



Planning

Agenda for 14/07/26 @ 19:00

melksham-tc.gov.uk/meetings



Melksham
TOWN COUNCIL



Melksham
TOWN COUNCIL

3 July 2026

Dear Councillors S Rabey, C Stokes, P Alford, P Aves, R Cleary, A Griffin and J Oatley

Ref: Planning Committee Meeting, Tuesday 14 July 2026

You are summoned in accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) to a meeting of the Planning Committee of Melksham Town Council for the transaction of the business shown on the agenda below.

Tuesday 14 July 2026, to be held at 19.00 in the Council Chamber, Melksham Town Hall, Market Place, Melksham, SN12 6ES.

The quorum for the Planning Committee is 4.

Public Participation

Members of the public and the press may attend this meeting in person or join the meeting on Teams via the following link: <https://tinyurl.com/mvcv678h> . Public participation will take place near the start of the meeting.

Each speaker is limited to three minutes, with a total public session of 20 minutes. Members of the public are requested to send their questions to CEO@melksham-tc.gov.uk by noon on the working day before the meeting. You should still attend the meeting, in person or online, to ask your question.

No decisions will be made on matters not already on the agenda. The Council may ask the public and press to leave if confidential matters need to be discussed.

The Seven Principles of Public Life.

All members are reminded of their duty under the code of conduct to uphold the Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty, and leadership.

Yours sincerely,

Miss Hayley Bell
CEO



Planning Committee Terms of Reference

The Committee will meet to consider all planning applications in the town.

Comments will be sent to Wiltshire Council as part of their consultation procedure. The aim is to use guidance contained in the National Planning Policy Framework, the Joint Melksham Neighbourhood Plan, planning legislation, Wiltshire Council's Core Strategy and Local Plan, Policy and Periodic Planning Guidance notes to preserve and enhance the town's character, whilst encouraging its commercial and social vitality. It will also consider the contents and desires laid out in the Neighbourhood Plan and Local Plan.

Where appropriate, planning applications submitted in the Parish of Melksham Without may also be discussed and commented on if relevant to the Town Council.

Highway issues raised for the Local Highways and Footpath Improvement Group (LHFIG), Emergency Planning and Flood Plans will also be managed by this Committee.

1. **Membership** – seven elected Members.

- 1.1 Invited officers and volunteers to enable events to be run, who have will have no voting rights.
- 1.2 No business may be transacted at a meeting unless at least 50% of the whole number of members of the committee, rounded up, are present.
- 1.3 Substitution of Members - Substitutes should be nominated by the Member of the Committee planning to be absent and notified to the Proper Officer in writing by 3pm on the day of the meeting.

2. **Delegated Business** – The Committee has been delegated to deal with the following matters on an ongoing basis or to conclusion:

Planning

- 2.1 At meetings to consider all planning applications sent for consultation by Wiltshire Council.
- 2.2 To comment on behalf of the Town Council on planning applications having due regard to Town Council policy.
- 2.3 To delegate the power to the Town Clerk in discussion with the Town Mayor or Deputy Town Mayor, to make recommendations to Wiltshire Council on minor revisions to applications for which there is insufficient time to call a planning committee meeting. The exercise of this power should be consistent with established practice and policy of the committee, where defined, and shall be reported to the next planning committee meeting.



- 2.4 To deal with requests for street naming.
- 2.5 To deal with consultation requests for street trading licences.
- 2.6 To deal with any matters pertaining to the Licensing Act 2003.
- 2.7 To refer all highway Issues through the relevant portal for the Local Highways and Footpaths Improvement Group (LHFIG).
- 2.8 To develop and manage all Emergency Plans.
- 2.9 To deal with Rights of Way, Bridle Ways, and Footpath matters.
- 2.10 To prepare draft comments for any consultations received by the Council.
- 2.11 To engage in pre-application consultations with developers.
- 2.12 To manage equipment within the area of its responsibilities and not under the control of any other committee.
- 2.13 To receive petitions and deputations from the public or any organisation.

Economic Development

- 2.14 To be responsible for recommending to Council key decisions and actions required in relation to the economic development of the town. 4
- 2.15 Approving and overseeing the delivery of any relevant service strategies which affect:
 - economic development;
 - investment in the town centre;
 - to oversee and implement the Town Centre Master Plan;
 - the establishment of external partnerships where they are relevant to the economic development of the town.
- 2.16 Approving and monitoring funding sources and mechanisms to assist with various initiatives, projects and actions within the remit of economic development.

Budget

- 2.17 To prepare, scrutinise and monitor the budget for the committee.
- 2.18 To approve expenditure within budget and to refer any requests for expenditure over budget to Full Council.
- 2.19 To approve expenditure within Ear Marked Reserves available to relevant projects for this committee.



3. Referred Business: To consider and make recommendations to the Town Council on the following matters:
 - 3.1 Any other matters referred to the Committee by the Town Council.
 - 3.2 All planning applications of a major strategic nature.
 - 3.3 Consultations on any strategic plans produced by the Principal Authority, Wiltshire Council, such as Boundary Reviews, Local Development Framework, Local Plans or any such documents relevant to the town.
 - 3.4 Budget estimates, to be prepared no later than October each year and submitted to the Finance, Administration and Performance Committee.



