

Melksham Town Council

Minutes of the Personnel Committee

on Monday 2nd March 2026

PRESENT: Councillor S Rabey Chair
Councillor P Aves
Councillor J Oatley
Councillor C Stokes

IN ATTENDANCE

OFFICERS Hayley Bell CEO
Nicki Hudson People and Culture Officer

PUBLIC No members of the public or of the press were present or present virtually

41/25 Apologies

Apologies were received from Councillor J Westbrook, who was substituted by Councillor Aves and from Councillor Elson.

42/25 Declaration of Interest

There were no declarations of interest.

43/25 Minutes

The minutes of 13th January 2026, having been previously circulated, were approved as a correct record and signed by the Chair Councillor Rabey.

44/25 Public Participation

There was no public participation

44/25 People & Culture Officer's Report

The report was given and noted.

45/25 Confidential Session

It was **UNANIMOUSLY RESOLVED** to go into confidential session in view of the sensitive nature of the business to be discussed.

46/25 Staffing Matters

A verbal report was given and noted.

No decisions were required.

Meeting closed at: 20:45

Signed

Dated

DRAFT