



Live Streaming Task and Finish Group

Agenda for 29/06/26 @ 18:30

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Melksham
TOWN COUNCIL



Melksham
TOWN COUNCIL

Monday 22 June 2026

Dear Councillors G Elson, T Price, S Rabey and J Westbrook

**Ref: Live Streaming Task & Finish Group,
Monday 29 June 2026**

You are summoned in accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) to a meeting of the Live Streaming Task & Finish Group of Melksham Town Council for the transaction of the business shown on the agenda below.

Monday 29 June 2026, to be held at 18.30 in the Council Chamber, Melksham Town Hall, Market Place, Melksham, SN12 6ES.

The quorum for the Live Streaming Task & Finish Group is 3.

No decisions will be made on matters not already on the agenda.

The Seven Principles of Public Life.

All members are reminded of their duty under the code of conduct to uphold the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Yours sincerely,

Miss Hayley Bell
CEO



Live Streaming Task & Finish Group Terms of Reference

The Live Streaming Task & Finish Group will meet to formulate a recommendation on streaming policy, and the mechanics and costs of a professional delivery of such service. Things to take into account include:

- Accessibility
- Control of the product
- What should be streamed
- Members of the public appearing on screen
- GDPR.

1. **Membership** – four elected Members.

- 1.1 Invited officers and outside experts, who have will have no voting rights.
- 1.2 No business may be transacted at a meeting unless at least 50% of the whole number of members of the committee, rounded up, are present.
- 1.3 Substitution of Members - Substitutes should be nominated by the Member of the Committee planning to be absent and notified to the Proper Officer in writing by 3pm on the day of the meeting.



Agenda

Live Streaming Task & Finish Group

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| 1. | Apologies

To receive and consider acceptance for apologies and absences
(Local Government Act, 1972 s.85) | 19.00 – 19.01 |
| 2. | Declaration of interests

To declare an interest relating to the business of the meeting.
(Melksham Town Council Code of Conduct) | 19.01 – 19.02 |
| 3. | Minutes

To approve the minutes of the previous meeting 12 May 2026.
(Local Government Act 1972, s. 12) | 19.02 – 19.05 |
| 4. | Updates and Next Steps

To receive updates from officers and agree further actions. | 19.05 – 19.50 |