Agenda

Planning

1. **Apologies** 19.00 – 19.01
To receive and consider acceptance for apologies and absences
(Local Government Act, 1972 s.85)
2. **Declaration of interests** 19.01 – 19.02
To declare an interest relating to the business of the meeting.
(Melksham Town Council Code of Conduct)
3. **Minutes** 19.02 – 19.05
To approve the minutes of the previous meeting 23 June 2026
(Local Government Act 1972, s. 12)
4. **Public participation** 19.05 – 19.25
To allow public participation, 3 minutes per person; 20-minute allocation.
(Local Government Act 1972, s. 12)
5. **Planning considerations**
Planning Considerations Members to note that when responding to planning applications consideration should be given to the Melksham Joint Neighbourhood Plan, the Wiltshire Core Strategy and the National Planning Policy Framework (NPPF).
6. **Planning Applications**
To comment on the following planning applications
 - 6.1 [PL/2026/03551](#) – Wiltshire Council R3
[Address:](#) Melksham Library, Lowbourne, Melksham, SN12 7DZ
[Proposal:](#) 55 extra care flats (C3) with ancillary care facilities, landscaping, access drive and parking, and related works including demolition of existing buildings
[Respond by:](#) 24 Jul 2026



6.2 [PL/2025/07391](#) – Approval of reserved matters

Address: Land South of Western Way, Melksham, Wiltshire

Proposal: Reserved Matters (appearance, landscaping, layout and scale) for 210 residential dwellings (Use Class C3), along with associated open space, landscaping, and parking, pursuant to Condition 2 of Outline Planning Permission ref. PL/2022/08504.

Respond by: 15 Jul 2026

7. Planning Decisions

To note the following planning decisions

7.1 [PL/2026/02791](#)– Prior approval Part 1 Class A.1(ea): Larger home extension

Address: 1 Fieldfare Way, Melksham, SN12 7GD

Proposal: Single storey rear extension to dwelling. measuring approximately (w) 4.6m, (d) 3.2m, (height eaves) 2.3m and (height to ridge) 3.4m materials to match existing

Decision date: 15 June 2026

Decision: Prior Approval Not Required

MTC decision: No objection

7.2 [PL/2026/01809](#)– Full planning permission

Address: Melksham Football and Rugby Club, Eastern Way, Melksham, SN12 7GU

Proposal: To enable the area of land known as Melksham Rugby and Football clubs, to hold a Music Event and festival

Decision date: 17 June 2026

Decision: Refuse

MTC decision: Support as application for one off event. Request organisers to liaise with school and residents



7.3 [PL/2026/02468](#)– Full planning permission

[Address:](#) Annexe, 350 Snarlton Lane, Melksham, SN12 7QP

[Proposal:](#) Change of use of the annex to let

[Decision date:](#) 24 June 2026

[Decision:](#) Refuse

[MTC decision:](#) No objection

8. PROPOSED TRAFFIC REGULATION ORDER FOR CONSULTATION – Footpath 40, Melksham Cycle Track

Consultation period ends 3 August 2026

9. Premises Licence Application

Consultation period ends 29 July 2026.

10. Wiltshire Local Plan

To note the Notice of intention to commence preparation of a new Wiltshire Local Plan.

11. Wiltshire Council Speed Limit Policy

To note.

12. Temporary Road Closures

To note.

B3107 (Part), Holt (27.07.2026)

13. Parish Steward

To consider jobs for the Parish Steward and to note work done

July visit dates 10th, 13th & 14th. Next in Melksham 9th, 10th & 14th September.

Melksham Town Council

Minutes of the Planning Committee

At Melksham Town Hall on Tuesday 23 June 2026

PRESENT: Councillor S Rabey Chair
Councillor P Aves
Councillor J Crossley
Councillor A Griffin

IN ATTENDANCE

OFFICERS Andrew Meacham Committee Clerk

PUBLIC one member of the public was present

40/26 Apologies

Apologies were received from Councillor Stokes, who was subbed by Councillor Crossley, and from Councillor Alford.

41/26 Declaration of Interest

There were no declarations of interest.

42/26 Minutes

The minutes of 2 June 2026, having been previously circulated, were approved as a correct record and signed by the Chair Councillor.

43/26 Public Participation

There was no public participation.

44/26 Proposed Berryfields Development

Representatives from Savilles and Bellway Homes gave a presentation and members had the opportunity to ask questions.

45/26 PL/202603005

It was proposed by Councillor Griffin, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED to record no objection.

46/26 PL/2026/02966

The Chair set out the concerns raised by Melksham Without Parish Council

- The effect on the A3102
- Level and type of affordable housing provision – only 30% provision

- Absence of bungalows
- Public transport viability
- Connectivity
- Potential isolation of parts of the development
- Safety concerns over proximity to Battery Storage System at Sandridge Solar Farm
- The site is not one allocated under the Joint Melksham Neighbourhood Plan
- Further public consultation requested
- Layout constrained by overhead powerlines and proximity to the Grade II listed Blackmore House
- Access – proposed as t-junction with no separate right-turn lane. Preference is for a roundabout.
- The preferred Melksham by-pass route passes through the site.

It was proposed by Councillor Rabey, seconded by Councillor Griffin and

UNANIMOUSLY RESOLVED to support the concerns of Melksham Without Parish Council.

47/26 PL/2026/02295

Members noted and concurred with comments of the Highways Department.

