



2025

## MELKSHAM TOWN COUNCIL



# Live Streaming Task & Finish Group

Tuesday 12 May 2026 at 18:30



Town Hall,  
Market Place,  
Melksham,  
Wiltshire  
SN12 6ES

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# MELKSHAM TOWN COUNCIL

Town Hall,  
Market Place,  
Melksham,  
Wiltshire  
SN12 6ES

CEO Miss Hayley Bell, Assoc CIPD, CertHE, FSLCC

01225 704187

[towncouncil@melksham-tc.gov.uk](mailto:towncouncil@melksham-tc.gov.uk)

Tuesday 6 May 2026

Dear Councillors G Elson, T Price, S Rabey & J Westbrook

You are summoned in accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) to a meeting of the Live Streaming Task & Finish Group of Melksham Town Council for the transaction of the business shown on the agenda below.

**Tuesday 12<sup>th</sup> May 2026**, to be held at 18:30 in the Council Chamber, Melksham Town Hall, Market Place, Melksham, SN12 7ES.

The quorum for is 3.

No decisions will be made on matters not already on the agenda.

### [The Seven Principles of Public Life.](#)

All members are reminded of their duty under the code of conduct to uphold the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Yours sincerely,

Miss Hayley Bell – CEO

# AGENDA

## **1. Chair**

To appoint a chair of the group

## **2. Apologies.**

To receive and consider acceptance for apologies and absences

(Local Government Act, 1972 s.85)

## **3. Declaration of interests.**

To declare an interest relating to the business of the meeting.

(Melksham Town Council Code of Conduct)

## **4. Terms of reference**

To define and approve the aims of the group

## **5. Next Steps**

To receive the report on streaming practices of other councils.

For decision on next steps.



### **Trowbridge Town Council**

Teams. Online Public Participation allowed. No live stream. No upload. Recordings deleted after one month.

### **Melksham without Parish Council**

Zoom. Online Public Participation allowed. No live stream. Upload to Youtube. Delete once minutes approved.

### **Bradford on Avon Town Council**

No recording at the moment because of location of meetings. Normally would live stream direct to YouTube. No online Public Participation. Not currently deleted but will probably start.

### **Chippenham Town Council**

Live stream to Youtube. No online public participation. Delete after 6 months

### **Devizes Town Council**

No online presence. Physical attendance at meeting or wait for minutes only.

### **Wiltshire Council**

Stream to Youtube. Paid system cameras, mics and software provided by VPAV. Linked to ModernGov. No online public participation but non committee member councillors and MPs sometimes allowed to make online statements. Recordings left up indefinitely. If this was to change would probably be removed after 6 years to align with requirement for agendas to be available.