

Melksham Town Council

Minutes of the Finance Governance & Performance Committee

On Monday 3rd November 2025

PRESENT:	Councillor R Cleary	Chair
	Councillor A Griffin	Deputy Chair
	Councillor P Aves	
	Councillor E Calland	
	Councillor J Crossley	
	Councillor M Drewett	
	Councillor A Westbrook	
OFFICERS	Hayley Bell	
	David Skinner	
	Andrew Meacham	
PUBLIC	Two members of the public were present virtually	

54/25 Apologies

There were no apologies.

55/25 Declaration of Interest

There were no declarations of interest.

56/25 Minutes

The minutes of 29th September 2025, having been previously circulated, were approved as a correct record and signed by the Chair Councillor Cleary.

57/25 Public Participation

There was no public participation

58/25 Report of the RFO

Councillor Westbrook thanked the RFO for the quality of his report. The RFO acknowledged the assistance given to him by colleagues in preparing the report.

The Chair Councillor Cleary thanked the team for work preparing for upcoming Budget Workshop and Corporate Strategy Day.

The report was noted.

59/25 Financials

The were comments/questions on the following.

Line 4345 Parking Re-Imbursements. Could officers please write to Gompels and thank them for their involvement, look to expand the scheme and get the message out about free parking.

Line 4005. £77000 spent this financial year on locum staff. Council should note and reflect on the costs of locum staff.

Line 4179 Tree Planting and Ecology. Noted that there the previously referenced sum for tree planting is available, although not in Earmarked Reserves.

There is £143k in Solar Farm Money. Council needs to start thinking about spending this.

It was proposed by Councillor A Westbrook, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to receive the financial reports.

60/25 Bank Reconciliations

It was proposed by Councillor Griffin, seconded by Councillor A Westbrook and

UNANIMOUSLY RESOLVED to receive and sign the Bank Reconciliations.

Meeting closed at:19:35

Signed

Dated