It was proposed by Councillor Rabey, seconded by Councillor Aves and

UNANIMOUSLY RESOLVED not to support the application on the basis of Highways Department comments

48/26 PL/2026/02205

It was proposed by Councillor Griffin, seconded by Councillor Crossley and

UNANIMOUSLY RESOLVED not to object to the application.

49/26 PL/2026/02752

It was proposed by Councillor Aves, seconded by Councillor Rabey and

UNANIMOUSLY RESOLVED not to object to the application.

50/26 PL/2026/03323

It was proposed by Councillor Rabey, seconded by Councillor Griffin and

UNANIMOUSLY RESOLVED not to object to the application.

51/26 PL/202601093

The comments of the Conservation Officer were noted.

It was proposed by Councillor Rabey, seconded by Councillor Griffin and

UNANIMOUSLY RESOLVED to record no objection to the wheelchair access ramp but support the comments of the Conservation Officer in relation to the fence.

52/26 Planning Decisions

The decisions were noted.

53/26 Temporary Road Closures

The road closures were noted.

The Committee Clerk advised that the delayed closure of part of the A3102 would now be on 1 July 2026.

54/26 Items to Note – Email from CEO to SSE

Noted.

55/26 Items to Note – Briefing Note

Noted.

56/26 School Street Pilot

Noted.

57/26 Parish Steward

Weeds are a particular problem.

Drain in King Street Carpark.

Meeting closed at:20:20

Signed

Dated

WILTSHIRE COUNCIL**CYCLE TRACKS ACT 1984****THE COUNTY OF WILTSHIRE (FOOTPATH 40, MELKSHAM)
(CYCLE TRACKS) ORDER 2026**

The Council of the County of Wiltshire in exercise of its powers under Section 3 of the Cycle Tracks Act 1984 and having undertaken the consultations required by Regulation 3 of the Cycle Tracks Regulations 1984, hereby makes the following Order: -

1. The footpaths described in the Schedule to this Order are hereby designated as cycle tracks.
2. This Order may be cited as The County of Wiltshire (Footpath 40, Melksham) (Cycle Tracks) Order 2026 and shall come into operation at the end of 28 days from the date on which notice of confirmation of this Order is first published.

SCHEDULE**Footpath****Description**

Footpath 40, Melksham

From where it joins with the A350 in a westerly direction to its junction with Burnet Close South

THE COMMON SEAL of
WILTSHIRE COUNCIL
was hereunto affixed this
24th day of June 2026
in the presence of: -

Ruby Reynolds
RUBY REYNOLDS
Authorised Signatory
Wiltshire Council



Confirmed this
day of 20
in the presence of: -

Pathfinder Way to Burnet Close, Melksham – Proposed Cycle Track on Footpath 40



WILTSHIRE COUNCIL
CYCLE TRACKS ACT 1984
THE COUNTY OF WILTSHIRE (FOOTPATH 40, MELKSHAM)
(CYCLE TRACKS) ORDER 2026

NOTICE IS HEREBY GIVEN THAT Wiltshire Council has made the above Order, which requires confirmation, under the Cycle Tracks Act 1984 the effect of which will be to designate the following length of footpath as a cycle track:- **Footpath 40, Melksham** – From where it joins with the A350 in a westerly direction to its junction with Burnet Close South.

Deposit copies of the unconfirmed Order and plan may be inspected at the offices of Wiltshire Council, County Hall, Bythesea Road, Trowbridge during normal office hours. Details of the proposed scheme may be seen at Melksham Library, Melksham Community Campus, Market Place, Melksham between the hours of 6.30am – 10pm Monday – Thursday, 6.30am – 9pm Friday and 8am – 6pm Saturday until 3rd August 2026. Documents can also be viewed online at <https://wiltshire.traffweb.app/>

Comments on the proposal together with the reasons for which they are made should be sent in writing to reach Highways Assets and Commissioning, by email to TrafficOrderConsultations@wiltshire.gov.uk or via <https://wiltshire.traffweb.app/> by 3rd August 2026 quoting reference HKB/TRO/MELK/CT.

Highways Assets and Commissioning, County Hall, Bythesea Road, Trowbridge
BA14 8JN

2nd July 2026

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We HOLIDAYS & CRUISES TRAVEL EXPERTS LIMITED

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
16 HIGH STREET			
Post town	MELKSHAM	Postcode	SN12 6JU

Telephone number at premises (if any)	01225 865725
Non-domestic rateable value of premises	£ 8700

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *		☐	please complete section (A)
b)	a person other than an individual *		☐	
	i	as a limited company/limited liability partnership	☒	please complete section (B)
	ii	as a partnership (other than limited liability)	☐	please complete section (B)
	iii	as an unincorporated association or	☐	please complete section (B)

	iv	other (for example a statutory corporation)		please complete section (B)
c)		a recognised club		please complete section (B)
d)		a charity		please complete section (B)
e)		the proprietor of an educational establishment		please complete section (B)
f)		a health service body		please complete section (B)
g)		a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)		a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)		the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

(A) Individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over		Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)

Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	HOLIDAYS & CRUISES TRAVEL EXPERTS LTD
Address	REGISTERED ADDRESS: RED LION YARD, ODD DOWN, BATH BA2 2PP
Registered number (where applicable)	12521229
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY
Telephone number (if any)	01225 865725
E-mail address (optional)	steve@holidays.cruises

