central Costs		736.25
4922	DNU - Publicity & Marketing	501	Assembly Hall	947.40	
4927	Stocktaking	501	Assembly Hall	130.00	
4954	PA and Lighting Costs	302	Projects	2,002.23	
4954	PA and Lighting Costs	501	Assembly Hall	150.00	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4954	PA and Lighting Costs	510	DNU - Assembly Hall Events	242.00	
4958	Event Security	501	Assembly Hall		73.00
6000	Transfers from EMR	221	King George V Park/Splashpad		13,710.86
9245	Solar Money	901	Earmarked Reserves	12,000.00	
Trial Balance Totals :				3,023,535.20	3,023,535.20
Difference				0.00	

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 1 - Unity Bank - Main Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Bank	30/09/2025		703,338.03
			<u>703,338.03</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
08/05/2025 080525/2 Boels Rental Ltd		672.04	
			<u>672.04</u>
			702,665.99
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			702,665.99
		Balance per Cash Book is :-	702,665.99
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 2 - Lloyds Bank Assembly Hall A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
`Assembly Hall General	30/09/2025		12,666.00
			<u>12,666.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			12,666.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			12,666.00
		Balance per Cash Book is :-	12,666.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 8 - Credit/Debit Card Control Acco**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Credit/Debit Card Control	30/09/2025		-9,747.55
			<u>-9,747.55</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-9,747.55
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-9,747.55
		Balance per Cash Book is :-	-9,747.55
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 9 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	30/09/2025		18.94
			18.94
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			18.94
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			18.94
		Balance per Cash Book is :-	18.94
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 10 - CCLA: Investment**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA investment	30/09/2025		723,445.39
			<u>723,445.39</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			723,445.39
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			723,445.39
		Balance per Cash Book is :-	723,445.39
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 11 - Cambridge BS**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Cambridge BS	30/09/2025		91,625.84
			<u>91,625.84</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			91,625.84
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			91,625.84
		Balance per Cash Book is :-	91,625.84
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 12 - Unity - Instant Savings A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Instant Savings A/C	30/09/2025		703,643.39
			<u>703,643.39</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			703,643.39
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			703,643.39
		Balance per Cash Book is :-	703,643.39
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date