

Melksham Town Council

Minutes of the Community Allotment Task & Finish Group

Held at Melksham Town Hall on Tuesday 28 April 2026

PRESENT: Councillor P Aves
Councillor A Westbrook
Councillor J Westbrook

IN ATTENDANCE

OFFICERS	Dave Elms	Amenities Team Manager
	Bridie Hanraads	Community Conversations Lead (Melksham Forest)
	Amelie Huxtable	Placement Student

1/25 Apologies

Apologies were received from Councillor Whitlock.

2/25 Declaration of Interest

There were no declarations of interest.

3/25 Chair

Councillor J Westbrook was appointed chair.

4/25 Terms of Reference

To facilitate the creation of, and subsequent running of, a community allotment.

5/25 Next Steps

Members discussed a fresh application to Community Conversations, quotes for the work to be done and other grants.

An issue with water supply was noted in that the current supply is on the other side of the site, hoses are not allowed and the community allotment will be separated from the rest of the site.

The following was decided:-

- Ask the CEO to re-submit the application to Community Conversations
- Ask the CEO to look for other grants, particularly for water on site.
- Ask the CEO to bring fresh quotes for the work (fencing, gate, water supply, accessible paths and raised beds) back to the group.

The next meeting was set for 18:00 on Tuesday 26 May 2026.

Meeting closed at: 18:50

Signed

Dated