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	08	2026

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

PREMISES ON HIGH STREET OCCUPIED BY COACH BOOKING OFFICE

LICENSE REQUIRED FOR PRE-PURCHASE OF LIMITED RANGE OF ALCOHOL FOR CONSUMPTION ON OUR COACH AND DAY TRIPS ONLY

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
				Off the premises	✓
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 5) NONE		
Tue	10:00	16:00			
Wed	10:00	16:00			
Thur	10:00	16:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) NONE		
Fri	10:00	16:00			
Sat	10:00	16:00			
Sun					

29

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	JULIE ANN PALMER
Date of birth	■■■■■■■■■■
Address	■■■■■■■■■■ ■■■■■■■■■■ ■■■■■■■■■■
Postcode	■■■■■■■■■■
Personal licence number (if known)	CURRENTLY BEING INSTRUCTED
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5) NONE
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) NONE
Mon			
Tue	10:00	16:00	
Wed	10:00	16:00	
Thur	10:00	16:00	
Fri	10:00	16:00	
Sat	10:00	16:00	
Sun			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

ENSURE STAFF ARE FULLY TRAINED IN LICENSING REGULATIONS. NO ALCOHOL WILL BE SOLD FOR CONSUMPTION ON THE PREMISES. PREMISES IS SECURE AND PROTECTED BY CCTV.

b) The prevention of crime and disorder

STAFF WILL BE FULLY TRAINED. NO ALCOHOL IS TO BE CONSUMED ON THE PREMISES. CCTV IS ALREADY INSTALLED. ALCOHOL TO BE SOLD WITH A BOOKING ON THE COACH ONLY - NO ALCOHOL TO BE SOLD FOR CONSUMPTION ELSEWHERE. ALCOHOL WILL BE TRANSPORTED TO THE COACH BY THE COMPANY AND NOT PROVIDED TO THE PURCHASER PRIOR TO TRAVEL.

31

c) Public safety

NO PUBLIC SAFETY ISSUE AS ALCOHOL WILL BE TRANSPORTED TO THE COACH BY THE COMPANY AND CONSUMPTION WILL BE CLOSELY MONITORED

d) The prevention of public nuisance

ALCOHOL TO BE PURCHASED FOR CONSUMPTION ON OUR COACH TRAVEL ONLY. STAFF TO MONITOR/LIMIT PURCHASES. THERE WILL BE NO NOISE OR WASTE ISSUES.

e) The protection of children from harm

ALL COACH CUSTOMERS ARE ADULT (MOSTLY ELDERLY). ON THE EXTREMELY RARE OCCASION THAT MINORS MAY TRAVEL, PURCHASE OF ALCOHOL WILL BE REFUSED.

Checklist:**Please tick to indicate agreement**

•	I have made or enclosed payment of the fee.	
•	I have enclosed the plan of the premises.	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). - The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	25/6/26
Capacity	DIRECTOR/APPLICANT

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
JULIE PALMER HOLIDAYS & CRUISES TRAVEL EXPERTS LIMITED 16 HIGH STREET			
Post town	MELKSHAM	Postcode	SN12 6JU
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) julie@holidays.cruises			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to

consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service.

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

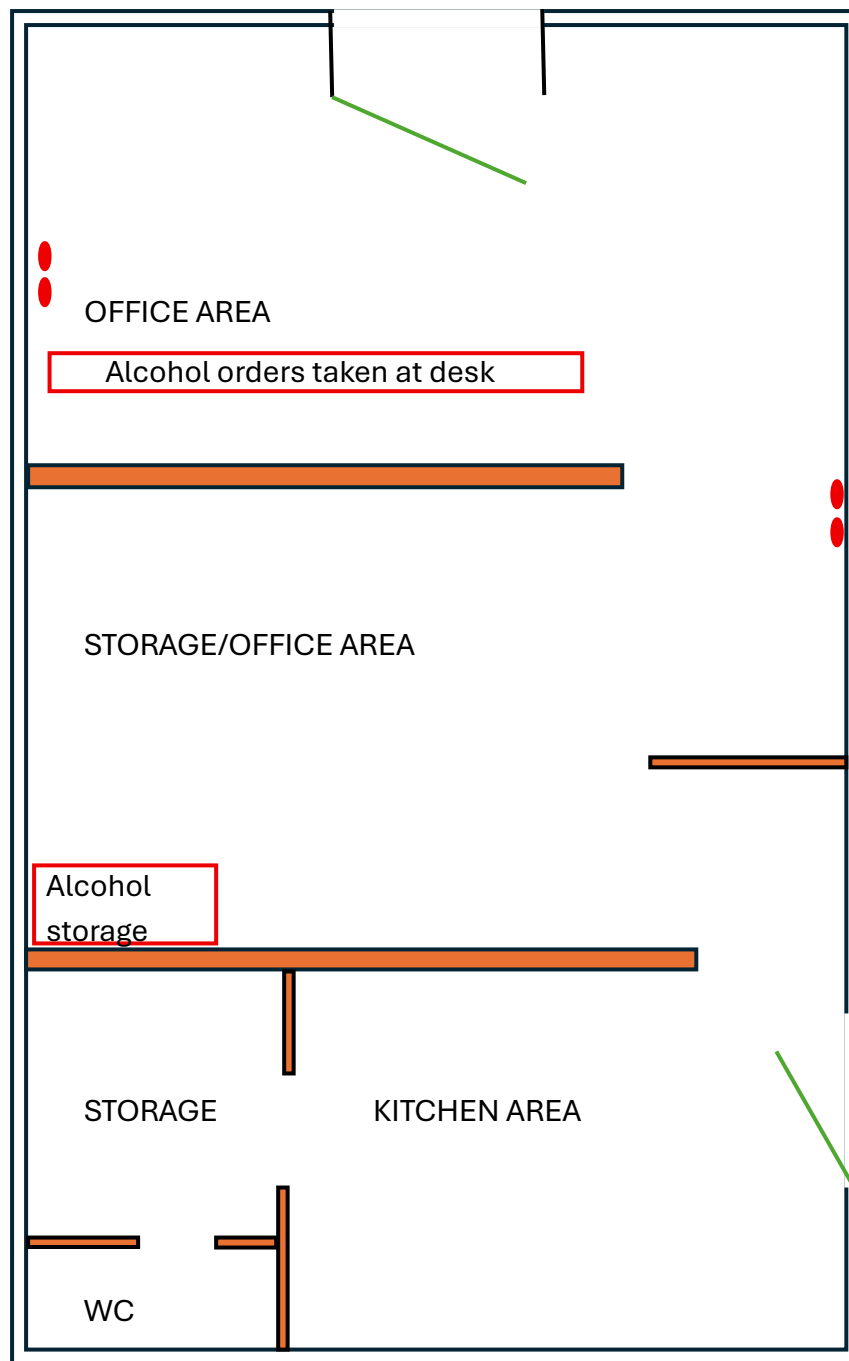
Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Data Protection: *Wiltshire Council will use this information for the purposes of The Licensing Act 2003 and related purposes. Any member of the public may examine the application form on request. Further information can be found at <http://www.wiltshire.gov.uk/community-safety-privacy-notice>*

