

**Melksham Town Council  
Minutes of the Personnel Committee  
On 24<sup>th</sup> November 2025**

PRESENT:                   Councillor S Rabey                   Town Mayor and Chair  
                                  Councillor J Westbrook            Deputy Town Mayor and Vice Chair  
                                  Councillor G Elson  
                                  Councillor J Oatley  
                                  Councillor C Stokes

IN ATTENDANCE       None

OFFICERS               Hayley Bell                            CEO/Town Clerk

PUBLIC No members of the public or press were present

**20/25 Apologies**

There were no apologies.

**21/25 Declaration of Interest**

There were no declarations of interest.

**22/25 Public Participation**

There was no public participation

**23/25 Confidential Session**

It was **RESOLVED** to go into confidential session in view of the sensitive nature of the business to be discussed.

**24/25 Staffing Matters**

It was **RESOLVED** to make the recommendation to Full Council.

Meeting closed at: Time not noted.

Signed .....

Dated .....