

Melksham Town Council

Minutes of the Streaming Task & Finish Group

At the Town Hall on Monday 29 June 2026

PRESENT: Councillor G Elson Chair
Councillor T Price
Councillor S Rabey
Councillor J Westbrook

OFFICERS Ian Cunningham Community Officer
Andrew Meacham Committee Clerk

6/26 Apologies

There were no apologies, all members being present.

7/26 Declaration of Interest

There were no declarations of interest.

8/26 Minutes

The minutes of 12 May 2026, having been previously circulated, were approved as a correct record and signed by the Chair Councillor Elson.

9/26 Updates and Next Steps

The Community Officer gave an update on options and costing obtained to date.

It was agreed that improved audio was a greater priority than improved visuals.

It was agreed to

- obtain further quotes for improved audio (swan neck mics, press button to speak, two on top table, one to every other table.
- Run a closed session test of streaming to YouTube via OBS software.

Meeting closed at: 19:28

Signed

Dated