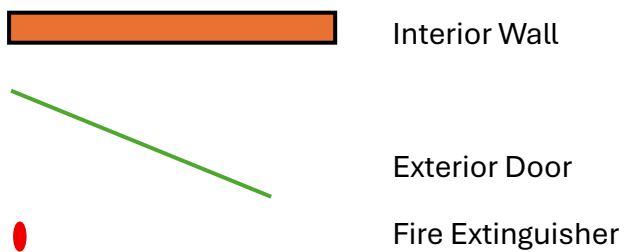
You are providing your information to Wiltshire Council, contact details publicprotectionnorth@wiltshire.gov.uk. The Council's Data Protection Officer can be contacted via InformationGovernance@wiltshire.gov.uk. Your information is collected for the purpose of processing your licence application as required to fulfil the council's duties under the legislation, statutory or contractual requirement or obligation.

Legislation Context

Licensing Act 2003 for the processing of licensing applications and the prevention of fraud. The information may be shared with police, fire service and teams within Wiltshire Council, as statutory consultees, the Home Office to ascertain the right to work and HM Revenue and Customs, at their request, to identify potential fraud.



Holidays & Cruises Travel
Experts Ltd, 16 High Street,
Melksham, SN12 6JU





Wiltshire Local Plan

Notice of intention to commence local plan preparation

Dated: 30 June 2026

In accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2026, Wiltshire Council gives notice that it is preparing a new local plan.

Name of planning authority who have prepared the notice and are preparing the local plan

Wiltshire Council.

Title of the local plan

The local plan shall be referred to as the Wiltshire Local Plan.

Details of the local plan

The Wiltshire Local Plan will set out the long-term vision, spatial strategy and policies relating to the use and development of land which will be used to determine planning applications. Alongside matters such as social, economic and environmental policies, housing and employment targets and site allocations, the plan will also incorporate the minerals and waste plan for Wiltshire relating to the supply of minerals and provision of waste management facilities.

Geographical area the plan will cover

The Wiltshire Local Plan will cover the administrative boundary of Wiltshire Council, Office for National Statistics (ONS) code E06000054. The Local Plan area is shown on the following map.



Wiltshire Local Plan timetable

The Wiltshire Local Plan timetable is published on our website via this link <https://www.wiltshire.gov.uk/wiltshire-local-plan-timetable>. We expect the notice period to end and to pass through Gateway 1 (make available our self-assessment of readiness for local plan preparation) and start the 30-month plan preparation process on 30 October 2026.

You can also view the Wiltshire Local Plan timetable at the following locations:

- at our principal office (County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN) during office hours (open 9am to 5pm, Monday to Friday.)

- at our Chippenham office (Monkton Park, Chippenham, Wiltshire, SN15 1ER) during office hours (open 9am to 5pm, Monday to Friday.)
- at our Salisbury office (The Council House, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ) during office hours (open 9am to 5pm, Monday to Friday.)

Copies of the timetable will also be available on request by contacting strategic planning:

Email:

strategicplanning@wiltshire.gov.uk

Telephone:

01225 713223

Post:

Strategic Planning
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Viewing and availability of the notice of intention to commence Local Plan preparation

41

In line with Regulation 88 of The Town and Country Planning (Local Planning) (England) Regulations 2026, the notice of intention to commence local plan preparation is published on the Council's website via this link

<https://www.wiltshire.gov.uk/wiltshire-local-plan-commencement-notice> and made available at the following locations:

- at our principal office (County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN) during office hours (open 9am to 5pm, Monday to Friday.)
- at our Chippenham office (Monkton Park, Chippenham, Wiltshire, SN15 1ER) during office hours (open 9am to 5pm, Monday to Friday.)
- at our Salisbury office (The Council House, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ) during office hours (open 9am to 5pm, Monday to Friday.)

