

**Melksham Town Council**  
**Minutes of the Personnel Committee**  
**On 6<sup>th</sup> October 2025**

PRESENT: Councillor S Rabey Town Mayor and Chair  
Councillor J Westbrook Deputy Town Mayor and Vice Chair  
Councillor G Elson  
Councillor J Oatley  
Councillor C Stokes

IN ATTENDANCE None

OFFICERS Hayley Bell CEO/Town Clerk  
Nicki Hudson People Officer

PUBLIC No members of the public or press were present

**13/25 Apologies**

There were no apologies.

**14/25 Declaration of Interest**

There were no declarations of interest.

**15/25 Public Participation**

There was no public participation

**16/25 Christmas Opening Hours**

Christmas Opening hours were noted.

**17/25 CCTV**

It was **RESOLVED** to authorise a third officer to access the CCTV room and CCTV footage.

The officer nominated will be confirmed at a later date.

**18/25 Confidential Session**

It was **RESOLVED** to go into confidential session in view of the sensitive nature of the business to be discussed.

**19/25 Staffing Matters**

Report was noted and received. There were no decisions required.

Meeting closed at: Time not noted.

Signed ..... Dated .....