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Email:

strategicplanning@wiltshire.gov.uk

Telephone:

01225 713223

Post:

Strategic Planning
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Any questions regarding the Wiltshire Local Plan should also be directed to Strategic Planning.



Wiltshire Local Plan timetable

Dated: 30 June 2026

The Wiltshire Local Plan Timetable is published in accordance with Section 15B of the Planning and Compulsory Purchase Act 2004 (as amended) and Regulations 4, 6 and 8 of the Town and Country Planning (Local Planning) (England) Regulations 2026.

Date timetable takes effect

This timetable was published on, and takes effect from, 30 June 2026.

Matters that the local plan will deal with

The Wiltshire Local Plan will set out the long-term vision, spatial strategy and policies relating to the use and development of land which will be used to determine planning applications. Alongside matters such as social, economic and environmental policies, housing and employment targets and site allocations, the plan will also incorporate the minerals and waste plan for Wiltshire relating to the supply of minerals and provision of waste management facilities.

43

The area the plan will cover

The Wiltshire Local Plan will apply to the Wiltshire Council administrative area as shown in the map below.



Timetable for the Wiltshire Local Plan

The new plan making system outlines several stages that must be undertaken when preparing a local plan and this timetable outlines the dates that these stages will occur.

Table 1: Wiltshire Local Plan timetable

Date	Stage of plan making*
30 June 2026	Give notice of intention to commence plan preparation (Regulation 19(1)) Publicises the intention to commence plan preparation and raises awareness of when plan making will take place.
2 September 2026	Scoping consultation start date (Regulation 20(1)(b)) Date scoping consultation will begin asking questions such as what the plan should contain and how to engage during its preparation.
30 September 2026	Scoping consultation end date (Regulation 20(4)) Date scoping consultation ends and comments must be received by.
30 October 2026	Pass through Gateway 1 (Regulation 21(3)) Publish a self-assessment summary of our readiness to commence plan preparation and marks start of 30-month timeframe.
N/A (Prior to next round of consultation)	Publish summary of scoping consultation (Regulation 22) Publish document setting out who was consulted, how, the main issues raised and how representations have been had regard to so far.
7 April 2027	Consultation on proposed local plan content and evidence start date (Regulation 23(1)(a)) Date consultation on proposed Local Plan content and evidence begins.
19 May 2027	Consultation on proposed Local Plan content and evidence end date (Regulation 23(4)) Date consultation on proposed Local Plan content and evidence ends and comments must be received by.
N/A (Prior to next round of consultation)	Publish summary of consultation on proposed Local Plan content and evidence (Regulation 24) Publish document setting out who was consulted, how, the main issues raised and how representations have been had regard to so far.
15 September 2027	Gateway 2: Seek observations and advice from Gateway Assessor (Regulation 26) Seek observations and advice from the Planning Inspectorate on aspects of the proposed plan at that stage.
N/A	Gateway 2: Publish observations and advice from Gateway Assessor (Regulation 26) Once received 'Gateway 2' advice and observations will be published.
15 March 2028	Consultation on proposed Local Plan start date (Regulation 27(1)(a)) Date consultation on proposed Local Plan, including policies and site allocations alongside evidence gathered, begins.
10 May 2028	Consultation on proposed Local Plan end date (Regulation 27(4)) Date consultation on proposed Local Plan ends and comments must be received by.
N/A (Prior to next round of consultation)	Publish summary of consultation on proposed local plan (Regulation 30)

	Publish document setting out who was consulted, how, the main issues raised and how representations have been had regard to so far.
1 August 2028	Gateway 3: Seek observations and advice from Gateway Assessor (Regulation 31) Seek observations and advice from the Planning Inspectorate on the version of our plan we intend to submit for examination and other supporting documents, including our completed statement of compliance. The gateway assessor will decide whether the plan is ready to be submitted for examination.
N/A	Gateway 3: Publish observations and advice from Gateway Assessor (Regulation 31) Once received 'Gateway 3' advice and observations will be published.
31 October 2028	Submit for Examination (Regulation 34) Date Local Plan and associated documents will be submitted to the Secretary of State for independent examination.
30 April 2029	Local Plan adoption (Regulation 39) Date Local Plan will be considered for adopted.

Updating the Timetable and Schedule of Amendments

In accordance with Regulation 6 of the Town and Country Planning (Local Planning) (England) Regulations 2026 the Local Plan Timetable is reviewed monthly and updated if necessary.

These updates will include when key milestones are reached, for instance when observations or advice received from Gateways 2 and 3 are published and when the recommendations and reasons provided by an examiner when undertaking independent examination of the local plan are published.

A Schedule of Amendments will be prepared and maintained when appropriate setting out the updates made to the Local Plan Timetable since its initial publication.

Supplementary Plans

There is currently no intention to prepare any supplementary plans. If it is decided to prepare any in the future, this timetable will be updated with the details and timetable for their preparation.

Document availability and further information

In line with Regulation 88 of The Town and Country Planning (Local Planning) (England) Regulations 2026, the Wiltshire Local Plan timetable and Statement that the Wiltshire Local Plan timetable is to have effect is published on the Council's website at <https://www.wiltshire.gov.uk/wiltshire-local-plan-timetable> and made available at the following locations:

- at our principal office (County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN) during office hours (open 9am to 5pm, Monday to Friday.)

- at our Chippenham office (Monkton Park, Chippenham, Wiltshire, SN15 1ER) during office hours (open 9am to 5pm, Monday to Friday.)
- at our Salisbury office (The Council House, Bourne Hill, Salisbury, Wiltshire, SP1 3UZ) during office hours (open 9am to 5pm, Monday to Friday.)

Copies of the Wiltshire Local Plan timetable and Statement that the Wiltshire Local Plan timetable is to have effect are also available on request by contacting Strategic Planning at:

Telephone: 01225 713223

Email: StrategicPlanning@wiltshire.gov.uk

Post:

Strategic Planning
County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Any questions regarding the Wiltshire Local Plan should also be directed to Strategic Planning.

Wiltshire Council



Statement that the 'Wiltshire Local Plan timetable' is to have effect

Dated: 30 June 2026

Prepared in line with section 15B (8) of the Planning and Compulsory Purchase Act 2004 as amended by the Levelling up and Regeneration Act 2023 and Regulation 8 of The Town and Country Planning (Local Planning) (England) Regulations 2026

Notice is hereby given that the 'Wiltshire Local Plan timetable' is to have effect and becomes operative from 30 June 2026.

The Wiltshire Plan timetable has been prepared under the relevant powers in the Planning and Compulsory Purchase Act 2004 as amended by the Levelling-up and Regeneration Act 2023 and in accordance with Regulation 4, 6 and 8 of the Town and Country Planning (Local Planning) (England) Regulations 2026.

The timetable sets out the key stages and timescales for preparing the Wiltshire Local Plan and will be kept up to date and revised in accordance with Regulation 6 & 7 of The Town and Country Planning (Local Planning) (England) Regulations 2026

In line with Regulation 88 of The Town and Country Planning (Local Planning) (England) Regulations 2026, the Wiltshire Local Plan timetable and Statement that the Wiltshire Local Plan timetable is to have effect is published on the Council's website at wiltshire.gov.uk/wiltshire-local-plan-timetable and made available at the following locations:

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County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

Any questions regarding the Wiltshire Local Plan should also be directed to Strategic Planning.

Cabinet Member for Highways, Streetscene, and Flooding
Cllr Martin Smith

Highways Asset Management and Commissioning

OFFICER CONTACT: Dave Thomas Email: Dave.Thomas@wiltshire.gov.uk

REFERENCE: HSSF-15-26

HSSF-15-26 - APPROVED - Wiltshire Council Speed Limit Policy

Purpose of Report

To consider the adoption of an overarching speed limit policy to ensure a consistent and transparent approach to speed limit setting across Wiltshire's highway network.

Consultation

External consultation has not been undertaken however the policy document has been developed at the request of Environment Select Committee (ESC) and shared with the committee and its Speed Limit Assessment Task Group.

Options Considered

Options – To:

- I. Adopt the Speed Limit Policy 2026.
- II. Not to adopt the Speed Limit Policy 2026.

Reason for Decision

The enclosed Speed Limit Policy 2026 is to be adopted to ensure the setting of speed limits across Wiltshire is consistent, adhering to best practice and Department for Transport guidance whilst allowing input from our residents.

DECISION MADE

I approve to:

Adopt the Speed Limit Policy 2026.

This decision was published on 10 June 2026 and will come into force on 18 June 2026.

The following report and appendices are attached:

HSSF-15-26 Speed Limit Policy 2026 Report
Appendix 1 Speed Limit Policy January 2026
Appendix 1a Highways-improvement-form 2024
Appendix 1b SLA Request Form 2026
Appendix 1c Speed Limit Review Report Template
Appendix 1d Appeal Proforma
Appendix 1e 20mph speed restriction FAQ
Appendix 2 Additional Comments and Officer Response

The following supporting documents are available from the officer named above:

Martin Smith
Cllr Martin Smith
Cabinet Member for Highways, Streetscene, and Flooding

Date: 9 June 2026

Wiltshire Council

Section 14(1) of the Road Traffic Regulation Act 1984

Temporary Closure of: B3107 (Part), Holt (Ref: TTRO 11504)

Notice is hereby given that the Wiltshire Council has made an Order to close temporarily to all traffic:

B3107 (Part), Holt; from its junction with Little Parks to its junction with Station Road.

To enable: Wiltshire Council to carry out drainage and associated works.

Alternative route: via B3107 (unaffected length) – B3105 – A361 – A350 – B3107 (unaffected length) and vice versa.

The closure and diversion route will be clearly indicated by traffic signs.

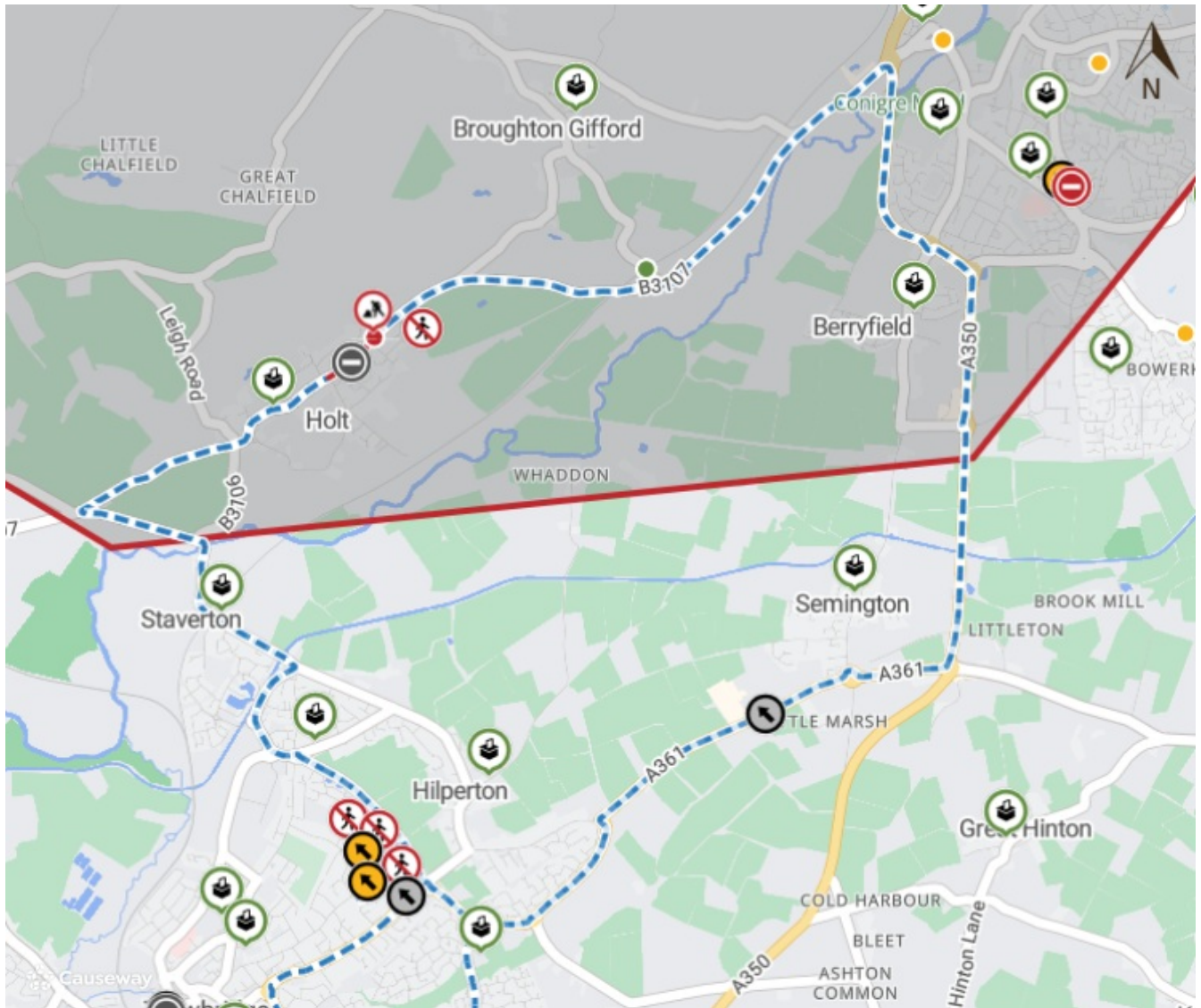
This Order will come into operation on 27 July 2026 and the closure will be required between the hours of 09:30 and 15:30 for 5 days. It is anticipated that the works will take the stated duration to complete depending upon weather conditions. Access will be maintained for residents and businesses where possible, although delays are likely due to the nature of the works. The Order will have a maximum duration of 18 months.

For further information please contact Wiltshire Council on 07355 611113.

Highways Assets and Commissioning, County Hall, Bythesea Road, Trowbridge BA14 8JN

24 July 2026

Indicative Plan : B3107 (Part), Holt



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Committee Clerk

From: [REDACTED]
Sent: 22 June 2026 15:09
To: Committee Clerk
Subject: Weed spraying

Hi Andrew

These roads have also been sprayed

Bank street

Lowbourne

High Street

Union street

Spa road

Cheers [REDACTED]

Sent from [Outlook for Android](#)



Essential infrastructure
services for life

Committee Clerk

From: [REDACTED]
Sent: 29 June 2026 09:42
To: Committee Clerk
Subject: Re: Next visit

Hi Andrew

I will take a look at those roads and do them during the next visit. I have also sprayed some that have come through on my wilts reports.

Churchill avenue maple close talbot close arden close lansdown close

Roundponds Southbrook Rd Addison Rd northbrook Rd and Dunch Lane from Bath Road to the southbrook Bridge

Cheers

[REDACTED]

Sent from [Outlook for Android](#)

From: Committee Clerk <committee.clerk@melksham-tc.gov.uk>

Sent: Friday, 26 June 2026 13:38:14

[REDACTED]

Subject: Next visit

[REDACTED]

55

Hi [REDACTED]

The committee were as usual appreciative of your work, especially with the weeds. If you have any time to deal with more weeds when you are next in Melksham I have particular requests for Skylark Road, Cranesbill Road, Churchill Avenue and Eastern Way.

Hope you are coping OK out in this heat. Take care.

Andrew

Andrew Meacham

Committee Clerk

Melksham Town Council

Town Hall, Market Place, Melksham SN12 6ES

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Melksham
TOWN COUNCIL
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